



Council Meeting

Tuesday – April 23rd, 2019
7:00 p.m. in Council Chambers

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Note: Attached is the TMDL Matrix.



CITY OF BROWNSVILLE

Council Meeting

Tuesday, April 23rd, 2019

Location: City Hall in Council Chambers

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: March 26th, 2019
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. Child Abuse Prevention & Awareness – Sarah Helgeson
 - B. Central Linn Rec Center Basketball Report – Katie Cheney
 - C. Canal Company & the City
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administration
 - D. Library
 - E. Court
 - F. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



9) LEGISLATIVE:

- A. **Resolution 2019.09:** Annual Audit
- B. **Resolution 2019.10:** Verification of Services
- C. **Ordinance 778:** Social Gaming Modification (*First Reading*)
- D. Mental Health Month Proclamation
- E. Older Americans Month Proclamation

10) ACTION ITEMS:

- A. Urgent Care Letter Request
- B. Marijuana Nuisance Ordinance
- C. Linn County Pioneer Picnic Closure Request
- D. Stand by Me Day Closure Request
- E. EPC Partnership Request
- F. OLCC License Renewals
- G. TMDL Five Year Plan Approval

11) DISCUSSION ITEMS:

- A. Canal Company & the Mill Race
- B. Linn County Sheriff's Office Contract
- C. March Financials

12) CITIZEN QUESTIONS & COMMENTS

- ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



March 26th, 2019

ROLL CALL: Mayor Don Ware called the meeting to order at 7:00 p.m. with Councilors Thompson, Neddeau, Chambers, Gerber, Block, and Hansen present. Administrative Assistant Tammi Morrow, Public Works Superintendent Karl Frink, and City Administrator Scott McDowell were also present.

PUBLIC: Kim Clayton, Jamie Cross, Rod Souza, Sherri Lemhouse, Greg Klein (*Linn County Sheriff's Office*), Bryan Bradburn, Linda McCormick, Tia Parrish (*The Times*), and Alex Paul (*Democrat Herald*).

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: McDowell added two items to the agenda: 1) a Child Abuse & Prevention Proclamation, and a sewer invoice request from a downtown business owner.

MINUTES: Councilor Chambers made a motion to approve the February 26th, 2019 meeting minutes with corrections regarding the attendance record. Councilor Block seconded the motion, and it passed unanimously.

PUBLIC HEARINGS OR PRESENTATIONS:

1. **Oath of Office – Councilor Mike Neddeau.** Mr. McDowell administered the Oath of Office to Councilor Neddeau.
2. **Social Gaming Ordinance Request – Joe DeZurney.** Mr. Joe DeZurney was present to discuss the current social gaming ordinance with Council. He would like Council to update the ordinance to read games times to be between 11:00 a.m. – 11:00 p.m. He just wants to make sure the group is operating within the confines of the ordinance. The game has been in Brownsville for nearly thirteen years without any complaints. Mr. DeZurney wants to ensure the game can continue. Councilor Gerber suggested just updating the wording to state the games *begin* during operating business hours. Council consensus was to send Mr. McDowell forth and bring an updated ordinance for Council review in April.
3. **Total Maximum Daily Load (TMDL).** Mr. McDowell presented a slide show regarding TMDL, giving a quick overview with current and future implications. McDowell stated that he has now sent out the 3rd iteration of our 5-year plan. He and Public Works Superintendent Frink have had several meetings with our local DEQ representative. Mr. Frink stated that there are many requirements to TMDL. Requirements like certified operators, continuing education, and meeting DEQ requirements all play a part. He stated that we are currently dealing with water curtailment; and have met all other requirements. Frink stated that in the short-term, the City is ok, but long-term implications are more difficult to predict. TMDL is geared toward protecting fish. McDowell gave an overview of the process basically summarizing when it rains land-based chemicals such as fertilizers, pet waste, mercury, pesticides, etc. are washed into the waterways. TMDL applies to water run off of impervious surfaces such as roofs, streets, sidewalks, driveways and carries pet waste, oil and fuels from vehicles into streams. DEQ overstepped their authority on a few suggestions in the drafts Staff has received. Most of those involved Council's authority over discretionary spending and certain partnerships.



Looking into the future, McDowell predicts that the City and taxpayers will be paying for storm water regulations and infrastructure that will be very expensive.

Future TMDL implications could cause the City to install a storm water system, and a potential treatment process. The potential burden would be significant. TMDL forces the City taxpayers to pay to treat runoff from fields and land outside the City from farm fields and forests. The agriculture lobby is strong in Oregon, and they are not being curtailed with spraying chemicals or being asked to pay for treatment of runoff from their properties. Quite literally, city residents will be forced to pay to treat water from outside the City and outside sources. There is currently litigation against TMDL and its implications. The City of Brownsville is unable to join that lawsuit as it was generated by MS-4 cities. Brownsville is a non-MS-4 city. In the future, it looks like property owners will be billed by impervious surfaces (surfaces that do not absorb rainfall) calculated by square footage. Mr. Frink stated that nine miles of sewer pipe is estimated to cost the City of Albany \$20 million. The cost to install a stormwater system is phenomenal, and the prices just keep going up. These numbers, however, are small compared to what a treatment plant will cost. In closing, TMDL is looming, and the time is now to begin/continue to write letters and talk to your representatives about future implications around this issue.

DEPARTMENT REPORTS:

1. **LCSO Sheriff's Report.** Sergeant Klein reported that in February there were 4 traffic citations, and 19 warnings, 7.5 hours for traffic enforcement, and 217 hours overall. Klein stated the cites were low this month due to deputies engaged with other matters, vacations, illness all led to the numbers this month.
2. **Public Works.** Public Works Superintendent Karl Frink reported that the new meters are 99% installed. Frink has done a test run with reading the meters, and the system is working well. The new system can more accurately detect leaks, detects backflows, and gives notifications and warnings. Frink is very excited about the upgrade into an automated system. He will be able to read the meters in under 1 1/2 hours.

Frink talked about discharging from the lagoons and that there have been no violations with discharging. There was a tree that fell in the Park, and he also had a tree removed on Templeton. Public Works graveled several streets in town, and also finished the leaf cleanup in the Park. The Park will be opening April 1st, so Public Works is preparing for that as well. Frink will be meeting with Roy Houtz around the de-winterizing of the grills in the pavilion.

Frink advised Council that the cemetery bridge has been repaired. The project took 3-5 days, and went very well. We are waiting for the official rate loading from McGee Engineering.

3. **Administrator's Report.** Mr. McDowell reminded Council that the OGEC is due no later than April 15th, 2019. Everyone on the Council, and the Planning Commission, are required to fill out a Statement of Economic Interested (SEI) and submit it electronically. The City can be fined for non-compliance if individuals don't file appropriately. Please let McDowell know if you need help or have any questions.

Budget season is upon us. There has been an email sent out to Council and the Budget Committee, and Mrs. Morrow has copies of the Prospectus Report here



tonight if you would like a printed copy. It is required reading to help understand the budget and the City's goals.

Mayor Ware and Councilor Hansen will be hosting State Representative Marty Wilde here in Council Chambers for anyone interested in attending.

Mrs. Morrow spoke about the EPC, current agenda and progress happening at Central Linn High School and with the local fire departments.

McDowell spoke next reminding Council that the regional economic development project is a marathon, not a sprint. McDowell a logo for Mid-Valley Prosperity. This is coming from Council's effort through the Ford Foundation, the Go Team, and the RLED proposal.

McDowell informed Council he spoke with Linn County about working on improvements for the Main Street crosswalk issue as directed by Council. McDowell indicated that Linn County is to do the engineering for the City, but is more than happy to review the findings of the City Engineer. After consulting with the Dyer Partnership's Ryan Quigley it was established that engineering will cost approximately \$6,400.

McDowell shared a PowerPoint slide reminding Council of the City's responsibility and the property owner's responsibility in regard to the new water meters being installed. The new meters will also help with the City's required Water Management & Conservation Plan as ordered by the Oregon Water Resources Department. Mr. McDowell talked about a few ways that consumers can conserve water as duly pointed out by Councilor Block.

McDowell recently met with John Sileo regarding the internet and cyber security. CIS is developing a template for cyber security. He has also met with COG and a local IT service. The City will need to add some security soon. The City has already been hit with two ransomware attacks. Both situations resolved well, but computer security will continue to be a challenge for the City.

Mr. McDowell stated that Staff is busy entering new meter information into the system. Staff is working through challenges with Harris Computer Systems. McDowell contacted Alyrica and increased the City's internet speed.

The Linn County Sheriff's Office contract is currently being discussed. The Sheriff proposed a 4.5% increase each year for the next two years.

4. **Library Report.** Mrs. Sherri Lemhouse was present to discuss the Linn Library Consortium proposal. The advantages and disadvantages were discussed. The Library Advisory Board unanimously moved to not join the Linn Library Consortium. The Board is looking into the possibility of eBooks, which might be a valuable addition to the City Library.
5. **Court Report.** No comments.
6. **Council Comments.** No comments.
7. **Citizen's Comments.** Mr. Bryan Bradburn, Washington Street, was present. He stated that in 2-3 months folks are going to begin to plant marijuana outside again. He encouraged Council to review the ordinance and get things back on track soon.

Mr. Rod Souza, Gap Road, was present to make people aware of the smart meters and the dangers they pose. He stated that we should all have the freedom to abstain



from this type of energy and surveillance on our homes; it has to do with our health and our actual freedom.

LEGISLATIVE ITEMS:

1. **Resolution 2019.08 – Worker’s Compensation Coverage Declaration.** McDowell stated this is the annual resolution that is passed. *Councilor Block moved to approve R 2019.08, as presented. Councilor Neddeau seconded the motion, and it passed unanimously.*
2. **Bob Anderson Recognition Proclamation.** Mayor Ware presented this proclamation to Cyndi Anderson, Mr. Anderson’s widow, at his recent Celebration of Life event. Councilor Block stated that the Mayor did a spectacular job of reading the proclamation.
3. **Child Abuse Awareness Proclamation.** Mayor Ware declared April to be Child Abuse Prevention and Awareness Month for the City of Brownsville.

ACTION ITEMS:

1. **2019-2020 Council Goals.** Mr. McDowell initiated a conversation with Council surrounding goal setting and what they would like to see going forward. The DLCD zoning and UGB expansion is a twenty-five year plan and is currently in progress. Other items to consider continue to be Kirk Avenue, Park Buildings rehab, Rec Center rehab, the Picture Gallery, cemetery bridge, sidewalk program, etc.

Councilors Thompson and Block have been meeting and talking about TMDL, DEQ, EPA and the Canal Company implications. Councilor Gerber stated that she would like to refine the list a little bit. Councilor Block stated that he is not into spending \$6,400 in fees for an engineered study of the downtown crosswalks; he would like to take this off the Goals list for now. Councilor Thompson asked how many Councilors are passionate about the crosswalks, stating that if it was important to the community, the Council should consider it. Councilor Thompson stated that she was in favor of spending the \$6,400 for the engineering to show that we care and are reasonable. After a consensus of Council, only Councilor Thompson was in favor of the engineering study, and the item was removed from the Goal list. Other goals were discussed with priorities looking like a push against TMDL implications and Building Rules and Standards (and incorporating storage containers into this goal).

2. **Meals on Wheels Partnership Contribution Request.** McDowell stated that a request has been received asking for \$1,210 in partnership funds for the year. *Councilor Block moved to approve this disbursement. Councilor Gerber seconded the motion, and it passed unanimously.* Councilor Hansen stated that he does have an immediate family member that does benefit from this program, and excused himself from the vote. Mayor Ware stated that he does have lunch there himself periodically.
3. **Brownsville Parts & Service – Road Closure.** *Councilor Block moved to approve this road closure on May 3rd, 2019 for the large annual tool sale and barbeque. Councilor Hansen seconded the motion, and it passed unanimously.*



4. **Sewer Request – Downtown Business Owner.** McDowell placed an e-mail on Council's desk tonight with a reimbursement request from a downtown business owner. Basically, the property owner had issues due to problems on their side of the sewer main. Their building had inadequate sewer ventilation. The defect was detected when Public Works was cleaning the downtown sewer system. *Councilor Gerber moved to deny the reimbursement request, stating that the City is sympathetic, but it is not the City's responsibility for private property issues. Councilor Block seconded the motion, and it passed unanimously.*

DISCUSSION ITEMS:

1. **Vineyard Wind Machines Awareness.** McDowell reminded Council that if the wind machines out by the vineyard south of town, kick on, they will be loud, and City Hall will likely be inundated with complaint calls again. The vineyard is located on EFU (Exclusive Farm Use) land, and it is allowed. He encouraged Council to remind folks if asked.
2. **Utility Bill.** McDowell created a sample water bill that explains all the various charges on the utility bill. It can be found on the City's website.
3. **Revisit Council Rules.** Council recently sent McDowell forward to talk with the City Attorney Ross Williamson regarding R 718. McDowell would like a couple of Councilors to assist with review. McDowell will use those recommendations to bring back to Council in written form. Councilors Thompson and Neddeau expressed interest in helping.
4. **February Financials.** No comments.

CITIZENS COMMENTS – No comments.

COUNCIL COMMENTS – McDowell stated that he has received an e-mail from LCSO that the Drug Take Back event will be happening on April 27th, 2019 at Brownsville City Hall from 12:30 p.m. – 1:30 p.m.

McDowell also stated, in response to Mr. Bradburn's request, that the Marijuana Nuisance Ordinance can be rewritten to enable the City Administrator, or designee, to cite offenders into municipal court. The ordinance is currently under review. Council would like McDowell to bring back the findings next month.

ADJOURNMENT: *Councilor Block moved to adjourn the Council meeting at 8:37 p.m. Councilor Chambers seconded the motion, and it passed unanimously.*

City Administrator S. Scott McDowell Mayor Don Ware



April 23rd, 2019

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Budget Committee Meeting: Thursday, April 25th at 7:00 p.m. in Council Chambers.

One liner of the month

Funny Anagram: Dormitory = Dirty Room

Note: The first section of this report is important because it provides an overview of topics to be discussed the night of Council. If an item title is highlighted in green, that indicates the item is part of Council Goals which are on the Council room wall or in the budget. When you see this symbol, ☒, it means I will provide more information at the meeting.

Impartiality is a pompous name for indifference
Which is an elegant name for ignorance.
~ G.K. Chesterton, Writer

Ask yourself three questions and you will know who you are.
Ask: What do you believe in? What do you hope for?
But most important - Ask: What do you love?
~ Paullina Simons, Author

When you're scared but still do it anyway, that's brave.
~ Neil Gaiman, Author



AGENDA ITEMS DISCUSSION – The following items follow the order of the Agenda

6) PUBLIC HEARINGS OR PRESENTATIONS:

- A. Child Abuse Prevention & Awareness – Ms. Sarah Helgeson from Albany United Way will be in attendance to discuss the facts and figures for Linn County relating to this serious social issue.
B. Central Linn Rec Center Basketball Report – Ms. Katie Cheney will give a review of the Central Linn Rec Center’s Basketball Program.
C. Canal Company and the City – I will give an overview of the Brownsville Canal Company along with some options for Council's consideration. Councilor Block and Councilor Thompson have been very helpful reviewing the details and assisting with this presentation.

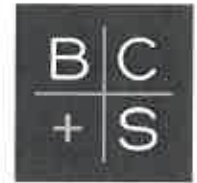


9) LEGISLATIVE:

- A. Resolution 2019.09: Audits Division FY 2017-2018 – The City received the annual audit from Boldt, Carlisle & Smith and the City needs to clarify some discrepancies for the



official record. This resolution expresses the City’s position on each issue discussed by the City Auditor.



What is Council being asked to do?

Consider the passage of Resolution 2018.04. The City is required by State Law to respond by passing legislation.

- B. Resolution 2019.10: Verification of Services** – Annually, Council passes this Resolution to be eligible to receive State Revenue Sharing.

What is Council being asked to do?

Pass the resolution to secure funding.

- C. Ordinance 778: Social Gaming Modification (First Reading)** – Language requested by Mr. Joe DeZurney from last meeting. Council could consider emergency passage. The Ordinance is included in the packet for your review. The ordinance simply redefines the time element wording Mr. DeZurney identified.

From 03.26.2019: Mr. Joe DeZurney is requesting a language modification to the Social Gaming ordinance to add better clarity. There is a discrepancy in the language that DeZurney feels should be clarified due to potential interpretational errors. Mr. DeZurney has operated and been involved with this weekly game since the inception of the ordinance in 2007. The game has operated all this time in two locations, The Corner Café and Kirk’s Ferry, with no complaints against either establishment. Mr. DeZurney would like to ensure that the game stays in compliance and continues to be a popular place for players to play.



- D. Mental Health Month Proclamation** - Annually, Mayor Ware and Council declare this proclamation as included in the agenda packet to support awareness about community mental health.
- E. Older Americans Month Proclamation** - Annually, Mayor Ware and Council declare this proclamation as included in the agenda packet to recognize the significant contributions made by this group of citizens.

10) ACTION ITEMS:

- A. Urgent Care Letter Request** – There have been unofficial conversations that Samaritan may relocate the Urgent Care Center that is currently in Halsey. Council may wish to consider sending a letter in support of the Urgent Care Center and attempt to determine Samaritan’s future plans.
- B. Marijuana Nuisance Ordinance Revision** - Council asked Staff to review this ordinance for possible modifications for the upcoming growing season. City Attorney Ross Williamson along with a few other key people were consulted regarding possible revisions. There are a few caveats that are important to know:
 - 1) A nuisance must exist. Staff must be able to clearly state in court that a nuisance exists.



- 2) The City cannot substitute proof of nuisance to an abutting property owner which make the issue between two neighbors.
- 3) Council will have to change the Peace Officer language to allow the City Administrator or designee to cite nuisance conditions into Municipal Court.
- 4) A sustained, olfactory nuisance did not exist until late August last year.

The Problem: Last year, I along with Administrative Assistant Tammi Morrow, Councilor Block and/or Councilor Shepherd made a total of 43 visits to an address before the smell constituted a nuisance. Olfactory sensitivity is a very individual sense which puts Staff in an awkward spot. It is possible that each growing season could have variations from year to year which could mean more noticeable odors could potentially happen earlier. However, if last year is any indication, the City would not be able to cite a nuisance violation until late August which means the “author of the nuisance” would not be in court until the third week of September. Typically, the marijuana crop is harvested about that time. Basically, the Judge would only be able to levy a fine after the fact, since the nuisance would be “abated” at that point.



Legislation that is being proposed by United States Senators Merkley & Wyden would reclassify marijuana in the Controlled Substance Act and would allow for Oregon to supply other states who allow legalized marijuana with the drug/product. If this happens, it could prove to be an economically viable option for more people to grow four plants on their property, as currently allowed by State law, which could lead to more nuisance complaints regarding growing marijuana.

Recommendation: Council should consider modifying the ordinance with the understanding that certain outcomes will not be possible; certain expectations will not be met. Council, by having an ordinance in place, may provide some deterrent.

- C. **Linn County Pioneer Picnic Closure Request** – The Association is requesting the usual closures for the annual Pioneer Picnic Parades. Closure information is included in the packet.
- D. **Stand by Me Closure Request** - Mrs. Linda McCormick may have the normal closure request for Park Avenue for the Stand by Me event on Tuesday, July 23rd, 2019. The event has been sponsored by the Linn County Museum for the last two years. Mrs. McCormick has always been very reliable making sure neighbors are contacted.
- E. **Emergency Preparedness Partnership Request** – Council is being asked to support a project that will place key emergency supplies at local public schools. The ask is for \$500 to \$1,000. Please review to the letter in the packet for more details.
- F. **OLCC License Renewals** – Council is asked to review the liquor licenses each year. The City does not have a charge for renewals. Generally, Council asks Staff to send a letter of support. Any councilor having any comments or concerns is encouraged to address them at the meeting. If you need any additional information, please let me know.
- G. **TMDL Five Year Plan Update** - Council and Staff have worked on this update for the last three months. The Department of Environmental Quality (DEQ) has finally approved the





changes requested by Council. If Council is in agreement with the matrix, then Mayor Ware should be directed to file a letter with DEQ.

From 03.26.2019: Karl Frink and I will provide an overview of the TMDL program, what is entailed and what the City has submitted to DEQ for consideration. The presentation will include implications and requirements of this program. DEQ made several modifications to the last draft of the five-year TMDL plan. Karl and I have sent back another draft, draft #3.

As directed by Council, I have spoken with some of the cities who have recently sued DEQ over MS4 requirements. The City is not able to join this legal effort because Brownsville is a non-MS4 city. Every other non-MS4 city is interested in working on a plan to demonstrate to the public the devastating impacts of this program to local taxpayers and rate payers, the untenable position it places all elected officials in, and time requirements on staff and other financial resources.



11) DISCUSSION ITEMS:

A. **Canal Company & the Mill Race** – It is time once again time to request an insurance certificate from Mr. John Holbrook, President of the Canal Company. Council may choose to have additional conversations regarding the presentation earlier, or any other comments or questions.

Canal Company Insurance – From 09.18.2018: Public Works Superintendent Karl Frink turned off water as directed by the State Water Master on August 13th, 2018.

From 06.26.2018: President John Holbrook phoned and indicated that the Canal Company is still in existence. Holbrook has filed the appropriate paperwork with the State of Oregon. The Company does not have any other officers and is attempting to setup a meeting. Holbrook provided a valid insurance certificate for the operation of the pumps. Public Works Superintendent Karl Frink turned on the pumps several weeks ago.

B. **Linn County Sheriff's Office Contract** – I have included the letter that expresses the current position of the cities who are party to this agreement. This item may be approved in May.

C. **March Financials**

NEW INFORMATION – Notable situations that have developed after the last Council meeting

- ▶ *Preparing for Budget Committee meetings.*
- ▶ *Staff held three meetings with Councilor Thompson & Council Block to discuss the Canal Company and the City.*
- ▶ *Presented Councilor Shepherd with his parting gift. The City had a custom hat made commemorating his 12 years of service to the City.*
- ▶ *Spring Newsletter was released.*
- ▶ *Public Works Superintendent Karl Frink and I attended two of DEQ's TMDL offerings.*
- ▶ *Attended RAIN update in Lebanon and a workshop in Halsey.*





- ▶ Led a discussion in Millersburg with LCSO contract cities.
- ▶ Staff hosted an ad hoc joint committee meeting in the Community Room with Councilor Gerber and Councilor Block.
- ▶ Attended the Spring LOC Conference with Administrative Assistant Elizabeth Coleman.
- ▶ Mayor Ware hosted Representative Marty Wilde.
- ▶ Several advocacy letters and research were sent to the LOC.
- ▶ Linn County Road Department cleaned the Main Street Bridge.

Policy
(fyi) (fyi) (fyi)

Planning & Development

The City is always in an interesting position when dealing with Planning & Development projects and ideas. A myriad of issues come to light during these interactions and conversations. Many times, the City does not have enough information from the customer/developer. Staff often must require a formal plan before a meaningful development conversation can take place because folks like to talk in generalities about what they are thinking or what they might do. Unfortunately, the City must know actualities to understand the necessary requirements and applicable rules. Here are a few positions the City can be in:

1. Most attempt to bend the rules to suit their purpose.
2. People and neighboring property owners don't want anything to change.
3. Neighboring property owners don't want any development.
4. People want the City to stop the development.
5. Citizens want the City to preserve the historic nature and aesthetic.
6. Councilors may be for or against the proposed development.
7. The Planning Commission must follow State rules.
8. Staff must follow State rules, local rules & requirements, and advise all officials about the possible risks associated with law suits or other actions.

Why?

Planning and developing property is very expensive. Many become uncomfortable with the process due to the large investment necessary with progress. Some are rookies and some are seasoned veterans so it can make for interesting conversations. Ultimately, the City's Public Works Standards and requirements are in place to protect the City's infrastructure and the public's investment in the community.

HAPPENINGS

EPC & Principal Hermansen – **From 03.26.2019:** Brownsville Fire Chief Kevin Rogers, Halsey-Shedd Fire Chief Travis Hewitt, Administrative Assistant Tammi Morrow and I met with Central Linn High School Principal Heidi Hermansen to discuss emergency preparedness education. The conversation and cooperation were very encouraging. Chief Hewitt shared a safety concept known as



Jacob's Kit which would put basic triage kits in Central Linn Schools. We are working together to educate students on the importance of being ready in the event of community-wide emergencies.



Software Training ☒ – Administrative Assistant Jannea Deaver, Administrative Assistant Tammi Morrow and I have been working on multiple software platforms for Kamstrup, Harris (General Ledger), and Municode. Municode has developed an automated reservation system for the City. Administrative Assistant Elizabeth Coleman and Mayor Ware have been instrumental in making this happen by watching the front counter and answering phones during training sessions. We are almost there! I will provide an overview of the reservation module at a future Council meeting.

Cascade West Council of Governments Managers Meeting ☒ – I will have an update for the meeting Tuesday.

From 03.26.2019: We spent the entire session discussing updates on bills being considered or in committee in Salem. Cascade West Council of Governments Executive director Fred Abousleman has been very busy working on the advocacy pieces identified by the group before session. Two managers have been testifying on the Wetlands bills being sponsored by the Cascade West Council of Governments. Growing concern on many bills that will have a huge tax/fee impact on local cities.

Step up IT – **From 03.26.2019:** I recently met with this company out of Eugene to discuss cybersecurity and I.T. They are working with Sweet Home and with other governmental agencies. I met with them a year ago, but we were not ready. A lot has happened since last year, we are in the process of getting a fiber optic system in Brownsville, we are using cloud services for Utility Billing and General Ledger, and we have automated the water distribution system, to name a few. Security and expertise will be important for City computer systems moving forward. I have provided I.T. for several years for the City and will continue to be involved, but the City will need additional assistance with this important issue in the future.

Active: Linn County Planning & Building Department Meeting Outcome – I continue to move this effort forward. So far, cities have reviewed proposed County forms. We are waiting on Linn County to review IGA's and to provide training to cities. The County is also working on the State e-permitting system which will dramatically improve this process.



From 01.22.2019: I've worked regionally with several cities to set up a meeting with the Linn County Planning & Building Department. The goal was to provide better service to citizens building new homes and businesses. Dovetailing the efforts of the cities and the County as it relates to permitting and buildings standards is imperative to this happening. The meeting was very well received, extremely positive. Both the County and cities present have a list of tasks to complete prior to the next meeting. Linn County agreed to provide city representatives with annual training between October and February which will help keep everyone on the same page with new

requirements, fee schedules and the like. More to come!

Facilities Review Committee Recommendation Outcomes – Soon there will be a tour of the Rec Center. The group will convene in late May to discuss next steps.



STATUS UPDATES – Projects, proposals and actions taken by Council

Legislative Session Advocacy Letters – Mayor Ware and I have been busy with letters and surveys requested by the League of Oregon Cities and various other partners.

Oregon Water Resources Department (OWRD) and Wyatt Rolfe – I have included money in the upcoming budget to address the Water Management & Conservation Plan.

From 03.26.2019: The City received a final order from OWRD on the water curtailment issue from eight years ago. Public Works Superintendent Karl Frink and I sat down with the City’s Water Rights Attorney, Wyatt Rolfe, to understand the implications. Rolfe reported that the State will be requiring the City to adopt a Water Management and Conservation Plan (WMCP). Dyer Partnership will need to be involved along with procuring measuring equipment. The City will need to budget for this priority for the upcoming fiscal year. Overall, Mr. Rolfe felt that the City fared well with this being the primary outcome. The new water meters will also prove to be a huge asset in verifying the effectiveness of the City’s future WMCP.



Active: Water Rights – **From 02.26.2019:** City Attorney Wyatt Rolfe, City Engineer Ryan Quigley, Public Works Superintendent Karl Frink and I are working on documents recently received about the City’s water rights...

Active: Oregon Film Trail Project – The City is coordinating the installations of signs. The State is working on a press release. The Museum is planning an unveiling tour.

From 03.26.2019: All invoices have been received and paid. The City is awaiting the signs to be shipped.

Active: Alyrica Franchise Agreement – Alyrica President Kevin Sullivan indicated that things are moving slower than he had hoped due some issues with engineering. Mr. Sullivan is actively working on the project.

From 12.18.2018: I requested an upgrade from Alyrica for City Hall internet.

From 11.27.2018: The cloud computing solutions we use for the website, general ledger and utility billing are just not working adequately. Alyrica will be in town to assess City Hall and determine what other options may be available.

From 09.18.2018: [...] Mr. Sullivan indicated Alyrica would like to have the system built out by June 2019. Alyrica will be able to add about 100 customers a month so it may take several months before everyone is on the new system.

Alyrica is targeting the following pricing structure:

\$69.99 100 Mbps \$99.99 1 Gbps

Active: Land Inventory ☒ – **From 03.26.2019:** Please review the letter from Planning Consultant Dave Kinney. I asked Mr. Kinney to provide this letter to show Council the process and the political will required for this important project.

From 02.26.2019: Council will be asked to pass an ordinance that clarifies the City limits and the Urban Growth Boundary. Staff and Mr. Kinney continue working on background details.



See past reports for more information.



Active: Go Team Next Steps ☒ – The group is moving along nicely with planning and regional strategies. Costarters and the Kauffman Foundation recently facilitated a visioning workshop in Halsey.

From 03.26.2019: Brownsville will be hosting an event in April. The flyer is enclosed in the agenda packet. The team is working with a consultant on the RLED part of economic development. A logo has been created and the member cities are discussing the details of the articles of incorporation.

From 02.26.2019: I recently forwarded an e-mail from RAIN that will bring you up to speed with RAIN’s activities. The City’s cost share was \$890.92 to make this program happen. *(Corey Wright’s presentation discussed above also.)*

See past reports for historical information.

Active: Development Properties – Administrative Assistant Elizabeth Coleman has been extremely busy getting ready for the upcoming Planning Commission meeting.

Complete: Farline Logistics – I have been following up from the successful completion of the field work. I am happy to report that the bridge is now “highway rated” which means it can carry up to 40 tons.

From 03.26.2019: I have worked with City Engineer Ryan Quigley, Public Works Superintendent Karl Frink, Dave & Joey Walcznak from Farline Bridge Inc. and Bridger Johnson from McGee Engineering to coordinate the logistics for the bridge maintenance work...

Complete: Water Meter Installations – Administrative Assistant Jannea Deaver ran into a couple of major problems with Harris Software when attempting to get the monthly utility bills in the mail. She worked admirably completing the seemingly never-ending task list that was met with many pitfalls and challenges to deliver the bills on the 5th. Residents have been very gracious which is much appreciated! Public Works Superintendent Karl Frink and Administrative Assistant Jannea Deaver are cross-checking all accounts to ensure everything is correct. ...And away we go!

From 03.26.2019: Nearly 99% of the new meters were installed by March 15th. Staff continues to train on the new software in hopes to get all accounts entered and audited for the bills to go out at the end of the month. I have placed information on the website that explains the City Utility Bill and talks about conservation tips. Conservation will only work so well due to the base rate process the City has to use to retire the debt and run the utility. It’s important to remember the value of water and sewer services. The City delivers a highly valued product that meets State and Federal standards and treats wastewater to State and Federal for about \$2 a day, not counting debt service fees. It is also important to share where the City’s Utility Rates come in compared to the cities in the Willamette Valley. I would like to say further that the City has not raised the rates. The new meters are more accurate than the older mechanical ones. Below is an article that was placed in *The Times*:

New Water Meters

There has been some confusion about the new water meters. The City would like to clarify a few points.

- 1. The City is **not** raising rates.



Council has historically raised rates 3% in June, effective July 1st of any given year. Since 2007, the average Water & Sewer Bill has risen from \$76.00 per month to \$88.00 per month. Council placed a \$15.00 Sewer Debt line item on the monthly bill in 2007, which is included in the total amount above, to help pay for bonds that were issued for the Water Treatment Plant & Distribution Improvements (1996) and the Wastewater Treatment Plants & Improvements (2007).

2. The new meters are more accurate than the old meters.

When water meters get older, they register slower. The new meters accurately measure the water being used by each property as soon as water is drawn. Old meters may not start registering use until 50 or 100 gallons, as an example, move through the meter.

3. Old water pipes.

Many homes may have leaky water pipes. You may have a leaky faucet or toilet for example. The new meters will detect leaks immediately. This will allow for plumbing problems to be taken care of quickly.

4. Conservation.

The new meters will track water usage better. The City's continued use of its existing water rights will depend on adopting a Water Management and Conservation Plan. The new meters will be a critical tool for the City's water distribution system. Homeowners may also decide to install low flow toilets or energy efficient washing machines to further conserve water usage. Base rates will still be in effect.

Comparison of RF Power Density In the Everyday Environment

Device Relative Power Density in microwatts per square centimeter (µW/cm²)

FM radio or TV broadcast station signal	0.005
SmartMeter™ device at 10 feet	0.1
Cyber cafe (Wi-Fi)	10-20
Laptop computer	10-20
Cell phone held up to head	30-10,000
Walkie-Talkie at head	500-42,000
Microwave oven, two inches from door	5,000

Source: Richard Tell Associates, Inc.³

ITEMS PENDING – Tabled, On Hold, Stalled or Waiting

Pending: Council Rules – I will attempt to gather the rules review Council members for a meeting after Budget Committee meetings.

From 03.26.2019: As directed by Council, I spoke with City Attorney Ross Williamson about Council Rules and Council's request for consequences that would change certain behaviors that cause problems for the organization or behaviors that are not covered by City insurance.

Pending: Marijuana Nuisance Ordinance Fix – Update is above, under Action Items.

From 01.22.2019: City Attorney Ross Williamson is awaiting working on the revisions pending a future discussion I will be having with him. I am waiting on some information that will be pertinent in making a recommendation back to Council.

Pending: Linn County Counsel Ruling – From 11.27.2018: Linn County's Attorney decided to not allow the Sheriff's Office to enforce the marijuana nuisance ordinance the City had passed in the nuisance case impacting Mr. Bryan Bradburn. The ruling was a heated point of discussion at the September Council meeting. I have included City Attorney Ross Williamson's thoughts on the County's ruling and suggestions he has for Council moving forward. I had asked Williamson to



review the IGA with the Sheriff's Office so that he had a complete picture of the City's possible options.

Pending: Public Records Resolution.

PAST MEETINGS – Memory Information

WNHS Update – WNHS provides many home rehabilitation services and counseling for those meeting certain program requirements.

From 12.18.2018: See the information about the merger with NEDCO. Sweet Home will be applying for CDBG funding this funding cycle.

Please refer citizens to the following websites for more information:

<http://www.oregonhomeownersupport.gov> & <http://w-nhs.org>

➤ **Kirk Avenue Project History**

For the history and current status of the Kirk Avenue project, please visit the City website at <https://www.ci.brownsville.or.us/currentevents>.

Respectfully Submitted,

S. Scott McDowell



PLANNING AT A GLANCE

Permits *Building, Plumbing, Mechanical, Fence, Etc.*

- | | |
|--|---------------------|
| • Fence | 717 Washburn Street |
| • Accessory Structure (16x12 Shed) | 516 Washburn Street |
| • Accessory Structure (20X20 Fully Encl Pole Bldg) | 905 Oak Street |
| • Accessory Structure (20X10 Shed) | 219 Millhouse Ave |
| • Structural (20X20 Fully Encl Pole Bldg) | 905 Oak Street |

Updates

Buildable Lands Inventory

Planning Consultant Dave Kinney is continuing to work with staff and the Linn County GIS Department to on maps for the Buildable Lands Inventory. Still in process.

Upcoming Hearings

Conditional Use Permit: RV Park & Caretakers Residence in the Light Industrial Zone

Annexation & Zone Change: Small portion of a 16+ acre parcel located in the Light Industrial Zone. Small portion is located outside the City limits but within the UGB.

Variance: To Access Standards to create a Flag Lot in the High-Density Residential Zone

Hearings for the above are scheduled for April 29th, 2019.

Other

Storage Depot, Glorietta Bay – 333 Depot Avenue. Setbacks to install a fence have been reviewed.

Elizabeth E. Copwa

*“There is some good in the worst of us and some evil in the best of us.
When we discover this, we are less prone to hate our enemies.” - Martin Luther King, Jr.*

The biggest communication problem is we do not listen to understand, we listen to reply...

**BROWNSVILLE MUNICIPAL COURT MONTHLY REPORT
STATISTICAL REPORT FOR MARCH 2019**

Offense Class	Pending First Day	Filed	Closed	Pending Last Day	Trials
Misdemeanors	23	1	4	20	
Violations	64	10	16	58	1
Contempt/Other	61	3	1	63	
TOTALS	148	14	21	141	

BALANCE SHEET FOR THE MONTH

Court Revenue

Court Payments

Total Deposits +	\$ 2,819.50	City	\$ 2,160.45
Total Bail Released +	\$ -	Restitution	\$ -
Total Bail/Bank Fees -	\$ -	Oregon Dept Revenue	\$ 483.51
Total Bail Held -	\$ 15.00	Linn County	\$ 160.54
* Total Refund/Rest -	\$ -	State Misc.	\$ -
Total NSF's -	\$ -	DUII Surcharge	\$ -
Cash Shortage -	\$ -		

TOTAL COURT REVENUE

\$ 2,804.50

TOTAL COURT PAYMENTS

\$ 2,804.50

Credit given for Community Service \$ -

Other Credit Allowed Against Fines \$ -

TOTAL NON-REVENUE CREDIT ALLOWED \$ -

TOTAL CASH PAYMENTS TO:

CITY	\$ 2,160.45
STATE	\$ 483.51
COUNTY	\$ 160.54
*REFUND/RESTITUTION	\$ -
TOTAL:	<u>\$ 2,804.50</u>



Library Advisory Board

Librarian's Report

March 2019

Our month with the Rick Bartow *From the Heart Author Sketches* has been delightful. The Library collaborated with the Brownsville Art Association by having a Figure Drawing class here in the Library. Local artists made gesture drawings of a model trying to emulate Mr. Bartow's techniques. It was a challenging and fun evening. This exhibit is on display through April 25 at your Library.

Library Advisory Board Chairperson Barbara DeRobertis and I participated in a webinar about basic facts of Overdrive. Overdrive is an internet driven platform that delivers eBooks and audiobooks directly to a patron's device. There are still many questions to be answered before the City would be ready to move forward on a project such as this.

Here are a few facts about our library the month of March 2019. We have received 24 new books for the library. Volunteers donated 164 hours to our library. There were 1,503 materials checked out. 502 adult fiction books; 205 adult non-fiction books; 117 audio books; 354 children's books; 270 junior books; 23 junior reference books and 32 large print books.

In March we held 12 children's programs with 161 participants. There were 8 programs for adults with 62 participants. Programs included children's story times; Glazing day from Clayfest for Kids; World Cultures & Travel: Greece; Get Crafty @ Your Library: Tatting and Rick Bartow *From the Heart* Author Talk. All programs were well received and well attended. It is nice to see our Library as a vibrant part of our community.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sherri Lemhouse".

Sherri Lemhouse
Librarian



RESOLUTION NO. 2019.09

**A RESOLUTION PLANNING CORRECTIVE MEASURES FOR THE
FY 2017-2018 AUDIT AND FUTURE FISCAL YEAR AUDITS FOR THE
SECRETARY OF STATE AUDITS DIVISION**

WHEREAS, Oregon Revised Statutes (ORS) 297.466 requires cities to provide a plan for taking corrective measures for any deficiencies noted by the accounting firm during a municipal audit; and,

WHEREAS, the City received notification from the Office of the Secretary of State on April 11th, 2019 regarding FY 2017-2018 audit comments as filed by the City; and,

NOW, THEREFORE, BE IT RESOLVED, Council shall take the following measures to remedy the concerns with the financial statements and Local Budget Law issues:

Section 1.

Budgets legally required (ORS Chapter 294)

- Expenditures in excess of appropriations occurred as follows:

<u>Fund / Appropriation category</u>	<u>Appropriation</u>	<u>Actual</u>	<u>Variance</u>
Sewer Bond			
Debt service	\$ 305,164	\$ 305,385	\$ (221)
Transient Room Tax			
Materials and services	-	3,040	(3,040)
Community Projects			
Materials and services	-	8,244	(8,244)

City Response: Attached as Exhibit A is Resolution 2017.10 passed by Council on June 27th, 2017. This annual resolution adopts the budget, makes necessary appropriations and imposes and categorizes taxes for any given fiscal year; this resolution was for FY 2017-2018 appropriations.

- The appropriated Debt Service amount was different based on a major refunding the City had completed the previous summer. The amortization tables have been included in the annual audit. The City will ensure that all future debt service meets the requirements as has been done in each of the previous ten years.
- The City appropriated \$3,200 in the Transient Room Tax Fund for expenditure. The City authorized a \$3,040 expenditure in accordance with Brownsville Municipal Code.

TRANSIENT ROOM TAX	
Capital Outlay	\$ 3,200
Unappropriated	\$ 270
Fund Total	\$ 3,470

- The City made a clerical error. The total appropriation of \$86,500 included \$20,000 for Beautification. Below is an excerpt from the City budget from that fiscal year:



REQUIREMENTS	
Materials & Services	
639 MISC. [2011: BEAUTIFICATION]	\$20,000
Capital Outlay	
812 BUILDING REPAIR - CITY HALL	\$37,500
806.002 TREE CITY USA SUPPORT	\$24,000
679 I.G. REQUESTS & CONTRIBUTIONS	\$5,000
TOTAL APPROPRIATED	\$86,500
975 UNAPPROPRIATED ENDING FUND BALANCE	\$114,250
TOTAL REQUIREMENTS (\$16,000)	\$200,750

Included for further verification is Page #32 from the City Budget for FY 2016-2017 showing the appropriation in detail.

- The 2018-19 budget document required by ORS 294.358 contained errors as follows:
 - The excess of actual revenues over actual expenditures in the second preceding year did not equal the beginning balance in first preceding year for the following funds:
 - In the General Fund, second preceding year revenues over expenditures were \$169,191, while the first preceding year beginning balance was \$663,321
 - In the Sewer Fund, second preceding year revenues over expenditures were \$456,739, while the first preceding year beginning balance was \$532,661
 - In the Building and Equipment fund, second preceding year revenues over expenditures were \$55,967, while the first preceding year beginning balance was \$328,334
- The City is required by ORS 294.361 to prepare estimates of budget resources. However, estimates of the beginning cash balance resource in the 2018-19 budget were not reasonable as follows:
 - General Fund actual cash was \$1,387,725, while \$685,000 was budgeted.
 - Sewer Bond Fund actual cash was \$469,669, while \$100,000 was budgeted.

City Response: The historical data is taken directly from the annual audit. The ‘Adopted Budget this Year’ column under historical data is a guess with nearly four months of the fiscal year left to complete projects. In some fiscal years, the City is not able to complete projects as predicted which leads to a larger carry over than predicted. The City will do a better job calculating this estimate in the future.

City Response: Estimates of budget figures are always a “best guess” as stated by the Oregon Department of Revenue at multiple training sessions for budget officers. The City figures these estimates based on the audited numbers from the previous fiscal year, the actual cash balance of all funds through February of the current fiscal year and then surmises how much will be spent on capital improvements and general operating expenses through the end of the fiscal year which is typically three to four months of unknown data.

- The City’s financial summary, LB-1 should agree with amounts on detail budget sheets per ORS 294.438. Actual numbers from 2016-17, and adopted budget numbers from 2017-18 did not agree to the LB-1.
- The City’s estimated expenditures and other requirements for the ensuing year or budget period must be reconciled so that the total amount of expenditures and other requirements in each fund equals the total amount of resources in the fund for the same period per ORS 294.388. The City was not in compliance with this for the Water Fund, Water Bond Fund, and Sewer Bond Fund.

City Response: The City will require a double check of the LB-1 prior to publishing in the future and may consider a third-party review. The City will review the necessary funds with the City Attorney and



the City Auditor to determine the best course of correction for the funds mentioned above. The City hopes to remedy for the upcoming fiscal year.

- In the resolution adopting and appropriating the 2018-19 budget, the City did not properly appropriate the following items:
 - The appropriations resolution should not appropriate “unappropriated ending fund balance”.
 - The appropriation for the Water Fund incorrectly included the Transfer (In) category. Revenues and Transfers (In) are not appropriated.
 - The Street fund appropriation did not foot.
 - The City’s resolution making appropriations included the appropriation of amounts identified as contingency in various funds and departments within funds. Operating contingency should be appropriated separately from other appropriation categories and can only be accessed through an appropriation transfer during the budget year.

City’s Response: Please refer to Exhibit B. Linn County Assessor’s Office has requested that the City place the unappropriated balances in the resolution for calculation purposes. The City fully understands the purpose of appropriations, but when the County, who will be levying the taxes, requests information, the City complies with those requests. Staff has tried this both ways and both ways are wrong. Either the Assessor’s Office is unhappy, or the Auditor is unhappy. The City feels that a happy medium is reflected in the above referenced Exhibit.

The City has gone back and forth on contingency over the years as well. Again, either way there seems to be a problem depending on the audit team. The City has shown this as requested by the Auditor.

PASSED AND ADOPTED by the Council of the City of Brownsville this 23rd day of April, 2019.

Attest:

S. Scott McDowell
City Administrator/Recorder

Don Ware
Mayor

...FY 2017-2018 in the sum of \$5,280,663. Total transfers in the amount of \$131,800.



RESOLUTION NO. 2017.10
RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Council for the City of Brownsville hereby adopts the budget for Fiscal Year 2017-18 in the sum of \$5,290,663, including transfers totaling \$131,800, or \$5,158,863; now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1st, 2017 and for the purposes shown below are hereby appropriated:

GENERAL FUND

Administration	\$	320,750
Parks & Cemetery	\$	208,710
Community Room	\$	6,700
Library	\$	131,150
Law	\$	252,775
Operations	\$	370,975
Transfers (Out)	\$	0
Unappropriated	\$	86,095
Fund Total	\$	1,377,155

WATER FUND

Administration	\$	288,650
Operations	\$	488,350
Transfers (In)	\$	120,000
Unappropriated	\$	25,200
Fund Total	\$	802,200

SEWER FUND

Administration	\$	251,025
Operations	\$	250,650
Transfers (Out)	\$	130,000
Unappropriated	\$	215,125
Fund Total	\$	846,800

STREET FUND

Personal Services	\$	114,900
Materials & Services	\$	87,800
Capital Outlay	\$	158,000
Transfers (Out)	\$	1,800
Unappropriated	\$	162,000
Fund Total	\$	522,700

- \$10,000 to B & E see note below

BUILDINGS & EQUIPMENT

Capital Outlay	\$	0
Unappropriated	\$	341,200
Fund Total	\$	341,200

TRANSIENT ROOM TAX

Capital Outlay	\$	3,200
Unappropriated	\$	270
Fund Total	\$	3,470

COMMUNITY PROJECTS

Capital Outlay	\$	86,500
Unappropriated	\$	114,250
Fund Total	\$	200,750

SEWER BOND

Bond Payments	\$	305,164
Unappropriated	\$	25,000
Fund Total	\$	330,164

WATER BOND

Bond Payments	\$	46,820
Unappropriated	\$	24,601
Fund Total	\$	71,421

CEMETERY TRUST

Unappropriated	\$	72,570
Fund Total	\$	72,570

LIBRARY TRUST

Unappropriated	\$	5,968
Fund Total	\$	5,968

HOUSING REHABILITATION

Unappropriated	\$	201,210
Fund Total	\$	201,210

LAND ACQUISITION

Unappropriated	\$	9,972
Fund Total	\$	9,972

Total is correct because the \$1,800 shows in the Bikeway/Footpath Fund.

Building & Equipment should show a transfer in from the Street Fund of \$10,000. The amount is included in the fund total for B & E. But counted twice since it is included in the transfer out in the sewer fund, thus throwing off the total by \$10,000.



RESOLUTION NO. 2017.10

WATER SDC		STORMWATER SDC	
Unappropriated	\$ 46,180	Unappropriated	\$ 61,461
Fund Total	\$ 46,180	Fund Total	\$ 61,461
WATER SYSTEM RESERVE		SEWER SDC	
Unappropriated	\$ 59,340	Capital Outlay	\$ 100,000
Fund Total	\$ 59,340	Unappropriated	\$ 196,704
		Fund Total	\$ 296,704
		BIKEWAY/FOOTPATH	
		Unappropriated	\$ 41,398
		Fund Total	\$ 41,398

Includes \$1,800 transfer in from Street.

Note: Funds above include unappropriated balances to eliminate confusion based on past experience and requests.

RESOLUTION IMPOSING AND CATAGORIZING TAXES

BE IT RESOLVED that the Council for the City of Brownsville hereby imposes the taxes as provided in the adopted budget at the rate of \$6.9597 per \$1,000 of assessed value for operations; and in the amount of \$49,770 for Water Bond Debt Service; and in the amount of \$136,238 for Sewer Bond Debt Service; and that these taxes are hereby imposed and categorized for tax year 2017-2018 upon the assessed value of all taxable property within the district.

	Subject to the General Government Limitation	Excluded from the Limitation
GENERAL FUND	\$6.9597/\$1000	0
WATER BOND DEBT SERVICE FUND	0	\$ 49,770
SEWER BOND DEBT SERVICE FUND	0	\$ 136,238
DELINQUENT SEWER ASSESSMENT	0	\$ 4,995.94

Passed and adopted by the Council of the City of Brownsville this 27th day of June, 2017.

Attest:

S. Scott McDowell
Budget Officer/City Administrator

Don Ware
Mayor



RESOLUTION NO. 2018.13

RESOLUTION ADOPTING A BUDGET

BE IT RESOLVED that the Council for the City of Brownsville hereby adopts the budget for Fiscal Year 2018-19 in the sum of \$5,884,968, including transfers totaling \$253,649, now on file at City Hall.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1st, 2018 and for the purposes shown below are hereby appropriated:

GENERAL FUND

Administration	\$	344,550
Parks & Cemetery	\$	228,950
Community Room	\$	5,000
Library	\$	166,300
Law	\$	264,740
Operations	\$	354,750
Transfers (Out)	\$	0
Fund Total	\$	1,364,290

WATER FUND

Administration	\$	282,900
Operations	\$	524,800
Transfer (Out)	\$	101,849
Fund Total	\$	909,549

SEWER FUND

Administration	\$	244,895
Operations	\$	244,450
Transfers (Out)	\$	150,000
Fund Total	\$	639,345

STREET FUND

Personal Services	\$	125,000
Materials & Services	\$	88,200
Capital Outlay	\$	185,000
Transfers (Out)	\$	1,800
Fund Total	\$	400,000

BUILDINGS & EQUIPMENT

Capital Outlay	\$	284,000
Fund Total	\$	284,000

TRANSIENT ROOM TAX

Capital Outlay	\$	3,200
Fund Total	\$	3,200

COMMUNITY PROJECTS

Capital Outlay	\$	46,500
Fund Total	\$	46,500

SEWER BOND

Bond Payments	\$	307,260
Fund Total	\$	307,260

WATER BOND

Bond Payments	\$	47,167
Fund Total	\$	47,167

SEWER SDC

Capital Outlay	\$	100,000
Fund Total	\$	100,000

Appropriated Total	\$4,101,311
Unappropriated Total	\$1,783,657*

* **Note:** Unappropriated balances are from all accounts including General, Water, Sewer Street, Housing Rehabilitation, Cemetery Trust, Library Trust, Bikeway/Footpath, Water SDC, Buildings & Equipment, Transient Room Tax, Community Projects, Water System Reserve, Land Acquisition, Water Bond, Sewer Bond, Stormwater SDC, Sewer SDC, and where money was not appropriated for expenditure.



RESOLUTION NO. 2018.13

RESOLUTION IMPOSING AND CATAGORIZING TAXES

BE IT RESOLVED that the Council for the City of Brownsville hereby imposes the taxes as provided in the adopted budget at the rate of \$6.9597 per \$1,000 of assessed value for operations; and in the amount of \$49,950 for Water Bond Debt Service; and in the amount of \$127,003 for Sewer Bond Debt Service; and that these taxes are hereby imposed and categorized for tax year 2018-2019 upon the assessed value of all taxable property within the district.

	Subject to the General Government Limitation	Excluded from the Limitation
GENERAL FUND	\$6.9597/\$1000	0
WATER BOND DEBT SERVICE FUND	0	\$ 49,950
SEWER BOND DEBT SERVICE FUND	0	\$ 127,003
DELINQUENT SEWER ASSESSMENT	0	\$ 4,972.47

Passed and adopted by the Council of the City of Brownsville this 26th day of June, 2018.

Attest:

S. Scott McDowell
Budget Officer/City Administrator

Don Ware
Mayor



RESOLUTION NO. 2019.10

**A RESOLUTION VERIFYING SERVICES PROVIDED BY THE
CITY OF BROWNSVILLE IN ACCORDANCE WITH THE
DEPARTMENT OF ADMINISTRATIVE SERVICES
REQUIREMENTS FOR STATE-SHARED REVENUES**

WHEREAS, Oregon Revised Statutes (ORS) 221.760 provides as follows:

Section 1. The office responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street Construction, Maintenance and Lighting
- (4) Sanitary Sewer
- (5) Storm Sewers
- (6) Planning, Zoning, and Subdivision Control
- (7) One or more utility services and;

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNSVILLE, a Municipal Corporation of the State of Oregon, hereby certifies that it provides the following municipal services enumerated in Section 1, ORS 221.760:

- Police Protection,
- Street construction, maintenance and lighting,
- Sanitary Sewer,
- Storm Sewers,
- Planning, zoning, and subdivision control,
- Water Utility,
- Library Services,
- Municipal Court and
- Parks;

PASSED AND ADOPTED by the Council of the City of Brownsville this 23rd day of April 2019.

Attest:

S. Scott McDowell
City Administrator/Recorder

Don Ware
Mayor



ORDINANCE NO. 778

AN ORDINANCE AMENDING TITLE 5, BUSINESS LICENSES AND REGULATIONS; SECTION 5.10, SOCIAL GAMING, OF THE MUNICIPAL CODE OF THE CITY OF BROWNSVILLE, OREGON;

WHEREAS, Title 5 of the Brownsville Municipal Code (BMC) defines Business Licenses and Regulations and provides for Social Gaming within the City of Brownsville, and

WHEREAS, the Council desires to modify certain provisions in the regulations;

NOW THEREFORE, the City of Brownsville ordains as follows:

SECTION 1. That Section 5.10.120 be amended to read as follows:

Current Language

5.10.120 Responsibilities of the licensee.

It shall be the responsibility of the licensee to ensure that:

- K. Tournaments are to be conducted in the normal operating hours of any private business, private club or in a place of public accommodation. Furthermore, no social game is to be conducted between the hours of 2:00 a.m. and 10:00 a.m. on any day;

Revised Language

Shall be amended as follows:

- K. Tournament fees are to be collected during normal operating hours of any private business, private club or in a place of public accommodation. Furthermore, no social game is to be conducted between the hours of 11:30 p.m. and 11:00 a.m. on any day;

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 23rd day of April 2019.

Mayor

City Administrator



Mental Health Month 2019

A Proclamation

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, promotion and prevention are effective ways to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that support user-friendly tools that all Americans can access to better handle challenges, and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, faith-based organization, health care provider, veteran's groups and citizen has a responsibility to promote mental wellness and support prevention efforts; and

WHEREAS, the Linn County Mental Health Advisory Board is emphasizing that there is no health without mental health by being involved with Public Service Announcements, Health Fairs, public speakers and various trainings regarding mental health issues;

NOW, THEREFORE, BE IT RESOLVED that I, *Don Ware*, Mayor of Brownsville, Oregon do hereby proclaim May 2019 as Mental Health Month in Brownsville, Oregon. As the Mayor, I also call upon the citizens, governmental agencies, public and private institutions, businesses and schools in Brownsville to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Proclaimed this 23rd day of April 2019.

ATTEST:

APPROVED:

S. Scott McDowell
City Administrator

Don Ware
Mayor



Older Americans Month 2019

A PROCLAMATION

Whereas, Oregon Cascades West Council of Governments is proud to provide services to approximately 14,827 adults age 60 and older, in the Benton County area, 6,580 adults age 60 and older, in the Lincoln County Area, and 24,898 adults age 60 and older, in the Linn County area who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

Whereas, the City of Brownsville is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible; and

Whereas, since 1965, the Older Americans Act has provided services that help older adults remain healthy and independent by complementing existing medical and health care systems, helping prevent hospital readmissions, and supporting some of life's most basic functions, such as bathing or preparing meals; and

Whereas, these programs also support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

Whereas, we recognize the value of community engagement and service in helping older adults remain healthy and active while giving back to others; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion;
- Emphasizing home- and community-based services that support independent living; and
- Ensuring community members of all ages benefit from the contributions and experience of older adults.

Now therefore, the City of Brownsville do hereby proclaim May 2019 to be Older Americans Month. The City of Brownsville urges every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Dated this 23rd day of April, 2019

By:

Don Ware
Mayor



2019-2020 Council Values

Council Vision Statement

The Brownsville City Council works collaboratively and effectively with each other, staff, and community partners to preserve the historic character and economic health of our town and to create a high quality of life for our citizens.

A Vision for Brownsville

For a tiny rural Oregon community, Brownsville has a huge presence. It is well-known throughout the state for its friendly welcome and for being a safe, clean, and attractive town. It is clear that residents value its historic character and make special efforts to preserve and enhance it. Talk to business owners in the thriving north and south business areas and you will find that it is the creative working relationships between city government and private, county, state, and federal partners that sustain our economic health and well-being. Residents participate in Brownsville's inclusive process of growing and enhancing our high quality of life. Brownsville citizens care about healthy city finances, they expect infrastructure that delivers, and they elect a City Council that works for the benefit of the community. Public spaces are a vital part of Brownsville's sense of place; citizens' and city government's attention to the appearance and cleanliness of parks, streets, and neighborhoods adds to the town's livability.

Tag line

Brownsville: Where People Care, Business Thrives, and History Lives

Who we are?

Brownsville is a City that is proud of its past while constantly improving toward the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Organizational transparency is a focus of Council. Council is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute identified goals and carry out the responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal functions and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving toward a new, participatory approach within the organization and throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:



2019-2020 Council Values

- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

Organizational Development

1. *Elected & Appointed Officials.* People who understand their role and responsibilities for the City as policy & decision makers. People who have a tremendous amount of pride and caring about the future of Brownsville. People who understand the financial nuances of local government in Oregon. People who understand and respect the significant contributions of Staff. People who are focused on the greater good they can collectively make in the community. People who understand the mission of the City and who can explain City policy and issues with the general public. People who represent Brownsville citizenry as well as City Staff.
2. *Staff.* People who understand their multiple roles and responsibilities. People who love coming to work. People who are interested in creating the best possible work environment that is full of respect and compassion for the citizens and is honest and trusting among all the ranks of the organization. People who don't complain about what they cannot control but people who are interested in creating practical, cost-effective solutions for those issues they can control. People who expect more than the ordinary from themselves and from each other.
3. *Organizational Axiom.* Creating, developing and maintaining effective relationships with individuals, other civic organizations, County, State & Federal government personnel. Understanding that the number one priority of the City is relationship building. The City shall honor relationships and the ordinances and laws of the land. The City shall be ever mindful of the importance of the social contract of government and the order that it strives to preserve for the sake of freedom.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are a few of those models:

THE PROCESS OF PROGRESS

1. Recognize/Identify
2. Accept/Agree
3. Strategize/Develop Action Steps
4. Implement/Execute
5. Review Outcomes

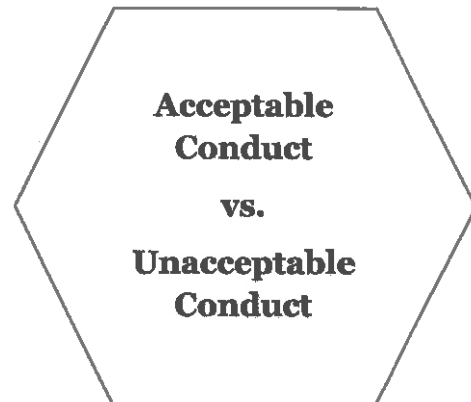


LEXIPOL'S 10 FAMILIES OF RISK MODEL

1. External Risks
2. Legal & Regulatory Risks
3. Strategic Risks
4. Organizational Risks
5. Operational Risks
6. Information Risks
7. Human Resources Risks
8. Technology Risks
9. Financial and Administrative Risks
10. Political Risks

How are expectations set in City Government?

- ◆ Laws & Municipal Code
- ◆ Standards
- ◆ Requirements & Rules
- ◆ Memoranda of Understanding
- ◆ Contracts
- ◆ Agreements
- ◆ Employee Handbook
- ◆ Societal Norms
- ◆ Cultural Nuances
- ◆ Public Opinion





2019-2020 Council Goals
(Compilation Date: April 2019)

Goals 2019-2020

1. Focus on the Fundamentals.
 - *Protect and Manage Brownsville's Treasury.*
 - *Foster Cooperative and Productive Relationships in the community, with Linn County, State and Federal Agencies.*
 - *Develop Advocacy Plan.*

2. Water Rights.
 - *Explore Possible Water Source Options.*
 - *Continually work on perfecting Water Rights.*

3. Economic Development Plan.
 - *Participate in Regional Efforts and Opportunities.*
 - *Work on Economic Analysis, Land Inventory and Urban Growth Boundary.*

4. Community Development Plan.
 - *Refine Zoning Rules and Requirements.*
 - *Consider and Adopt Building Rules and Standards.*
 - *Emergency Preparedness Planning.*
 - *Support Improvements for Central Linn Rec Center.*
 - *Improve Partnership with CLSD.*
 - *Monitor Recreational Immunity.*
 - *Internet Service Provider.*

5. Capital Improvements Plan.
 - *Develop the Framework for a Sidewalk Program.*
 - *Plan and Construct Downtown Wastewater Improvements.*
 - *TMDL Exploration and Implementation Elements.*
 - *Explore Kirk Avenue Paving Options.*
 - *Pioneer Picture Gallery Discussion.*

6. Organizational Development.
 - *Continue Developing an Effective Working Relationship between Council and Staff.*
 - *Focus on Council Leadership Development.*



GOALS PROGRESS UPDATE

1. Focus on the Fundamentals.

- *Protect & Manage Brownsville's Treasury.*
- *Foster Cooperative & Productive Relationships in the community, with Linn County, State & Federal Agencies.*
- *Develop Advocacy Plan. (2)*

Plan: Staff will continue working carefully with the annually adopted budget to ensure financial well-being. Staff will strive to keep rates as low as possible while providing services effectively and maintaining outstanding financial ratings. Staff will execute the planned projects found in the FY 2018-2019 and FY 2019-2020 budgets as time and priority allow.

Staff will plan for and execute the engineering for the redevelopment of sewer lines in Old Town Commercial and determine appropriate construction schedule depending on financial availability and the savings.

Staff will continue to strive for excellence in all relational aspects. McDowell will continue his involvement with the Solid Waste Advisory Committee (SWAC), the Linn County Sheriff's Office (LCSO) Joint Cities Coalition, the Linn County Planning and Building Department meetings, City/County Insurance Services (CIS), International City Management Association (ICMA), Oregon City/County Management Association (OCCMA) and the League of Oregon Cities (LOC) as needed. Mr. Frink works with various groups including 811.

Staff is also very involved at a local level. McDowell serves as a liaison to the Board of Directors for the Chamber of Commerce and attends other civic organization meetings as requested or required. Mayor Ware serves on the Central Linn Community Foundation and the Lions Club, among others. Councilor Thompson serves as the liaison to the Central Linn Recreation Association (CLRA). Mayor Ware and Councilor Neddeau served on the Cascade West Council of Governments (COG) Board. Councilor Gerber serves on Cascade West Council of Government's Transportation Board.

Council may develop a local advocacy plan that would include, 1) specific legislative items being considered by the State of Oregon, 2) prepare policy statements on those items, and 3) form letter writing efforts to improve municipal authority as allowed by the Oregon Constitution.

2. Water Rights.

- *Explore Possible Water Source Options.*
- *Continually work on perfecting Water Rights.*

Plan: The City will continue exploring additional resources such as procurement of upstream water rights and other possibilities that may exist areas around Brownsville. Staff will continue to work with City Engineer Ryan Quigley and City Attorney Rolfe Wyatt on issues as they arise through the State Legislature and other agencies of the State such as the Oregon Water Resources Department (OWRD). Council recognizes water as the City's most valuable resource.

3. Economic Development Plan.

- *Participate in Regional Efforts and Opportunities.*
- *Work on Economic Analysis, Land Inventory and Urban Growth Boundary.*

Plan: Continue working with partners on regional economic development efforts.



Definition: The two chief focuses of Economic Development are 1) retaining existing business and 2) attracting new business.

The City will budget for procedures required by the Department of Land Conservation & Development (DLCD) in order to possibly expand areas for commercial and light industrial development. The City also plans on including additional residential land.

4. Community Development Plan.

- *Refine Zoning Rules and Requirements.*
- *Consider and Adopt Building Rules and Standards.*
- *Emergency Preparedness Planning.*
- *Support Improvements for Central Linn Rec Center.*
- *Improve Partnership with CLSD.*
- *Monitor Recreational Immunity.*
- *Internet Service Provider.*

Plan: Council would like to explore ways to positively affect community livability. Council will explore building rules and standards to solidify the historic look and feel of Brownsville. The City continues working with ad hoc volunteer committee promoting community emergency preparedness efforts as defined by the Brownsville Municipal Code. Staff will work with the Brownsville Rural Fire District, Halsey-Shedd Rural Fire Protection District, the City of Halsey and the Central Linn School District to accomplish Council directives. Council will continue to explore options for the Central Linn Rec Center with various partners including the City of Halsey and the Central Linn School District. Council will continue to monitor attacks against recreational immunity through various sources such as the League of Oregon Cities (LOC) and CIS. Staff will continue to work with Alyrica to develop a new fiber optic system for Brownsville.

5. Capital Improvements Plan.

- *Develop the Framework for a Sidewalk Program.*
- *Plan and Construct Downtown Wastewater Improvements.*
- *Pioneer Picture Gallery Discussion.*
- *TMDL Exploration and Implementation Elements.*
- *Explore Kirk Avenue Paving Options.*

Plan: Council will explore the creation of a Sidewalk Program. Plan and save for the construction of a new wastewater collection system for downtown. Council will host a Town Hall in late 2019 to discuss the future of the Pioneer Picture Gallery building. Council will continue to monitor developments of DEQ's TMDL implementation strategy. Council explore funding and construction options for Kirk Avenue.

6. Organizational Development.

- *Continue Developing an Effective Working Relationship between Council and Staff.*
- *Focus on Council Leadership Development.*

Plan: Council recognizes the need for additional training & development. Council will continue to improve in two ways, 1) collectively through regular group discussions and evaluations, and 2) executing their individual roles as community leaders. Council will look at new ways to work together to accomplish shared organizational goals and address community issues with Staff.

Linn County Pioneer Association
PO Box 57
Brownsville, Oregon 97327
LCPA1887@gmail.com

March 28, 2019

Dear City of Brownsville:

The Linn County Pioneer Association is requesting the permission to close the following roads during 2019 Linn County Pioneer Picnic.

Friday, June 21: Park Street and Main Street for the Kiddies Parade for 12:55-1:30 pm

Saturday, June 22: Main Street, Kirk Ave, Spaulding Way, and Standard Ave. From 9:55am to 11:00am

Sunday, June 23: Park Street for the Dam Run from 6am to 10:30 am

Please let know if you need anything else from us.

Thank you,

Holly Gosda
Secretary
Linn County Pioneer Picnic

Halsey-Shedd Rural Fire Protection District

April 4th, 2019

Dear Friends and Community Leaders,

The Halsey-Shedd Fire District and Brownsville Fire District have joined forces to implement a program that will provide Jacob's Kits to be installed at our local area schools for use during a mass casualty event. These kits contain a tourniquet, gloves, gauze, and a wound seal kit. We have targeted the local schools which would impact and serve approximately 1,000 folks on school days. Jacob's kits were designed due to a 6-year old little boy who lost his life due to a mass casualty event at school. If disaster kit equipment been available for him in a timely manner, the outcome could have been different.

Another added bonus would be the availability of these kits to the community at large. It is almost impossible to stock and carry enough of these kits on emergency vehicles that may be needed during a mass casualty event. By having them centrally located at our area schools, the Fire District would have access to them for use in a large scale emergency which would include mass casualty events, and natural disaster emergencies such as an earthquake, tornado, etc.).

Our goal is to provide all of the classrooms in the District with a Jacob's kit. Once the classrooms were supplied, we intend to locate disaster kits in the offices, gyms, storage rooms, or anywhere someone may be trapped in a building. We also intend to supply the transportation buses with a kit for use for trauma injuries.

The initial approximate cost to administer this program is \$11,000. We have applied for \$5,000 in grants to provide a summer intern to facilitate the program and the training and purchase the kits, and we will contribute \$4,000 in matching grant funds. Our current financial need is **\$2,000**. If extra funding is received, we intend to provide trauma disaster kits for the transportation buses as well.

Thank you in advance for supporting this Vital Public Safety Campaign. We strongly believe that this program offers worthwhile, potentially life-saving equipment for the children and families in our communities. Your donation may be tax deductible, and 100% of your contribution dollars are used here in your local schools. Please feel free to call if you have any questions or concerns about this program.



Travis Hewitt
Halsey Fire Chief
(541) 369-2419



Kevin Rogers
Brownsville Fire Chief
(541) 466-5227



Tammi Morrow
Grant Facilitator
(541) 369-2419

Please make checks payable to: *Halsey-Shedd RFPD* at the address below. Thank you!

P.O. Box 409 • 740 W. 2nd Street • Halsey, Oregon 97348 • (541) 369-2419 • FAX (541) 369-2266



Oregon

Kate Brown, Governor

Liquor Control Commission

PO Box 22297

Portland, OR 97269-2297

(503) 872-5000

(800) 452-6522

RECEIVED
City of Brownsville

APR 05 2013

Clerk _____

City of Brownsville, Attn: City Administrator
BROWNSVILLE
PO Box 188
Brownsville, OR 97327

RENEWAL NOTIFICATION PROCESS

It's time again for liquor license renewals in your area. Liquor licenses are due to expire **6/30/2019**. Attached is the list of licensees who are required to submit their renewal application to local government for comment. According to our records you charge:

\$0.00 Renewal Fee for ON-PREMISES \$0.00 Renewal Fee for OFF-PREMISES

We told applicants to mail your local government fees to the address on this letter.
PLEASE NOTIFY US IMMEDIATELY IF THE FEE(S) OR ADDRESS ARE INCORRECT

HOW TO MAKE A RECOMMENDATION

You have until **6/6/2019** to make your recommendation. Below are your options for renewals:

RECOMMEND APPROVAL

1. **DO NOTHING.** If you do not submit a recommendation by **6/6/2019**, the OLCC will process the renewal application as a favorable recommendation.

RECOMMEND DENIAL (see additional information on page 2)

1. File an unfavorable recommendation, stating the grounds for the unfavorable (must meet the denial criteria on back of form); **OR**
2. Make a written request for additional time to complete an investigation. The request must state: 1) you are considering making an unfavorable recommendation; 2) the specific grounds being considered. **The grounds must be one referenced in Oregon Administrative Rule 845-005-0308(3).** If your request is granted you will be given a 45-day extension to file your unfavorable recommendation. Unfavorable means recommending denial of a license or requesting restrictions be placed on a license.

If you need assistance or would like to discuss a specific application, please contact your local OLCC office for help. Please send renewal recommendation correspondence to OLCC.Renewals@oregon.gov or OLCC License Renewals, P.O. Box 22297, Portland, OR 97269-2297. If you have questions, contact our license renewal section at 503.872.5138 or toll free at 1.800.452.6522 ext 25138.



REASONS WE MAY DENY OR RESTRICT A LICENSE
ORS 471.313(4)(5), OAR 845-005-0320, 845-005-0321, 845-005-0322
845-005-0325, 845-005-0326(4)(5) or 845-005-0355

The following is a list of problems relating to the **APPLICANT** or **BUSINESS** that OLCC can consider to refuse or restrict a license:

1. Applicant has a habit of using alcohol or drugs to excess
2. Applicant makes a false statement to OLCC (must be related to a refusal basis)
3. Applicant has been convicted of local, state or federal laws that are substantially related to the fitness of holding a liquor license
4. Applicant has demonstrated poor moral character
5. Applicant has a poor record of compliance when previously licensed by OLCC
6. Applicant is not the legitimate owner of the business
7. The business has a history of serious and persistent problems at this location. The problems can include:

obtrusive or excessive noise, music or sound vibrations
public drunkenness
fights or altercations
harassment
unlawful drug sales
alcohol or related litter

OLCC is not able to consider the following issues when deciding to renew a liquor license:

lack of parking
increase in traffic
too many licenses in a specific area (saturation)
entertainment type - nude dancing, gambling, live bands, etc.
increased noise
zoning issues

Visit www.oregon.gov/olcc/ to see the full text of ORS and OAR referenced above. In order for an unfavorable recommendation from a local government to be valid, the grounds must be found in the license refusal bases of ORS 471.313(4), 471.313(5), OAR 845-005-0320, 845-005-0321, 845-005-0322, 845-005-0325 or 845-005-0326(4)(5) or the license restriction bases of OAR 845-005-0355, and must be supported by reliable factual information.

BROWNSVILLE

Page 1

District 3 Renewals

<u>License No./ Premises No.</u>	<u>Tradename/Licensee/License Type</u>	<u>Premises Address & Phone</u>	<u>Premises Mailing Address</u>
Lic. 277226 Prem. 46040	ARMANDOS FAMILY RESTAURANT ARMANDOS 2 LLC F-COM - FULL ON-PREMISES SALES	122 SPAULDING AVE BROWNSVILLE, OR 97327 541-466-3636	3095 W 11TH AVE EUGENE, OR 97402
Lic. 274981 Prem. 4951	BROWNSVILLE SALOON BROWNSVILLE TAVERN LLC F-COM - FULL ON-PREMISES SALES	419 & 425 N MAIN ST BROWNSVILLE, OR 97327 541-466-5251	155 N MAIN ST BROWNSVILLE, OR 97327
Lic. 275252 Prem. 48307	BROWNSVILLE VIDEO DEBORAH A. LARSEN O - OFF-PREMISES SALES	130 SPAULDING AVE BROWNSVILLE, OR 97327 541-466-9100	PO BOX 340 BROWNSVILLE, OR 97327
Lic. 274523 Prem. 4952	DARI MART STORE #24 DARI-MART STORES INC O - OFF-PREMISES SALES	220 S MAIN ST BROWNSVILLE, OR 97327 541-466-5335	125 E 6TH AVE JUNCTION CITY, OR 97448
Lic. 273772 Prem. 58701	DOLLAR GENERAL STORE #18547 DG RETAIL LLC O - OFF-PREMISES SALES	178 S MAIN ST BROWNSVILLE, OR 97327 541-466-0905	100 MISSION RIDGE GOODLETTSVILLE, TN 37072
Lic. 281191 Prem. 59074	EARLY DAWN BAKERY ANNA M. CARNEGIE MARX L - LIMITED ON-PREMISES SALES	431 N MAIN ST BROWNSVILLE, OR 97327 541-219-6683	PO BOX 402 BROWNSVILLE, OR 97327
Lic. 276487 Prem. 55666	HARPERS WINE HOUSE MICHELLE D. SMITH HARPER L - LIMITED ON-PREMISES SALES	320 N MAIN BROWNSVILLE, OR 97327 541-974-3815	PO BOX 475 BROWNSVILLE, OR 97327
Lic. 276488 Prem. 55665	HARPERS WINE HOUSE MICHELLE D. SMITH HARPER O - OFF-PREMISES SALES	320 N MAIN BROWNSVILLE, OR 97327 541-974-3815	PO BOX 475 BROWNSVILLE, OR 97327
Lic. 275030 Prem. 40133	JERRY'S GAS & FOOD MART JERRY'S GAS & FOOD MART LLC O - OFF-PREMISES SALES	203 E BISHOP WAY BROWNSVILLE, OR 97327 541-369-2801	PO BOX 274 BROWNSVILLE, OR 97327
Lic. 277026 Prem. 49205	KIRK'S FERRY TRADING POST KIRK'S FERRY TRADING POST LLC F-COM - FULL ON-PREMISES SALES	217 W BISHOP WAY BROWNSVILLE, OR 97327 541-466-5614	PO BOX 805 BROWNSVILLE, OR 97327

Count for BROWNSVILLE

10

Oregon RAIN + 8 City Collaborative:
 Checkin (April 1, 2019)



Sustaining your region’s entrepreneurial ecosystem:

1. Rural Entrepreneurship Bills:

a. Senator Roblan’s SB 258

- i. Statewide Venture Catalyst expansion into rural
- ii. In partnership with 5 other economic development organizations (all have Venture Catalysts, but Oregon RAIN is the expert in rural)

b. Representative Evans’ HB 2544

- i. (amendments in process)
 - 1. Create \$25K - 100K grants for rural startups working with a Venture Catalyst, Signature SBDC Advisor, Signature Research Center, Accelerator, or other state-approved agency to build-in accountability

2. Pipeline of Potential Funders: TO HIRE ANOTHER .50 FTE VENTURE CATALYST + .50 FTE CATALYST COORDINATOR FOR LINN-BENTON REGION

a. USDA (Philomath is applicant on behalf of the 8 Cities) - \$99,000

- i. \$49,000 (USDA) + \$50,000 (match)
 - 1. Financial Ask to the 8 Cities - \$30K/year for the next biennium (enables us to leverage sustainable funding from other sources):

City	Population	Pop. % to Total	Pro-Rata Share (\$20,000)
Adair Village	850	2.2	\$ 450
Brownsville	1,705	4.5	\$ 900
Halsey	925	2.4	\$ 1,000
Harrisburg	3,655	9.5	\$ 1,900
Lebanon	16,720	43.7	\$ 8,200
Monroe	620	1.6	\$ 350
Philomath	4,710	12.3	\$ 2,450
Sweet Home	9,090	23.7	\$ 4,750
Totals	38,275	100	\$ 20,000.00

THE ASK:

Linn & Benton Rural Cities			
City	Population	Population % to Total	Pro-Rata of \$30,000
Adair Village	850	2.2%	\$ 666.23
Brownsville	1,705	4.5%	\$ 1,336.38
Halsey	925	2.4%	\$ 725.02
Harrisburg	3,655	9.5%	\$ 2,864.79
Lebanon	16,720	43.7%	\$ 13,105.16
Monroe	620	1.6%	\$ 485.96
Philomath	4,710	12.3%	\$ 3,691.70
Sweet Home	9,090	23.7%	\$ 7,124.76
Totals	38,275	100.0%	\$ 30,000.00

Oregon RAIN + 8 City Collaborative: Checkin (April 1, 2019)



- b. **Kauffman Foundation** - \$300K (highly competitive)
 - i. Expand in our current 4-county region
 - 1. 777 applicants from around the nation
 - 2. 100 semi-finalists selected (we are one!)
 - 3. Mid May announcing 30 to conduct due diligence with
 - 4. Mid June will fund ~20

What's Next?

1. **Cascade Seed Fund** (RAIN awarded \$300K from EDA, selected 44North Ventures—who manage the Cascade Seed Fund—to raise a regional seed fund:
 - a. **Raising \$5 - 10M**: Priority Investments: Overlooked entrepreneurs. Starting raising Mar 1st, first close with be Sep. Fund closes Oct 2020
2. **Training (required by ROI) - April 18th educational webinar at Halsey City Hall led by CO.STARTERS: "Sustaining Entrepreneurial Ecosystems: Lessons Learned"**
 - a. *CO.STARTERS helps communities build vibrant entrepreneurial ecosystems by equipping them with the best tools and resources needed to support starters of all kinds. CO.STARTERS now has a global reach with thousands participating in our programs annually.*
3. **Microgrant Fund**: Central Willamette Community Credit Union is currently holding meetings to discuss moving forward developing a non-profit to manage a microgrant fund for the region.
4. **Case Study Development** (after June)
5. **Upcoming Events:**

Last Founders Standing - Brownsville 6PM at the Brownsville Community Room. Drinks & snacks provided.	April 11th
Trademarks & Startups - Albany 6PM at the Gazette-El Paso. Drinks & snacks provided.	April 18th
Last Founders Standing - Monroe 6PM at the Monroe Community Library. Drinks & snacks provided.	May 2nd
Business Meet & Greet - Halsey 6PM at the Halsey Community Room. Drinks & snacks provided.	May 9th
Last Founders Standing - Philomath 6PM - Location TBD. Drinks & snacks provided.	May 16th
Last Founders Standing - Harrisburg 6PM - Location TBD. Drinks & snacks provided.	May 30th
RAIN Linn-Benton Showcase 6PM - Location TBD. Drinks & snacks provided.	June 27th

6. Questions...

Electromagnetic fields and public health: mobile phones

Fact sheet N°193

Reviewed October 2014

Key facts

Mobile phone use is ubiquitous with an estimated 6.9 billion subscriptions globally.

The electromagnetic fields produced by mobile phones are classified by the International Agency for Research on Cancer as possibly carcinogenic to humans.

Studies are ongoing to more fully assess potential long-term effects of mobile phone use.

WHO will conduct a formal risk assessment of all studied health outcomes from radiofrequency fields exposure by 2016.

Mobile or cellular phones are now an integral part of modern telecommunications. In many countries, over half the population use mobile phones and the market is growing rapidly. In 2014, there is an estimated 6.9 billion subscriptions globally. In some parts of the world, mobile phones are the most reliable or the only phones available.

Given the large number of mobile phone users, it is important to investigate, understand and monitor any potential public health impact.

Mobile phones communicate by transmitting radio waves through a network of fixed antennas called base stations.

Radiofrequency waves are electromagnetic fields, and unlike ionizing radiation such as X-rays or gamma rays, can neither break chemical bonds nor cause ionization in the human body.

Exposure levels

Mobile phones are low-powered radiofrequency transmitters, operating at frequencies between 450 and 2700 MHz with peak powers in the range of 0.1 to 2 watts. The handset only transmits power when it is turned on. The power (and hence the radiofrequency exposure to a user) falls off rapidly with increasing distance from the handset. A person using a mobile phone 30–40 cm away from their body – for example when text messaging, accessing the Internet, or using a “hands free” device – will therefore have a much lower exposure to radiofrequency fields than someone holding the handset against their head.

In addition to using “hands-free” devices, which keep mobile phones away from the head and body during phone calls, exposure is also reduced by limiting the number and length of calls. Using the phone in areas of good reception also decreases exposure as it allows the phone to transmit at reduced power. The use of commercial devices for reducing radiofrequency field exposure has not been shown to be effective.

Mobile phones are often prohibited in hospitals and on airplanes, as the radiofrequency signals may interfere with certain electro-medical devices and navigation systems.

Are there any health effects?

A large number of studies have been performed over the last two decades to assess whether mobile phones pose a potential health risk. To date, no adverse health effects have been established as being caused by mobile phone use.

Short-term effects

Tissue heating is the principal mechanism of interaction between radiofrequency energy and the human body. At the frequencies used by mobile phones, most of the energy is absorbed by the skin and other superficial tissues, resulting in negligible temperature rise in the brain or any other organs of the body.

A number of studies have investigated the effects of radiofrequency fields on brain electrical activity, cognitive function, sleep, heart rate and blood pressure in volunteers. To date, research does not suggest any consistent evidence of adverse health effects from exposure to radiofrequency fields at levels below those that cause tissue heating. Further, research has not been

able to provide support for a causal relationship between exposure to electromagnetic fields and self-reported symptoms, or "electromagnetic hypersensitivity".

Long-term effects

Epidemiological research examining potential long-term risks from radiofrequency exposure has mostly looked for an association between brain tumours and mobile phone use. However, because many cancers are not detectable until many years after the interactions that led to the tumour, and since mobile phones were not widely used until the early 1990s, epidemiological studies at present can only assess those cancers that become evident within shorter time periods. However, results of animal studies consistently show no increased cancer risk for long-term exposure to radiofrequency fields.

Several large multinational epidemiological studies have been completed or are ongoing, including case-control studies and prospective cohort studies examining a number of health endpoints in adults. The largest retrospective case-control study to date on adults, Interphone, coordinated by the International Agency for Research on Cancer (IARC), was designed to determine whether there are links between use of mobile phones and head and neck cancers in adults.

The international pooled analysis of data gathered from 13 participating countries found no increased risk of glioma or meningioma with mobile phone use of more than 10 years. There are some indications of an increased risk of glioma for those who reported the highest 10% of cumulative hours of cell phone use, although there was no consistent trend of increasing risk with greater duration of use. The researchers concluded that biases and errors limit the strength of these conclusions and prevent a causal interpretation.

Based largely on these data, IARC has classified radiofrequency electromagnetic fields as possibly carcinogenic to humans (Group 2B), a category used when a causal association is considered credible, but when chance, bias or confounding cannot be ruled out with reasonable confidence.

While an increased risk of brain tumors is not established, the increasing use of mobile phones and the lack of data for mobile phone use over time periods longer than 15 years warrant further research of mobile phone use and brain cancer risk. In particular, with the recent popularity of mobile phone use among younger people, and therefore a potentially longer lifetime of exposure, WHO has promoted further research on this group. Several studies investigating potential health effects in children and adolescents are underway.

Exposure limit guidelines

Radiofrequency exposure limits for mobile phone users are given in terms of Specific Absorption Rate (SAR) – the rate of radiofrequency energy absorption per unit mass of the body. Currently, two international bodies ^{1,2} have developed exposure guidelines for workers and for the general public, except patients undergoing medical diagnosis or treatment. These guidelines are based on a detailed assessment of the available scientific evidence.

WHO'S response

In response to public and governmental concern, WHO established the International Electromagnetic Fields (EMF) Project in 1996 to assess the scientific evidence of possible adverse health effects from electromagnetic fields. WHO will conduct a formal risk assessment of all studied health outcomes from radiofrequency fields exposure by 2016. In addition, and as noted above, the International Agency for Research on Cancer (IARC), a WHO specialized agency, has reviewed the carcinogenic potential of radiofrequency fields, as from mobile phones in May 2011.

WHO also identifies and promotes research priorities for radiofrequency fields and health to fill gaps in knowledge through its research agendas.

WHO develops public information materials and promotes dialogue among scientists, governments, industry and the public to raise the level of understanding about potential adverse health risks of mobile phones.

¹ International Commission on Non-Ionizing Radiation Protection (ICNIRP). *Statement on the "Guidelines for limiting exposure to time-varying electric, magnetic and electromagnetic fields (up to 300 GHz)", 2009.*

S. Scott McDowell

From: Carol Humphreys <court@ci.brownsville.or.us>
Sent: Wednesday, March 27, 2019 8:54 AM
To: Scott McDowell
Subject: CJIS Training

Good Morning –

Just a reminder, I will be attending the CJIS Training session in Salem next Thursday, April 4th, 8:30 to 4:30.

Also, with HB2614 in the works, we may want to discuss the impact on BMC. HB 2614 removes the court authority to impose sanctions on driving privileges for failure to pay traffic related fines. I anticipate that we will need to change wording on our payment agreements and other court information. I will talk with Jessica regarding the reinstatement process for those cases that currently have active suspensions and the subsequent reporting requirements.

Thanks

*Carol Humphreys
Court Administrator
Brownsville Municipal Court
541-466-5880*



www.ci.brownsville.or.us

City Hall
255 N. Main Street • P.O. Box 188
Brownsville, OR 97327 • 541.466.5666
Fax 541.466.5118 • TT/TDD 800.735.2900

April 1st, 2019

House Committee on Veterans and Emergency Preparedness

Attn: Mr. Paul Evans, Chair

900 Court St, NE
Salem, OR 97301

Re: Support of HB 2449

Dear Chair Evans, Members of the Committee on Veterans and Emergency Preparedness,

I am writing in support of House Bill 2449. Every emergency dispatch center relies on the 9-1-1 Emergency Telephone tax to ensure dispatch can answer emergency calls. The public depends on dispatch to help them in their most critical times of need.

As you know, thousands of calls are placed each day to 9-1-1 in Oregon. Community members have an expectation that we will answer the call quickly and provide help. The public expects results. Critical infrastructure must be continually updated to allow for proper service delivery. The cost of maintaining the infrastructure capable of delivering emergency calls, in addition to personnel costs, have skyrocketed with technological upgrades that allow for enhanced data.

The 9-1-1 tax has not been increased since 1995.

Yet, the cost of doing business increases every single year. It is very clear to see the situation is dire. Tax monies collected are inadequate to cover system upgrades that are already past due. HB 2449 seeks to increase the tax to ensure we can deliver not only the current level of service, but to upgrade to technology that will help us be more efficient and effective in our jobs. ***This bill will additionally extend the sunset of the 9-1-1 tax.***

There will be a significant ripple effect if these associated costs have to be absorbed by the agencies or passed on to the users who pay for emergency services. This shift in resources that used to be covered by the 9-1-1 tax will have a direct impact to our local police, fire and medical responders. Local governments will also be negatively impacted. State and Federal requirements in other areas being mandated continue to shrink available resources. Public safety should not suffer.

I would respectfully ask for your consideration to remove the following provisions from HB2449:

1. The provision that provides 2% to counties with a population less than 40,000
2. The amount for Oregon Emergency Management 9-1-1 Program from 4% to 2%
3. Reduce the amount collected by the Department of Revenue from 1% to .05%.

I would also ask your consideration to add language that would specifically allow interest earned on the 9-1-1 tax to be held in an account to be used for future system upgrades. It is our sincere hope that our communities can depend on you all to consider adding specific language to at least begin the saving that will be necessary for our future 9-1-1 needs as it relates to technology and infrastructure buildout and security.

HB 2449 will help us ensure the communities we serve continue to rely on 9-1-1. We ask for your help because we need immediate assistance and we believe this tax would help support continuing these critical services at acceptable levels.

Sincerely,


Don Ware, Mayor
City of Brownville

District Attorney: Leave Measure 11 alone

If the Oregon Legislature want to change Oregon's Measure 11 statute that sets mandatory sentences for felony crimes, they should refer those changes to the citizens who have twice supported the measure at the ballot box, says Linn County District Attorney Doug Marteeny.

Marteeny said there are at least five proposed Senate bills that would chip away at the measure.

"I oppose changes to Measure 11. Governments should be run by the people," Marteeny said. "Through the passage of Measure 11, the people of Oregon clearly declared what they would like to see happen when someone commits rape, attempted murder or steals property at gunpoint – all crimes under Measure 11.

Marteeny said Measure 11 "provides us the rare instance where we know exactly what the people want when it comes to sentences for violent crimes. The people have established measured and certain sentences through the passage of Measure 11. The people's will in these matters was declared and reaffirmed at the ballot box in 1994 and 2000. Any proposal to change what the people have declared should be referred back to the people to ask their will."

In 1994, Measure 11 was passed with 66 percent approval and in 2000, when the state tried to repeal Measure 11, some 73 percent of voters rejected the ballot measure.

According to Marteeny, If the Legislature refuses to take the issue back to the people, they must consider themselves superior to the people "and that is never good."

Marteeny said the public is served by Measure 11 because it provides truth in sentencing.

"When a judge declares a sentence, the victim of the crime has confidence in what the outcome of the case is," Marteeny said. "I would oppose any erosion of this truth in sentencing principle."

Marteeny added that Measure 11 also provides closure for crime victims.

He said without Measure 11, there can be ambiguity in sentencing and that can “entangle crime victims in litigation and hearings even after a final sentence is imposed.”

Marteeny said Measure 11 sentences are not harsh. He noted that the sentence for forcible rape under Measure 11 sentencing is 8 years and 4 months.

Marteeny pointed to a study by the Oregon District Attorneys Association that found the number of juveniles sentenced under Measure 11 is small.

The majority are incarcerated for sex crimes and robbery offenses. More than 80 percent of their victims are under 12 years of age and many are less than 6 years old.

The study noted that there are only 134 juveniles in the custody of the Oregon Youth Authority who were sentenced under Measure 11. That’s less than seven-tenths of one percent of the state’s total juvenile population.

And, the study further notes, there are only 225 inmates in the state’s adult prison system who began their sentences as juveniles under Measure 11.

The ODAA believes Measure 11 is working, noting that violent crime has dropped by more than 50 percent since Measure 11 was approved.

The following bills have been introduced in Salem:

- **Senate Bill 425:** Would repeal the imposition of mandatory minimum sentences for persons under age 18 when the crime was committed.
- **Senate Bill 469:** Would remove second-degree assault from the list of crimes that require mandatory minimum sentences if the person was 15 or older at the time the crime was committed. Would require an additional element of previous acts of reckless behavior that manifests extreme indifference to the value of human life to rate a second-degree charge.
- **Senate Bill 966:** Would mandate a conditional-release hearing for persons serving time at the Oregon Youth Authority if they were under 18 when the offense was committed and their release date is after they are 25 years of age, but less than 27 years of age.

- Senate Bill 969: Would eliminate mandatory adult prosecution for certain offenses committed when person is 15, 16 or 17 years of age. Requires juvenile court to determine whether person should be prosecuted as an adult.
- Senate Bill 1007: Requires reduction of imprisonment for good conduct if the person had no prior convictions at time of sentencing.

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LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Robert Wheeldon, Director

Room 114, Linn County Courthouse
PO Box 100, Albany, Oregon 97321
Phone 541-967-3816 Fax 541-926-2060
www.co.linn.or.us

DATE: March 15, 2019

TO: Linn County Owners of Land Zoned Exclusive Farm Use (EFU) and Farm/Forest (F/F)

FROM: Linn County Planning and Building Department

RE: Measure 56 Landowner Notification - Proposed Rulemaking for Siting of Commercial Photovoltaic Solar Power Generation Facilities on High Value Farmland.

The reverse side of this cover sheet contains a notice to you regarding amendments to Oregon Administrative Rules (OAR) that will be considered by the Land Conservation and Development Commission (LCDC) on May 23, 2019. The proposed amendments have been developed by an advisory committee whose work is predominately or entirely finished. The proposed rule amendments are the subject of this Measure 56 mailing: Siting of Commercial Photovoltaic Solar Power Generation Facilities on High Value Farmland.

If you would like additional information about the proposed rule amendments, please contact the Oregon Department of Land Conservation and Development (DLCD) at (503) 373-0050 or DLCD.LandownerNotice@state.or.us.

If you have questions about how the proposed rule amendments may affect your property, please contact the Linn County Planning and Building Department at (541) 967-3816, ext. 2363

NOTICE OF RULEMAKING

This is to notify you that the Land Conservation and Development Commission has proposed an amended administrative rule that, if adopted, may affect the permissible uses of your property and other properties.

On May 23, 2019, the Land Conservation and Development Commission will hold a public hearing regarding adoption of a proposed amended rule (OAR 660-033-0130). Adoption of the rule may affect the permissible uses of your property, and other properties in the affected zone, and may change the value of your property.

Summary of Proposed Amendments

The proposed rule amendments change the criteria for approving a photovoltaic solar power generating facility in exclusive farm use (EFU) and mixed farm and forest zones. If the Land Conservation and Development Commission enacts the rule, a county would no longer be permitted to approve a solar power generating facility through a conditional-use permitting process on the part of a property zoned EFU or farm-forest that has soils rated by the U.S. Natural Resource Conservation Service as Class 1, Class 2, prime, or unique. These are the best soils for raising farm crops. Instead, the county would be required to change its comprehensive land use plan and justify why farmland protection rules should not apply.

The proposed rule amendments would also allow a solar power generating facility on certain high-value farmland to exceed the existing 12-acre size limit if the county approves a site plan for the solar facility that includes farming among or around the solar panels.

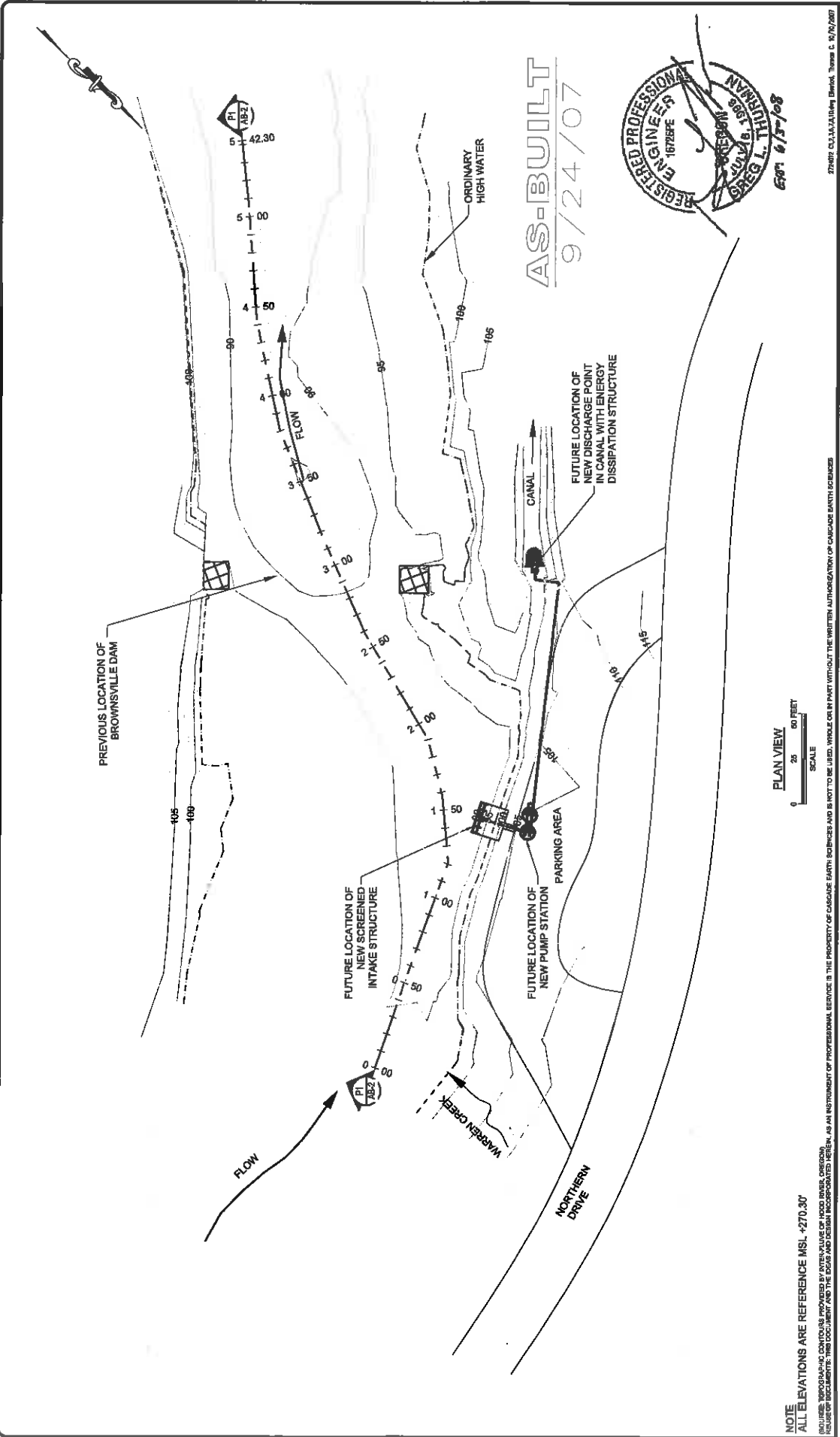
This notice contains specific language required by Oregon Revised Statute 197.047

so that the State of Oregon complies with the requirements of law as enacted by Ballot Measure 56, approved by Oregon voters in 1998. The law requires certain wording in this notice, but that wording does not necessarily describe the likely effects from the change in land-use laws. Receiving this notice does not mean the changes affect your property or property value. If you have questions about property values and how they are calculated, you should contact the assessor's office in your county.

For More Information

The proposed amendments to OAR 660-033-0130 can be mailed to you at no cost and are available for inspection at <https://www.oregon.gov/lcd/LAR/Pages/Solar.aspx> or at the Department of Land Conservation and Development located at 635 Capitol St. NE, Salem, OR 97301.

- To request a copy of the proposed rule amendments, contact the Department of Land Conservation and Development at 503-373-0050 or DLCD.LandownerNotice@state.or.us.
- For additional information regarding the effect of the proposed rule amendment on your property, contact the planning department in your county.
- For general information on the rule amendment, contact the Department of Land Conservation and Development at 503-373-0050 or DLCD.LandownerNotice@state.or.us.



MONTH END RECAP

	MARCH 2019		YTD	%	Unexpended	
	REVENUE	EXPENDITURES				
1 GENERAL	\$ 47,944.57	\$ 91,530.31	\$ 560,256.97	41.07%	\$ 804,033.03	1
2 WATER	\$ 28,235.15	\$ 28,719.83	\$ 431,076.91	47.51%	\$ 476,272.09	2
3 SEWER	\$ 32,606.12	\$ 20,471.27	\$ 189,830.22	29.69%	\$ 449,514.78	3
4 STREETS	\$ 15,808.57	\$ 75,863.98	\$ 218,013.34	45.40%	\$ 262,186.66	4
5 WATER BOND	\$ 211.45	\$ -	\$ 47,161.51	65.35%	\$ 25,005.49	5
6 SEWER BOND	\$ 1,586.09	\$ -	\$ 307,260.20	94.47%	\$ 17,999.80	6
7 SEWER DEBT FEE	\$ 11,749.56	\$ -	\$ 99,694.03	79.76%	\$ -	7
8 BUILDING & EQUIPMENT	\$ 982.32	\$ -	\$ -	0.00%	\$ 355,000.00	8
9 WATER RESERVE	\$ 2,030.80	\$ -	\$ -	0.00%	\$ 264,601.00	9
10 HOUSING REHAB	\$ 599.45	\$ -	\$ -	0.00%	\$ 204,519.00	10
11 WATER SDC	\$ 117.67	\$ -	\$ -	0.00%	\$ 81,040.00	11
12 SEWER SDC	\$ 866.15	\$ -	\$ -	0.00%	\$ 367,753.00	12
13 STORMWATER SDC	\$ 176.10	\$ -	\$ -	0.00%	\$ 87,027.00	13
14 BIKEWAY/PATHS	\$ 212.55	\$ -	\$ -	0.00%	\$ 44,646.00	14
15 LIBRARY TRUST	\$ 17.86	\$ -	\$ -	0.00%	\$ 6,057.00	15
16 CEMETERY	\$ 215.92	\$ -	\$ -	0.00%	\$ 81,578.00	16
17 TRANSIENT ROOM, TX	\$ 18.19	\$ -	\$ 3,040.00	56.28%	\$ 2,362.00	17
18 SEWER CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	\$ 9,972.00	18
19 LAND ACQUISITION	\$ -	\$ -	\$ -	0.00%	\$ -	19
20 COMMUNITY PROJECTS	\$ 649.10	\$ -	\$ 32,871.60	13.34%	\$ 213,628.40	20
	\$ 144,027.62	\$ 216,585.39	\$ 1,789,510.75			

Key Bank Account

General Checking \$ 34,484.54

Oregon State Treasury \$ 5,024,306.89
 Community Improvements \$ 0.94
 Project Escrow Holding \$ 0.02
TOTAL OST / LGIP \$ 5,024,307.85

2018-2019 Appropriated \$ 5,542,706.00
 YTD \$ 5,542,706.00
 % of Total 32.29%

Annual Bond Payment

Water \$ 45,167.05
 Wastewater \$ 307,259.95
Totals \$ 352,427.00

Total Bonded Debt

Water \$ 855,840.92
 Wastewater \$ 5,390,581.09
\$ 6,246,422.01

