



CITY OF BROWNSVILLE

Council Meeting

Tuesday – May 28th, 2013

Regular Session 7:00 p.m.

Table of Contents

| | |
|----|---|
| 1 | Agenda |
| 3 | <i>Minutes: April 23rd, 2013</i> |
| 8 | Administrator |
| 15 | Public Works |
| 17 | Sheriff |
| 20 | Library |
| 21 | Court |
| 22 | Budget Committee Minutes |
| 24 | Ordinance 739 |
| 26 | Ordinance 740 |
| 28 | Resolution 707 |
| 29 | Resolution 708 |
| 30 | 2013 Council Goals |
| 34 | Erwin Consulting |
| 38 | LCBC |
| 44 | OHA Water System Master Plan |
| 45 | Laura Meckle Citywide Yard Sale |
| | Destination Brownsville |
| 46 | Mark Amberg |
| 47 | Loudness Comparison Chart (dBA) |
| 49 | BAA Letter |
| 50 | City and County Article |
| 52 | Governing Article |
| 54 | Financials |

May

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

June

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

July

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |



CITY OF BROWNSVILLE

Council Meeting

City Hall – Council Chambers

Tuesday, May 28th, 2013

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: April 23rd, 2013
May 9th, 2013 (Budget Committee)
- 6) PUBLIC HEARINGS OR PRESENTATIONS
 - A. Planning Commission Applicants
 - B. Budget Hearing – FY 2013-2014
 - C. Joe Ervin Request
 - D. Jay Marsh Request
 - E. Linn County Pioneer Picnic Closure
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administration
 - D. Library
 - E. Court
 - F. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.

9) LEGISLATIVE:

- A. O 739: Garage Sales (Second Reading)
- B. O 740: Trailer Homes & Recreational Vehicles (Second Reading)
- C. R 707: Electing to Receive SRS
- D. R 708: Awarding Calapooia Crossing Water Line Project

10) ACTION ITEMS

- A. Cass Templeton – CAPS Request
- B. Destination Brownsville – Parking Lot Request
- C. Vandalism Reward

11) DISCUSSION ITEMS:

- A. Council Goals
- B. April Financials

12) CITIZEN QUESTIONS & COMMENTS

- ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) EXECUTIVE SESSION

- Oregon Revised Statutes, Chapter 192.660 governs the conditions for a public body to convene in an Executive Session. The City will invoke Section (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

15) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



Council Minutes

April 23rd, 2013

ROLL CALL: Council President Van Sandt called the meeting to order at 7:02 p.m. with Councilors Shepherd, Chambers, Gerber, Cole, and Van Sandt present. Mayor Ware and Councilor Boyanovsky were excused. City Administrator Scott McDowell, Public Works Director Karl Frink, and Administrative Assistant Tammi Morrow were also present.

PUBLIC: Brownsville Fire Chief Kevin Rogers, Mary Parker, John Morrison, Sharon McCoy, Randy Ginn, Kaye Fox, Amy Addison, Kyle Smith, and LCSO Deputy Brent Hauke.

ADDITIONS AND DELETIONS: Mr. McDowell stated that he would like to add Action Item E – Planning Commission Recommendation for Mixed Use and Action Item F – Applications for Planning Commission Opening to the agenda.

MINUTES: Council reviewed the minutes of the March 26th, 2013 meeting. *Councilor Cole moved to approve the minutes as presented. The motion was seconded by Councilor Shepherd and was approved unanimously.*

PUBLIC HEARINGS OR PRESENTATIONS:

Cass Templeton from CAPS was present to request a \$5,000 contribution from the Council for the after school child care program. She stated that CAPS has operated at the Central Linn site for three years now, and many of their funding sources have dried up. Councilor Cole asked if they have requested funding from the City of Halsey, ESD, Linn County, etc. as it seems this request falls more into their kind of funding. Ms. Templeton replied in the affirmative and stated that the City of Albany supports the Albany program. Councilor Cole also inquired as to the legality of donating to this program. Mr. McDowell stated that he would check with the City of Albany as to their procedures. Councilor Van Sandt stated that the City gets many requests to fund projects like this, but she was not sure that the City funds should be expended in this manner. For example, home owners pay property taxes which fund the schools, etc., and so in a way, we are already paying for the school needs. Councilor Shepherd also reminded Council that the City has a major project, the Calapooia Water Crossing, happening this year and the Treasury needs to be protected to fund this critical project. *Councilor Cole made a motion for Mr. McDowell to investigate options to potentially fund this request. Councilor Gerber seconded the motion. A vote was called for with Councilor Cole, Councilor Gerber, and Councilor Van Sandt approving the motion. Councilor Shepherd and Councilor Chambers were opposed. The vote was 3-2.*

DEPARTMENT REPORTS:

1. **Sheriff's Report.** Officer Brent Hauke reported that it has been very quiet in town. He reported there were some metal burglaries out of town, and a bit of vandalism in the park.
2. **Public Works.** Mr. Frink reported that Public Works is going well. He stated that there were no water leaks for the month of April. Mr. Frink also reported that the City is discharging 12.6 million gallons from the North Plant and 22 million gallons from the South Plant. Upcoming projects include mowing, spraying weeds, flushing hydrants, grading streets, installing a new basketball hoop at



Council Minutes

Kirk's Ferry Park, and hanging flower baskets hangers. Playground chips have been delivered to Pioneer Park, and soon to Blakely Park. Public works has also installed new signs around town (Brownsville Rec Center, Blakely Park, etc.) and repaired a few small broken window panes. Mr. Frink reminded Council that Pioneer Park was opened on March 29th, 2013, and reported that there has been a fair amount of vandalism in the pavilion already. Public Works has been busy repairing vandalism in Pioneer Park.

3. Administrator's Report. Mr. McDowell reminded Council that the first Budget Committee Meeting is scheduled for April 25th, 2013 at 7:00 p.m. Councilor Van Sandt is unable to attend this meeting, so the Goals Session that was scheduled for directly after this meeting has been cancelled. The Calapooia River Crossing Project request for bids has been published. Bids will be received before the next Council Meeting, and hopefully Council will be able to approve a bid at the May Council Meeting. The next project after the Calapooia River Project is the development of the GR12 Well Site. Wyatt Rolfe, our Water Rights attorney, will be involved as well as Erwin Engineering. The City will also be talking strategy with the State and other agencies as needed. Due to the age of the well site it is not affected by the recent law changes at the State level. McFarland Cascade has been working on their conditions of approval, which includes mostly noise mitigation levels. Although not required, they are also working on dust mitigation. There is a clone operation located in Wilbur, OR, and Mr. McDowell and others will be taking a field trip there when they test the site's noise levels for comparison to their operation here. The Planning Commission would also like to see their fencing and vegetation tidied up. Insurance renewals have been completed. Also, ISO (Insurance Services Organization) has indicated that they would like to schedule an inspection. Chief Rogers has scheduled the inspection for the Fall. The City's current ISO rating is a 4.
4. Library Report. No comments.
5. Court Report. No comments.
6. Council Comments. Councilor Cole commented that the Brownsville Art Association Fashion Show and Tea was wildly successful. The BAA is trying to form partnerships with local businesses and volunteers, and they are doing a great job.
7. Citizen Comments. No citizen comment at this time.

LEGISLATIVE:

1. O 738: Emergency Preparedness Committee Modification (Second Reading). *A motion was made by Councilor Gerber to read O 738 by title only. The motion was seconded by Councilor Cole, and the motion passed unanimously. Councilor Cole stated that the wording needs to be changed to state that the City Administrator has the authority to remove members from the Committee as per the Charter. Councilor Gerber moved to adopt O 738 with the wording change. Councilor Cole seconded the motion, and the motion passed unanimously.*



Council Minutes

2. O 739: Garage Sales (First Reading). A motion was made by Councilor Gerber to read O 739 by title only. The motion was seconded by Councilor Cole, and the motion passed unanimously. Councilor Cole stated that the Council likes the language and the consistency of the Ordinance. Councilor Chambers also thanked Mr. McDowell for his work on the Ordinance.
3. O 740: Trailer Homes and Recreational Vehicles (First Reading). A motion was made by Councilor Gerber to read O 740 by title only. The motion was seconded by Councilor Shepherd, and the motion passed unanimously. Councilor Cole commented that she has heard positive feedback in support of this Ordinance.
4. R 704: Linn County Commissioners and Willamette Country Music Festival (WCMF). Mr. McDowell reported the highlights of the public hearing held on April 10th, 2013 by the Linn County Commissioners regarding the WCMF. He said that it was the most unprofessional meeting he has ever attended. The Commissioners' behavior had to be seen to be believed. After 2.5 hours of the hearing, Commissioner Tucker made a motion to approve a permit to the WCMF for 15,000 tickets, the same as last year. (The WCMF had requested an increase to sell 18,000 tickets this year.) Commissioner Lindsay seconded the motion, and Commissioner Nyquist was opposed to the motion. Commissioner Nyquist stated that he did want traffic backed up past Brownsville on OR 228. Nyquist wanted Council to review the Sheriff's Call Log from last year's event which McDowell provided. Commissioner Nyquist feels that there should be no incidents at the event. McDowell shared that the Sheriff's Office reported that the only reason the Call Log had that many incidents was due to the amount of Staff on site at the event. Commissioner Tucker referred to Mrs. Hankins throughout the hearings as a Mayor of a 15,000 person city. So, if we follow that logic the City of Lebanon reported having 14,771 calls in 2012 which works out to 40.48 calls per day. The Festival had right at 33 calls per day. People who had attended the April 10th, 2013 hearing were consensus that the Commissioners seem to not want the event in Linn County. Mr. McDowell drafted Resolution 704 under the direction of Mayor Ware in support of the WCMF from the City and for all of the local businesses and organizations that benefit annually from this event. Mr. McDowell also stated that several other businesses and organizations have submitted letters of WCMF support to the Commissioners to encourage them to revise their permit to include the 3,000 additional ticket sales and to encourage the WCMF to remain in our County into the future. A motion was made by Councilor Gerber to adopt R 704 with the addition of granting a two (2) year permit and to increase the ticket sales by 3,000. The motion was seconded by Councilor Chambers, and the motion passed unanimously. Mr. McDowell stated that he appreciated the Council and community support. (Several local businesses and organizations were represented at the Council Meeting to show their support of this event.)
5. R 705: State Revenue Sharing. A motion was made by Councilor Cole to adopt R 705: State Revenue Sharing. The motion was seconded by Councilor Chambers, and the motion passed unanimously.



Council Minutes

6. R 706: Annual Worker's Compensation Declaration. A motion was made by Councilor Cole to adopt R 706: Annual Worker's Compensation Declaration. The motion was seconded by Councilor Gerber, and the motion passed unanimously.

ACTION ITEMS:

1. Pioneer Picnic Letter. A motion was made by Councilor Gerber to authorize the Linn County Pioneer Picnic Association letter for 2013. A letter from the City was authorized detailing major responsibilities for the weekend. The motion was seconded by Councilor Cole, and the motion passed unanimously.
2. OLCC Renewals. A motion was made by Councilor Cole to recommend the OLCC license renewals for the six businesses in town. The motion was seconded by Councilor Gerber and the motion passed unanimously.
3. Linn County Sheriff's Contract. Mr. McDowell informed Council that the increase for the Linn County Sheriff's Office contract is 5% for the year. A motion was made by Councilor Cole to approve the contract. The motion was seconded by Councilor Chambers and the motion passed unanimously.
4. Linn County Fair Banners. Mr. McDowell informed Council that the Linn County Fair Board would like to hang banners on Highway 228 to promote the Linn County Fair in July. Councilor Cole inquired as to the possibility of the Fair Board reciprocating with ads or support for the City. Councilor Shepherd moved to allow the signs be hung along Hwy 228. Councilor Cole seconded the motion and the motion was voted on and passed unanimously.
5. Planning Commission Recommendation. The Planning Commission would like to recommend inserting a "Mixed Use" possibility in the Brownsville Municipal Code for Volume Commercial and Old Town Commercial zones. By amending and creating actual language in the Code, it would allow for better, more consistent planning. Council was in favor of the creation of this new language and instructed Mr. McDowell to bring back more information for Council.
6. Planning Commission Vacancy. Mr. McDowell reported that the City has received three applications to fill one position. Applicants are Joe DeZurney, Kyle Smith, and Richard Anderson. Councilor Shepherd would like to see the three candidates come to the next Council meeting and make a short 3-5 minute presentation before an appointment decision is made.

DISCUSSION ITEMS:

1. March Financials. No questions regarding the March financials.

CITIZEN COMMENT: Kaye Fox from the Brownsville Senior Center was present and reported on ongoing Senior Events. She stated that the Cascade West Council of Government does not recognize their organization and she would like to ask Mr. McDowell to write a letter on the Senior Center's behalf to rectify the situation. She may



Council Minutes

also ask the Mayor for a letter of support. The bylaws are being worked on, and hopefully a vote on the new bylaws will happen this fall. Councilor Van Sandt commented that she appreciates the monthly report.

COUNCIL COMMENTS: No Council comments at this time.

ADJOURNMENT: Councilor Shepherd moved to adjourn, with Councilor Chambers seconding the motion. The meeting was adjourned at 8:09 p.m.

City Administrator S. Scott McDowell Mayor Don Ware



City Administrator Report

May 28th, 2013

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

 Not everything that is faced can be changed. But nothing can be changed until it is faced." – James Baldwin, American Novelist

"It is wise to keep in mind that neither success nor failure is ever final." – Roger Babson, American Entrepreneur

Planning Commission Applicants – At the last meeting, Council asked for Joe DeZurney, Kyle Smith and Richard Anderson to be invited to this Council meeting to discuss the Planning Commission opening. All three have been invited. It would be best to make a decision at the end of the meeting so that the new member can be ready for action on June 10th, 2013.



FY 2013 – 2014 Budget Hearing – Mayor Ware will open the floor for public comment. After that time, he will close public discussion. Mayor Ware will then ask Council if there any further discussion items for consideration regarding the budget. At the next Council meeting, Council have an appropriations resolution to consider for the official adoption of FY 2013 – 2014 Budget.

Joe Ervin Request – Mr. Ervin is planning a running event in conjunction with the Linn County Pioneer Picnic as was done last year. Ervin is planning a downtown loop with the hope that everyone will be completed by Parade time.

Jay Marsh Request – Mr. Marsh would like Council to take action at 382 Kirk Avenue due to the condition and appearance of the property. Mrs. Colleen Garrison was in recently explaining that the family does plan on cleaning the property better than they have in the past, however the recent passing of her mother, Evelyn, has caused delay.

Linn County Pioneer Picnic Road Closures – Council annually approves the road closures necessary to conduct the Kiddie Parade on Friday and the Grand Parade on Saturday of Pioneer Picnic. The City has signed all the necessary documents for the Oregon Department of Transportation. All requested closures are the standard routes.



O 739: Garage Sales (Second Reading) – Council made no amendments to the ordinance at the last meeting. The ordinance would come into effect thirty (30) days after passage unless Council decided to pass the measure as an emergency ordinance. If the ordinance was passed as an emergency, it would become law effective immediately.



From last meeting: I wanted to point out a few items of interest for Council's consideration. The points include: **Section 2. Number of Garage Sales.** No person or household shall hold more than five (5) sales in a calendar year. A calendar year begins January 1 and ends December 31. If members of more than one residence join in holding a garage sale, then such sale shall be considered as having been held for each and all such residences; and **Section 6. Signs. (3) Right-of-way.** No "On" or "Off" premise sign shall be placed in the public right-of-way.



O 740: Trailer Homes & Recreational Vehicles (Second Reading) – Council made no amendments to the ordinance at the last meeting. The ordinance would come into effect thirty (30) days after passage unless Council decided to pass the measure as an emergency ordinance. If the ordinance was passed as an emergency, it would become law effective immediately. *From last meeting:* The item of interest for this particular ordinance is in regards to **Section 2. Maximum**

Time Periods. The City may want to consider a maximum of sixty (60) calendar days per year if a permit is filed in accordance with this legislation.

R 707: Election to Receive SRS – The State requires all eligible municipalities to pass this ordinance annually in order to receive State Revenue Sharing dollars.

R 708: Awarding the Calapooia Crossing Water Line Project – The City received for bids. The low bidder was Bill Booker Construction from Troutdale, Oregon with a bid of \$380,423.00. Please see the enclosed information from Erwin Engineering, City Engineer, for more details.

Community After School Program (CAPS) – Council asked Staff to look into how the City of Albany was able to donate toward this type of non-profit program. I spoke with League of Oregon Cities Attorney Sean O'Day. I explained that the City was under the impression that donations were not allowed. Mr. O'Day indicated that any Municipal Corporation may fund any project, program or purpose that the City would be able to perform. I explained our typical policy was to contribute toward quasi-governmental purposes and gave some examples. I explained further that the City has many non-profit organizations that request funding from time to time to forward their missions. Mr. O'Day felt comfortable with Council's current policy and thought that it was a very good one. He suggested maybe memorializing that policy in the form of a resolution so that everyone knows how Council is using public funds.

The fundamental question would then be, would the City ever consider running childcare services. If Council should decide to provide funding for this cause, what mechanisms should be implemented to differentiate between other like requests.

From last meeting: Cass Templeton provided the enclosed information for your review. Ms. Templeton is requesting \$5,000 for the continuation of this program on behalf of the Central Linn School District.



Destination Brownsville & Laura Meckle – Ms. Meckle would like to request the use of the municipal parking lot behind the Samaritan Medical Center to host car shows slated to begin June 1st and last throughout the Summer.

Brownsville Chamber of Commerce MOU – The official *Stand by Me* date needs to be added to the agreement along with correcting the Pioneer Picnic dates for this year's event.

2013-2014 Goals – Enclosed is a report articulating the outcome of Council's goal setting sessions. Also enclosed is a copy of the goals that will be placed in the Council room for public display.

Water Treatment Plant Computer System – Public Works Superintendent Karl Frink has been dealing with the fact that the computer system completely failed on May 13th, 2013. Staff was able to bring the computer system back online May 22nd, 2013. Mr. Frink is still working out the all of the details to ensure that our contract with The Automation Group (TAG) is complete and correct.

LC Commissioners & WCMF Outcomes – Enclosed is a copy of a few newspaper articles, from the *Albany Democrat-Herald* and from *The Times* regarding the public outcome of Council's request for the Linn County Commissioners to reconsider their decision regarding the Willamette Country Music Festival. County Staff and the Festival have agreed to work closely with the City for next year's application. I will have an oral report for Council.



Water Master Plan Update – The City received good news from the State – the City's Master Plan was approved. See enclosed letter for more information.

GR 12 Update – City Engineer Jon Erwin is preparing to have the water tested at this site so the City can determine our next steps.

McFarland Cascade Development – Elizabeth Coleman and I took a tour of McFarland Cascade's Wilbur, Oregon peeling and stacking yard on May 7th, 2013. McFarland Cascade hired Vigilante out of Eugene, Oregon to perform decibel tests. The City will be forwarded the results. Vigilante will also test the peeling operation once it is constructed here in Brownsville. The City used light industrial noise standards that were recently adopted in Richmond, California as the measure since the Department of Environmental Quality (DEQ) no longer supports this function. I will have an oral report for Council.

Planning Commission & Mixed Use Ordinance – Council asked Staff to proceed with developing some language regarding mixed-use in both the Volume Commercial Zone and the Old Town Commercial Zone at the request of the Planning Commission. I anticipate getting to this as early as next meeting, June, and as late as the July meeting.



Willamette Agility Group (WAG) MOU – The Memorandum of Understanding has been completed for this season. Nothing changed from last year's agreement.

Oregon Parks and Recreation Department (OPRD) Update – Council is aware that I do serve on the Grant Advisory Committee for the State. I have been spending time reviewing many applications for this year's programming. I will be attending the annual meetings in Sunriver starting on Monday, June 3rd and plan on returning to the City on Friday, June 8th.

Annual OLCC Renewals – The City forwarded our annual response in favor of the establishments in Brownsville.



Linn County Sheriff's Office Contract – The documents have been executed and forwarded back to Linn County.

Linn County Fair Banners – The City is waiting to receive the banners from Mrs. Jan Taylor from Fair & Expo.

Linn County Court Clerk Contract Update – The City is still waiting on the County for further instruction.

From last meeting: I am recommending modifying this contract so that the City can enter into an agreement with Mrs. Jan Henry for court clerk services. Mrs. Henry plans to retire in November 2013, but would still like to provide services to the City. Judge Lemhouse and I are currently reworking the contract with the County. By reworking the contract, the City will have possibility of returning to the IGA at any point in the future.

Staff Training – Karl, Jannea & I continue to bring along new personnel. Evaluations are currently in progress.

Finance Outcomes – On May 1st, 2013, City Auditor Joshua Morrow met with Administrative Assistants Jannea Deaver & Tammi Morrow to correct general ledger concerns from beginning of this current fiscal year. Mr. Morrow was pleased with the progress that was made and the efforts made by Staff. He indicated that he would be back around the second week of June to make sure that April and May were recorded correctly.

From last meeting: The City is working on developing a proposal to hire Boldt, Carlisle & Smith to reconcile the general ledger for the current fiscal year. Staff spent the better part of the last weekend working on this important project. Staff is confident that with the appropriate support from BCS we should be able to get everything back in line.



Canal Company Update – The annual meeting of the Brownsville Canal Company happened on May 6th, 2013. I will have an oral report for Council.



From last meeting: Canal Company Leadership is still working on legal representation, official tax status and setting a date for their annual meeting.

From a past meeting: As reported at last Council meeting, Canal Company Attorney Deb Dyson has stepped down as their attorney citing a change in her law practice. I am still waiting to hear from the Canal Company to determine who their new attorney will be and if they have remedied the issue regarding their IRS status.

Park Board Member Advertisement – The City has received no interest. Please talk to folks you know who may be interested.

Zoning Permits – *From last meeting:* I recommend holding this issue to the Fall due primarily to time constraints.



Flower Baskets & Gateway – *From last meeting:* The City got a terrific price from our contractor, Don Sprague (Hubbard, OR), to custom build the flower basket brackets. The bracket have been picked up and are ready for Public Works to work their magic.

Darrin Lane & Kirk Avenue – *From last meeting:* I had an extensive conversation with Linn County Road Master Darrin Lane recently. Mr. Lane gave a brief history of the Kirk Avenue concept, to which I have added a little research, which is as follows:

March 5th, 2001: Kirk Avenue is initially discussed at Council meeting with Mr. Lane and the County Commissioners. County must determine how to a City street a County road in order to expend funds for the proposed improvements.

Spring 2002: The County indicates to the City that it is possible for the County to deem Kirk Avenue a County interest based on McKercher Road. The City starts planning for drainage projects.

October 2006: The City completes the Galbraith Street storm sewer project.

February 28th, 2008: Linn County Road Master Darrin Lane discusses the logistics of Kirk Avenue with Council. Survey crews are sent to town shortly thereafter to work on a rough design. There are several rules and requirements and multiple property issues that are cause for concern for any proposed construction project.

Meanwhile, County Staff is working on developing the Gateway project in conjunction with the Oregon Department of Transportation. City Staff is focusing on the multimillion dollar Wastewater project. The Economy starts falling apart. The Veterans Hospital is announced in Lebanon. Linn County Commissioners move a whopping \$19,000,000 out of the Road Department's funds to assist with the development. The Commissioners have also taken a \$2,000,000 from the Road Department to assist the Sheriff's Office funding issues. The Road Department is not as financially stable as it was in 2001 or even 2007 for that matter.



2009-2010: Several update conversations.

January 2011: Council asks for an update. The County indicates that they will not start a new project until the Gateway project is complete.

June 2012: Council decides to scale back the project to an overlay.

June 22nd, 2012: Staff meets with Mr. Lane who felt that the first block from Main to Averill could be done with curbs and sidewalks. The rest of Kirk Avenue could be an overlay. Mr. Lane projected the cost to be between 600,000 & \$800,000. Lane indicated that in the next year or two the County would probably be able to get this project. Lane also indicated at that time that the City would not need to financially participate, if we could be patient.

Mr. Lane indicated that his Department is currently overloaded with Federal bridge projects. The County is still interested in helping the City but timing is difficult.

Outcome

If the City is in a hurry to get the project completed, they can set up a local improvements district (LID) and assess the costs to the affected properties or the City can wait until it is budgeted in Linn County's budget.

What does Council want to see on Kirk Avenue? Overlay or reconstruction?

From the September 4th, 2012 meeting: Darrin Lane Stopped for a visit on August 7th and indicated that County Engineer Chuck Knoll is working on the subsurface investigations.

Central Linn Rec Center Fundraiser Update – *From last meeting:* President George Frasier and I met to discuss logistics of selling firewood, not fireworks as reported in *The Times*, in the Park this summer. There were a few liability concerns for the Rec Center and the best solution seems to be to have the wood sold at places like Chevron, Brownsville Body Shop & Dari Mart. By doing this, of course, it does not require City personnel nor storage of the material.

VLC Update – The VLC meeting will happen after the Council meeting this month.

From the last two meetings: The group has put together an RFP for tourism related services. They will be discussing the RFP at the next meeting will be on December 4th, 2012 in Lebanon. The Coalition is still working diligently on bolstering awareness for the Trails to Linn website (<http://trailstolinn.com>). The group is also very focused on developing a strategic plan for the next 3 to 5 years and is discussing the possibility of working with the Linn County Commissioners on tourism development issues. The group has met continuously for over four years.





Calapooia Watershed Council – *From last meeting:* The Council recently reported that they have enough money for a sign in Pioneer Park. If the City is willing to install the sign, they are willing to have it constructed. The City should be receiving a proof of what the sign looks like in the near future.

Central Linn School Meetings – *From last meeting:* Superintendent Brian Gardner is working toward getting this committee back together for discussions involving school related issues. Mayor Ware, Councilor Shepherd and Councilor Van Sandt represented Brownsville last year. The original idea was to bring members from Halsey, Brownsville and the School Board together to discuss common issues and identify ways to improve the School District.

Mill Race Historic Places – *From last meeting:* I've included an e-mail string between Joni Nelson, Councilor Cole and myself about information as it could relate to the Canal Company and have financial implications for the City.

Linn County Flag Pole – *From the last several meetings:* Mr. Dominguez is working on the details.

WNHS Update – *From last meeting:* The Board recently passed a few changes to enable WNHS greater flexibility in helping clients. The City also features their information downstairs in the foyer and on the website. The group is asking Linn County to be the sponsor of the new grant application. I've enclosed some information for your review from the meeting last week. They would like to get the word out on a few programs that will help stave off foreclosures. Please refer citizens to the following websites for more information:

<http://www.oregonhomeownersupport.gov> & <http://w-nhs.org>

Several things are being discussed that will affect the future financial well-being of WNHS and the partnership with LCHRP (Linn County Housing Rehabilitation Program.) WNHS provides many home rehabilitation services and counseling for those in need.



Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "SM".

S. Scott McDowell



Public Works Report May 22nd, 2013

Karl Frink, Public Works Superintendent

Water:

- *Billing Support*- Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the month of May.
- *Distribution System* – Two small leaks this month We will begin flushing fire hydrants once the water plant is switched over to the river. This process has been delayed until the new SCADA system is up and running properly.
- *Cross Connection Program*- I continue to work on the annual inspections of the water system to identify and correct any unsafe condition that may exist.
- *Water Treatment Plant* –The emergency response plan and operations and maintenance manual are under construction. The computer SCADA system and PLC upgrades are installed and bugs being worked out. The old SCADA system completely failed on May 14th. The computer completely crashed and could not be recovered.

Sewer:

- *North Lagoons* – The discharge to the river is complete until November. Weeds will be sprayed upon favorable weather conditions.
- *South Lagoons*- Discharge is complete until November. We will be spraying weeds at this facility as weather allows.
- *Collection System*- There was one sewer problem this month. The sewer Main on Millhouse St. was blocked, causing a sewage backup to one resident. Preparations are under way to clean and video inspect portions of the collection system for any begin to clean and video inspect the older portions of the collections system to identify areas in need of repair and/or maintenance work. This work is best performed in the winter time when the water table is up, so Inflow and Infiltration can be located and identified for repair.
- *Misc.*- Nothing further to report at this time.

Streets:

- *Mowing/Tree Maintenance* – Trees are trimmed on an as-needed basis.
- *Asphalt/ Gravel Road Maintenance* – We will be grading the city streets in late May or early June and applying gravel to all streets as needed.
- *Storm Drainage* – Public Works will be cleaning all of the City's catch basins in the next few weeks.

Parks:

- *Pioneer Park* –The park has been mowed and maintained as needed. We have experienced several episodes of vandalism at the pavilion, including destruction of the facility and spray painting tables and concrete.
- *Blakely Park* – This facility is mowed every week. We have replenished the wood fiber chips in the playground area.
- *Kirk's Ferry Park* – Mowing has begun. We will be installing the new basketball poles/hoops over the next few weeks.



- *Remington Park*- Mowing has begun at this park.

Cemetery:

- *Grounds* – The cemetery has been mowed, weed-eated and all cut grass removed to clean up the cemetery for Memorial Day.

Library:

- *Grounds*- Mowing has begun at this facility. The flower beds have been weeded and new bark applied.
- *Buildings*- Nothing to report this month.

Downtown

- *Restrooms* – This facility is cleaned every Friday, or more often needed.
- *Garbage cans* – Down town garbage cans are emptied every Friday, or more frequently as noticed.
- *Parking Lot* – Nothing to report this month.
- *Misc.* – The Main Street flower beds have been weeded and new bark applied. The gateway and islands will also be cleaned out and bark applied soon.

City Hall:

- *Buildings*- Several light bulbs and small maintenance items have been identified and repaired.
- *Grounds* – The area behind City Hall is mowed and maintained as needed.
- *Community Center*- Nothing to report this month.

Rec. Center:

- *Grounds*- Mowing has begun at this facility.
- *Buildings*- Public works will be painting the new gutters soon if weather allows. One window pane has been replaced. One pane is broken and will be repaired soon.

Public Works:

- *Grounds*- This facility is mowed every week.
- *Buildings*- Cleaning and organizing continues as time allows.
- *Misc.* – Preventative maintenance is being performed on all the vehicles and equipment. All of the equipment at public works has been repaired and ready for use.
- Two new lawn mowers have been ordered and should arrive soon.

PATRL_RPT#2 City Incident Report

| CAD Call# | ENTRY DATE | ENTRY TIME | CALL DESCRIPTION | STREET # | ADDRESS | CITY | DESCRIPTION |
|-----------|------------|------------|---------------------------|----------|--------------|-------------|------------------------------------|
| 131200304 | 4/30/13 | 18:41:52 | Trf Speed Viol | 600 | HAUSMAN AV | Brownsville | WARNING - SPEEDING VIOLATION |
| 131200289 | 4/30/13 | 17:33:55 | FRAUD | 424 | WASHBURN ST | Brownsville | Incident Report |
| 131180320 | 4/28/13 | 20:53:41 | ALARM - POLICE | 220 S | MAIN ST | Brownsville | No Additional Report Necessary |
| 131180222 | 4/28/13 | 15:17:23 | SUSP-PERSON | 220 S | MAIN ST | Brownsville | No Additional Report Necessary |
| 131180162 | 4/28/13 | 12:27:13 | SUSP-CIRCUMSTANCES | 200 N | MAIN ST | Brownsville | No Additional Report Necessary |
| 131170172 | 4/27/13 | 14:16:07 | Trf Speed Viol | 811 N | MAIN ST | Brownsville | CITE ISSUED - SPEEDING VIOLATION |
| 131170160 | 4/27/13 | 13:26:28 | CIV PROCESS-OTHER | 1031 | OAK ST | Brownsville | Civil process, service completed |
| 131170090 | 4/27/13 | 9:00:43 | SUSP-PERSON | 200 | PARK AV | Brownsville | No Additional Report Necessary |
| 131160360 | 4/26/13 | 23:24:24 | TRESPASS | 316 | SPAULDING AV | Brownsville | Incident Report |
| 131160350 | 4/26/13 | 22:47:33 | MINOR IN POSSESSION/ALCC | 419 N | MAIN ST | Brownsville | Incident Report |
| 131160328 | 4/26/13 | 20:56:06 | CRIM MISCHIEF | 419 N | MAIN ST | Brownsville | Incident Report |
| 131160154 | 4/26/13 | 12:18:46 | Trf Speed Viol | 811 N | MAIN ST | Brownsville | CITE ISSUED - AGGRESSIVE DRIVER |
| 131160148 | 4/26/13 | 12:05:33 | Trf Speed Viol | 811 N | MAIN ST | Brownsville | WARNING - SPEEDING VIOLATION |
| 131150246 | 4/25/13 | 17:05:58 | Trf Equipment Viol | 200 | PUTMAN ST | Brownsville | CITE ISSUED - DWS/NO ODL |
| 131150008 | 4/25/13 | 0:52:23 | Trf Equipment Viol | 200 N | MAIN ST | Brownsville | WARNING - EQUIPMENT VIOLATION |
| 131140296 | 4/24/13 | 17:44:40 | HARASSMENT RPT | 200 N | MAIN ST | Brownsville | No Additional Report Necessary |
| 131140234 | 4/24/13 | 14:45:29 | Trf Aggressive Driver | 100 | WORLEY ST | Brownsville | CITE ISSUED - AGGRESSIVE DRIVER |
| 131140072 | 4/24/13 | 7:26:07 | THEFT-RPT | 35645 | KIRK AV | Brownsville | Incident Report |
| 131130412 | 4/23/13 | 21:43:31 | EXTRA PATROL | 200 | PARK AV | Brownsville | MDT Narrative Update |
| 131130398 | 4/23/13 | 20:52:43 | SUSP-PERSON | 600 | ASH ST | Brownsville | No Additional Report Necessary |
| 131130397 | 4/23/13 | 20:49:06 | Trf Equipment Viol | 200 N | MAIN ST | Brownsville | WARNING - EQUIPMENT VIOLATION |
| 131130339 | 4/23/13 | 17:45:12 | SUSP-PERSON | 333 | WILSON AV | Brownsville | No Additional Report Necessary |
| 131130067 | 4/23/13 | 7:16:49 | WELF CHECK | 1029 | PINE ST | Brownsville | No Additional Report Necessary |
| 131120287 | 4/22/13 | 17:18:06 | SUSP-PERSON | 200 | PARK AV | Brownsville | No Additional Report Necessary |
| 131120200 | 4/22/13 | 14:09:29 | WARRANT SERV | 168 | WASHBURN ST | Brownsville | No Additional Report Necessary |
| 131120198 | 4/22/13 | 14:06:16 | WARRANT SERV | 168 | WASHBURN ST | Brownsville | No Additional Report Necessary |
| 131120161 | 4/22/13 | 12:59:08 | DISTB-DOMESTIC | 168 | WASHBURN ST | Brownsville | No Additional Report Necessary |
| 131100157 | 4/20/13 | 13:22:25 | JUV-COMPLAINT | 374 | KIRK AV | Brownsville | No Additional Report Necessary |
| 131090312 | 4/19/13 | 21:29:00 | ASST-MOTORIST | 118 W | BLAKELY AV | Brownsville | No Additional Report Necessary |
| 131080255 | 4/18/13 | 13:15:20 | SUSP-CIRCUMSTANCES | 402 | TEMPLETON ST | Brownsville | No Additional Report Necessary |
| 131080183 | 4/18/13 | 10:44:53 | Trf Aggressive Driver | 220 S | MAIN ST | Brownsville | CITE ISSUED - AGGRESSIVE DRIVER |
| 131070363 | 4/17/13 | 20:15:16 | PROP-LOST | 146 | SPAULDING AV | Brownsville | No Additional Report Necessary |
| 131070339 | 4/17/13 | 18:45:41 | PROP-LOST | 1127 | ASH ST | Brownsville | No Additional Report Necessary |
| 131070335 | 4/17/13 | 18:35:04 | ALARM - POLICE | 146 | SPAULDING AV | Brownsville | No Additional Report Necessary |
| 131070156 | 4/17/13 | 11:03:23 | Trf Speed Viol | 299 S | MAIN ST | Brownsville | CITE ISSUED - SPEEDING VIOLATION |
| 131070137 | 4/17/13 | 10:19:58 | Trf Equipment Viol | 300 | WASHBURN ST | Brownsville | CITE ISSUED - EQUIPMENT VIOLATION |
| 131060184 | 4/16/13 | 12:22:29 | SUSP-PERSON | 234 | GALBRAITH ST | Brownsville | No Additional Report Necessary |
| 131050268 | 4/15/13 | 16:55:39 | Trf Cell Phone Use | 401 | HUME ST | Brownsville | WARNING - CELL PHONE USE VIOLATION |
| 131050179 | 4/15/13 | 12:57:11 | SUSP-PERSON | 345 N | MAIN ST | Brownsville | No Additional Report Necessary |
| 131050134 | 4/15/13 | 11:13:35 | SUSP-VEHICLE | 204 N | MAIN ST | Brownsville | No Additional Report Necessary |
| 131030221 | 4/13/13 | 15:42:17 | Trf Speed Viol | 811 N | MAIN ST | Brownsville | WARNING - SPEEDING VIOLATION |
| 131020283 | 4/12/13 | 16:12:15 | Trf Observe Susp Activity | 300 | DEPOT AV | Brownsville | CITE ISSUED - DWS/NO ODL |
| 131020177 | 4/12/13 | 11:53:52 | VACATION CHK | 822 N | MAIN ST | Brownsville | NARN Extra Patrol |

PATRL_RPT#2 City Incident Report

| CAD Call# | ENTRY DATE | ENTRY TIME | CALL DESCRIPTION | STREET # | ADDRESS | CITY | DESCRIPTION |
|-----------|------------|------------|----------------------|----------|--------------|-------------|--------------------------------|
| 131010371 | 4/11/13 | 22:48:29 | SUSP-PERSON | 189 | WASHBURN ST | Brownsville | No Additional Report Necessary |
| 131010165 | 4/11/13 | 12:55:40 | TRESPASS | 1022 | OAK ST | Brownsville | No Additional Report Necessary |
| 130990371 | 4/09/13 | 21:42:39 | WARRANT SERV | 1158 | LINN WY | Brownsville | No Additional Report Necessary |
| 130990370 | 4/09/13 | 21:41:48 | EXTRA PATROL | 382 | KIRK AV | Brownsville | Call completed |
| 130980205 | 4/08/13 | 13:19:23 | Trf Speed Viol | 300 | WASHBURN ST | Brownsville | WARNING - SPEEDING VIOLATION |
| 130980083 | 4/08/13 | 8:07:05 | Trf Speed Viol | 300 | WASHBURN ST | Brownsville | WARNING - SPEEDING VIOLATION |
| 130980020 | 4/08/13 | 1:42:31 | HARASSMENT RPT | 701 | WEBER AV | Brownsville | No Additional Report Necessary |
| 130970275 | 4/07/13 | 19:58:42 | DISTB-DOMESTIC | 414 | AVERILL ST | Brownsville | No Additional Report Necessary |
| 130970201 | 4/07/13 | 14:52:46 | MENACING RPT | 745 | TEMPLETON ST | Brownsville | Incident Report |
| 130970143 | 4/07/13 | 11:29:49 | MENTAL-POH | 745 | TEMPLETON ST | Brownsville | CAD Report |
| 130960225 | 4/06/13 | 16:11:15 | JUV-RUNAWAY RPT | 745 | TEMPLETON ST | Brownsville | Incident Report |
| 130940386 | 4/04/13 | 23:53:57 | JUV-COMPLAINT | 745 | TEMPLETON ST | Brownsville | No Additional Report Necessary |
| 130940089 | 4/04/13 | 7:32:29 | WELF CHECK | 745 | TEMPLETON ST | Brownsville | No Additional Report Necessary |
| 130930219 | 4/03/13 | 13:16:11 | BOAT HULL INSPECTION | 529 | ROBE ST | Brownsville | No Additional Report Necessary |
| 130930006 | 4/03/13 | 0:38:14 | CURFEW | 200 | PUTMAN ST | Brownsville | No Additional Report Necessary |
| 130920390 | 4/02/13 | 22:15:05 | Trf Moving Viol | 100 | WORLEY ST | Brownsville | WARNING - EQUIPMENT VIOLATION |
| 130920385 | 4/02/13 | 21:51:08 | NARCOTICS OFF | 404 | KAY AV | Brownsville | Incident Report |
| 130920076 | 4/02/13 | 5:56:01 | Trf Moving Viol | 200 | N MAIN ST | Brownsville | WARNING - MOVING VIOLATION |
| 130910221 | 4/01/13 | 14:50:05 | ASST-OUTSIDE AGENCY | 903 | ASH ST | Brownsville | No Additional Report Necessary |



Library Advisory Board
Librarian's Report
April 2013

In April we celebrated National Library Week. The Library Advisory Board planned and hosted a party to celebrate our Volunteers. 36 volunteers were greeted by Board members. Sandra Weingarten was given a City pen with wooden box to thank her for 30 years on the Library Advisory Board. I think the following quote articulates what volunteers mean to our Library:

Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in. ~Author Unknown

The second event in April was AMNESTY WEEK. This event allows patrons to bring in late books and receive no fines. This grace did not apply to previous fines. This is an annual event at libraries around the country.

On Display through the end of April is a Ceramic Showcase. In May, the Friends of the Library will install the annual Anatomy of a Quilt Display. The final Quilt and Fiber Arts Show is scheduled in the Kirk Room on June 14 and 15. Looking further ahead, the Library will be closed the week of June 18 – 22. The Library internet connection has been stabilized. Staff has been planning to hardwire the library computers to alleviate connectivity issues. Story Times, Book Club, Genealogy Beyond the Basics and Stitchery Group continue to be dynamic and fun times.

Here are a few facts about our library the month of April 2013. We have received 38 new books for the library. Volunteers donated 141 hours to our library. There were 1292 materials checked out. 504 adult fiction books; 144 adult non-fiction books; 77 audio books; 196 children's books; 267 junior books; 25 junior reference books and 29 large print books. We had 938 community members visit the library.

Respectfully submitted,

Sherri Lemhouse
Librarian

**BROWNSVILLE MUNICIPAL COURT MONTHLY REPORT
STATISTICAL REPORT FOR THE MONTH OF APRIL 2013**

| Offense Class | Pending First Day | Filed | Closed | Pending Last Day | Trials |
|----------------|----------------------|----------|----------|---------------------|--------|
| Misdemeanors | 34 | 0 | 0 | 34 | |
| Violations | 12 | 3 | 6 | 9 | |
| Contempt/Other | 28 | 6 | 2 | 32 | |
| TOTALS | 74 | 9 | 8 | 75 | |

BALANCE SHEET FOR THE MONTH | APRIL

Court Revenue

Court Payments

| | | | |
|------------------------|-------------|--------------------|-----------|
| Total Deposits + | \$ 1,363.20 | City | \$ 947.18 |
| Total Bail Forfeits + | \$ - | Restitution | |
| Total Bail/Bank Fees - | \$ - | Unitary Assessment | \$ 376.00 |
| Total Bail Held - | \$ - | Linn County | \$ 20.02 |
| * Total Refund/Rest = | \$ (20.00) | State Misc. | \$ - |
| Total NSF's ± | \$ - | DUII Surcharge | \$ - |

| | | | |
|----------------------------|---------------------------|-----------------------------|--------------------------|
| TOTAL COURT REVENUE | <u>\$ 1,343.20</u> | TOTAL COURT PAYMENTS | <u>\$1,343.20</u> |
|----------------------------|---------------------------|-----------------------------|--------------------------|

Credit given for Community Service \$ -

Other Credit Allowed Against Fines \$ -

TOTAL NON-REVENUE CREDIT ALLOWED \$ -

TOTAL CASH PAYMENTS TO:

| | |
|--------|-----------|
| CITY | \$ 947.18 |
| STATE | \$ 376.00 |
| COUNTY | \$ 20.02 |

***REFUND/RESTITUTION**

ACCOUNTS RECEIVABLE:

| | |
|-----------|-------------|
| BEGINNING | \$ 7,725.71 |
| ENDING | \$ 8,189.33 |



Budget Committee Minutes

May 9th, 2013

Members of the Budget Committee met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Mayor Don Ware, Councilor Mandy Cole, Councilor Gary Shepherd, Councilor Rob Boyanovsky, Councilor Lynda Chambers, Councilor Nan Van Sandt, Councilor Carla Gerber, Ed Hudson, Marilyn Grimes, Kaye Fox, June Schlosser, Rick Dominguez, Don Andrews, Budget Officer S. Scott McDowell and Administrative Assistant Tammi Morrow.

Absent: Theresa Wilhelm.

Public: None.

Presiding: Ed Hudson.

The minutes of the May 2nd, 2013, Budget Committee meeting were reviewed. Chairman Hudson moved that the minutes be approved as presented. The motion was seconded by Kaye Fox and approved unanimously.

PUBLIC COMMENT. Chairman Hudson called for public comment. No public was present.

PROPOSED USES OF STATE REVENUE SHARING. Mr. McDowell stated that the City has historically used State Revenue Sharing funds to help pay the power bill for street lights for public safety. Kaye Fox made a motion to recommend continuing this use for State Revenue Sharing. The motion was seconded by Councilor Shepherd and approved unanimously.

BUDGET OVERVIEW AND QUESTIONS. Chairman Hudson called for questions from the Committee in regards to the Budget.

Kaye Fox wanted confirmation that the Budget Committee had not made any changes to the proposed 2013-14 Budget. Mr. McDowell responded affirmatively.

APPROVE THE 2013-2014 BUDGET & RECOMMEND TO COUNCIL.

Mayor Ware moved to approve the full permanent tax rate of \$6.9597 per \$1,000 assessed valuation. The motion was seconded by Councilor Cole and was approved unanimously.

Councilor Gerber moved to approve the levy amount needed for the Wastewater Bond Debt in the amount of \$267,000. The motion was seconded by Don Andrews and was approved unanimously.

Councilor Cole moved to approve the levy amount needed for the Water Bond Debt in the amount of \$58,663. The motion was seconded by Councilor Gerber and was approved unanimously.

Councilor Van Sandt moved to acknowledge the Cost of Living Adjustment for the upcoming fiscal year as 1.7 percent. The motion was seconded by Councilor Shepherd and was approved unanimously.

Councilor Shepherd moved to approve the 2013-2014 Budget as proposed and to recommend the same to Council. The motion was seconded by Councilor Cole and was approved unanimously.

ADJOURN. Mayor Ware moved to adjourn the meeting at 7:08 p.m. The motion was seconded by Councilor Cole and was approved unanimously.

ATTEST:

S. Scott McDowell
Budget Officer

Don Ware
Mayor

ORDINANCE NO. 739

AN ORDINANCE ADDING TITLE 5, BUSINESS LICENSES AND REGULATIONS, SECTION 5.15, GARAGE SALES AND PROVIDING PENALTIES, TO THE MUNICIPAL CODE OF THE CITY OF BROWNSVILLE, OREGON;

WHEREAS, Title 5 of the Brownsville Municipal Code (BMC) defines Business Licenses and Regulations;

WHEREAS, the Council desires to add garage sale regulations;

NOW THEREFORE, the City of Brownsville ordains as follows:

Section 1. Definitions. For the purpose of this ordinance, the following terms shall mean:

(1) **Garage Sale.** General sales open to the public conducted from or on a residential premise in any residential district, or from a temporarily arranged site elsewhere within the City, for the purpose of disposing of personal property including, but not limited to, all sales entitled "garage, moving, lawn, yard, attic, porch, backyard, patio, basement," or other similarly intended nature.

(2) **Personal Property.** Property which is utilized, owned and maintained by an individual or by members of a residence and acquired in the normal course of living in or maintaining of a residence.

Section 2. Number of Garage Sales. No person or household shall hold more than five (5) sales in a calendar year. A calendar year begins January 1 and ends December 31. If members of more than one residence join in holding a garage sale, then such sale shall be considered as having been held for each and all such residences.

Section 3. Hours of Operation. Garage sales may only be held between the hours of 8:00 a.m. and 7:00 p.m.

Section 4. Number of Days. Garage sales may be held for no more than four (4) consecutive days. Any sale lasting for more than four (4) consecutive days shall constitute a nuisance under Chapter 8.30 of the Brownsville Municipal Code.

Section 5. Display of Sales Merchandise. Personal property offered for sale may be displayed within the residence, in a garage, carport, and/or in the yard of the residence; and only in such areas. No property offered for sale shall be displayed in any public right-of-way, sidewalk, alley, or street.

Section 6. Signs.

(1) **Off Premise.** All off-premise signs advertising the garage sale shall be in compliance with the City's sign ordinance.

(2) **On Premise.** A maximum of two (2) on-premise signs may be placed within the property of the sale.

ORDINANCE NO. 739

(3) **Right-of-way.** No "On" or "Off" premise sign shall be placed in the public right-of-way.

Section 7. Illegal Signs, Disposition. Signs found within the City which are unlawfully posted upon utility poles, regulatory signs or posts, or are placed on sidewalks, in the right-of-way, or any other area not allowed by this ordinance, are hereby declared a nuisance to public safety, as they detract from the driving public's attention to traffic signals as well as other vehicular and pedestrian traffic. Police officers may summarily remove posted signs as evidence of unlawful activity in preparation for prosecution. If no prosecutorial action is taken, the signs may be destroyed.

Section 8. Owner Presumption. In the enforcement of this ordinance, it shall be a presumption that an address or telephone number listed on any garage sale sign shall be that of the individual(s) responsible for posting the sign. In addition, any signs directing the public by way of arrows or other directional symbols or phrases to a particular residence shall be presumed to have been erected by the owner(s) or occupant(s) of said residence.

Section 9. Penalties. Any person violating any of the provisions of this ordinance shall be deemed guilty of a violation and, upon conviction for a first offense, shall be fined not less than \$25.00 nor more than \$250.00, excluding court costs and assessments. In addition, the court may assign to the convicted individual(s) appropriate community service not to exceed forty (40) hours.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 26th day of May, 2013.



City Administrator

Mayor

ORDINANCE NO. 740

AN ORDINANCE AMENDING CHAPTER 15, UNIFORM DEVELOPMENT CODE, AMENDING SECTION 15.105 MANUFACTURED HOMES AND RECREATIONAL VEHICLES OF THE MUNICIPAL CODE OF THE CITY OF BROWNSVILLE, OREGON;

The City of Brownsville does ordain as follows:

WHEREAS, Title 15 of the Brownsville Municipal Code (BMC) defines Uniform Development pertaining to manufactured homes and recreational vehicles, and;

WHEREAS, the Council desires to replace the current language and definition as provided herein;

NOW THEREFORE, the City of Brownsville ordains as follows:

Section 1. Definition. The terms "**trailer house**" and "**recreational vehicle**" as used in this ordinance shall include a trailer house, trailer coach, motor home, recreational vehicles (RV), auto home, camp car, camp trailer, boat trailer or camperette, and any unit used for living or sleeping purposes which is equipped with wheels or similar devices for the purposes of transporting said unit from place to place, by motor power or other means.

Section 2. Maximum Time Periods.

(a) No person shall use a trailer house for sleeping or living purposes or both sleeping and living purposes within the City of Brownsville for any period without obtaining a permit from the City, except in a mobile home park or trailer park. No one shall occupy a trailer home for more than three weeks or twenty-one days, except in a mobile home park or trailer park.

(b) No trailer house may be parked within the City of Brownsville, except upon the premises of the owner thereof in areas which provide vision clearance for street corner lots of a minimum of fifteen (15') feet and for an intersection of an alley and a street a minimum of seven (7') feet, and in mobile home parks and trailer parks.

Section 3. Wheel Removal. The removal of the wheels for the setting of a trailer coach on posts or footings shall not be considered as removing said trailer coach from the regulations affecting trailer coaches.

Section 4. Public Sewer Connection. It shall be unlawful for any person occupying or using any trailer coach or trailer house within the City of Brownsville to use any toilet, sink, lavatory or similar equipment therein, unless and except the same be connected with the public sewer or an approved septic tank, in accordance with the ordinances of the City of Brownsville relating thereto.

Section 6. Trailer Parks to Comply. There shall be no trailer park or camp established or operated within the City of Brownsville, unless the same shall have fully complied with all of the laws and regulations of the state of Oregon and ordinances of

ORDINANCE NO. 740

the City of Brownsville pertaining to the establishment and operation of trailer parks and camps.

Section 7. Penalty. Any person convicted of a violation of this ordinance shall be fined not more than \$200.00. Each day of violation shall constitute a separate offense.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 26th day of May, 2013.



City Administrator

Mayor

RESOLUTION NO. 707

**A RESOLUTION DECLARING THE CITY'S
ELECTION TO RECEIVE STATE REVENUES**

The City of Brownsville ordains as follows:

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2013-2014.

Passed by Council this 28th day of May, 2013.

Approved by the Mayor this 28th day of May, 2013.

Don Ware
Mayor

S. Scott McDowell
City Administrator
Attest

I certify that a public hearing before the Budget Committee was held on May 2nd and May 9th, 2013 and a public hearing before the City Council was held on May 28th, 2013, giving citizens an opportunity to comment on use of State Revenue Sharing.

S. Scott McDowell
City Recorder

R 707

RESOLUTION NO. 708

**A RESOLUTION AUTHORIZING BILL BOOKER CONSTRUCTION
TO CONSTRUCT THE CALAPOOIA CROSSING WATER LINE PROJECT
IN THE AMOUNT OF \$380,423**

WHEREAS, the City lost a vital piece of infrastructure (12" water main) due to flooding at the end of December 2011; and

WHEREAS, Council budgeted for the engineering and planning of this project in FY 2012-2013 transferring money as documented; and

WHEREAS, Council placed the Calapooia Crossing Water Line Project out for bid the third week of April 2013; and

WHEREAS, Council has budgeted funds for the construction of this project over two fiscal years, FY 2012-2013 & FY 2013-2014; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROWNSVILLE, a Municipal Corporation of the State of Oregon:

- That the City of Brownsville will enter into a contract with Bill Booker Construction for the construction of the Calapooia Crossing Water Line;
- The contract amount is **\$380,423**;

PASSED AND ADOPTED by the Council of the City of Brownsville this 28th day of May, 2013.

Don Ware
Mayor

S. Scott McDowell
City Administrator



2013 Council Goals

Who we are?

Brownsville is a City that is proud of its past while constantly improving for the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Transparency is the focus of Council as is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute the goals and responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving to a new, participatory approach throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:

- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

GOALS

Securing Water & Water Rights

- Currently working on the redevelopment of the GR12 well site east of the Main Street bridge.
 - Council has determined that this water source would double the current water capacity for the City.
 - Council is determining the quality of the water.
 - Council is developing cost estimates for the most viable options.
 - Council is exploring the Federal & State requirements for this water source.



2013 Council Goals

- Exploring Additional Resources
 - Options include exploring the procurement of upstream water rights and other possibilities that exist in other areas of Brownsville.

Economic Development Plan

- The two chief focuses of Economic Development is 1) retaining existing business and 2) attracting new business.
- Land Purchase
 - Council is researching legal requirements for purchasing & selling land.
 - Council is examining the implications of purchasing land.
 - Council is considering possible civil engineering needs.
- Community Amenities
 - Council would like to encourage and facilitate a Senior Living Facility to be developed in Brownsville.
 - Council would like to encourage and facilitate Youth Activities by continuing to work in partnership with the Central Linn Recreation Association and by fostering a better partnership with the Central School District.

Community Development Plan

- Adopting a Brownsville Development Plan
 - Council is actively auditing City zoning rules and requirements.
 - Council is implementing new policies regarding issues including, but not limited to, mixed-use options, garage sales, recreational vehicles use, zoning permits and other administrative processes.
 - Council is reviewing requirements toward adopting a comprehensive model for proper growth and development.
 - Council is developing Public Works standards.
- Sidewalk Inventory
 - Council is actively working on developing a sidewalk program.
 - Council will determine action steps once the inventory is complete.

Capital Improvements Plan

- Water Plant & Distribution
 - Council has contracted for the repair of the Water Treatment Plant (WTP) computer system.
 - Council has budgeted for a new emergency generator for the WTP.
 - Council understands that the City is in need of a new 1.1 million gallon reservoir.
 - Council understands there are a few critical water lines that need to be replaced including the Main Street waterline.



2013 Council Goals

- Council is currently repairing the Calapooia Crossing waterline this upcoming fiscal year.
- **Wastewater Treatment & Collections**
 - Council has budgeted for a well for the South Plant.
 - Council understands that nearly 45% of the collection lines are need of replacement.
 - Council is aware that the Millhouse line will be a priority in FY 2014-2015.
 - Council is conducting visual inspections of the collection system to determine priorities.
- **Kirk Avenue Improvements**
 - Council has determined that the first block of Kirk from Main Street to Averill Street will be fully reconstructed with sidewalks, curb and gutter improvements. The remainder of Kirk Avenue will be a grind and overlay project.
 - Council determined that Linn County will put the improvement on their capital improvements list which will hopefully be no later than FY 2014-2015.
 - Council's only other alternative is to execute the project as a City project and assess all abutting property owners according to the project cost.

Staff & Organizational Development

- **Titles Changes**
 - City Hall Staff recently revamped job descriptions along with organizational responsibilities to better reflect duties.
 - The goal is to cross-train all City Hall Staff in all responsibilities. Having job descriptions such as Utility Billing Clerk and Planner limit the scope of the employee which has historically caused job dissatisfaction and lack of cooperation toward executing proper cross-training.
 - Council encourages Staff to continually develop their professional skills and capacities as employees.
- **Council Development**
 - Council recognizes Council's need for additional training & development. Council will continue to improve individually in their role as community leaders working together to accomplished shared organizational goals.
 - Council will be working on a resolution that articulates the accountability of all officials both elected and appointed. Proper training and execution of responsibilities is vital for the overall health of the organization.

Emergency Preparedness Effort

- **Community Awareness & Education**
 - Council would like to execute several goals pertaining to on-going community education in the area of emergency preparedness.



2013 Council Goals

- Council would like to have an on-going partnership and dialogue with the Brownsville Rural Fire District and the Central Linn School District to assist getting the message to the extended community.
- Agreements
 - Council would like to execute agreements for specialized services and for designated mass gathering areas throughout the community.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are two of those models:

How are expectations set in City Government?

- ✦ Laws & Municipal Code
- ✦ Standards
- ✦ Requirements & Rules
- ✦ Memoranda of Understanding
- ✦ Contracts
- ✦ Agreements
- ✦ Employee Handbook
- ✦ Societal Norms
- ✦ Cultural Nuances
- ✦ Public Opinion

**Acceptable
Conduct**
vs.
**Unacceptable
Conduct**

THE PROCESS OF PROGRESS

1. Recognize/Identify
2. Accept/Agree
3. Strategize/Develop Action Steps
4. Implement/Execute
5. Review Outcomes

ERWIN CONSULTING ENGINEERING, LLC

33923 BOND ROAD

• LEBANON

• OREGON

• 97355

May 17, 2013

City of Brownsville
P.O. Box 188
Brownsville, OR 97327

ATTN: Mr. S. Scott McDowell

RE: Calapooia River Waterline Crossing - Bid Results

Dear Scott,

On May 16, 2013 bids were opened for the subject project at the City of Brownsville City Hall. The results are as follows:

| Bidders Name | Bid Amount |
|---|--------------|
| 1. Bill Booker Construction - Troutdale, OR | \$380,423.00 |
| 2. Professional Underground Services - Eugene, OR | \$392,420.92 |
| 3. Pacific Excavation, Inc. - Eugene, OR | \$419,075.00 |
| 4. North Santiam Paving Co. - Stayton, OR | \$632,398.00 |
| Engineer's Estimate | \$449,094.00 |

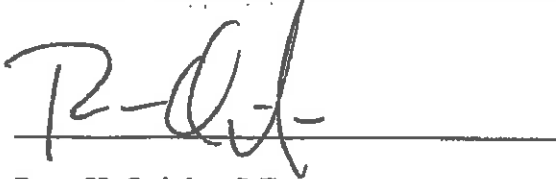
A bid tabulation is attached showing the unit prices and totals for all bidders. The low bidder was Bill Booker Construction from Troutdale, Oregon with a total bid of \$380,423.00. Bill Booker Construction is a reputable construction company that has performed similar work throughout Oregon, including waterline work for one of our water district clients in the past.

We recommend the City of Brownsville award the project to Bill Booker Construction in the amount of \$380,423.00. With city council approval we will issue contracts for execution by all parties. When the contracts are executed we can begin work on scheduling a pre-construction conference.

Should you have any further questions, please feel free to call.

Sincerely,

ERWIN CONSULTING ENGINEERING, LLC



Ryan H. Quigley, P.E.

Enclosure

CITY OF BROWNSVILLE, OREGON
 CALAFOOLA RIVER WATERLINE CROSSING
 BIDD TABULATION
 May 16, 2013

| Description | Est. Qty. | Unit | ENGINEER'S ESTIMATE | | 1ST LOW BIDDER | | 2ND LOW BIDDER | | 3RD LOW BIDDER | |
|---|-----------|------|---------------------|---------------------|-------------------------------------|--|----------------|---------------------|----------------|---------------------|
| | | | Unit Price | Total Price | Bill Becker Const. Trousdale, OR | Professional Underground Eugene, OR | Unit Price | Total Price | Unit Price | Total Price |
| 1 Mobilization, Bonds, Permits, and Ins. | ALL | L.S. | Lump Sum | \$35,000.00 | Lump Sum | \$8,000.00 | Lump Sum | \$60,000.00 | Lump Sum | \$57,000.00 |
| 2 12" C900 PVC | 1,042 | L.F. | \$35.00 | \$36,470.00 | \$47.00 | \$48,974.00 | \$24.75 | \$25,789.50 | \$26.00 | \$27,092.00 |
| 3 Waterline Trench Excavation & Backfill | | | | | | | | | | |
| a. Class I - Granular (east side of river) | 289 | L.F. | \$23.00 | \$6,647.00 | \$30.00 | \$8,670.00 | \$24.42 | \$7,057.38 | \$33.00 | \$9,537.00 |
| b. Class III - Native (east side of river) | 503 | L.F. | \$15.00 | \$7,545.00 | \$24.00 | \$12,072.00 | \$21.80 | \$10,965.40 | \$18.00 | \$9,054.00 |
| c. Class CDF - (west side of river) | 250 | L.F. | \$85.00 | \$21,250.00 | \$85.00 | \$21,250.00 | \$40.31 | \$10,077.50 | \$40.00 | \$10,000.00 |
| 4 Waterline Trench Surface Restoration | | | | | | | | | | |
| a. Class D | 503 | L.F. | \$5.00 | \$2,515.00 | \$12.00 | \$6,036.00 | \$8.11 | \$4,079.33 | \$1.00 | \$503.00 |
| b. Class E | 539 | L.F. | \$3.00 | \$1,617.00 | \$9.00 | \$4,851.00 | \$4.79 | \$2,581.81 | \$1.00 | \$539.00 |
| 5 HDPE Installation & River Boring (Sta 2+50 - Sta 6+40) | ALL | L.S. | Lump Sum | \$265,000.00 | Lump Sum | \$192,876.00 | Lump Sum | \$211,394.00 | Lump Sum | \$255,000.00 |
| 6 New PRV Station | 1 | Each | \$40,000.00 | \$40,000.00 | \$26,424.00 | \$26,424.00 | \$29,211.00 | \$29,211.00 | \$20,000.00 | \$20,000.00 |
| 7 Fire Hydrant Assembly (Sta 9+55) | 1 | Each | \$4,600.00 | \$4,600.00 | \$6,500.00 | \$6,500.00 | \$5,948.00 | \$5,948.00 | \$4,500.00 | \$4,500.00 |
| 8 Mainline Connections | | | | | | | | | | |
| a. Connection 1 | ALL | L.S. | Lump Sum | \$3,700.00 | Lump Sum | \$8,200.00 | Lump Sum | \$4,593.00 | Lump Sum | \$4,500.00 |
| b. Connection 2 | ALL | L.S. | Lump Sum | \$4,300.00 | Lump Sum | \$7,900.00 | Lump Sum | \$4,514.00 | Lump Sum | \$4,000.00 |
| c. Connection 3 | ALL | L.S. | Lump Sum | \$3,500.00 | Lump Sum | \$6,900.00 | Lump Sum | \$2,663.00 | Lump Sum | \$3,000.00 |
| d. Connection 4 | ALL | L.S. | Lump Sum | \$4,600.00 | Lump Sum | \$9,750.00 | Lump Sum | \$5,976.00 | Lump Sum | \$6,000.00 |
| e. Connection 5 | ALL | L.S. | Lump Sum | \$10,500.00 | Lump Sum | \$12,000.00 | Lump Sum | \$6,351.00 | Lump Sum | \$6,500.00 |
| 9 Roundation Stabilization | 10 | C.Y. | \$35.00 | \$350.00 | \$1.00 | \$10.00 | \$32.00 | \$320.00 | \$40.00 | \$400.00 |
| 10 Rock Excavation | 10 | C.Y. | \$150.00 | \$1,500.00 | \$1.00 | \$10.00 | \$90.00 | \$900.00 | \$145.00 | \$1,450.00 |
| TOTALS: | | | | \$449,094.00 | | \$380,423.00 | | \$392,420.92 | | \$419,075.00 |

CITY OF BROWNSVILLE, OREGON
 CALAPOOLA RIVER WATERLINE CROSSING
 BID TABULATION
 May 16, 2013

| Description | Est Qty. | Unit | ENGINEER'S ESTIMATE | | 4TH LOW BIDDER | | 5TH LOW BIDDER | | 6TH LOW BIDDER | | |
|---|----------|------|---------------------|---------------------|---------------------|--------------|----------------|-------------|----------------|-------------|-------------------------------|
| | | | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | Unit Price | Total Price | |
| | | | | | | | | | | | I.W. Fowler Co. Dallas, OR |
| 1 Mobilization, Bonds, Permits, and Ins. | ALL | L.S. | Lump Sum | \$35,000.00 | Lump Sum | \$60,000.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| 2 12" C900 PVC | 1,042 | L.F. | | \$35.00 | \$36,470.00 | \$32.00 | \$33,344.00 | 0 | \$0.00 | 0 | \$0.00 |
| 3 Waterline Trench Excavation & Backfill | | | | | | | | | | | |
| a. Class I - Granular (east side of river) | 289 | L.F. | | \$23.00 | \$6,647.00 | \$80.00 | \$23,120.00 | 0 | \$0.00 | 0 | \$0.00 |
| b. Class III - Native (east side of river) | 503 | L.F. | | \$15.00 | \$7,545.00 | \$40.00 | \$20,120.00 | 0 | \$0.00 | 0 | \$0.00 |
| c. Class CDF - (west side of river) | 250 | L.F. | | \$85.00 | \$21,250.00 | \$55.00 | \$13,750.00 | 0 | \$0.00 | 0 | \$0.00 |
| 4 Waterline Trench Surface Restoration | | | | | | | | | | | |
| a. Class D | 503 | L.F. | | \$5.00 | \$2,515.00 | \$6.00 | \$3,018.00 | 0 | \$0.00 | 0 | \$0.00 |
| b. Class E | 539 | L.F. | | \$3.00 | \$1,617.00 | \$14.00 | \$7,546.00 | 0 | \$0.00 | 0 | \$0.00 |
| 5 HDPE Installation & River Boring (Sta 2+50 - Sta 6+40) | ALL | L.S. | Lump Sum | \$265,000.00 | Lump Sum | \$400,000.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| 6 New PRV Station | 1 | Each | | \$40,000.00 | \$40,000.00 | \$35,000.00 | \$35,000.00 | 0 | \$0.00 | 0 | \$0.00 |
| 7 Fire Hydrant Assembly (Sta 9+55) | 1 | Each | | \$4,600.00 | \$4,600.00 | \$6,000.00 | \$6,000.00 | 0 | \$0.00 | 0 | \$0.00 |
| 8 Mainline Connections | | | | | | | | | | | |
| a. Connection 1 | ALL | L.S. | Lump Sum | \$3,700.00 | Lump Sum | \$5,500.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| b. Connection 2 | ALL | L.S. | Lump Sum | \$4,300.00 | Lump Sum | \$4,000.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| c. Connection 3 | ALL | L.S. | Lump Sum | \$3,500.00 | Lump Sum | \$4,000.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| d. Connection 4 | ALL | L.S. | Lump Sum | \$4,600.00 | Lump Sum | \$7,000.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| e. Connection 5 | ALL | L.S. | Lump Sum | \$10,500.00 | Lump Sum | \$8,000.00 | Lump Sum | \$0.00 | Lump Sum | \$0.00 | |
| 9 Foundation Stabilization | 10 | C.Y. | | \$35.00 | \$350.00 | \$75.00 | \$750.00 | 0 | \$0.00 | 0 | \$0.00 |
| 10 Rock Excavation | 10 | C.Y. | | \$150.00 | \$1,500.00 | \$125.00 | \$1,250.00 | 0 | \$0.00 | 0 | \$0.00 |
| TOTALS: | | | | \$449,094.00 | \$632,398.00 | | \$0.00 | | \$0.00 | | \$0.00 |

ERWIN CONSULTING ENGINEERING, LLC

33923 BOND ROAD

• LEBANON

• OREGON

• 97355

May 17, 2013

RE: Bid Results for City of Brownsville – Calapooia River Waterline Crossing

Dear Bidder,

On behalf of the City of Brownsville we would like to thank you for submitting a bid for the Calapooia River Waterline Crossing project. We hope you will consider bidding future projects for the City.

Based on the bid prices received, Erwin Consulting Engineering, LLC has recommended that the City award the contract to Bill Booker Construction. The recommendation will be reviewed for acceptance by the City of Brownsville at their May 28, 2013 City Council meeting.

For your information, bid tabulations for the project have been included.

Should you have any questions, please feel free to call.

Sincerely,

Erwin Consulting Engineering, LLC


Ryan H. Quigley P.E.

Enclosure

LINN COUNTY BOARD OF COMMISSIONERS



JOHN K. LINDSEY
Commissioner

WILL TUCKER
Commissioner

ROGER NYQUIST
Commissioner

Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3825 FAX: (541) 926-8228

RALPH E. WYATT
Administrative Officer

April 29, 2013

Don Ware, Mayor
City of Brownsville
255 N Main Street
Brownsville OR 97321

RE: Willamette Country Music Festival

Dear Mayor Ware,

I just received your letter dated April 25, 2013. I have no legal mechanism to do as you have requested. Once the public hearing is closed and a decision is made, it is considered final. The Applicant's options if they don't agree with our decision are to appeal the decision to Circuit Court or to make a new application for an outdoor assembly permit.

Sincerely,

Roger Nyquist, Chairman
Linn County Board of Commissioners

Brownsville asks Linn to reconsider music festival cap

9 HOURS AGO • BY ALEX PAUL, ALBANY DEMOCRAT-HERALD

BROWNSVILLE — The Brownsville City Council has asked the Linn County Board of Commissioners to reconsider its outdoor mass gathering permit cap of 15,000 people per day for the Bi-Mart Willamette Country Music Festival.

The commissioners made the decision at the April 10 meeting, after more than four hours of public hearings and numerous meetings with festival organizers. The commissioners were concerned with public health and safety, citing calls answered by Linn County deputies at last year's event — many associated with alcohol.

The festival has instituted a no alcohol policy except in authorized beer gardens this year, even in the festival's camping area.

Festival organizers had requested the daily limit be increased to 18,000, saying the additional 3,000 patrons would help defray increasing production costs.

At its April 23 meeting, the Brownsville City Council approved Resolution 704. The resolution notes that the festival has had a dramatic positive economic influence on local businesses and has an "excellent track record" with state agencies.

In a letter to the commissioners, Mayor Don Ware noted, "Council would like to see appropriate growth allowed for the Festival. Allowing no growth will be detrimental to the long-term viability of the Festival in Linn County. Council also requests that you consider granting a two-year permit for the applicant."

The council's letter noted that the "impact for the Brownsville area is tremendous and the overall economic impact for the county is tangible," adding, "Just as Eugene is synonymous with track events, council would love for Linn County to be synonymous with country music events — Oregon Jamboree and the Bi-Mart Willamette Country Music Festival."

Ware is the former owner of the community's weekly newspaper, the Brownsville Times, and has written editorials in the last two weeks challenging the commissioners' decisions.

Ware noted last week, "It is our belief that if the poor communication and working relationship between the Commissioners and the Festival executives cannot be improved, then this Festival will move to someplace where they will be welcomed and will feel welcomed."

Board Chairman Roger Nyquist said Tuesday that the decision will stand.

“Once a public hearing is closed and a decision is made, it is considered final,” Nyquist said in a letter to the council. “The applicant’s options if they don’t agree with our decision are to appeal the decision to Circuit Court or to make a new application for an outdoor assembly permit.”

Nyquist told the Democrat-Herald that he hopes the event is successful, but “we don’t want anyone to get hurt.”

The sentiment was shared by commissioners John Lindsey and Will Tucker.

Editorial... Don Ware

Cooperation Not Conflict...

The Chairman of the Linn County Commissioners, Roger Nyquist, responded with a short and definite "no" to the request from the Brownsville City Council asking the Commissioners to reconsider their decision to limit the size of the Bi Mart WCMF to 15,000 fans, not the requested 18,000, and to extend the approval to two years.

The request to the Commissioners acknowledged the difficulties of their jobs and the Council's appreciation of their past decisions concerning economic development issues in Linn County. We are, of course, disappointed that the request was not given a thorough hearing by the Commissioners, but if the decision was to be "no" anyway, then at least the response was clear, concise, and to the point. At least Commissioner Nyquist didn't confuse us with extra and unnecessary wording. I can appreciate clear communication even if I don't like the answer.

Here is the content of Commissioner Nyquist's letter in its entirety:

"Dear Mayor Ware:

I just received your letter dated April 25, 2013. I have no legal mechanism to do as you have requested. Once the public hearing is closed and a decision is made, it is considered final. The Applicant's options if they don't agree with our decision are to appeal the decision to Circuit Court or to make a new application for an outdoor assembly permit." (Dated April 29, 2013)

Here is our hope for the County, Bi Mart Willamette Country Music Festival, the City, the Council, and the various local organizations that benefit from this event; including the Brownsville Chamber of Commerce, the Brownsville Fire District volunteers, Sharing Hands and the Central Linn Booster Club.

That the Festival folks will note our efforts to make this event a success and know that they are appreciated by most of our community.

That the Festival will continue to be held on the Anderson Ranch near Brownsville, thereby solidifying the preeminence of Linn County as the country music center in the northwest, along with the Sweet Home Jamboree.

That we can develop a cooperative and positive effort this fall to make sure the event can prosper next year. This will require the City and local organizations (stakeholders in the modern language of planning), the Festival leaders, and the Commissioners to work out a conclusion for next year that can be a win-win for everyone involved. A mediator could even be appointed, helping to clarify communication and points of discussion.

One option that one of the Commissioners mentioned was to assign the event to Brownsville for management next year, placing the acreage for the event under a temporary umbrella to be assigned to Brownsville, and removing the responsibility from the County. We would view that positively as the rapport between the city and the event directors is cooperative.

This community stands ready to work with others for a positive and successful outcome for the future of this event in the Calapooia Valley and in Linn County. If we can start afresh to clarify issues early and be given the time to develop solutions to issues that are satisfactory to all, then we can all benefit with an outstanding Festival in 2014.

This is a call to work cooperatively for a positive outcome that will benefit all. Let's make this a win-win situation for all concerned. ...dw



Neighbors helping neighbors for over 30 years

Sharing Hands

A 501(c)(3) Organization
Fed. Tax ID No. 93 0810262

107 W. Bishop Way PO Box 335 Brownsville, OR 97327
(541) 466-3110 sharinghands@peak.org

Board of Directors

Jad Lemhouse
Chairperson
Eric Stafford
Vice Chairperson
Cynthia Anderson
Secretary
Ruth Bates
Treasurer
Luanne Johnson
Lynne Heller
Pastor Kelly Williams
J.D. Towerly

Directors Emeritus

Elizabeth Coleman
Carolyn Pearce
Peggy Purkerson

Executive Director

Donald W. Andrews

Program Director

Sharon A. Davie

Parents & Pals Director

Sarah Glenn

Learning Tree

Pre-School Teacher
Chandra Evans

Christmas Greeters Directors

Peggy Adams
Karen Edmundson

May 8, 2013

Commissioner Roger Nyquist
PO Box 100
Albany OR 97321

Re: Donation of Bi-Mart and Willamette Country Music Festival

Dear Commissioner Nyquist,

You will recall that recently you asked Chandra Beaudin of the United Way of Linn County about our receiving a donation from the Willamette County Music Festival. You were seeking additional information regarding your conversation with Mayor Don Ware that the festival had given a donation to Sharing Hands. Chandra then called me for clarification.

I advised Chandra that Bi-Mart and the festival had donated general admission tickets the past two years for our Christmas Greeters Program, but no cash. I also advised her that Bi-Mart had donated \$5,000 to our campaign for the purchase of our new building. I am writing to you to further explain the donations and to ensure that you have a complete and accurate understanding of them.

The \$5,000 donation was given at my request to assist us with the purchase and refurbishing of our new building. The purchase was complete about two years ago and we are now planning its enlarging and remodeling. As Mayor Ware recalls the conversation with you, this is the donation he was referring to. However, he does not recall specifically identifying it as such.

The ticket donations have been for our Christmas Greeters Program. For about 25 years we have distributed complete Christmas Dinners and toys to over 150 low income Central Linn households annually. The program relies entirely upon donations. In the past we have received turkeys and hams from COSTCO, the Halsey Georgia Pacific mill and cash donations from local businesses and organizations including the Linn County Road Employees Association. However, obtaining that many turkeys and hams each year has been a challenge in our small community.

"Sharing Hands is dedicated to providing opportunities for Central Linn citizens to give, receive, and learn"



A partner agency of the United Way of Linn County

When Don Leber of Bi-Mart and Anne Hankins of the Willamette Country Music Festival asked me what else they could do to help Sharing Hands, I explained our Christmas Greeters Program to them and suggested that perhaps they could help somehow with the turkeys and hams. They not only readily agreed to provide all that we needed, but added that they would also like to help with the other food items for the dinners and presents for the teenagers – a difficult age to buy a present for.

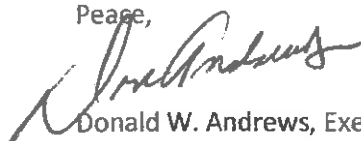
We decided to give two general admission tickets for each full Christmas Dinner donated. It's important to note that they were willing to donate two tickets with a face value of over \$175 for a dinner worth about \$40 – which resulted in not only an incredible boost to our program but an exceptional value to the general public. This year we also added that they must donate a toy for a child under the age of 13.

In the past two years the Willamette Country Music Festival has donated 800 general admission tickets with a face value of \$73,000 and Bi-Mart has donated 150 \$25 gift certificates as presents for the teenagers for a total donated value of \$76,750. To put this in perspective, the total annual budget for Sharing Hands excluding these donations is just over \$100,000. With their help, we have not only provided Christmas Dinner and toys for hundreds of Central Linn low income families, but added substantial additional value to the economy of our community as well.

Our relationship with the Linn County Commissioners has been very good in the past. I greatly appreciated your and Commissioner Tucker's coming to our Annual Meeting and 30th birthday party in Pioneer Park last June. I look forward to this relationship continuing and hope that in the future you or your colleagues will be comfortable with contacting me directly if you have any questions about the programs or finances of Sharing Hands. I would be delighted to further discuss with you our needs and what we do for the families of Central Linn County. Further, as a 501(c)(3) non-profit organization we strive to operate as transparently as possible to both the general public and our elected officials.

Thank you for your interest.

Pease,



Donald W. Andrews, Executive Director

cc: Hon. Jad Lemhouse, Chair
Sharing Hands Board of Directors

Greg Roe, Executive Director
United Way of Linn County

Don Leber, Director of Marketing
Bi-Mart, Inc.

Anne Hankins, Director
Willamette Country Music Concerts, Inc.

PUBLIC HEALTH DIVISION
Drinking Water Services
John A. Kitzhaber, MD, Governor



444 A Street
Springfield, OR 97477
Ph. (541) 726-2587
Fax (541) 726-2596
<http://healthoregon.org/dwp>

April 26, 2013

City of Brownsville
Attn: Karl Frink
P.O. Box 188
Brownsville, OR 97327

**RE: City of Brownsville – PWS #4100152 (PR #2012-196),
Water System Master Plan, December 2012
Final Approval**

Dear Karl Frink:

Thank you for providing documents on the City of Brownsville's Master plan for plan review. The Oregon Health Authority Drinking Water Services (DWS) received the Water System Master Plan prepared December 2012 for the City of Brownsville by Erwin Consulting Engineering, LLC. DWS's review of the WSMP is complete and grants final approval.

Please note that OAR 333-061-0600 contains plan submission and review requirements for all major water system additions or modifications. Each of the proposed distribution system improvements recommended in your WSMP would be subject to this requirement. Construction plans must be approved by the DWS before construction begins.

If you have any questions, you are welcome to contact me at (541) 726-2587 extension 29 or via email at rebecca.a.templin@state.or.us.

Sincerely,

A handwritten signature in blue ink that reads "Rebecca Templin".

Rebecca Templin, P.E.
Regional Engineer, OHA Drinking Water Services

cc: Plan Review, DWS Portland
Daniel Hough, DWS Springfield
Ryan H. Quigley, P.E., Erwin Consulting Engineering, LLC, 33923 Bond Road, Lebanon, OR 97355

"Assisting People to Become Independent, Healthy, and Safe"
An Equal Opportunity Employer

From: Laura Meckle [laurameckle@centurytel.net]
Sent: Thursday, May 09, 2013 9:35 AM
To: 'Brownsville, City of'
Subject: City Wide Yard Sale and Destination Brownsville

Dear Scott,

Thanks for getting back to me. Here is a follow-up email on our conversation this morning.

City Wide Yard Sale- I am still running the yard sale this year but with a few changes. Now that Bill has retired I will either do the maps myself or find someone on the chamber to do this. I will pick up a receipt book for the front desk. I believe there should be some left in the book I gave you last year in case we have some early birds. I appreciate City Hall's continuing to allow us to make copies of the map for distribution. Thank you very much for your help with this.

Destination Brownsville – Last year I came before the City Council and was granted authorization to run a weekly Cruise-In at the Spaulding Street parking lot next to the restrooms. The purpose of having it downtown is to generate interest in the area for newcomers. With the new businesses in the downtown area I hope to generate business as much as possible. Last year I had asked the council for permission to make this a yearly event. I wanted to check in and make sure we are still good to go this this event again this year. The dates for this year are 1 June until we run out of sunshine (as suggested by Gary); from 4 pm to 7 pm every Saturday. There is already some people showing interest. Please let me know what you find out.

Respectfully,

Laura J Meckle
541-466-5558

S. Scott McDowell

From: Mark Amberg [Mark.AMBERG@harrang.com]
Sent: Tuesday, April 30, 2013 4:21 PM
To: S. Scott McDowell
Subject: My Departure

Scott,

I got your voice mail message from earlier today. Thanks for calling and thanks for the congratulations. I have mixed feelings about leaving my private practice behind but am excited about what should be a good and interesting opportunity with Portland. I will be working a lot with the Portland Police Bureau so I'm sure it won't be boring.

I have enjoyed and greatly appreciated the opportunity to work with you and Brownsville. I hope all continues to go well for you.

Best regards,

Mark



Mark P. Amberg
Attorney at Law
360 E. 10th Ave., Suite 300
Eugene, OR 97401
Phone: 541.485.0220
Fax: 541.686.6564
Website: <http://harrang.com>

The information contained in this e-mail is intended only for the personal and confidential use of the recipient(s) named above. This message may be a privileged and confidential attorney-client communication and/or privileged work product. If the reader of this message is not the intended recipient of this e-mail, you are hereby notified that you have received this e-mail in error and you are not authorized to read, print, copy, forward or otherwise distribute this e-mail or any attachment(s) to this e-mail or to take any action based on this e-mail. If you have received this e-mail in error, please notify us immediately by e-mail and permanently delete the original e-mail.





LOUDNESS COMPARISON CHART (dBA)

| Common Outdoor Activities | Noise Level (dBA) | Common Indoor Activities |
|-----------------------------------|-------------------|--|
| Jet Fly-over at 1000 ft | 110 | Rock Band |
| Gas Lawn Mower at 3 ft | 100 | |
| | 90 | Food Blender at 3 ft |
| Diesel Truck at 50 ft at 50 mph | 80 | Garbage Disposal at 3 ft |
| Noisy Urban Area, Daytime | | Vacuum Cleaner at 10 ft |
| Gas Lawn Mower at 100 ft | 70 | Normal Speech at 3 ft |
| Commercial Area | | |
| Heavy Traffic at 300 ft | 60 | Large Business Office |
| | | Dishwasher Next Room |
| Quiet Urban, Daytime | 50 | |
| | | Theater, Large Conference Room (Background) |
| Quiet Urban, Nighttime | 40 | Library |
| Quiet Suburban, Nighttime | | Bedroom at Night, Concert Hall (Background) |
| | 30 | Broadcast/Recording Studio |
| | 20 | |
| | 10 | |
| Lowest Threshold of Human Hearing | 0 | Lowest Threshold of Human Hearing |

An increase of 3 dBA is barely perceptible to the human ear.



TABLE INSET:

| Zoning District: | Maximum Noise Level in dBA (levels not to be exceeded more than 30 minutes in any hour) | | Maximum Noise Level in dBA (level not to be exceeded more than 5 minutes in any hour) |
|---------------------------------------|---|--|---|
| | Measured at Property Line or District Boundary | Measured at Any Boundary of a Residential Zone | Between 10 PM and 7AM***, Measured at Any Boundary of a Residential Zone |
| Single-Family Residential | 60 | | |
| Multifamily Residential | 65 | | |
| Commercial | 70 | 60 | 50 or ambient noise level |
| Lt. Industrial and Office Flex* | 70 | 60 | 50 or ambient noise level |
| Heavy and Marine Industrial | 75 | 65 | 50 or ambient noise level |
| Public Facilities and Community Use | 65 | 60 | 50 or ambient noise level |
| Open Space and Recreational Districts | 65 | 60 | 50 or ambient noise level |

* For M-1 and M-2 the measurement will be at property lines.

** For M-3 and M-4 the measurement will be at boundary of the district.

*** Restricted hours may be modified through condition of an approved conditional use permit. Section subsections of this Chapter also provide for additional restricted hours and the most restrictive hours shall be controlling.

(b) In determining whether any noise exceeds the maximum exterior noise limits set forth in this section, measurements shall be taken at the property line of the

Dear City of Brownsville,

Thank you so much giving us space for the models and for loaning us your chairs for the Spring Flavors Fashion Show and Tea in the art center. I doubt this would happen in other towns. It wouldn't have been nearly as colorful and pretty without your nice chairs. Thanks for making this event really special.

Sincerely,

Cheryl Haworth, President

Brownsville Art Association



20%
of all water
treatment
plants

17,000
DRINKING WATER
SYSTEMS ACROSS
THE U.S.

By Robert Barkin

Under water

Because many communities cannot afford to comply with EPA water mandates, the agency is beginning to adjust compliance deadlines.

Since the 1990s, the Northeast Ohio Regional Sewer District (NEORS D) has reduced the amount of untreated sewage that is released from its system into Lake Erie, cutting back the flow from 9 billion gallons per year to about 4.5 billion gallons per year.

As state and federal officials began to negotiate another plan to reduce the flow down to a half billion gallons per year, NEORS D argued it needed more time to complete the project so the additional costs would not crush ratepayers.

"We made the case that this would be a high burden," says Julius Ciaccia, executive director of NEORS D, which provides wastewater service to Cleveland and its surrounding suburbs. "We have some very affluent areas and some very poor areas that are not able to afford higher rates. It was a lot of back and forth."

In the end, NEORS D was able to convince federal Environmental Protection Agency (EPA) and state environmental officials to give the district 25 years to meet EPA mandates, rather than the requested 20-year period. NEORS D was also granted an opportunity to use alternative methods to gain further cost reductions. "The burden is now on us to try to reduce costs," Ciaccia says. "We were able to look at it all from the perspective of affordability."



OVER
700,000
MILES OF PUBLIC
SEWAGE PIPES
IN THE U.S.

WATER
MAINS AND PIPES
ARE OFTEN OVER

100
YEARS OLD

The Rural-Urban Divide

Metro areas are growing while rural counties shrink.

Not many people live in rural Renville County, Minn., home to a scattering of farming communities along the Minnesota River. Far removed from any sprawling metropolis, its population has gradually dwindled for decades.

County Commissioner Bob Fox, like other officials in rural areas, is accustomed to seeing young adults move away. As families continue to leave for growing metropolitan areas, and as rural towns age, he wants to ensure the county still thrives. “We hope to provide opportunities for people that like this way of life,” he says.

Most U.S. counties are rural, and recent Census estimates indicate the majority of them are losing population as Americans migrate to cities and suburbs. Two-thirds of counties that the Census considers majority-rural based on population density lost residents last year. By contrast, only 31 percent of more urban counties registered population declines.

This divide is most apparent across the Great Plains and rural Appalachia, which experienced some of the largest rural population losses in recent years, along with Michigan and pockets of the upper Midwest. The Census Bureau estimates Renville County’s population dropped 2 percent since 2010 to about 15,400.

Part of this stems from Americans flocking to urban centers. But much of

rural America’s shrinking population has to do with natural decreases, says Ken Johnson, a senior demographer at the Carsey Institute at the University of New Hampshire. Rural counties are home to older white residents whose fertility rates are lower than other demographic groups. Many counties reached a tipping point in 2012 when annual deaths surpassed births. In all, 1,135 counties recorded a natural decrease—the most in U.S. history. “With the coming of the recession, the tipping point was accelerated because birth rates dropped,” Johnson says. And now that natural decreases started, they’ll likely continue in these areas for years.

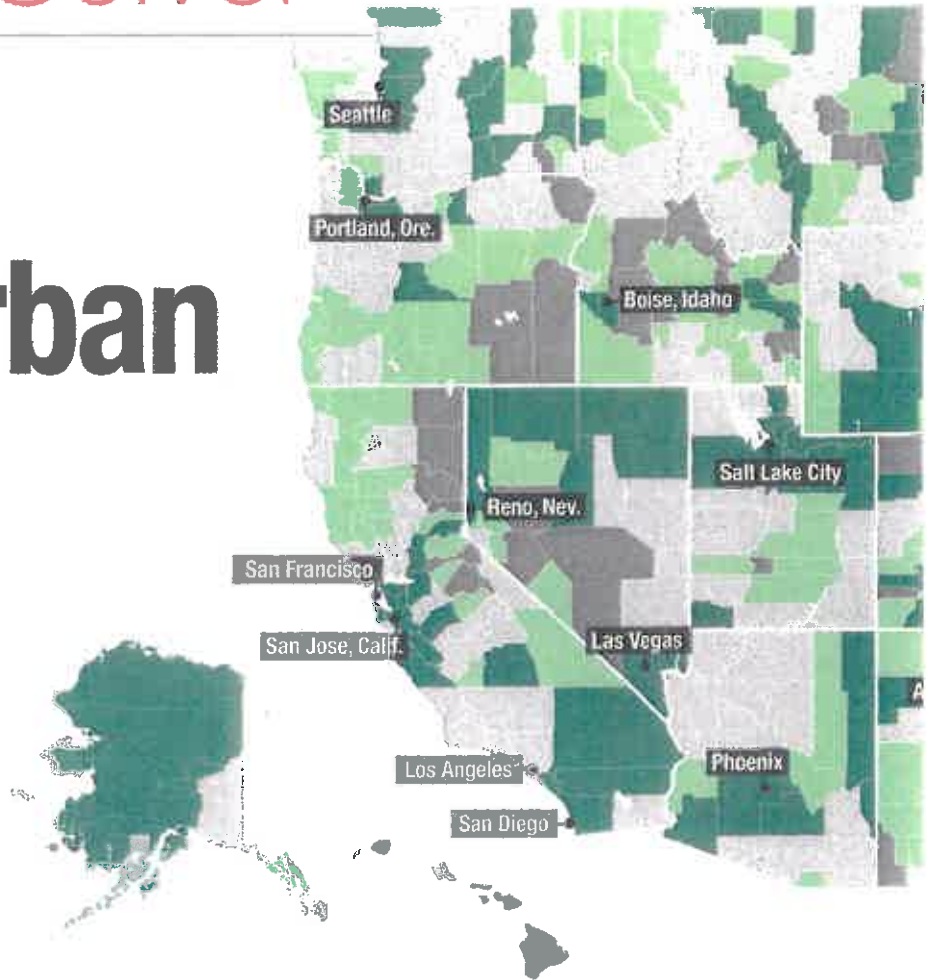
But it’s not all bad news for rural America. While many areas took their hits during the Great Recession, agriculture largely sustained rural communities and newer industries, such as organic foods, cropped up. “When you look at the economic output of these counties, they’re actually growing,”

says Matt Chase, the National Association of Counties’ executive director.

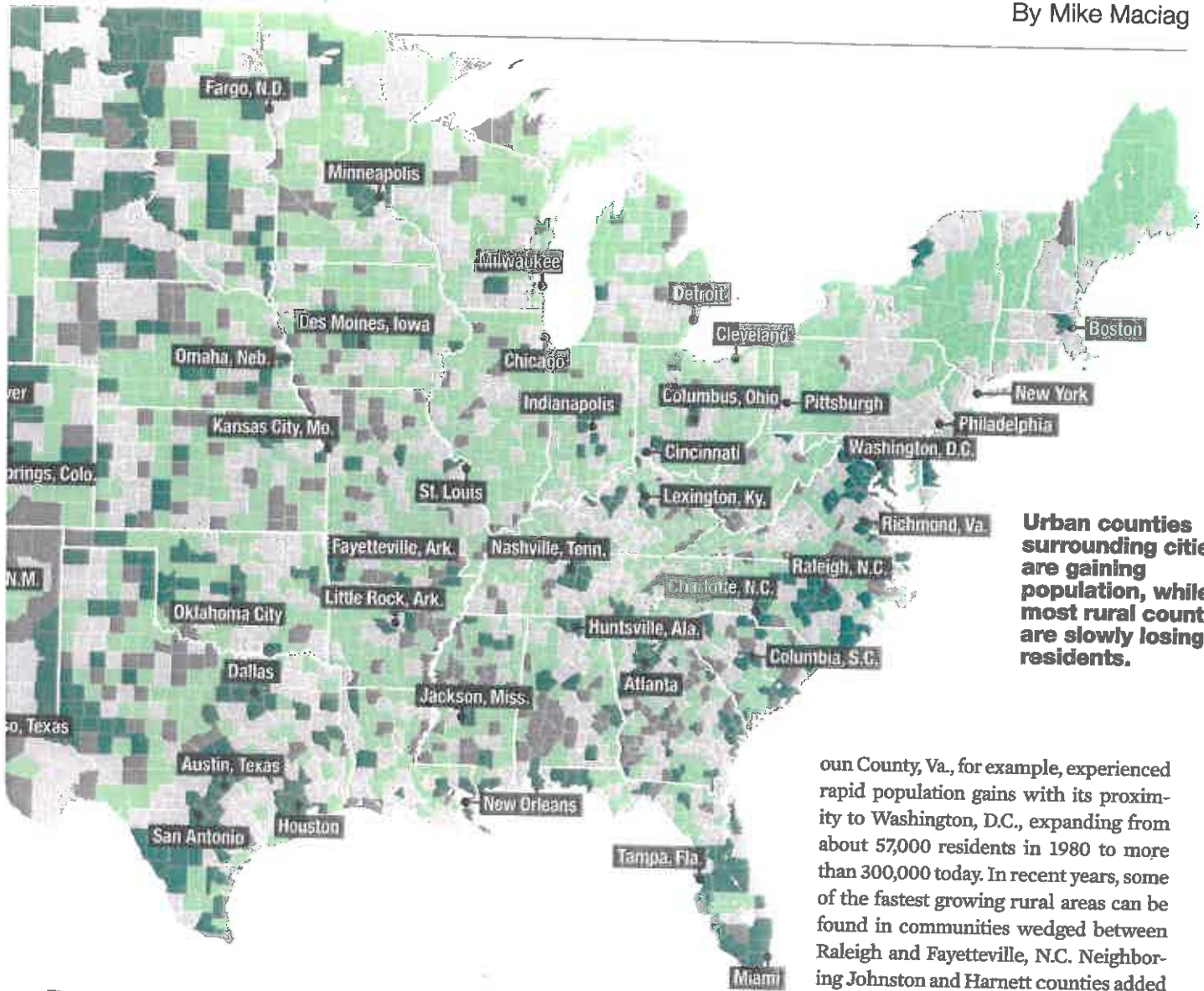
However, there just aren’t as many jobs as before in many farming communities. The mechanization of commodity agriculture—a major driver of rural economies—pushed down the number of available jobs. Accordingly, most rural counties will find it difficult to reverse years of population declines, but this doesn’t mean they can’t improve their quality of life.

Chase says broadband and access to airports are top priorities for rural counties. Well maintained roads and bridges are also essential for businesses wanting to curb transportation costs. But these investments often prove difficult for rural local governments, Chase says, with their aging populations and declining tax bases.

In Minnesota, Fox is working on a project to lay the foundation for a fiber network linking residents to high-speed Internet. Renville County also plans to expand a freight rail line and build a solid



By Mike Maciag



Urban counties surrounding cities are gaining population, while most rural counties are slowly losing residents.

Population Change Since 2010 Census



waste transfer center, further boosting the region's economy. For each project, officials are working with other jurisdictions or private companies to achieve results that wouldn't otherwise be possible. "It's using taxpayers' money wisely and producing better results by partnering with your neighbors," Fox says.

This type of collaboration is needed if rural communities are to grow, says Chuck Fluharty, president of the Rural Policy Research Institute. Instead of thinking

about two- or three-county areas, governments must set policies encompassing much larger regions—rural areas must better align themselves with nearby urban hubs and vice versa. "We need to rethink how we govern," Fluharty says. "The old feudal silos have to go away." Whether it's economic clusters, distributed food and water systems, or tax sharing, there are ample opportunities for regional partnerships.

Although rare, some rural counties have seen their population climb. Loud-

oun County, Va., for example, experienced rapid population gains with its proximity to Washington, D.C., expanding from about 57,000 residents in 1980 to more than 300,000 today. In recent years, some of the fastest growing rural areas can be found in communities wedged between Raleigh and Fayetteville, N.C. Neighboring Johnston and Harnett counties added the most residents of any majority-rural county in the U.S. since 2010, according to Census estimates.

Some rural counties boasting recreational opportunities, such as ski resorts in the West, have also fared well. Other regions benefited from a natural gas boom or recent manufacturing growth.

It's for these reasons that rural counties can't all be treated the same—both their demographics and economies vary greatly, says Fluharty. "There are amazing dynamics going on from central cities to remote rural areas." **G**

Email mmaciag@governing.com

View an interactive map with updated data for your county at governing.com/countypopulation

SOURCE: U.S. CENSUS BUREAU



MONTH END RECAP

| | | April 2013 | | | | |
|----|----------------------|--------------|--------------|--------|---------------|----|
| | REVENUE | EXPENDITURES | YTD | % | Unexpended | |
| 1 | GENERAL | \$ 6,085.63 | \$ 13,580.34 | | \$ 619,452.16 | 1 |
| 2 | WATER | \$ 21,645.30 | \$ 10,484.49 | 51.07% | \$ 895,097.40 | 2 |
| 3 | SEWER | \$ 26,224.06 | \$ 3,575.28 | 20.49% | \$ 630,028.16 | 3 |
| 4 | STREETS | \$ 11,675.31 | \$ 2,627.16 | 33.65% | \$ 428,850.04 | 4 |
| 5 | WATER BOND | \$ - | \$ - | 15.43% | \$ - | 5 |
| 6 | SEWER BOND | \$ 11,187.68 | \$ - | | \$ 332,072.00 | 6 |
| 7 | SEWER DEBT FEE | \$ - | \$ - | 87.57 | \$ 124,000.00 | 7 |
| 8 | BUILDING & EQUIPMENT | \$ - | \$ - | 27.37 | \$ 232,410.00 | 8 |
| 9 | WATER RESERVE | \$ - | \$ - | | \$ - | 9 |
| 10 | HOUSING REHAB | \$ - | \$ - | | \$ - | 10 |
| 11 | WATER SDC | \$ - | \$ - | | \$ - | 11 |
| 12 | SEWER SDC | \$ - | \$ - | | \$ - | 12 |
| 13 | STORMWATER SDC | \$ - | \$ - | | \$ - | 13 |
| 14 | BIKEWAY/PATHS | \$ 67.97 | \$ - | | \$ - | 14 |
| 15 | LIBRARY TRUST | \$ - | \$ - | | \$ - | 15 |
| 16 | CEMETERY | \$ - | \$ - | | \$ - | 16 |
| 17 | TRANSIENT ROOM TX | \$ 27.08 | \$ - | | \$ - | 17 |
| 18 | SEWER CONSTRUCTION | \$ - | \$ - | | \$ - | 18 |
| 19 | LAND ACQUISITION | \$ - | \$ - | | \$ - | 19 |
| 20 | COMMUNITY PROJECTS | \$ - | \$ 225.00 | 29.06% | \$ 174,154.21 | 20 |
| | | \$76,913.03 | \$30,492.27 | | | |

KeyBank Accounts

| | | | | |
|-------------------------------|-----------------|----------------------|-------------------------|---------------|
| General | \$ 108,699.17 | 2012-2013 | YTD | % of Total |
| Utility | \$ 17,961.71 | Appropriated | \$ 1,996,553.03 | 35.14% |
| Park | \$ 7,075.00 | DEBT Payments | | |
| Court | \$ 8,344.20 | Water | \$ 54,927.00 | Totals |
| | | Wastewater | \$ 411,115.00 | |
| Oregon State Treasury | \$ 4,363,174.69 | Total Debt | | |
| <i>Community Improvements</i> | \$ - | Water | \$ 1,404,153.00 | |
| | | Wastewater | \$ 12,725,784.00 | |
| | | Total | \$ 14,129,937.00 | |