



CITY OF BROWNSVILLE

Council Meeting

Tuesday – September 24th, 2013

Regular Session 7:00 p.m.

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September

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October

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November

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CITY OF BROWNSVILLE

Council Meeting

City Hall – Council Chambers
Tuesday, September 24th, 2013

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: July 23rd, 2013
August 27th, 2013 (*Cancelled*)
- 6) PUBLIC HEARINGS OR PRESENTATIONS
 - A. Nuisance & Weed Abatement Program
 - B. Visit Linn Coalition Commercial
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administration
 - D. Library
 - E. Court
 - F. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. R 717: Unclaimed Property
 - B. Arbor Day Proclamation

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.

C. Dr. Glenn Proclamation

10) ACTION ITEMS

- A. Authorize Oregon Public Works Emergency Response Agreement
- B. Authorize ODOT Permitting Application (*Welcome Signs*)
- C. Main Street & Depot Intersection Request
- D. Authorize Advertisement of Surplus Sale
- E. Collins, Voight & Bowman Consideration
- F. Park Board Appointment
- G. Meals on Wheels Program Request (*CWCOG*)

11) DISCUSSION ITEMS:

- A. Linn County Planning & Building Department Proposal
- B. Chamber of Commerce Agreement Review
- C. Rec Center Agreement (*One Year Option Exercised 2012*)
- D. Water System: Towing & Wells Policy (*Continued*)
- E. System Development Charges Review (*Continued*)
- F. July & August Financials

12) CITIZEN QUESTIONS & COMMENTS

- ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) EXECUTIVE SESSION

- Oregon Revised Statutes, Chapter 192.660 governs the conditions for a public body to convene in an Executive Session. The City will invoke Section (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

15) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



Council Minutes

July 23rd, 2013

ROLL CALL: Mayor Don Ware called the meeting to order at 7:00 p.m. with Councilors Cole, Chambers, Gerber, Boyanovsky, Shepherd, and Van Sandt present. Public Works Director Karl Frink, Administrative Assistant Tammi Morrow and City Administrator Scott McDowell were also present.

PUBLIC: Kaye Fox.

ADDITIONS AND DELETIONS: No agenda additions or deletions this month.

MINUTES: Council reviewed the minutes of the June 25th, 2013 meeting. *Councilor Cole moved to approve the minutes as presented. The motion was seconded by Councilor Van Sandt and was approved unanimously.*

PUBLIC HEARINGS OR PRESENTATIONS:

FY 2012-13 Review – Mr. McDowell shared a quasi-confidential report with Council. The report included general master checklists which basically include lists of current, continuing and new projects along with their respective status. The document continually expands and contracts as projects conclude and new priorities emerge.

DEPARTMENT REPORTS:

1. **Sheriff's Report.** Sergeant Brad Kelley reported that they are still working on the tip sheet for City Hall. The sheet will probably contain their name and contact information, which will be turned into the Sheriff's Office, and they will handle the information from there. The deputies have been trying to be much more visible in the Park to deter any further vandalism. Currently, the LCSO is gearing up for the Willamette Country Music Festival.
2. **Public Works.** Mr. Frink stated that he had nothing further to add beyond his submitted report and asked Council if they had any questions for him. No questions were forthcoming, but Councilor Cole stated that the Park Caretakers did a great job over the Pioneer Picnic weekend, and she had noticed that Vern was down there working today, on his day off! Ann and Vern both seem very dedicated to their duties and have been doing an excellent job for us.
3. **Administrator's Report.** Mr. McDowell would like to commend Public Works and Staff for working so well together. The Calapooia Crossing Water Line project continues to progress well. Original plans included an auger to replace the line. As the contractor got into the project, the subsurface proved to be too unstable for this application. They went with a directional bore twenty-five feet (25') under the river instead. The City engineer approved this change, and the City should realize some savings. Public Works went out with Jon Erwin to the GR12 well. They are in the process of cleaning out the well head and will test the well once it is properly prepared. McFarland Cascade is moving forward with creating their own well for their fire suppression purposes. Their shop and office will be serviced from the connection on Highway 228 by the Living Rock Museum. The establishment of a well would eliminate some of the heavy SDC charges for their company. Mr. Frink will be working closely with them to coordinate utility



Council Minutes

connections. In the Planning Department, plans are under way to settle one home on the Bermel-Wolff piece of property on Washburn. The Fred Smith property on School Avenue has an interested buyer as well as a property on Blakely. All of these lots will be flag lots, which is not ideal, but it is the best the City has to offer. We have had a lot of questions about what is allowable on different pieces of land around town. Mrs. Deaver and Mrs. Morrow have been working closely with Boldt, Carlisle & Smith preparing for the audit, which will happen from August 5th – 19th. Mrs. Coleman is currently working on the semi-annual Workman's Compensation audit. Mr. McDowell attended the Visit Linn Coalition meeting last week here in Brownsville. The VLC is currently working on some interface pieces between the Sweet Home Jamboree and the Bi-Mart Willamette Country Music Festival. Mr. McDowell stated that Brigetta from the Willamette Neighborhood Housing Services reported to Chamber that housing services and needs are going up, but that funding is drying up. Mr. McDowell informed Council of a situation at the Brownsville Trailer Park. Apparently a gentleman had passed away in his home unattended and was there for several days before he was found. The gentleman named the Central Linn School District as his beneficiary. Neighbors are complaining about the heavy odor meanwhile the legalities and logistics are being worked out. The City has been working with all concerned to reach a positive outcome. The latest news from the BWCMF is that Ms. Hankins has just received a Right of Way encroachment permit with several last minute change items that will be hard to accomplish before the Festival. After further investigation, it appears that the permit should have been initiated in March, not July, so the County is working with the Festival folks to assure them to do the best they can this year, and work on the other items not completed before next year's event.

4. Library Report. Council wondered why the Library needs to be closed for a week. Mr. McDowell stated that is easier for Staff to close the Library for maintenance. Council would like to discuss this again at a future meeting.
5. Court Report. No comments.
6. Council Comments. Council mentioned that several members have had the radio station KGAL calling them late at night after the Council meetings looking for information. Mr. McDowell stated that the City will send a letter to the Station Manager requesting that the late night calls desist.
7. Citizen Comments. Kaye Fox informed Council that the City-Wide Garage Sale maps ran out very early in the day. Mayor Ware & Councilor Shepherd informed Ms. Fox that she should direct these comments to the Chamber as it is not a City event.

LEGISLATIVE:

1. R 716: Returning and Transferring Delinquent Customers. *A motion was made by Councilor Gerber to approve R 716. The motion was seconded by Councilor Van Sandt, and the motion passed unanimously.*



Council Minutes

ACTION ITEMS:

1. No action items this month.

DISCUSSION ITEMS:

1. Water System, Towing, & Wells Policy (continued). Mr. McDowell reported that there is a state exemption for private wells. McDowell will be continue to gather information. Mr. McDowell also stated that he had talked with the City Attorney about policy and procedure options for future consideration. He plans on having a report for Council by September or October.
2. System Development Charges Review (continued). Mr. McDowell is still gathering information and reviewing methodology. Hopefully he will have a report to Council with side by side figures and additional applicable information in September or October. McDowell will need to determine what Council can do via legislation and what items would cause a change to the methodology, which can be very expensive. Councilor Cole inquired that basically we are looking for a methodology equation that works well across the board from residential to commercial to light industrial? Mr. McDowell replied in the affirmative.
3. May Financials. Discussion called for, no questions were asked.

CITIZEN COMMENT: Kaye Fox commented that she has had no further contact with Anne Stein regarding extra produce for Seniors from the Community Garden. She may ask Mr. McDowell to mediate a meeting for a positive outcome.

COUNCIL COMMENTS: No Council comments at this time.

EXECUTIVE SESSION: The Council adjourned to Executive Session at 7:40 p.m. pursuant to ORS 192.660 Section (e) and (i).

Mayor Ware & Council returned to Regular Session at 7:45 p.m.

ADJOURNMENT: *Councilor Gerber moved to adjourn, with Councilor Shepherd seconding the motion.* The meeting was adjourned at 7:45 p.m.

City Administrator S. Scott McDowell Mayor Don Ware



City Administrator Report

September 24th, 2013

From: S. Scott McDowell
To: Mayor & Council
Re: General Business



"The choices we make reveal the true nature of our character." – *Guinness Beer Commercial*



"A lie gets halfway around the World before the truth can get its pants on." – *Winston Churchill*

"Optimism is essential to achievement and it is also the foundation of courage and true progress." – *Nicholas Murray Butler, American Diplomat*

Weeds & Nuisance Review – Staff will be sharing a presentation regarding some of the outcomes of years program. Staff will also be making some recommendations based on current Council policy.

- ***Weeds Round #2*** – Staff executed two rounds for weed abatement this year. The second round started on August 1st. Overall the City was very fortunate to have cooperation from all who were notified. Staff attempted to send a Request For Action (RFA) letter to two property owners instead of going to the formal abatement posting process. Both RFA's were ignored by the property owners.
- ***Nuisance Update*** – Staff addressed many nuisances throughout town with much success. The City still has several properties that continue to ebb and flow through the seasons. At Council's direction, Staff has met with the Houtz family regarding their property at 613 Kay Avenue on August 7th, 2013. The City also requested a dumpster from Sweet Home Sanitation to assist with the cleanup process. To date, very little has been done. Staff has requested that trash, buckets, the junked Chevy Blazer and the wheels and tires to be removed from the property or properly stored. The next step is to formally abate the property. The City has been working with the





situation since 2011. Staff suspended any action last year due to family reasons. This property is a crucial step in legitimizing the nuisance abatement program due to all of the factors involved with the neighborhood.

- **Request For Action Process** – Staff has a question regarding standardizing this process for Council’s consideration.
- **Zoning Permits** – *From a past meeting:* I recommend holding this issue to the Fall due primarily to time constraints.

R 717: Unclaimed Property – Jannea Deaver and Tammi Morrow recently attended a State training seminar regarding unclaimed property. They have requested this resolution based on that training. The resolution is designed to help with the administration of returning unclaimed property due to returned checks the City forwarded to others for payment primarily.

Arbor Day Proclamation – The City is required to pass an annual proclamation in order to be a certified Tree City.



Dr. Glenn Proclamation – Councilor Shepherd that it would be a very nice idea to recognize the significant improvement Dr. Glenn made to Brownsville and the Mayor agreed.

Authorize Oregon Public Works Emergency Response Agreement – The Oregon Department of Transportation (ODOT) indicates it is time to execute this agreement. Council executed this agreement 2010 with the State in the event of a major emergency. Council will be asked to authorize the Mayor and the Administrator’s signature.



Authorize ODOT Permitting Application – Staff is still trying to determine exactly what ODOT will require in order for the City to continue maintaining the welcome signs and entry areas coming into town along OR 228. Council may be asked for signature authorization and support.

Linn County Road Department Request – Staff is recommending that Council authorize the County Road Department to evaluate and potentially paint curbs the curbs at 817 N. Main St. (Childers) as well as curbs at the intersection of Depot Avenue and N. Main Street. The City trimmed back the bushes with the help of the property owner this year, however it still does not address the vision obstruction. Cars can legally park in front of 817 N. Main Street which is a far worse vision obstruction than the current hedges pose.

Authorize Advertisement of Surplus Sale – The City has a few inventory items that can be considered surplus. The City will hold a sale at the Public Works Shop at 400 Hume Street and accept sealed bids for items. It is been a while since we’ve done the last



surplus sale and it is time to do some housecleaning once again. Public Works Superintendent Karl Frink will be providing a list of items.

Collins, Voight & Bowman Consideration – Mayor Ware and Councilor Shepherd have had a few follow-up conversations with the neighbors along Calapooia Avenue regarding the drainage issue; both the Mayor and Councilor Shepherd have asked that this item be placed on the agenda for further discussion. I have placed the March 5th letter as directed by Council for the sake of memory.

Park Board Member Application – The City has received a letter of interest included in the packet. Park Board has been without a member since the beginning of 2012.

Meals on Wheels Program Request (CWCOG) – Apparently the City received the notice to pay late last fiscal year. The City recently received this request for the current fiscal year.



Linn County Planning & Building Department Proposal – Enclosed is a letter from the Director of the Linn County Planning & Building Department, Robert Wheeldon, asking Council to consider an Urban Growth Boundary (UGB) extension to incorporate enough land to hold the Bi-Mart Willamette Country Music Festival within the confines of Brownsville. Commissioner Nyquist does not want to be responsible for the mass gathering permit or anything else associated with this particular event as has been well chronicled. Staff will make a counter proposal for Council consideration the night of the meeting.

Chamber of Commerce MOU – Overall the operational cooperation between the City and Chamber improved in 2013. I will provide an oral report and be requesting the City move forward with renewing this agreement for 2014. There are a few housekeeping items like adding the Stand by Me day and some other logistical clarifications. Enclosed is a letter from Debbie Larsen addressing a concern she had regarding the closure of Spaulding Avenue.



Rec Center Agreement – It is time once again to review, update and negotiate our agreement with the Rec Center. Council may recall that last year both parties agreed to exercise the one year option.

System Development Charges Review –I will have an oral report for Council. There are still a few critical pieces that need to be reviewed prior to discussing this any further. I am currently waiting on the actual SDC document the City adopted.

From the last several meetings:

I have enclosed the current SDC charges for your review. Below is the applicable sections of Brownsville Municipal Code for your convenience:

Administrator's Report



3.10.040 System development charge established.

A. Unless otherwise exempted by the provisions of this chapter or other local or state law, a system development charge, effective April 19, 2000, is hereby imposed upon all new development within the City and upon any structure inside or outside the boundary of the City that connects to or otherwise uses the sanitary sewer system, storm sewer system, or the potable water system of the City. The system development charge is imposed only to the extent a methodology has been adopted for a capital improvement system.

B. The systems development charge may be adjusted in accordance with the Engineering News Record Construction Cost Index, which adjusts the cost figures contained in the capital improvement plan. [Ord. 670 § 4, 2000; 1981 Compilation § 3-3.4.]

3.10.050 Methodology.

A. The methodology shall be adopted by, and may be amended by, resolution of the Council.

B. The methodology used to establish a reimbursement fee shall consider the cost of then-existing facilities, prior contributions by then-existing users, the value of unused capacity, rate-making principles employed to finance publicly owned capital improvements, and other relevant factors identified by the City Council. The methodology shall promote the objective that future systems users shall contribute no more than an equitable share of the cost of then-existing facilities.

C. The methodology used to establish an improvement fee shall consider the cost of projected capital improvements needed to increase the capacity of the systems to which the fee is related. [Ord. 670 § 5, 2000; 1981 Compilation § 3-3.5.]

3.10.060 Authorized expenditures.

A. Reimbursement fees shall be applied only to capital improvements associated with the systems for which the fees are assessed, including expenditures relating to repayment of indebtedness.

B. Improvement fees shall be spent only on capacity-increasing capital improvements, including expenditures relating to repayment of future debt for the improvements. An increase in system capacity occurs if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the capital improvements funded by improvement fees must be related to demands created by development. A capital improvement being funded wholly or in part from revenues derived from the improvement fee shall be included in the City's capital improvement plan.

C. Notwithstanding subsections (A) and (B) of this section, system development charge revenues may be expended on the direct costs of complying with the provisions of this chapter, including the costs of developing system development charge methodologies and providing an annual accounting of system development charge expenditures. [Ord. 670 § 6, 2000; 1981 Compilation § 3-3.6.]

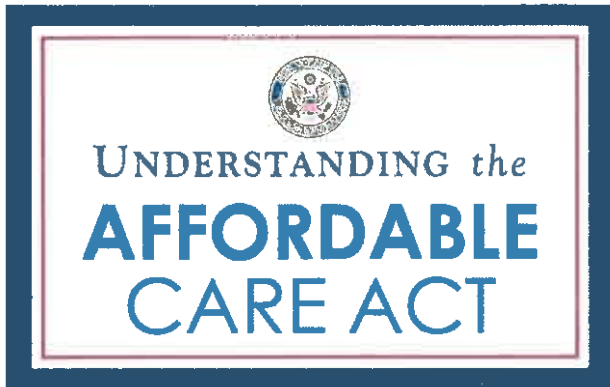
3.10.070 Expenditure restrictions.

A. System development charges shall not be expended for costs associated with the construction of administrative office facilities that are more than an incidental part of other capital improvements.

B. System development charges shall not be expended for costs of the operation or routine maintenance of capital improvements. [Ord. 670 § 7, 2000; 1981 Compilation § 3-3.7.]

Water System & Wells Policy – I hope to have an oral report for Council.

Affordable Care Act (ACA) & CIS Update – Elizabeth Coleman and I recently attended a CIS seminar regarding the implications of the national health care act. Several mandates are coming. The City will be responsible for distributing information on behalf of Cover Oregon which is the new exchange system that is designed to allow individuals to "shop" for health insurance coverage. CIS has cause for concern regarding



this requirement for employers under 50 because it is going to appear that the City is encouraging this option. Currently, the CIS contract does not allow for individuals to cover through other insurance providers; they use a percentage formula to determine who is covered. The City of Brownsville cannot let one employee currently covered by insurance off of the plan otherwise the City will be in violation of the contract and void all employees

coverage. There are many new taxes and fees associated with the ACA including monthly payroll deductions the City pays on behalf of all employees regardless if they are covered by insurance or not. These charges are being assessed to pay for the \$30,000,000,000+ shortfall in the Federal and State coffers. These required charges will only increase over time. I will be presenting additional information for Council at the upcoming meeting.

Vandalism Case – Council may recall of vandalism incident at the North Wastewater Treatment Plant facility. The City has forwarded a request of \$2,394.49 in restitution for the damage that was caused. The City is still not heard the outcome of the judgment.

McFarland Cascade Update – McFarland has delivered storm water drainage plans for City review. The City is still waiting on plans for the water line and the wastewater connection details. Administrative Assistant Elizabeth Coleman has discussed the building permit process with McFarland. The City's goal is to make the process as efficient as possible and will depend on the completeness of plans that are delivered to the City. McFarland is using Pillar Consulting out of Corvallis, Oregon for this portion of their project. Jon Younce recently introduced the new site manager, Paul Olson, who will be transferred from their Wilbur, Oregon operation.



From last meeting: Staff recently met with representatives from McFarland to discuss utilities for their site. The City will be working closely with Udell Engineering to review storm water plans. Public Works Superintendent Karl Frink will be working with Professional Underground Utilities for the actual installations and connections to the system. The outcome of the meeting was for McFarland to determine if the Oregon Water Resources Department would allow a well to be drilled on the site for fire protection purposes. The planned office and shop will be close to Highway 228 and already have access to the necessary utilities. The City is waiting for additional information for McFarland.

From the last few meetings: Staff is working with Fire Chief Kevin Rogers to examine a foam fire suppression system. We are doing what we can to meet their utility needs. I will have an oral report for Council. Elizabeth Coleman and I took a tour of McFarland



Cascade's Wilbur, Oregon peeling and stacking yard on May 7th, 2013. McFarland Cascade hired Vigilante out of Eugene, Oregon to perform decibel tests. The City will be forwarded the results. Vigilante will also test the peeling operation once it is constructed here in Brownsville. The City used light industrial noise standards that were recently adopted in Richmond, California as the measure since the Department of Environmental Quality (DEQ) no longer supports this function. I will have an oral report for Council.

Calapooia Crossing Water Line Project – The City completed the project for a total cost of \$374,187 which is nearly \$7,000 under budget. The project was also completed on time. The finishing items such as earthwork and concrete sidewalks caused some concern but those issues were resolved. Public Works Superintendent Karl Frink, Ryan Quigley and I have discussed strategies to hopefully improve that process for the next project.

- ***Pacific Power Pole Relocation*** – The City received word on September 13th that the polls have been relocated per contract. The next necessary steps are being executed and will hopefully be resolved before the upcoming meeting.

Personnel Update – Tammi Morrow has recently successfully completed her probationary review. Public Works Superintendent Karl Frink and I are working with Public Works personnel and hope to have an update at the meeting.

Solid Waste Advisory Committee (SWAC) Update – Mayor Ware belongs to this County Committee as appointed by the Linn County Commissioners in 2008. Staff



generally attends this meeting due to scheduling conflicts. Rick Partipilo held this meeting on September 4th, 2013. All of the County's waste haulers were available to renew their contracts with the County as well as discuss a rate increase, a rate index proposal and holding a household hazardous waste day. All of the contracts were renewed with the haulers present. Everyone was pushing for rates to be adjusted based on a formula such as CPI along with other factors that pertain directly to waste hauling such as fuel and landfill tipping costs. The Committee requested additional information from all of the haulers regarding what formula would be used and exactly how that would be implemented. Staff was going to review the Linn County Code to determine if this type of process could be implemented without further legislation from the Commissioners. The Committee also authorized the haulers to move toward a household hazardous waste day for those haulers who currently were not providing the service. Sweet Home Sanitation is planning on adding \$.59 to monthly bills in order to host an annual household hazardous waste day where customers can bring in a variety of chemicals that are not allowed to be disposed of in the normal trash service. One day can cost the hauler as much \$30,000 to bring in the necessary specialists for this type of removal process.



The Committee was very interested in the process Council adopted last year which was to use the CPI and have a full review every three years. They also liked the idea of passing a resolution to fully articulate customer rates to the public.

Water Treatment Plant Computer System – *Continuance*: The City has held back a portion of the final payment until this project is completed to the City satisfaction. Mr. Frink will be providing an update.

From last meeting: Public Works Superintendent Karl Frink has been dealing with the fact that the computer system completely failed on May 13th, 2013. Staff was able to bring the computer system back online May 22nd, 2013. Mr. Frink is still working out the all of the details to ensure that our contract with The Automation Group (TAG) is complete and correct.

LC Commissioners & WCMF Outcomes – I will provide an oral report for Council. See the Visit Linn Coalition paragraph for more information.

From last meeting: Anne Hankins & Don Leber attended the last Visit Linn Coalition meeting and are very interested in assisting the group. The VLC would like to increase tourism for all of Linn County. Ms. Hankins and Mr. Leber could prove to be tremendous assets in assisting with plan development and execution. The group will continue to meet to determine the most prudent course of action.



GR 12 Update – *From last meeting*: City Engineer Jon Erwin recently opened the well. The well needs to be cleaned out to a depth of 24' as shown in the official documents. Currently the bottom of the well is at 15'8" and he is making arrangements to properly test the well.

Eugene Kennel Club Follow-Up – Mrs. Debbie Berry was well pleased with the Park and the facilities. She indicated that they will be interested in continuing their event in Pioneer Park next year. Public Works Superintendent Karl Frink and I reviewed the Park and everything was in order. There were a few ruts due to the heavy rains the Thursday prior to them moving in. Frink indicated that Public Works could make those repairs very quickly.

Linn County Court Clerk IGA & Additional Contract Update – I am currently working with Judge Lemhouse to modify the IGA to accommodate the City's plans to hire Mrs. Jan Henry after her retirement. I have discussed details with Mrs. Jan Henry and am developing the terms of an agreement. Once I have a rough draft in place, I will bring it to Council for consideration. The City plans to employ Mrs. Henry starting January 1st, 2014.



Finance Outcomes – The City is awaiting Boldt, Carlisle & Smith's audit of Fiscal Year 2012-2013. Joshua Morrow and field crew visited the first week of August. Overall, given the circumstances of a turbulent 2012 from a staffing perspective, everything went very smoothly.



From last meeting: On May 1st, 2013, City Auditor Joshua Morrow met with Administrative Assistants Jannea Deaver & Tammi Morrow to correct general ledger concerns from beginning of this current fiscal year. Mr. Morrow was pleased with the progress that was made and the efforts made by Staff. He indicated that he would be back around the second week of June to make sure that April and May were recorded correctly.

Visit Linn Coalition (VLC) Update – *From last meeting:* I am very excited to report that the Oregon Jamboree's Erin Regrutto and New Era's Scott Swanson are really taking advantage of the opportunities presented by Don Leber and Anne Hankins at the last VLC meeting. The two have been working on specific projects that will build cooperation and relationship between the Jamboree and the Bi-Mart Willamette Country Music Festival. The VLC passed a motion to create a high definition, 30 second spot that will appear on the Jumbotron at the BWCMF and Jamboree as well as being on closed looped systems at other events including the Linn County Fair. Everyone is also working well together on a photo contest that aims to improve the trails to Linn website and provide contest winners some exciting prizes from our partners including concert tickets to the Jamboree and the BWCMF.

I recently spoke to a committee of the Sweet Home Economic Development Group (SHEDG) in Sweet Home about the V up LC along with Albany Visitors Association's Jimmie Lucht. We were very well received and I certainly felt a lot of support in the room for this regional cooperative effort. Alex Paul of the Democrat Herald was on hand so I expect an article soon. I accentuated the opportunity of becoming the "Track Town U.S.A." for country music in Linn County. The VLC meeting will happen after the Council meeting this month.

Canal Company Update – *From last meeting:* The City will be meeting with Canal Company leadership later this year to determine a plan for action.

From last meeting: The annual meeting of the Brownsville Canal Company happened on May 6th, 2013. I will have an oral report for Council.

From a past meeting: Canal Company Leadership is still working on legal representation, official tax status and setting a date for their annual meeting.

From a past meeting: As reported at last Council meeting, Canal Company Attorney Deb Dyson has stepped down as their attorney citing a change in her law practice. I am still waiting to hear from the Canal Company to determine who their new attorney will be and if they have remedied the issue regarding their IRS status.



Darrin Lane & Kirk Avenue – *From last meeting:* I had an extensive conversation with Linn County Road Master Darrin Lane recently. Mr. Lane gave a brief history of the Kirk Avenue concept, to which I have added a little research, which is as follows:



March 5th, 2001: Kirk Avenue is initially discussed at Council meeting with Mr. Lane and the County Commissioners. County must determine how to a City street a County road in order to expend funds for the proposed improvements.

Spring 2002: The County indicates to the City that it is possible for the County to deem Kirk Avenue a County interest based on McKercher Road. The City starts planning for drainage projects.

October 2006: The City completes the Galbraith Street storm sewer project.

February 28th, 2008: Linn County Road Master Darrin Lane discusses the logistics of Kirk Avenue with Council. Survey crews are sent to town shortly thereafter to work on a rough design. There are several rules and requirements and multiple property issues that are cause for concern for any proposed construction project.

Meanwhile, County Staff is working on developing the Gateway project in conjunction with the Oregon Department of Transportation. City Staff is focusing on the multimillion dollar Wastewater project. The Economy starts falling apart. The Veterans Hospital is announced in Lebanon. Linn County Commissioners move a whopping \$19,000,000 out of the Road Department's funds to assist with the development. The Commissioners have also taken a \$2,000,000 from the Road Department to assist the Sheriff's Office funding issues. The Road Department is not as financially stable as it was in 2001 or even 2007 for that matter.

2009-2010: Several update conversations.

January 2011: Council asks for an update. The County indicates that they will not start a new project until the Gateway project is complete.

June 2012: Council decides to scale back the project to an overlay.

June 22nd, 2012: Staff meets with Mr. Lane who felt that the first block from Main to Averill could be done with curbs and sidewalks. The rest of Kirk Avenue could be an overlay. Mr. Lane projected the cost to be between 600,000 & \$800,000. Lane indicated that in the next year or two the County would probably be able to get this project. Lane also indicated at that time that the City would not need to financially participate, if we could be patient.

Mr. Lane indicated that his Department is currently overloaded with Federal bridge projects. The County is still interested in helping the City but timing is difficult.



Outcome

If the City is in a hurry to get the project completed, they can set up a local improvements district (LID) and assess the costs to the affected properties or the City can wait until it is budgeted in Linn County's budget.

What does Council want to see on Kirk Avenue? Overlay or reconstruction?

From the September 4th, 2012 meeting: Darrin Lane Stopped for a visit on August 7th and indicated that County Engineer Chuck Knoll is working on the subsurface investigations.

Calapooia Watershed Council – Kyle Smith is ready to install the sign. Public Works Superintendent Karl Frink will be assisting with this process.



From a past meeting: The Council recently reported that they have enough money for a sign in Pioneer Park. If the City is willing to install the sign, they are willing to have it constructed. The City should be receiving a proof of what the sign looks like in the near future.

Central Linn School Meetings – *From a past meeting:* Superintendent Brian Gardner is working toward getting this committee back together for discussions involving school related issues. Mayor Ware, Councilor Shepherd and Councilor Van Sandt represented Brownsville last year. The original idea was to bring members from Halsey, Brownsville and the School Board together to discuss common issues and identify ways to improve the School District.

WNHS Update – See new information handout. *From last meeting:* The Board recently passed a few changes to enable WNHS greater flexibility in helping clients. The City also features their information downstairs in the foyer and on the website. The group is asking Linn County to be the sponsor of the new grant application. I've enclosed some information for your review from the meeting last week. They would like to get the word out on a few programs that will help stave off foreclosures. Please refer citizens to the following websites for more information:

<http://www.oregonhomeownersupport.gov> & <http://w-nhs.org>

Several things are being discussed that will affect the future financial well-being of WNHS and the partnership with LCHRP (Linn County Housing Rehabilitation Program.) WNHS provides many home rehabilitation services and counseling for those in need.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "S. Scott McDowell".

S. Scott McDowell



2013 Council Goals

Who we are?

Brownsville is a City that is proud of its past while constantly improving for the future for the benefit of our citizens. We are a group of citizens that honor each other by carefully balancing the social contract (Brownsville Municipal Code) to keep peace and order. The Brownsville Municipal Code and Comprehensive Plan help define the role of the City. Transparency is the focus of Council as is working closely with Staff, volunteers, civic organizations, appointed officials and the citizenry to execute the goals and responsibilities of the City.

Brownsville has a tremendous sense of place and synergy between City Hall and our residents. Active citizens are the true strength of Brownsville as evidenced by the volunteers who give freely of themselves to provide many municipal and civic services. Many civic organizations implement their missions actively in our community which provides a quality of life and vibrancy that is uncommon. Community events are planned and designed to invite people into town to share what Brownsville has to offer.

Council recognizes that many civic organizations and the City government are working diligently on implementing organizational development concepts in order to more efficiently provide services. Council recognizes that we are in a transition period between an authoritative model and are collectively moving to a new, participatory approach throughout the community.

What do we want for Brownsville?

Brownsville should honor the past, maintain a healthy present and strive to assure a dynamic future by focusing on fundamental municipal services such as:

- | | |
|-------------------------|----------------------------|
| 1. Treasury Health | 7. Contract Administration |
| 2. Water | 8. Personnel |
| 3. Sewer | 9. Police Protection |
| 4. Capital Improvements | 10. Municipal Court |
| 5. Parks | 11. Library Services |
| 6. Streets | 12. Planning & Zoning |

GOALS

Securing Water & Water Rights

- Currently working on the redevelopment of the GR12 well site east of the Main Street bridge.
 - Council has determined that this water source would double the current water capacity for the City.
 - Council is determining the quality of the water.
 - Council is developing cost estimates for the most viable options.
 - Council is exploring the Federal & State requirements for this water source.



2013 Council Goals

- Exploring Additional Resources
 - Options include exploring the procurement of upstream water rights and other possibilities that exist in other areas of Brownsville.

Economic Development Plan

- The two chief focuses of Economic Development is 1) retaining existing business and 2) attracting new business.
- Land Purchase
 - Council is researching legal requirements for purchasing & selling land.
 - Council is examining the implications of purchasing land.
 - Council is considering possible civil engineering needs.
- Community Amenities
 - Council would like to encourage and facilitate a Senior Living Facility to be developed in Brownsville.
 - Council would like to encourage and facilitate Youth Activities by continuing to work in partnership with the Central Linn Recreation Association and by fostering a better partnership with the Central School District.

Community Development Plan

- Adopting a Brownsville Development Plan
 - Council is actively auditing City zoning rules and requirements.
 - Council is implementing new policies regarding issues including, but not limited to, mixed-use options, garage sales, recreational vehicles use, zoning permits and other administrative processes.
 - Council is reviewing requirements toward adopting a comprehensive model for proper growth and development.
 - Council is developing Public Works standards.
- Sidewalk Inventory
 - Council is actively working on developing a sidewalk program.
 - Council will determine action steps once the inventory is complete.

Capital Improvements Plan

- Water Plant & Distribution
 - Council has contracted for the repair of the Water Treatment Plant (WTP) computer system.
 - Council has budgeted for a new emergency generator for the WTP.
 - Council understands that the City is in need of a new 1.1 million gallon reservoir.
 - Council understands there are a few critical water lines that need to be replaced including the Main Street waterline.



2013 Council Goals

- Council is currently repairing the Calapooia Crossing waterline this upcoming fiscal year.
- **Wastewater Treatment & Collections**
 - Council has budgeted for a well for the South Plant.
 - Council understands that nearly 45% of the collection lines are need of replacement.
 - Council is aware that the Millhouse line will be a priority in FY 2014-2015.
 - Council is conducting visual inspections of the collection system to determine priorities.
- **Kirk Avenue Improvements**
 - Council has determined that the first block of Kirk from Main Street to Averill Street will be fully reconstructed with sidewalks, curb and gutter improvements. The remainder of Kirk Avenue will be a grind and overlay project.
 - Council determined that Linn County will put the improvement on their capital improvements list which will hopefully be no later than FY 2014-2015.
 - Council's only other alternative is to execute the project as a City project and assess all abutting property owners according to the project cost.

Staff & Organizational Development

- **Titles Changes**
 - City Hall Staff recently revamped job descriptions along with organizational responsibilities to better reflect duties.
 - The goal is to cross-train all City Hall Staff in all responsibilities. Having job descriptions such as Utility Billing Clerk and Planner limit the scope of the employee which has historically caused job dissatisfaction and lack of cooperation toward executing proper cross-training.
 - Council encourages Staff to continually develop their professional skills and capacities as employees.
- **Council Development**
 - Council recognizes Council's need for additional training & development. Council will continue to improve individually in their role as community leaders working together to accomplished shared organizational goals.
 - Council will be working on a resolution that articulates the accountability of all officials both elected and appointed. Proper training and execution of responsibilities is vital for the overall health of the organization.

Emergency Preparedness Effort

- **Community Awareness & Education**
 - Council would like to execute several goals pertaining to on-going community education in the area of emergency preparedness.



2013 Council Goals

- Council would like to have an on-going partnership and dialogue with the Brownsville Rural Fire District and the Central Linn School District to assist getting the message to the extended community.
- **Agreements**
 - Council would like to execute agreements for specialized services and for designated mass gathering areas throughout the community.

NOTES: Council has discussed many organizational theories & objectives as well as identifying important critical thinking models that will serve as a guide for making better decisions. Below are two of those models:

How are expectations set in City Government?

- ◆ Laws & Municipal Code
- ◆ Standards
- ◆ Requirements & Rules
- ◆ Memoranda of Understanding
- ◆ Contracts
- ◆ Agreements
- ◆ Employee Handbook
- ◆ Societal Norms
- ◆ Cultural Nuances
- ◆ Public Opinion

**Acceptable
Conduct**
vs.
**Unacceptable
Conduct**

THE PROCESS OF PROGRESS

1. Recognize/Identify
2. Accept/Agree
3. Strategize/Develop Action Steps
4. Implement/Execute
5. Review Outcomes

Lexipol's 10 Families of Risk Model

1. External Risks
2. Legal & Regulatory Risks
3. Strategic Risks
4. Organizational Risks
5. Operational Risks
6. Information Risks
7. Human Resources Risks
8. Technology Risks
9. Financial and Administrative Risks
10. Political Risks



Public Works Report September 18th, 2013

Karl Frink, Public Works Superintendent

Water:

- *Billing Support* – Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the months of August and September.
- *Distribution System* – 4 water leaks in the last two months. Hydrant flushing has begun, we only flush 3-4 hydrants per day to avoid straining the water system. The waterline project in Pioneer Park is complete. Public works finished our portion of the project which was the waterline on the west side of the river. The water main had been empty for about two years and required flushing and cleaning before putting back into service. Three new water services have been installed and 5 existing water services have been replaced due to age of service lines.
- *Cross Connection Program* – I continue to work on the annual inspections of the water system to identify and correct any unsafe condition that may exist. The annual backflow testing is complete for 2013.
- *Water Treatment Plant* – The emergency response plan and operations and maintenance manual are under construction. The computer SCADA system and PLC upgrades are installed and bugs being worked out. We are still in the process of fine tuning and adjusting the new system to work properly to our application. Filters one and two have been cleaned and scraped, and filter three maintenance is near completion.

Sewer:

- *North Lagoons* – This facility has been mowed. One of the influent pumps had a seal fail on the motor and is currently being repaired. A spare pump was installed and the station is working properly. The transducer for the lift station has failed and the redundant float system is currently operating the station until a new transducer arrives. Preventative maintenance has been performed on all of the influent pumps at this site.
- *South Lagoons* – This facility has been mowed. Preventative maintenance has been performed on the influent pumps at this facility. One of the influent pump safety devices failed and has been replaced.
- *Collection System* – No sewer problems this month!
- *Misc.* - The Mill Race pump station is up and running, but has had several problems this year electrically and with the backwash system. There are also some issues with the overflow weirs along the canal not being properly closed up, causing most of the water pumped bypassing town all together.

Streets:

- *Mowing/Tree Maintenance* – Trees are trimmed on an as-needed basis. Work is complete to weed-eat and maintain all of the public right of ways in town. We will perform this task one more time in before fall/winter rains set in.
- *Asphalt/ Gravel Road Maintenance* – City streets have held up very well with the dust control in place. After the initial application, very few complaints have been received regarding the dust control. A new box blade attachment has been purchased to aid in the process of grading and maintaining gravel roads in town and at our facilities.



- *Storm Drainage* – All of the public right of way ditches are currently being weed-eated and maintained.

Parks:

- *Pioneer Park* – The park has been mowed and maintained as needed. A new deck has been created next to the pavilion that was previously wasted space. New octagon picnic tables have been built and installed to occupy the new deck space. The kitchen flip up screens have been reworked and repaired as needed. Ann and Vern finished up their season at the park. They once again did an outstanding job of taking care of the park and all of its events this year.
- *Blakely Park* – This facility is mowed every week. Sue Karo has volunteered to water this park for us.
- *Kirk's Ferry Park* – The park is mowed every week or as needed. The new basketball poles and hoops have been installed in the proper locations and the fencing has been moved to accordingly.
- *Remington Park* – This park is mowed weekly or as needed.

Cemetery:

- *Grounds* – The cemetery has been mowed and weed eated. We are currently in the process of grading and repairing the damaged roads from the heavy rainfall experienced earlier this month.

Library:

- *Grounds* – This facility is mowed weekly.
- *Buildings* – Some minor repairs and light bulbs have been replaced.

Downtown

- *Restrooms* – This facility is cleaned every Friday, or more often needed.
- *Garbage cans* – Down town garbage cans are emptied every Friday, or more frequently as noticed.
- *Parking Lot* – Nothing to report this month.
- *Misc.* – The Gateway is mowed and maintained weekly. The Gateway trees have been watered several times over the last two months.

City Hall:

- *Buildings* – Nothing to report at this time.
- *Grounds* – The area behind City Hall is mowed and maintained as needed.
- *Community Center* – Nothing to report this month.

Rec. Center:

- *Grounds* – This facility is mowed weekly.
- *Buildings* – Public works will be painting the new gutters soon. One pane is broken and will be repaired soon.

Public Works:

- *Grounds* – This facility is mowed every week.
- *Buildings* – Cleaning and organizing continues as time allows.
- *Misc.* – Preventative maintenance is being performed on all the vehicles and equipment. All of the equipment at public works has been repaired and ready for use.



Library Advisory Board
Librarian's Report
August 2013

During August we wrapped up the Summer Reading Program. In the end we found that the Pirate Ship *The Library* has had a successful trip. We packed our ship with 324 participants. We checked out 366 children's books; 654 junior and young adult books. Story tellers, puppets and magicians came to help us on our journey. And we made the Librarian very, very happy. Next year's program theme is FIZZ BANG READ. The \$1,000 Ready to Read Grant has been applied for. Next years' program will include separate program for older elementary/junior high students in the afternoon on Fridays.

Two programs are scheduled in September at the Library. The first is the Linn County Chapter of the Daughters of the American Revolution will helping people find out if they have a Patriot in their genealogy. The second program is Red Yarn Productions will be performing 'In the Deep Woods'. RED YARN PRODUCTIONS is a folk music and puppetry company based in Portland, Oregon. Founded in 2011 by performer and teaching artist Andy Furgeson, RYP creates high quality musical puppet shows and educational programs for schools, libraries, venues, and community events. RED YARN is a dynamic children's performer, weaving live music, puppetry and interactive storytelling into engaging shows for family audiences. Whether performing solo or with the Red Yarn Puppet Band, the red-bearded bard teaches positive values while reinvigorating American folklore for younger generations. Join us on Friday, September 27 beginning at 2 pm in the Brownsville Community Library.

Here are a few facts about our library the month of August 2013. We have received 47 new books for the library. Volunteers donated 138.3 hours to our library. There were 1,586 materials checked out. 565 adult fiction books; 200 adult non-fiction books; 92 audio books; 224 children's books; 354 junior books; 60 junior reference books and 91 large print books.

Respectfully submitted,

Sherri Lemhouse
Librarian



Library Advisory Board *Librarian's Report*

July 2013

It is hard to believe that there is still half of summer to enjoy. Hot weather or cooler weather the temperature is just right here in the Library. One fine summer morning the Summer Reading Program (SRP) participants were entertained by Penny's Puppet Productions in the Library Park. This free program was provided by the Oregon College Savings Plan. So far this summer 211 people have participated in our SRP. Activities have included making a parrot for our pirate personas, creating a personal treasure search inside a bottle, and planting a pirate ship of wheat. Ag in the Classroom donated a terrific book for our children's collection entitled Who Grew My Soup by Tom Darbyshire. These accomplishments are worth their weight in gold, and still we are not finished. Coming up is the original "Talk Like a Pirate" Marc Summers. He will be reading his book, co-authored with his brother, Pirate Santa. This day will end with face painting by Lovica Johnson. After all, a pirate is for life, not just for Christmas. Finally our Pirate Party with the Cub Scout Pack 335. Games, crafts prizes and of course Pirate Booty snacks to end it all. This program is made possible with a LSTA grant through the State of Oregon Library.

Here are a few facts about our library the month of July 2013. We have received 68 new books for the library. Volunteers donated 150.5 hours to our library. There were 1,629 materials checked out. 500 adult fiction books; 160 adult non-fiction books; 115 audio books; 282 children's books; 448 junior books; 54 junior reference books and 70 large print books.

Respectfully submitted,
Sherri Lemhouse
Librarian

**BROWNSVILLE MUNICIPAL COURT MONTHLY REPORT
STATISTICAL REPORT FOR THE MONTH OF AUGUST 2013**

Offense Class	Pending First Day	Filed	Closed	Pending Last Day	Trials
Misdemeanors	28	5	2	31	
Violations	30	6	21	15	1
Contempt/Other	30	3	1	32	
TOTALS	88	14	24	78	1

BALANCE SHEET FOR THE MONTH OF AUGUST 2013

Court Revenue

Court Payments

Total Deposits +	\$ 1,795.00	City	\$1,236.00
Total Bail Forfeits +	\$ 320.00	Restitution	\$ 25.00
Total Bail/Bank Fees -	\$ (210.00)	Unitary Assessment	\$ 619.00
Total Bail Held -	\$ -	Linn County	\$ -
* Total Refund/Rest -	\$ -	State Misc.	\$ -
Total NSF's -	\$ (25.00)	DUII Surcharge	\$ -

TOTAL COURT REVENUE	<u>\$ 1,880.00</u>	TOTAL COURT PAYMENTS	<u>\$1,880.00</u>
----------------------------	---------------------------	-----------------------------	--------------------------

Credit given for Community Service \$ -

Other Credit Allowed Against Fines \$ -

TOTAL NON-REVENUE CREDIT ALLOWED \$ -

TOTAL CASH PAYMENTS TO:

CITY	\$ 1,236.00
STATE	\$ 619.00
COUNTY	\$ -

*REFUND/RESTITUTION \$ 25.00

ACCOUNTS RECEIVABLE:

BEGINNING	\$ 3,023.88
ENDING	\$ 2,260.88

**BROWNSVILLE MUNICIPAL COURT MONTHLY REPORT
STATISTICAL REPORT FOR THE MONTH OF JULY 2013**

Offense Class - Cases Not Adjudicated	Pending First Day	Filed	Closed	Pending Last Day	Trials
Misdemeanors	30	4	6	28	
Violations	8	30	8	30	
Contempt/Probation Violation	31		1	30	
TOTALS	69	34	15	88	

BALANCE SHEET FOR THE MONTH OF JULY 2013

Court Revenue

Total Deposits +	\$ 2,818.00
Total Bail Released +	
Total Bail/Held -	\$ 110.00
Total Refund	
Total NSF's -	\$ 25.00

TOTAL COURT REVENUE \$2,683.00

Court Payments

City	\$ 2,258.00
Restitution	\$ 150.00
State Share	\$ 275.00
Linn County	\$ -
State Misc.	\$ -
DUII Surcharge	\$ -

TOTAL COURT PAYMENTS \$2,683.00

Credit given for Community Service \$ -

Other Credit Allowed Against Fines \$ -

TOTAL NON-REVENUE CREDIT ALLOWE \$ -

TOTAL CASH PAYMENTS TO:

CITY	\$ 2,258.00
STATE	\$ 275.00
COUNTY	\$ -
RESTITUTION	\$ 150.00
REFUND	\$ -

**Linn County Courts Misdemeanor Filings
Calendar Years 2008-2011**

Court	Population	2008	2009	2010	2011	Total	% of Filings
Albany	50,158	1,437	1,163	1,234	1,107	4,941	33.2%
Lebanon	15,518	357	420	412	795	1,984	13.3%
Sweet Home	8,925	328	248	204	236	1,016	6.8%
Harrisburg	3,567	86	85	34	32	237	1.6%
Brownsville	1,668	21	23	32	34	110	0.7%
Circuit Court	116,672	1,361	1,307	1,118	1,122	4,908	32.9%
Justice Court	116,672	442	446	441	381	1710	11.5%

Population in thousands from 2010 U.S. Census

Filings per year for Linn County is Average Total Filings (all courts) divided by population 116,910

Linn County Courts Misdemeanor Filings
Calendar Years 2008 & 2009

Total Misdemeanor Filings in Linn County Courts 2008 & 2009: 7,719

Number of Filings & Percent of Total by Court

Year	Circuit	Justice	Albany	Lebanon	Sweet Home	Harrisburg	Brownsville
2008	1361	442	1437	357	328	79	21
2009	1307	446	1163	420	248	87	23
Total	2668	888	2600	777	576	166	44
% of Filings	34.6%	11.5%	33.7%	10.0%	7.5%	2.2%	0.6%

Average filings per 1,000 Population 2008-2009

	Linn County	Albany	Lebanon	Sweet Home	Harrisburg	Brownsville
Filings per year	3859	1300	388	288	83	22
Population in 1,000's	110.2	48.8	15.2	9	3.4	1.8
Filings / 1,000's	35	26.2	25.5	32	24.4	12.2

Population in thousands from [Oregon Blue Book](#) (online) for 2008



LINN COUNTY SHERIFF'S OFFICE

Tim Mueller, Sheriff

1115 SE Jackson Street, Albany, OR 97322

Phone: (541) 967-3950

www.LinnSheriff.org

2013

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF: **August**

TRAFFIC CITATIONS: -----	3
TRAFFIC WARNINGS: -----	7
TRAFFIC CRASHES: -----	2
ADULTS CITED / VIOLATIONS: -----	1
ADULTS ARRESTED: -----	3
JUVENILES CITED / VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED: -----	65

TOTAL HOURS SPENT IN: BROWNSVILLE 236

70 PERCENT COVERAGE OF TWO DEPUTIES PER MONTH= 202 HOURS

**Tim Mueller,
Sheriff, Linn County**

By: Sgt. Brad Kelley

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET #	ADDRESS	CITY	DESCRIPTION
132430256	8/31/13	17:24:37	WARRANT SERV	1019	OAK ST	Brownsville	No Additional Report Necessary
132430239	8/31/13	16:38:13	FOLLOW UP-OUT OF CAR	555	ASH ST	Brownsville	No Additional Report Necessary
132430208	8/31/13	14:45:56	ALARM - POLICE	204 N	MAIN ST	Brownsville	No Additional Report Necessary
132420338	8/30/13	20:31:25	DISTB-OTHER	216	ELM ST	Brownsville	No Additional Report Necessary
132420196	8/30/13	14:11:33	SUSP-VEHICLE	1100	OAK ST	Brownsville	No Additional Report Necessary
132410292	8/29/13	15:52:45	SUSP-CIRCUMSTANCES	843	NORTHPOINT LOOP	Brownsville	No Additional Report Necessary
132410132	8/29/13	9:06:50	WELF CHECK	903	ASH ST	Brownsville	No Additional Report Necessary
132400286	8/28/13	17:05:32	DISTB-OTHER	220 S	MAIN ST	Brownsville	No Additional Report Necessary
132400172	8/28/13	12:22:07	PROP-FOUND	111	STANARD AV	Brownsville	No Additional Report Necessary
132390407	8/27/13	22:54:24	SECURITY CHECK	255 N	MAIN ST	Brownsville	No Additional Report Necessary
132390402	8/27/13	22:42:04	Trf Speed Viol	100	HAUSMAN AV	Brownsville	WARNING - SPEEDING VIOLATION
132390339	8/27/13	20:11:19	DISTB-NOISE	124	MILLHOUSE ST	Brownsville	No Additional Report Necessary
132390254	8/27/13	15:54:39	SUSP-CIRCUMSTANCES	686	CALAPOOIA AV	Brownsville	No Additional Report Necessary
132390187	8/27/13	12:59:44	CIV PROCESS-OTHER	220	KIRK AV	Brownsville	Civil process, service completed
132390133	8/27/13	10:40:23	THEFT-RPT	522	CALAPOOIA AV	Brownsville	No Additional Report Necessary
132390104	8/27/13	9:15:22	JUV-COMPLAINT	255 N	MAIN ST	Brownsville	Incident Report
132380342	8/26/13	21:18:32	Trf Moving Viol	298 S	MAIN ST	Brownsville	WARNING - MOVING VIOLATION
132380279	8/26/13	17:27:20	DISTB-DOMESTIC	1100	OAK ST	Brownsville	No Additional Report Necessary
132380253	8/26/13	16:24:41	DISTB-OTHER	220 S	MAIN ST	Brownsville	No Additional Report Necessary
132380142	8/26/13	11:21:16	THEFT-RPT	414	AVERILL ST	Brownsville	Incident Report
132380118	8/26/13	10:19:10	TRESPASS	414	TEMPLETON ST	Brownsville	No Additional Report Necessary
132380079	8/26/13	8:19:58	PROP-FOUND	220 S	MAIN ST	Brownsville	No Additional Report Necessary
132360197	8/24/13	14:27:00	SUSP-CIRCUMSTANCES	147	GALBRAITH ST	Brownsville	No Additional Report Necessary
132360112	8/24/13	10:30:34	SUSP-PERSON	310	WALNUT AV	Brownsville	No Additional Report Necessary
132360036	8/24/13	1:24:45	JUV-COMPLAINT	103 E	BLAKELY AV	Brownsville	No Additional Report Necessary
132330328	8/21/13	18:36:11	HARASSMENT RPT	220	KIRK AV	Brownsville	MDT Narrative Update
132330086	8/21/13	8:06:27	VACATION CHK	728	KIRK AV	Brownsville	NARN Extra Patrol
132320336	8/20/13	21:14:52	ASST-OUTSIDE AGENCY	400	MOYER ST	Brownsville	No Additional Report Necessary
132320125	8/20/13	10:02:54	PHONE-HARASSMENT	728	KIRK AV	Brownsville	No Additional Report Necessary
132310315	8/19/13	19:00:56	TRAFF-OTHER VIOL	600 E	BLAKELY AV	Brownsville	No Additional Report Necessary
132300394	8/18/13	21:57:33	Trf Equipment Viol	300	WASHBURN ST	Brownsville	WARNING - EQUIPMENT VIOLATION
132300344	8/18/13	19:55:38	HARASSMENT RPT	527	KAY AV	Brownsville	Incident Report
132300268	8/18/13	16:06:51	TRAFF-DUII	220 S	MAIN ST	Brownsville	No Additional Report Necessary
132300232	8/18/13	14:31:39	MVC-NON INJURY	220 S	MAIN ST	Brownsville	No Additional Report Necessary
132300143	8/18/13	8:59:13	DOG COMPLAINT	906 N	MAIN ST	Brownsville	No Additional Report Necessary
132300072	8/18/13	3:04:21	Trf Moving Viol	300	WASHBURN ST	Brownsville	CITE ISSUED - EQUIPMENT VIOLATION
132290067	8/17/13	12:10:49	CAT COMPLAINT	220 S	MAIN ST	Brownsville	No Additional Report Necessary
132290063	8/17/13	3:40:08	MINOR IN POSSESSION/IAL	200	PARK AV	Brownsville	Incident Report

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET #	ADDRESS	CITY	DESCRIPTION
132290054	8/17/13	2:41:43	Trf Equipment Viol	100	SCHOOL AV	Brownsville	WARNING - EQUIPMENT VIOLATION
132280426	8/16/13	23:22:31	EXTRA PATROL	200	PARK AV	Brownsville	No Additional Report Necessary
132280413	8/16/13	22:40:44	DISTB-FIGHT	200	N MAIN ST	Brownsville	No Additional Report Necessary
132270388	8/15/13	21:06:18	DISTB-OTHER	407	KAY AV	Brownsville	No Additional Report Necessary
132270287	8/15/13	15:59:26	Trf Moving Viol	100	STANARD AV	Brownsville	WARNING - SPEEDING VIOLATION
132270109	8/15/13	9:08:08	CAT COMPLAINT	1112	OAK ST	Brownsville	No Additional Report Necessary
132270045	8/15/13	3:39:12	ALARM - POLICE	146	SPAULDING AV	Brownsville	No Additional Report Necessary
132260300	8/14/13	17:33:14	VIOL CITY ORD	200	N MAIN ST	Brownsville	No Additional Report Necessary
132240190	8/12/13	14:46:33	WARRANT SERV	419	N MAIN ST	Brownsville	No Additional Report Necessary
132240181	8/12/13	14:30:27	Trf Moving Viol	419	N MAIN ST	Brownsville	WARNING - MOVING VIOLATION
132230099	8/11/13	9:04:28	DISTB-DOMESTIC	200	HAUSMAN AV	Brownsville	No Additional Report Necessary
132220366	8/10/13	21:26:17	Trf Equipment Viol	100	SPAULDING AV	Brownsville	CITE ISSUED - DWS/NO ODL
132220355	8/10/13	20:35:55	DOG COMPLAINT	936	KIRK AV	Brownsville	No Additional Report Necessary
132220279	8/10/13	17:33:01	ASST-OUTSIDE AGENCY	522	CALAPOOIA AV	Brownsville	No Additional Report Necessary
132220200	8/10/13	13:51:30	INFORMATION REQUEST/F	200	SPAULDING AV	Brownsville	Call completed
132220143	8/10/13	10:22:09	DISTB-OTHER	518	CALAPOOIA AV	Brownsville	No Additional Report Necessary
132220127	8/10/13	9:17:19	HARASSMENT RPT	200	PARK AV	Brownsville	No Additional Report Necessary
132210439	8/09/13	23:57:17	HARASSMENT RPT	518	CALAPOOIA AV	Brownsville	No Additional Report Necessary
132210438	8/09/13	23:57:04	DISTB-NOISE	706	AMELIA AV	Brownsville	No Additional Report Necessary
132210299	8/09/13	16:40:31	ASST-PERSON	811	NORTHPOINT LOOP	Brownsville	No Additional Report Necessary
132200274	8/08/13	16:03:58	SUSP-CIRCUMSTANCES	811	NORTHPOINT LOOP	Brownsville	No Additional Report Necessary
132200197	8/08/13	12:58:00	ANIMAL - COW	35700	KIRK AV	Brownsville	No Additional Report Necessary
132190199	8/07/13	13:10:31	Trf Aggressive Driver	811	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
132190173	8/07/13	12:01:54	ASST-OUTSIDE AGENCY	220	S MAIN ST	Brownsville	No Additional Report Necessary
132190161	8/07/13	11:29:57	SUSP-CIRCUMSTANCES	815	OAK ST	Brownsville	No Additional Report Necessary
132190151	8/07/13	11:11:54	CRIM MISCHIEF	146	SPAULDING AV	Brownsville	Incident Report
132190141	8/07/13	10:37:14	THEFT-RPT	105	E BISHOP WY	Brownsville	Incident Report
132190088	8/07/13	8:24:24	WELF CHECK	220	KIRK AV	Brownsville	No Additional Report Necessary
132180281	8/06/13	16:51:22	CIV PROCESS-OTHER	255	N MAIN ST	Brownsville	Civil process, service completed
132180223	8/06/13	14:19:02	ASST-OUTSIDE AGENCY	220	KIRK AV	Brownsville	No Additional Report Necessary
132170389	8/05/13	21:25:26	ALARM - POLICE	146	SPAULDING AV	Brownsville	Cancelled by Caller
132160132	8/04/13	10:40:04	WELF CHECK	522	CALAPOOIA AV	Brownsville	Call completed
132150399	8/03/13	23:18:11	Trf Speed Viol	300	WASHBURN ST	Brownsville	WARNING - SPEEDING VIOLATION
132150174	8/03/13	12:40:19	MVC-NON INJURY	304	N MAIN ST	Brownsville	No Additional Report Necessary
132130359	8/01/13	21:45:30	FOLLOW UP-OUT OF CAR	500	LOUCKS WY	Brownsville	No Additional Report Necessary
132130246	8/01/13	16:25:18	ASST-OUTSIDE AGENCY	430	N MAIN ST	Brownsville	No Additional Report Necessary
132130082	8/01/13	13:07:04	WELF CHECK	522	CALAPOOIA AV	Brownsville	No Additional Report Necessary

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	St. # ADDRESS	CITY	DESCRIPTION
132120277	7/31/13	16:19:32	Trf Aggressive Driver	700 W HWY 228	Brownsville	WARNING - AGGRESSIVE DRIVING
132120091	7/31/13	7:08:50	ALARM - POLICE	351 N MAIN ST	Brownsville	No Additional Report Necessary
132120004	7/31/13	0:31:08	SUSP-VEHICLE	100 STANARD AV	Brownsville	No Additional Report Necessary
132110400	7/30/13	21:50:38	HARASSMENT RPT	220 KIRK AV	Brownsville	No Additional Report Necessary
132110382	7/30/13	20:51:54	HARASSMENT RPT	216 ELM ST	Brownsville	No Additional Report Necessary
132100340	7/29/13	17:37:56	Trf Speed Viol	400 E BISHOP WY	Brownsville	WARNING - SPEEDING VIOLATION
132100327	7/29/13	17:22:33	Trf Speed Viol	800 LOUCKS WY	Brownsville	WARNING - SPEEDING VIOLATION
132100299	7/29/13	16:13:16	Trf Seatbelt	298 S MAIN ST	Brownsville	CITE ISSUED - DWS/NO ODL
132100271	7/29/13	15:16:37	FRAUD	703 AMELIA AV	Brownsville	Incident Report
132100257	7/29/13	14:57:46	DOG COMPLAINT	157 SPAULDING AV	Brownsville	No Additional Report Necessary
132100044	7/29/13	3:56:09	ALARM - POLICE	220 S MAIN ST	Brownsville	No Additional Report Necessary
132090228	7/28/13	17:45:30	TRESPASS	200 PARK AV	Brownsville	No Additional Report Necessary
132080296	7/27/13	19:26:51	DISTB-NOISE	108 E BLAKELY AV	Brownsville	No Additional Report Necessary
132080282	7/27/13	18:54:53	SUSP-PERSON	135 PARK AV	Brownsville	No Additional Report Necessary
132080203	7/27/13	14:14:43	Trf Speed Viol	600 HAUSMAN AV	Brownsville	WARNING - SPEEDING VIOLATION
132080127	7/27/13	10:01:51	DISPUTE-NEIGHBOR	714 LOUCKS WY	Brownsville	No Additional Report Necessary
132080008	7/27/13	0:23:46	DISTB-NOISE	200 PARK AV	Brownsville	No Additional Report Necessary
132060330	7/25/13	18:37:34	JUV-COMPLAINT	118 E BLAKELY AV	Brownsville	No Additional Report Necessary
132050375	7/24/13	22:09:51	THEFT-RPT	220 S MAIN ST	Brownsville	Incident Report
132050327	7/24/13	18:49:48	ALARM - POLICE	400 HUME ST	Brownsville	No Additional Report Necessary
132050217	7/24/13	13:30:32	SUSP-CIRCUMSTANCES	255 N MAIN ST	Brownsville	No Additional Report Necessary
132050209	7/24/13	13:11:40	NARCOTICS OFF	843 NORTHPOINT LOOP	Brownsville	No Additional Report Necessary
132040283	7/23/13	17:18:30	Trf Speed Viol	811 N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
132040268	7/23/13	16:46:51	ALARM - POLICE	400 HUME ST	Brownsville	No Additional Report Necessary
132020363	7/21/13	22:28:27	TRESPASS	200 PARK AV	Brownsville	No Additional Report Necessary
132020278	7/21/13	17:59:08	HARASSMENT RPT	220 KIRK AV	Brownsville	No Additional Report Necessary
132020266	7/21/13	17:23:11	ALARM - POLICE	400 HUME ST	Brownsville	No Additional Report Necessary
132020243	7/21/13	16:09:06	HARASSMENT RPT	745 TEMPLETON ST	Brownsville	No Additional Report Necessary
132020162	7/21/13	11:54:08	ALARM - POLICE	400 HUME ST	Brownsville	No Additional Report Necessary
132010349	7/20/13	20:39:49	ALARM - POLICE	400 HUME ST	Brownsville	No Additional Report Necessary
132010256	7/20/13	15:20:15	Trf Citz Compl	200 N MAIN ST	Brownsville	No Additional Report Necessary
132000215	7/19/13	14:42:51	THREATS	745 TEMPLETON ST	Brownsville	No Additional Report Necessary
132000100	7/19/13	9:26:03	THEFT-RPT	382 KIRK AV	Brownsville	Incident Report
131990312	7/18/13	19:00:20	HARASSMENT RPT	220 KIRK AV	Brownsville	No Additional Report Necessary
131990281	7/18/13	17:42:01	HARASSMENT RPT	157 SPAULDING AV	Brownsville	No Additional Report Necessary
131990249	7/18/13	15:50:38	Trf Cell Phone Use	800 LOUCKS WY	Brownsville	WARNING - SPEEDING VIOLATION
131990242	7/18/13	15:28:38	Trf Aggressive Driver	800 W HWY 228	Brownsville	CITE ISSUED - AGGRESSIVE DRIVER
131990225	7/18/13	14:50:24	Trf Speed Viol	220 S MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131990216	7/18/13	14:25:13	Trf Aggressive Driver	220 S MAIN ST	Brownsville	CITE ISSUED - AGGRESSIVE DRIVER

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	St. #	ADDRESS	CITY	DESCRIPTION
131990113	7/18/13	10:48:33	Trf Aggressive Driver	1	E HWY 228	Brownsville	CITE ISSUED - DWS/NO ODL
131990055	7/18/13	7:34:58	Trf Speed Viol	811	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
131990048	7/18/13	6:57:42	Trf Speed Viol	811	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
131980289	7/17/13	17:09:31	Trf Speed Viol	811	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131980284	7/17/13	16:52:41	Trf Speed Viol	100	HAUSMAN AV	Brownsville	WARNING - SPEEDING VIOLATION
131980123	7/17/13	9:15:12	THEFT-RPT	360	N MAIN ST	Brownsville	Incident Report
131980102	7/17/13	8:18:41	Trf Speed Viol	811	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
131980098	7/17/13	8:03:03	Trf Speed Viol	811	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
131980049	7/17/13	4:05:29	SUSP-VEHICLE	35620	KIRK AV	Brownsville	No Additional Report Necessary
131970324	7/16/13	19:26:46	SUSP-PERSON	100	S MAIN ST	Brownsville	No Additional Report Necessary
131970237	7/16/13	15:02:49	ASST-OUTSIDE AGENCY	903	ASH ST	Brownsville	No Additional Report Necessary
131970120	7/16/13	10:33:38	PHONE-HARASSMENT	407	FAUST ST	Brownsville	No Additional Report Necessary
131960362	7/15/13	20:59:13	JUV-COMPLAINT	200	PARK AV	Brownsville	No Additional Report Necessary
131960207	7/15/13	13:43:23	DEATH INV	500	LOUCKS WY	Brownsville	Incident Report
131950239	7/14/13	18:16:00	Trf Aggressive Driver	600	N MAIN ST	Brownsville	CITE ISSUED - AGRESSIVE DRIVER
131950018	7/14/13	1:08:56	DISTB-NOISE	769	TEMPLETON ST	Brownsville	No Additional Report Necessary
131940244	7/13/13	17:16:04	Trf Speed Viol	600	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131940023	7/13/13	1:39:34	TRAFF-DUII	419	N MAIN ST	Brownsville	No Additional Report Necessary
131930333	7/12/13	19:53:01	MVC-NON INJURY	27910	SEVEN MILE LN	Brownsville	No Additional Report Necessary
131930265	7/12/13	17:00:23	HARASSMENT RPT	220	S MAIN ST	Brownsville	No Additional Report Necessary
131930238	7/12/13	15:49:11	ALARM - POLICE	279	TEMPLETON ST	Brownsville	No Additional Report Necessary
131930189	7/12/13	13:17:39	Trf Aggressive Driver	300	WASHBURN ST	Brownsville	CITE ISSUED - AGRESSIVE DRIVER
131930182	7/12/13	13:01:46	Trf Speed Viol	300	WASHBURN ST	Brownsville	WARNING - SPEEDING VIOLATION
131930070	7/12/13	6:17:53	BURGLARY REPORT	105	E BISHOP WY	Brownsville	Incident Report
131930029	7/12/13	2:10:57	Trf Equipment Viol	200	N MAIN ST	Brownsville	CITE ISSUED - DWS/NO ODL
131920106	7/11/13	8:02:51	MVC-NON INJURY	200	N MAIN ST	Brownsville	CAD Report
131910420	7/10/13	23:43:29	SUSP-PERSON	234	GALBRAITH ST	Brownsville	No Additional Report Necessary
131910307	7/10/13	17:12:09	Trf Speed Viol	811	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131900293	7/09/13	16:49:02	Trf Speed Viol	1	E HWY 228	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131900281	7/09/13	16:20:26	Trf Speed Viol	300	WASHBURN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131900274	7/09/13	16:11:00	TRAFF-OTHER VIOL	147	GALBRAITH ST	Brownsville	No Additional Report Necessary
131900261	7/09/13	15:28:08	Trf Speed Viol	220	S MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131900246	7/09/13	14:59:14	Trf Speed Viol	300	WASHBURN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131900092	7/09/13	8:56:09	WARRANT SERV	800	LOUCKS WY	Brownsville	No Additional Report Necessary
131900061	7/09/13	6:32:32	Trf Speed Viol	100	E HWY 228	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131890297	7/08/13	16:52:20	Trf Speed Viol	811	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131890288	7/08/13	16:34:59	Trf Speed Viol	811	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
131890218	7/08/13	13:42:34	Trf Speed Viol	220	S MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
131890194	7/08/13	12:49:27	Trf Aggressive Driver	299	S MAIN ST	Brownsville	CITE ISSUED - AGRESSIVE DRIVER

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	St. #	ADDRESS	CITY	DESCRIPTION
131890182	7/08/13	12:18:38	Trf Speed Viol	1	E HWY 228	Brownsville	WARNING - SPEEDING VIOLATION
131888091	7/07/13	7:56:48	VEH-ABANDONED	100	HAUSMAN AV	Brownsville	No Additional Report Necessary
131870340	7/06/13	20:34:19	NARCOTICS OFF	761	TEMPLETON ST	Brownsville	Incident Report
131870309	7/06/13	18:20:56	FOLLOW UP-OUT OF CA	510	HAUSMAN AV	Brownsville	No Additional Report Necessary
131870182	7/06/13	12:47:16	Trf Speed Viol	300	WASHBURN ST	Brownsville	WARNING - SPEEDING VIOLATION
131870152	7/06/13	11:08:30	PROP-FOUND	217	W BISHOP WY	Brownsville	No Additional Report Necessary
131870051	7/06/13	4:02:37	DISTB-OTHER	522	CALAPOOIA AV	Brownsville	No Additional Report Necessary
131870033	7/06/13	2:50:33	SUSP-VEHICLE	100	HAUSMAN AV	Brownsville	No Additional Report Necessary
131860329	7/05/13	20:22:38	DISTB-DOMESTIC	217	KIRK AV	Brownsville	No Additional Report Necessary
131860287	7/05/13	18:01:13	SUSP-PERSON	200	WILSON AV	Brownsville	No Additional Report Necessary
131860098	7/05/13	7:54:29	DISTB-DOMESTIC	517	TEMPLETON ST	Brownsville	Incident Report
131860025	7/05/13	1:18:43	WARRANT SERV	419	N MAIN ST	Brownsville	No Additional Report Necessary
131860016	7/05/13	0:40:52	TRESPASS	419	N MAIN ST	Brownsville	No Additional Report Necessary
131860004	7/05/13	0:10:21	DISTB-NOISE	200	PARK AV	Brownsville	No Additional Report Necessary
131860002	7/05/13	0:04:29	Trf Equipment Viol	430	N MAIN ST	Brownsville	No Additional Report Necessary
131850477	7/04/13	22:59:55	CRIM MISCHIEF	255	N MAIN ST	Brownsville	WARNING - EQUIPMENT VIOLATION
131850476	7/04/13	22:58:25	FIREWORKS COMPL	310	WALNUT AV	Brownsville	No Additional Report Necessary
131850421	7/04/13	21:56:01	Trf Citz Compl	200	PARK AV	Brownsville	MDT Narrative Update
131850416	7/04/13	21:50:01	FIREWORKS COMPL	500	LOUCKS WY	Brownsville	Extra Patrol
131850398	7/04/13	21:09:53	DISTB-DOMESTIC	216	ELM ST	Brownsville	No Additional Report Necessary
131850272	7/04/13	16:11:42	EVENT - SPECIAL ASSIG	200	PARK AV	Brownsville	No Additional Report Necessary
131850204	7/04/13	13:33:29	ANIMAL - HORSE	1160	LINN WY	Brownsville	Call completed
131840280	7/03/13	14:43:23	THEFT-RPT	147	GALBRAITH ST	Brownsville	No Additional Report Necessary
131840151	7/03/13	10:27:39	PHONE-HARASSMENT	366	KIRK AV	Brownsville	Incident Report
131830312	7/02/13	18:18:40	CRIM MISCHIEF	708	ASH ST	Brownsville	No Additional Report Necessary
131830263	7/02/13	16:13:58	PHONE-HARASSMENT	366	KIRK AV	Brownsville	No Additional Report Necessary
131830067	7/02/13	5:43:53	ASST-OUTSIDE AGENC	300	WASHBURN ST	Brownsville	Call completed
131820191	7/01/13	12:59:03	ANIMAL - HORSE	600	HAUSMAN AV	Brownsville	No Additional Report Necessary

RESOLUTION NO. 717

**A RESOLUTION SETTING ADMINISTRATIVE RULE FOR THE
DISPENSATION OF FUNDS IN COORDINATION WITH THE
DEPARTMENT OF STATE LANDS UNCLAIMED PROPERTY**

WHEREAS, the City expends funds for a variety of administrative purposes including but not limited to General Purpose, Court, Park and Utilities; and,

WHEREAS, Council has determined that it is in the best interest of the City, to better use Staff time, when working on the task of the proper dispensation of unclaimed property as defined by State Law; and,

NOW, THEREFORE, BE IT RESOLVED BY THE BROWNSVILLE CITY COUNCIL, THAT the City of Brownsville shall write off any unclaimed property that is ten dollars (\$10) and less and over two years old.

Introduced and adopted this 24th day of September 2013.

Don Ware, Mayor

S. Scott McDowell, City Administrator

PROCLAMATION

ARBOR DAY 2013

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, Arbor Day is now observed throughout the Nation and the World, and;

WHEREAS, trees can reduce the erosion of precious topsoil by wind and water, lower heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide more habitat for wildlife, and;

WHEREAS, tree are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood based products, and;

WHEREAS, trees in our community increase property values, enhance the economic vitality of business areas and beautify our community, and;

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal;

NOW THEREFORE I, Mayor Don Ware of the City of Brownsville, do hereby proclaim **October 19th, 2013** as **Arbor Day** in the City of Brownsville and I urge citizens to celebrate Arbor Day and to support the efforts to protect our trees and woodlands, to plant and care for trees for future generations.

Dated this 24^h day of September, 2013.

ATTEST:

S. Scott McDowell
City Administrator

APPROVED:

Don Ware
Mayor

PROCLAMATION

A PROCLAMATION CONGRATULATING

Dr. Kirt Glenn

ON HIS NEW LOCATION AT 102 E. BISHOP WAY

WHEREAS, the City of Brownsville would like to recognize Dr. Kirt Glenn for his substantial financial and personal investment in Brownsville; and

WHEREAS, Dr. Glenn provides a vital service to the citizens of the area; and

WHEREAS, Dr. Glenn recently completed the construction of a beautiful new office building at 102 E. Bishop Way to welcome current and new patients; and

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Council of the City of Brownsville, Oregon:

Thank you for your continued service to Brownsville
and the Central Linn area!

ATTEST:

APPROVED:

S. Scott McDowell
City Administrator

Don Ware
Mayor

Nan Van Sandt, Council President

Mandy Cole

Gary Shepherd

Lynda Chambers

Rob Boyanovsky

Carla Gerber



Oregon

John A. Kitzhaber, MD, Governor

Department of Transportation

Maintenance & Operations Branch

800 Airport Road SE

Salem, OR 97301-4792

Phone: (503) 986-3000

Fax: (503) 986-3032

September 9, 2013



City of Brownsville
City Hall, Scott McDowell
255 N. Main Street, P.O. Box 188
Brownsville, OR 97327

Dear Mr. McDowell:

The Oregon Public Works Emergency Response Cooperative Assistance Agreement is up for renewal. As stated on Page 5, the Agreement shall remain in effect for five years after the date a party executes the Agreement. Your agency's commitment to the agreement expires 11/19/2013.

The mutual aid agreement:

- Enables public works agencies to support each other during an emergency.
- Provides the mechanism for immediate response to the Requesting Agency when the Responding Agency determines it can provide the needed resources and expertise.
- Sets up the documentation needed to seek maximum reimbursement possible from federal agencies.

Public works agencies in Oregon may sign the agreement or cancel their participation as they wish. The Oregon Department of Transportation (ODOT) maintains the list of all parties to the agreement and sends an updated list to all agencies whenever an agency is added to or removed from the list. Any agency may cancel its participation by giving written notice. The list of current members and guidelines on the ODOT Maintenance and Operations Branch web page at <http://www.oregon.gov/ODOT/HWY/OOM/ERP/pwma.shtml>

To renew your agency's participation in the agreement, send the completed signature page to:

Greg Ek-Collins
ODOT Maintenance and Operations Branch
800 Airport Road SE
Salem, OR 97301-4798
Fax: (503) 986-3032

If you have any questions about the agreement, please call Greg Ek-Collins, ODOT Statewide Emergency Operations Manager, at (503) 986-3020.

Sincerely,

Luci Moore
State Maintenance Engineer



OREGON PUBLIC WORKS EMERGENCY RESPONSE
COOPERATIVE ASSISTANCE AGREEMENT

THIS AGREEMENT is between the government agencies (local, county, or state) that have executed the Agreement, as indicated by the signatures at the end of this document.

WITNESSETH:

WHEREAS, parties to this agreement are responsible for the construction and maintenance of public facilities such as street, road, highway, sewer, water, and related systems during routine and emergency conditions; and

WHEREAS, each of the parties owns and maintains equipment, and employs personnel who are trained to provide service in the construction and maintenance of street, road, highway, sewer, water, and related systems and other support;

WHEREAS, in the event of a major emergency or disaster as defined in ORS 40 1.025 (5), the parties who have executed this Agreement may need assistance to provide supplemental personnel, equipment, or other support; and

WHEREAS, the parties have the necessary personnel and equipment to provide such services in the event of an emergency; and

WHEREAS, it is necessary and desirable that this Agreement be executed for the exchange of mutual assistance, with the intent to supplement not supplant agency personnel;

WHEREAS, an Agreement would help provide documentation needed to seek the maximum reimbursement possible from appropriate federal agencies during emergencies;

WHEREAS, ORS Chapter 402.010 provides for Cooperative Assistance Agreement among public and private agencies for reciprocal emergency aid and resources; and

WHEREAS, ORS Chapter 190 provides for intergovernmental agreements and the apportionment among the parties of the responsibility for providing funds to pay for expenses incurred in the performance of the agreed upon functions or activities;

NOW THEREFORE, the parties agree as follows:

1. Request

If confronted with an emergency situation requiring personnel, equipment or material not available to it, the requesting party (Requestor) may request assistance from any of the other parties who have executed this Agreement.

2. Response

Upon receipt of such request, the party receiving the request (Responder) shall immediately take the following action:

- A. Determine whether it has the personnel, equipment, or material available to respond to the request.
- B. Determine what available personnel and equipment should be dispatched and/or what material should be supplied.
- C. Dispatch available and appropriate personnel and equipment to the location designated by the Requestor.
- D. Provide appropriate access to the available material.
- E. Advise the Requestor immediately in the event all or some of the requested personnel, equipment, or material is not available.

NOTE: It is understood that the integrity of dedicated funds needs to be protected. Therefore, agencies funded with road funds are limited to providing services for road activities, sewer funds are limited to providing services for sewer activities and so on.

3. Incident Commander

The Incident Commander of the emergency shall be designated by the Requestor, and shall be in overall command of the operations under whom the personnel and equipment of the Responder shall serve. The personnel and equipment of the Responder shall be under the immediate control of a supervisor of the Responder. If the Incident Commander specifically requests a supervisor of the Responder to assume command, the Incident Commander shall not, by relinquishing command, relieve the Requestor of responsibility for the incident.

4. Documentation

Documentation of hours worked, and equipment or materials used or provided will be maintained on a shift by shift basis by the Responder, and provided to the Requestor as needed.

5. Release of Personnel and Equipment

All personnel, equipment, and unused material provided under this Agreement shall be returned to the Responder upon release by the Requestor, or on demand by the Responder.

6. Compensation

It is hereby understood that the Responder will be reimbursed (e.g. labor, equipment, materials and other related expenses as applicable, including loss or damage to equipment) at its adopted usual and customary rates. Compensation may include:

- A. Compensation for workers at the Responder's current pay structure, including call back, overtime, and benefits.
- B. Compensation for equipment at Responder's established rental rate.
- C. Compensation for materials, at Responder's cost. Materials may be replaced at Requestor's discretion in lieu of cash payment upon approval by the Responder for such replacement.
- D. Without prejudice to a Responder's right to indemnification under Section 7.A. herein, compensation for damages to equipment occurring during the emergency incident shall be paid by the Requestor, subject to the following limitations:
 - 1) Maximum liability shall not **exceed** the cost of repair or cost of replacement, whichever is less.
 - 2) No compensation will be paid for equipment damage or loss attributable to natural disasters or acts of God not related to the emergency incident.
 - 3) To the extent of any payment under this section, Requestor will have the right of subrogation for all claims against parties other than parties to this agreement who may be responsible in whole or in part for damage to the equipment.

- 4) Requestor shall not be liable for damage caused by the neglect of the Responder's operators.

Within 30 days after presentation of bills by Responder entitled to compensation under this section, Requestor will either pay or make mutually acceptable arrangements for payment.

7. Indemnification

This provision applies to all parties only when a Requestor requests and a Responder provides personnel, equipment, or material under the terms of this Agreement. A Responder's act of withdrawing personnel, equipment, or material provided is not considered a party's activity under this Agreement for purposes of this provision.

To the extent permitted by Article XI of the Oregon Constitution and by the Oregon Tort Claims Act, each party shall indemnify, within the limits of the Tort Claims Act, the other parties against liability for damage to life or property arising from the indemnifying party's own activities under this Agreement, provided that a party will not be required to indemnify another party for any such liability arising out of the wrongful acts of employees or agents of that other party.

8. Workers Compensation Withholdings and Employer Liability

Each party shall remain fully responsible as employer for all taxes, assessments, fees, premiums, wages, withholdings, workers compensation and other direct and indirect compensation, benefits, and related obligations with respect to its own employees. Likewise, each party shall insure, self-insure, or both, its own employees as required by Oregon Revised Statutes.

9. Pre-Incident Plans

The parties may develop pre-incident plans for the type and locations of problem areas where emergency assistance may be needed, the types of personnel and equipment to be dispatched, and the training to be conducted to ensure efficient operations. Such plans shall take into consideration the proper protection by the Responder of its own geographical area.

10. The Agreement

- A. It is understood that all parties may not execute this Agreement at the same time. It is the intention of the parties that any governmental entity in the State of Oregon may enter into this Agreement and that all parties who execute this Agreement will be

considered to be equal parties to the Agreement. The individual parties to this Agreement may be "Requestor" or "Responder's" as referred to in Section 1. and 2. above, to all others who have entered this Agreement.

- B. The Oregon Department of Transportation (ODOT) Maintenance and Operations Branch shall maintain the master copy of this Agreement, including a list of all those governmental entities that have executed this Cooperative Assistance Agreement. ODOT will make the list of participants available to any entity that has signed the Agreement. Whenever an entity executes the agreement, ODOT shall notify all others who have executed the Agreement of the new participant. Except as specifically provided in this paragraph, ODOT has no obligations to give notice nor does it have any other or additional obligations than any other party.
- C. This Agreement shall be effective upon approval by two or more parties and shall remain in effect as to a specific party for five years after the date that party executes this Agreement unless sooner terminated as provided in this paragraph. Any party may terminate its participation in this Agreement prior to expiration as follows:
 - 1) Written notice of intent to terminate this Agreement must be given to all other parties on the master list of parties at least 30 days prior to termination date. This notice shall automatically terminate the Agreement as to the terminating party on the date set out in the notice unless rescinded by that party in writing prior to that date.
 - 2) Termination will not affect a party's obligations for payment arising prior to the termination of this Agreement.

11. Non-exclusive

This Agreement is not intended to be exclusive among the parties. Any party may enter into separate cooperative assistance or mutual aid agreements with any other entity. No such separate Agreement shall terminate any responsibility under this Agreement.

12. Parties to This Agreement

Participants in this Agreement are indicated on the following pages, one party per page.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

STATE OF OREGON
DEPARTMENT OF TRANSPORTATION



February 4, 2013

Luci Moore
Statewide Maintenance Engineer

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement for Public Works Cooperative Assistance to be executed by duly authorized representatives as of the date of their signatures.

Agency

County, Oregon

Authorized Representative

Date

Designated Primary Contact:		
<u>Office:</u>	<u>Contact:</u>	<u>Phone Number:</u>
_____	_____	_____
Emergency 24 Hour Phone Number:		Fax Number:
_____		_____
E-mail address (if available):		



www.ci.brownsville.or.us

C O P Y

City Hall
255 N. Main Street • P.O. Box 188
Brownsville, OR 97327 • 541.466.5666
Fax 541.466.5118 • TT/TDD 800.735.2900

March 5th, 2013

Ms. Michele Collins
620 Calapooia Avenue
Brownsville, OR 97327

Mr. & Mrs. Voight
668 Calapooia Avenue
Brownsville, OR 97327

Mr. & Mrs. Bowman
700 Calapooia Avenue
Brownsville, OR 97327

Re: Drainage Concern

Dear Ms. Collins, Mr. Voight & Mr. & Mrs. Bowman:

Since January 2013, the City has visited with each of you individually to discuss a drainage concern behind your homes. My hope was that a solution could be worked out between all parties. I took the concern to Council on February 26th, 2013 to see if the City could offer any kind of solutions toward a compromise, specifically a few sticks of drainage pipe. Council has dealt with several similar drainage requests over the last several years in many different locations around town. Drainage situations always seem to be emotionally intense due to their very personal nature. Council has been very consistent when dealing with these kinds of requests over the last several years due to past City practice and the concern of creating a potentially costly precedence.

Council recommends all three of you working together to resolve the extra water on the property. After reviewing the situation, it appears that a culvert is needed through Ms. Collins' property to allow the water to flow unimpeded back to the Calapooia which would prevent the excess water that the Voight & Bowman properties have been experiencing over the last several months. If you should have any questions, please feel free to contact me at your convenience.

Cordially,

A handwritten signature in dark ink, appearing to be "SM", written over a light-colored background.

S. Scott McDowell
Administrator

c: Council
File

September 10, 2013

To Whom It May Concern,

My name is Joann Neddeau and I would love to serve this community by being on the Park Board. I have been employed with the Central Linn School District as a Bus Driver for six years, as well as a custodian for the City of Brownsville. I have been a Brownsville resident since 1989 and have enjoyed the Pioneer Park and the many changes; new sidewalks, dog stands, to name a few. I would like the opportunity to serve on this board.

Sincerely,

A handwritten signature in black ink that reads "Joann L. Neddeau". The signature is written in a cursive style with a large initial 'J'.

Joann Neddeau



Received
City of Brownsville
AUG 19 2013

Clerk

DATE	INVOICE NO
8/13/2013	0025231

BILL TO
CITY OF BROWNSVILLE PO BOX 188 BROWNSVILLE, OR 97327

DUE DATE
9/13/2013

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
-------------	----------	----------------	--------	----------	--------	---------

PREVIOUS ACCOUNT BALANCE 0.00

Local Contribution Sr Meals Fy 2013-2014:

Sr Meals Local Contribution Fy2013-2014	1.00	1,000.00	1,000.00	0.00	0.00	1,000.00
---	------	----------	----------	------	------	----------

INVOICE TOTAL: 1,000.00 0.00 0.00 1,000.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (541) 967-8720

Customer Name: CITY OF BROWNSVILLE
Customer No: 000058
Account No: 0000178 - SR Meals Contribution

DUE DATE	INVOICE NO
9/13/2013	0025231

Please remit payment by the due date to:

Oregon Cascades West COG
1400 Queen Ave. SE Suite 201
Albany, OR 97322

Invoice Total:	1,000.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	1,000.00

INVOICE BALANCE: \$1,000.00
AMOUNT PAID: Page 48 of 88



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Robert Wheeldon, Director

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

August 13, 2013

Scott McDowell
City Administrator
PO Box 188
Brownsville, Or 97327

RE: Urban Growth Boundary Amendments

Scott:

I have recently advised the County Board of Commissioners of ongoing discussions with several cities regarding potential amendments to their Urban Growth Boundaries (UGB). Harrisburg is one city that is currently working on significant UGB amendments.

One of the Commissioners asked me to contact you to gauge whether there is interest by the City of Brownsville in amending its UGB. Specifically, the Commissioner expressed an interest in assisting the City of Brownsville in expanding its UGB in a manner that might facilitate the relocation of the Willamette Country Music Festival to a suitable location within the City of Brownsville or its UGB.

As you may know, the music festival has been conducted annually on property zoned Exclusive Farm Use (EFU) near Crawfordsville. The staging of the event on EFU land creates a number of land use and logistical challenges. For example, the use is not a permitted use in the EFU zone and no permanent structures or facilities are allowed in conjunction with the use as an "outdoor gathering". In addition, the operators of the event have expressed a desire to expand the event to a size that requires, by Administrative Rule, certain public facilities that by other Administrative Rule cannot be permitted on EFU land or in conjunction with their mass gathering permit.

It appears there may be advantages to both the City and the music festival itself in relocating this annual event to Brownsville. Please let me know if there is anything my department can do to assist the City in this or any other matter.

Sincerely,

A handwritten signature in blue ink that reads "Robert Wheeldon".

Robert Wheeldon
Director

From: S. Scott McDowell [admin@ci.brownsville.or.us]
Sent: Thursday, August 15, 2013 8:28 AM
To: 'Wheeldon, Robert'
Subject: RE: Urban Growth Boundary Amendments

Good Morning Robert:

Thank you for the suggestion. I will discuss this matter with Council at their next meeting which will be in September. The City also appreciates the work and assistance of your staff on a regular basis! Thanks again.



S. Scott McDowell
255 N. Main Street
P.O. Box 188
Brownsville, OR 97327
541.466.5880
Fax 541.466.5118

From: Wheeldon, Robert [mailto:rwheeldon@co.linn.or.us]
Sent: Tuesday, August 13, 2013 2:11 PM
To: admin@ci.brownsville.or.us
Cc: Nyquist, Roger; Lindsey, John; Tucker, Will
Subject: Urban Growth Boundary Amendments

Scott:

I have recently advised the County Board of Commissioners of ongoing discussions with several cities regarding potential amendments to their Urban Growth Boundaries (UGB). Harrisburg is one city that is currently working on significant UGB amendments.

One of the Commissioners asked me to contact you to gauge whether there is interest by the City of Brownsville in amending its UGB. Specifically, the Commissioner expressed an interest in assisting the City of Brownsville in expanding its UGB in a manner that might facilitate the relocation of the Willamette Country Music Festival to a suitable location within the City of Brownsville or its UGB.

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It appears there may be advantages to both the City and the music festival itself in relocating this annual event to Brownsville. Please let me know if there is anything my department can do to assist the City in this or any other matter.

Robert Wheeldon, Director
Linn County Planning & Building Dept
rwheeldon@co.linn.or.us
541-967-3816, ext. 2075

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September 16, 2013

City of Brownsville
255 North Main Street
Brownsville, OR 97327

Attention: Scott McDowell, City Administrator

I wish to express my concerns with the recent closure of the Spaulding Street parking lot during the Citywide Garage Sale in July. As a merchant, we were not told ahead of time of this closure. As a business owner I have always supported the activities of the Chamber and especially the Cruise-Ins. My concern is Laura didn't handle the closure well. She was rude and forceful to customers and merchants. The information was given at the very last minute on Friday for cars to vacate the parking lot. There were visitors and employees who were told they had a matter of minutes to remove their cars as the lot was reserved. I read on her sign that the closure was ordered by the City of Brownsville. I know people were to pay a fee for spots used. I am wondering if all the spots were paid for that were used within the parking lot? Half of the lot wasn't used nor was it opened for public parking.

This was not Laura's first year and yet the same types of problems existed for those wishing to rent a space and for merchant concerns. The lack of notification impacted my customers. All the merchants work extra to see that customers and businesses enjoy a win-win experience for all.

I know some of this is chamber business, but I do know the closures are council approved and I felt everyone should know these things. I would like to see tightening of requirements when asking to close the public parking area or streets in the future. Thank you for your consideration to concerns that we have experienced yet again.

Sincerely,



Debbie Larsen, Owner
Brownsville Video & Spirits

cc: Don Ware, Brownsville City Mayor
cc: Brownsville City Council Members

**4 PM FRI-5 PM
SAT JULY 19-20
AS PER CITY OF
BROWNSVILLE**

From: debbie larsen [liquor_lady07@yahoo.com]
Sent: Tuesday, July 23, 2013 10:35 AM
To: scott mcdowell
Subject: city garage sale

Follow Up Flag: Follow up
Flag Status: Flagged

dear scott, i would like to voice my displeasure with laura coming around friday to close off parking in the public lot across the street. there was no notice of this and there was no reason for it. she was the only one who had a sale over there. i took pictures of the sign she put up there friday night. i dont think it looked too good having both goodwill and st vincent over there at the same time. it looks like we are against our own sharing hands. we are all supposed to play by the rules. why are there some who keep disrespecting you and our city and they keep getting away with it. thank you for your time.

deborah larsen
brownsville video

From: Joni Nelson [billnjoni@peak.org]
Sent: Thursday, July 18, 2013 10:26 AM
To: Mandy Cole; Patty Linn; 'Dave Erickson'; patriciakay@peak.org
Cc: S. Scott McDowell
Subject: For HRB... meeting in Albany

Hello HRB members,

Please read the following. I think this is something we should be aware of and supportive of... our downtown is both precious and tender, and with the right approach to our building/business owners, it might be possible to enhance both the protection of our historic buildings and the advantages of owning and preserving one. I'm planning to go. Joni

----- Original Message -----

From: [Brandon Spencer-Hartle](#)
To: brandon@historicpreservationleague.org
Sent: Wednesday, July 17, 2013 4:24 PM
Subject: Financial Incentives for Main Street rehab

Hello, Main Street Supporters!

As you may know, the [Historic Preservation League of Oregon \(HPLO\)](#) is heavily involved in efforts to revitalize historic districts across Oregon, and is a co-sponsor of the Oregon Main Street conference. Among our many initiatives, we convene an annual [Preservation Roundtable](#) to address strategic issues that keep historic Main Streets from reaching their full potential. This year the HPLO is tackling the challenge of insufficient economic incentives for rehab'ing our historic buildings. There was a clear call for this during previous Roundtables involving several hundred people around Oregon.

We've been working on an outline of solutions that may include a state rehab tax credit and would like to get your input. Oscar Hult has graciously offered to assist us in holding an mid-valley workshop in Albany and we hope you can attend. We'd also like to include property owners who have recently done some building restoration and/or are hoping to, but trying to figure out the financial aspects. Our meeting should last about 90 minutes.

Please RSVP to me by July 24th – and feel free to pass this along to interested owners of historic commercial properties.

Mid-Valley Roundtable Conversation on REHAB INCENTIVES FOR MAIN STREET
Thursday July 25 @ 3pm
Flinn Block
222 W First Ave, Albany

Please call Brandon Spencer-Hartle if you have any questions. We look forward to seeing you there.

Brandon

Brandon Spencer-Hartle
Field Programs Manager
Historic Preservation League of Oregon
Office: 503.243.1923
Cell: 503.887.7021
[Read this week's Preservation Roundup](#)
[Subscribe to the HPLO newsletter!](#)



Breaking News Semis collide on Highway 34

Home News Local

Brownsville council looks to develop city more

Recommend 0 Tweet 0 Share Print Email

5 hours ago • By Jennifer Moody, Albany Democrat-Herald (0) Comments

BROWNSVILLE — City officials in Brownsville are exploring whether, and how, to reduce systems development charges to encourage more development.

The Brownsville City Council began discussing the possibility earlier this summer and agreed the city should look into what it can do to lower the price tags on water and sewer charges, City Administrator Scott McDowell said.

What isn't clear yet is whether action can be taken through a council resolution or whether someone will have to be hired to work up a new methodology for SDCs overall, McDowell said. Councilors are still in the early stages of discussion, but may decide on a direction sometime this fall.

System development charges are one-time fees required for costs associated with new or expanded property use. They're meant to help cities offset the costs of inspecting and maintaining public infrastructure.

Mayor Don Ware said the catalyst for Brownsville's discussion came from news that McFarland Cascade, which peels logs on a storage yard in Brownsville, is working on expansion plans. While those plans won't necessarily trigger SDC charges, he said, the news prompted the city to look at what it requires.

At the July 23 council meeting, McDowell provided a comparison of water and sewer SDCs for Brownsville, Albany, Lebanon and Sweet Home.

Depending on the meter size, charges in Brownsville are significantly higher than in Sweet Home or Lebanon, and sometimes even in Albany. The system development charge for a 1-inch water pipe, for instance, is \$5,233 in Brownsville, compared with \$4,601 in Lebanon, \$3,546 in Albany (specified as the price for a multiple-dwelling unit) and \$2,574 in Sweet Home.



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On the high end, Brownsville charges \$257,965 for a 6-inch sewer line, compared with \$82,862 in Sweet Home and \$154,857 in Lebanon (the comparison did not include an Albany listing for a 6-inch pipe). If someone in Brownsville were to put in both water and sewer at that size, the price would jump to \$362,629 before crews even break ground, McDowell said.

"There's no reason to buy land if our SDCs are so exorbitant," he said. "It's more than people are paying for land," he said.

Ware said the rates were established in the early 1990s, "when things were going gangbusters and it looked like those were reasonable."

Now, however, "We're trying to entice new development to settle in Brownsville. You don't want it to be prohibitive."

Jennifer Moody is the education reporter for the Democrat-Herald. She can be reached at 541-812-6113 or jennifer.moody@lee.net.

Tags Brownsville Pennsylvania, Pittsburgh Metropolitan Area, Brownsville Tennessee, Lebanon, Brownsville, Scott Mcdowell, Don Ware, Brownsville City Council

View (0) Comments

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Democrat-Herald Tweets

Tweets from a list by Mid-Valley Media

Steve Gress GT
@stevegress19

*@LindsayRae19: Kyle DeVan, a grad with the TEs, might win the award for most entertaining to watch during practice."

Steve Gress GT
@stevegress19

Tight ends drill youtu.be/wTUCZVbm6
Show Media

Kevin Hampton
@HamptonKevin

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August 2013

S	M	T	W	T	F	S
	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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Considering a new home?

BUILDING A SOLID System Development Charge METHODOLOGY

BY JOHN GHILARDUCCI

Oregon's system development charge (SDC) law compares well with similar statutes in neighboring states. It is specific, well thought-out and generally clear. So, in this state, building a solid SDC methodology can be accomplished by following one seemingly simple rule: observe the law. Oregon Revised Statutes (ORS) 223.297 through 223.314 provide a fine recipe for establishing a defensible

charge, and even leave room for discretion to fit the goals of your community. The following key phrases from ORS 223, arranged by topic and with my emphasis added, provide a framework for building a solid SDC methodology. My layman's common interpretations and comments are also provided in the right-hand column.

SDC PURPOSE

Statutory Language	Common Interpretations
The purpose of the SDC law is "to provide a uniform framework for the imposition of system development charges by local governments, to provide equitable funding for orderly growth and development in Oregon's communities and to establish that the charges may be used only for capital improvements. " ORS 223.297	<ul style="list-style-type: none"> • Charges must be fair to both the existing customer base and to new development. • SDCs are for capital construction – not operations.

ELIGIBLE SERVICES

Statutory Language	Common Interpretations
SDCs are available for the following services: “(A) Water supply, treatment and distribution; (B) Waste water collection, transmission, treatment and disposal; (C) Drainage and flood control; (D) Transportation ; or (E) Parks and recreation.” ORS 223.299	SDCs are not available for schools, fire protection or other government functions.

SDC DEFINITION

Statutory Language	Common Interpretations
A “‘System development charge’ means a reimbursement fee , an improvement fee or a combination thereof assessed or collected at the time of increased usage of a capital improvement or issuance of a development permit, building permit or connection to the capital improvement. ‘System development charge’ includes that portion of a sewer or water system connection charge that is greater than the amount necessary to reimburse the local government for its average cost of inspecting and installing connections with water and sewer facilities.” ORS 223.299	<ul style="list-style-type: none"> • The SDC can include both or either a reimbursement fee and/or an improvement fee. • A connecting customer is responsible for local facilities costs in addition to the SDC. • The timing of SDC collection can be early (development permit) or late (time of connection) in the development process. (The development community often advocates collecting SDCs later in the development process.)

THE REIMBURSEMENT FEE

Statutory Language	Common Interpretations
A “Reimbursement fee’ means a fee for costs associated with capital improvements already constructed, or under construction , when the fee is established, for which the local government determines that capacity exists. ” ORS 223.299	The reimbursement fee is intended to recover a share of available capacity in existing facilities, or facilities under construction.
Reimbursement fees must be “based on: (A) Ratemaking principles employed to finance publicly owned capital improvements; (B) Prior contributions by existing users; (C) Gifts or grants from federal or state government or private persons; (D) The value of unused capacity available to future system users or the cost of the existing facilities; and (E) Other relevant factors identified by the local government imposing the fee.” ORS 223.304	<ul style="list-style-type: none"> • Reimbursement fees must be roughly proportional to growth’s impact on or demand for facilities. • Reimbursement fees must be based on the value or cost of unused capacity in existing facilities that is available for growth. • Prior contributions by existing users through rates and SDCs are includable; gifts, grants and donations should be deducted from the cost basis.

THE IMPROVEMENT FEE

Statutory Language	Common Interpretations
An “Improvement fee’ means a fee for costs associated with capital improvements to be constructed. ” ORS 223.299	The improvement fee is intended to recover a share of future capital improvements.
Improvement fees must demonstrate “consideration of: (A) The projected cost of the capital improvements identified in the plan and list adopted pursuant to ORS 223.309 that are needed to increase the capacity of the systems to which the fee is related; and (B) The need for increased capacity in the system to which the fee is related that will be required to serve the demands placed on the system by future users. ” ORS 223.304	Improvement fees must be based on a list of capital improvements needed to increase the capacity of the system for future users.
“A local government may establish and impose a system development charge that is a combination of a reimbursement fee and an improvement fee, if the methodology demonstrates that the charge is not based on providing the same system capacity. ” ORS 223.304	Don’t charge twice for the same system capacity—i.e., once for capacity in the existing system and again for its replacement in the list of future improvements.

(continued on page 22)

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John Ghilarducci
425.867.1802

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THE SDC PROJECT LIST

Statutory Language	Common Interpretations
<p>“Prior to the establishment of a system development charge by ordinance or resolution, a local government shall prepare a capital improvement plan, public facilities plan, master plan or comparable plan that includes a list of the capital improvements that the local government intends to fund, in whole or in part, with revenues from an improvement fee and the estimated cost, timing and percentage of costs eligible to be funded with revenues from the improvement fee for each improvement.” ORS 223.309</p>	<ul style="list-style-type: none"> • The improvement fee must be based on an adopted list of projects that identifies the cost, timing and growth-related portion of the projects. • The list can be developed and adopted as part of the SDC effort, as long as it is adopted prior to the SDC itself.

SDC CREDITS

Statutory Language	Common Interpretations
<p>“(4) The ordinance or resolution that establishes or modifies an improvement fee shall also provide for a credit against such fee for the construction of a qualified public improvement. A ‘qualified public improvement’ means a capital improvement that is required as a condition of development approval, identified in the plan and list adopted pursuant to ORS 223.309 and either:</p> <p>(a) Not located on or contiguous to property that is the subject of development approval; or</p> <p>(b) Located in whole or in part on or contiguous to property that is the subject of development approval and required to be built larger or with greater capacity than is necessary for the particular development project to which the improvement fee is related.</p> <p>(5)(a) The credit provided for in subsection (4) of this section is only for the improvement fee charged for the type of improvement being constructed, and credit for qualified public improvements under subsection (4)(b) of this section may be granted only for the cost of that portion of such improvement that exceeds the local government’s minimum standard facility size or capacity needed to serve the particular development project or property.” ORS 223.304</p>	<p>You must credit a developer for the oversizing portion of a capital improvement he/she constructs as a condition of development, up to the amount of the improvement fee.</p>
<p>From (5)(c), “This subsection does not prohibit a local government from providing a greater credit, or from establishing a system providing for the transferability of credits, or from providing a credit for a capital improvement not identified in the plan and list adopted pursuant to ORS 223.309, or from providing a share of the cost of such improvement by other means, if a local government so chooses.” ORS 223.304</p>	<p>You can decide to be more generous with SDC credits if you so choose.</p>

SDC NOTICE REQUIREMENTS

Statutory Language	Common Interpretations
<p>You must provide written notice to the list you have been keeping of interested parties “at least 90 days prior to the first hearing to establish or modify a system development charge, and the methodology supporting the system development charge must be available at least 60 days prior to the first hearing.” ORS 223.304</p>	<ul style="list-style-type: none"> • Be proactive and provide notice to individual developers active in your community, developer associations, and the general public at least 90 days prior to the SDC public hearing. • Make the draft report available for at least the last 60 days in the notice period.
<p>“A change in the amount of a reimbursement fee or an improvement fee is not a modification of the system development charge methodology if the change in amount is based on:</p> <p>(a) A change in the cost of materials, labor or real property applied to projects or project capacity as set forth on the list adopted pursuant to ORS 223.309; or</p> <p>(b) The periodic application of one or more specific cost indexes or other periodic data sources...”</p> <p>ORS 223.304</p>	<p>The 90-day notice requirement does not apply for changes in inputs such as project costs and project capacities or when the fees are adjusted by a published inflation index cited in your SDC ordinance. (The Engineering News Record Construction Cost Index is often used for this purpose.)</p>
<p>A local government may “modify the plan and list at any time. If a system development charge will be increased by a proposed modification of the list to include a capacity increase in capital improvement, as described in ORS 223.307 (2):</p> <p>(a) The local government shall provide, at least 30 days prior to the adoption of the modification, notice of the proposed modification to the persons who have requested written notice under ORS 223.304 (6).</p> <p>(b) The local government shall hold a public hearing if the local government receives a written request for a hearing on the proposed modification within seven days of the date the proposed modification is scheduled for adoption.”</p> <p>ORS 223.309</p>	<ul style="list-style-type: none"> • You can add projects to the SDC project list at any time. • If you plan to increase the resulting SDC, you must provide notice to the list of interested parties at least 30 days prior to the scheduled date of adoption. • A public hearing is not required unless one is so requested within seven days of the scheduled date of adoption.

(continued on page 24)



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SDC EXPENDITURES

Statutory Language	Common Interpretations
<p>“(1) Reimbursement fees may be spent only on capital improvements associated with the systems for which the fees are assessed including expenditures relating to repayment of indebtedness.</p> <p>(2) Improvement fees may be spent only on capacity increasing capital improvements, including expenditures relating to repayment of debt for such improvements. An increase in system capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. The portion of the improvements funded by improvement fees must be related to the need for increased capacity to provide service for future users.” ORS 223.307</p>	<ul style="list-style-type: none"> • Expenditure of improvement fee revenue is limited to capacity increasing capital improvements; <i>expenditure of reimbursement fee revenue is not so limited.</i> • If you account for your fee receipts separately, you benefit from the additional flexibility granted for reimbursement fee expenditures on non-growth-related facilities. • For the purpose of improvement fee expenditures, capacity increases must be for future users, not existing users.
<p>“...System development charge revenues may be expended on the costs of complying with the provisions of ORS 223.297 to 223.314, including the costs of developing system development charge methodologies and providing an annual accounting of system development charge expenditures.” ORS 223.307</p>	<ul style="list-style-type: none"> • SDC study, SDC program administration and SDC program accounting costs are recoverable in the SDCs. • The SDC should be calculated to include estimates of these costs over the planning period.

When local governments have found themselves in legal trouble regarding SDCs, it has usually been for pushing the limits of this framework or for straying from the understood intent of the law. Observing the law while developing or updating your SDCs will result in a solid methodology.

Editor’s Note: A principal and firm shareholder with FCS GROUP, John Ghilarducci has specialized in system development charges, cost of service rates, and utility formations for more than twenty-two years. ■



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Breaking News Semis collide on Highway 34

Home News **WARE**

Mayor of Brownsville honored for leadership

Recommend 0

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Print

Email

5 hours ago • By Jennifer Moody, Albany Democrat-Herald

0 (0) Comments

Don Ware has served as city councilman, newspaper editor

BROWNSVILLE — Mayor Don Ware of Brownsville was one of two mayors to receive a Mayor's Leadership Award on July 27 during the closing banquet of the Oregon Mayors Association Summer Conference in Corvallis.

Fairview Mayor Mike Weatherby also was honored at the banquet.

Ware, 77, is currently serving his second term as mayor and also served on the Brownsville City Council in the early 1990s. As editor of Brownsville's newspaper, The Times, however, he has long been involved in and acquainted with city matters.

"I looked around when nobody was running and thought, shoot, I know everything," Ware joked of



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- Public Safety Log (Aug. 1)

his initial election.

The award is given each year to candidates who demonstrate exceptional leadership qualities that contribute to lasting benefits in their communities, who show exceptional skill in creating productive relationships within the governing body and city employees, and who help other Oregon mayors reach their full potential.

Cynthia Choat, mayor of Halsey, nominated Ware for the award and thanked him for his guidance after she won the office last fall. She highlighted his other areas of community service: Welcome Wagon greeter, Lions Club member, Sharing Hands United Way volunteer, Chamber of Commerce member, Friends of the Library member and library volunteer, city foundation chairman, and member and former board member of the Christian Church, among many others.

Ware and his wife, Wannell, have five children and six grandchildren.

"When I think about the mayor, I am reminded of the movie, 'It's a Wonderful Life,'" Choat wrote.

"What would our lives and communities be like if Mayor Ware had not been born — much different and certainly not as good? Mayor Ware has made a valuable contribution to Oregon with dedication of time and energy in pursuit of making his community and ours the best they can be!"

In Brownsville, elected service is volunteer service — although the city did pay for Ware's dinner, he noted.

Ware said he knew something was up because City Administrator Scott McDowell called him and insisted he attend the banquet, but didn't know exactly what he was to receive.

"I was a little bit surprised," he said. "It was quite an honor, really."

Ware said McDowell helps make the job easy by resolving issues before they become problems or else by having solutions ready to go. That also makes it easier, he said, to keep his newspaper life separate from his elective service.

On the job, Ware said he particularly loves to welcome tourists who come from Japan to visit the city, where the movie "Stand By Me" was filmed. Council meetings are also a great part of the job, he said, thanks to the members themselves.



"Our council works well together. We do differ on issues, but without rancor, so our meetings are directed and enjoyable," he said, adding with a chuckle. "Course, I get to run them. I think they're extremely well-run."


Journalist Kimberly is the education reporter for the Democrat-Herald. She can be reached at 241-672-6113 or

- One dead in two-car crash west of Corvallis
- Police say speed a factor in fatal Sweet Home crash
- Restaurant owner pleads no contest to arson

Democrat-Herald Tweets

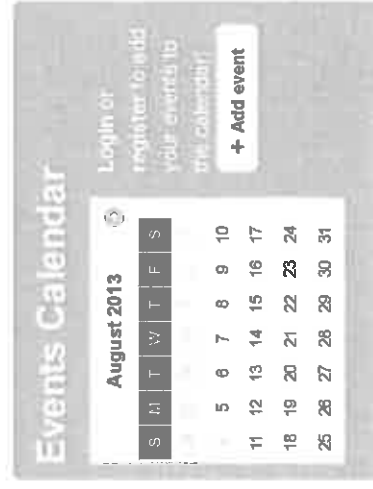
Tweets from a list by Mid-Valley Media

  **Steve Gress GT**
@stevegress19
"@LindsayRae19: Kyle DeVan, a grad asst working with the TEs, might win the award for being most entertaining to watch during practice." Yep

  **Steve Gress GT**
@stevegress19
Tight ends drill youtu.be/wTUCZVom6ZU

  **Kevin Hampton**
@HamptonKevin

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Albany issue: The council and the public

Written August 19th, 2013 by [hasso](#)

Categories: [Commentary](#)

Tags: [Albany council](#), [city manager's pay](#), [Wes Hare](#)

Comments Off



The Albany council at a work session last spring. Work sessions are public and usually held at 4 p.m. every other Monday at City Hall.

At a work session on Monday, the city council in Albany talked at length about ways of encouraging greater public engagement in city issues and decisions. (The only agenda item was evaluating the city manager. The council praised Wes Hare for doing a great job and gave him a 3 percent raise, making his base salary \$131,795 and his total compensation including deferred pay and benefits upwards of \$178,000.)

I was the only member of the public there. As behooves an observer and reporter, I kept my mouth shut. But if the occasion had allowed it, here is what I would have said about efforts to stimulate public engagement:

Forget about trying to stimulate public interest in subjects that are inherently boring, such as planning and budgeting, especially since the public has learned from experience that in the modern regulatory state, it has little say about what happens where government is concerned. When something moves individuals or groups enough to get involved, they'll let you know.

We generally want city government to work like a car. The only time we care about the car is when it starts running rough. Your website can be as elaborate and complete as you want but you're still not going to get many citizens wading through hundreds of online pages of a plan on how to spend federal money on community development.

If you as council members want to know what more people think, talk to as many as you can find. Otherwise, assume the public is reasonably satisfied with decisions you make. If not, they'll let you know, and in extreme cases they might elect someone else next chance they get. That's how representative government is supposed to work. And to that extent it still does. (hh)

Albany briefing: Yes to what?

PIPELINE SAFETY

NATURAL GAS SAFETY INFORMATION FOR PUBLIC OFFICIALS

HOW TO CONTACT US:
24-hour odor emergency line
800.882.3377



NW Natural



NW Natural is committed to designing, constructing, operating and maintaining our pipeline system in a safe, environmentally sound manner. We appreciate you taking time to become familiar with the following natural gas safety information. With your help, we can continue to provide safe, reliable natural gas service to the customers and communities we serve.



CALL BEFORE YOU DIG

Anyone who digs is required by law to notify underground utilities at least two business days in advance before they dig. Call the Utility Notification Center to have underground gas lines (and other participating utilities' lines) located at no charge.

CALL



Know what's below.
Call before you dig.

OR CALL THE UTILITY NOTIFICATION CENTER:

IN OREGON
800.332.2344

IN WASHINGTON
800.424.5555

In addition, to ensure no one accidentally builds on top of natural gas service lines, mains or other natural gas facilities, consumers and businesses must call the Utility Notification Center before a remodel, expansion or any construction. It is the property owner's responsibility to be sure all NW Natural facilities at the premise are safe and accessible for future maintenance. If a "build over" occurs, the owner will be required to remove the obstruction at his or her own expense.

HOW TO RECOGNIZE A PIPELINE LEAK

In its natural state, natural gas is odorless and colorless. For ready detection, NW Natural injects an odorant into the gas before it is inserted into the distribution system. The odorant is so highly concentrated that even the smallest amount of natural gas can be detected. The odorant gives off a foul smell, reminiscent of rotten eggs or sulfur. Any odor of natural gas may indicate a leak. Here are some steps to take if a natural gas leak is detected:

SMELL - How to identify a possible gas leak:

- You smell a rotten egg odor (or a sulfur-like smell).
- You hear a blowing or hissing sound.
- See blowing dirt.

GO - What to do:

- Leave the structure or area.
- **DON'T** use any electrical or battery-operated device, such as a light switch, phone, appliance or garage door opener.
- **DON'T** smoke or use a match or lighter.
- **DON'T** start a vehicle in a garage or near any natural gas odor.
- **DON'T** try to find the leak.

LET US KNOW - Who to call:

- Call NW Natural and report the odor immediately! Call 800.882.3377 (24-hour emergency line).
- Always call on a phone away from the area, a neighbor's phone or public phone.
- If the leaking gas ignites, do not attempt to put out the flames. Call 911 and then NW Natural.

PIPELINE RIGHTS-OF-WAY (Easements)

Pipeline rights-of-way or easements are strips of land, up to 60 feet in width, in which natural gas pipelines are installed. These pipelines range in size up to 24 inches in diameter and transport natural gas at pressures of up to 1,200 pounds per square inch (psi). To identify the location of buried pipelines within the rights-of-way, distinctive marker posts are placed in the ground at intervals in the vicinity of the pipeline. Pipeline rights-of-way



PIPELINE SAFETY *(continued)*

NATURAL GAS SAFETY INFORMATION FOR PUBLIC OFFICIALS



are inspected regularly by NW Natural to check the ROW condition, conduct surveys for possible leaks, to install and maintain markers, and to ensure there is no activity that could threaten the safety and integrity of the pipeline.

RIGHTS-OF-WAY AGREEMENT

Most of the rights-of-way on private property used by NW Natural are easements granted by either the present or former landowners. They are formal agreements granting the use of the right-of-way in perpetuity to NW Natural. A change in ownership of the property does not alter the agreement. To determine whether an easement is located on a property, the owner can request a copy of the agreement through the local Deed of Records Department.

USING THE RIGHT-OF-WAY

For safety reasons, the following land uses are prohibited under rights-of-way agreements:

- Buildings, garages, pole barns, structures or foundations, overhanging roofs and balconies, garden sheds, patios, concrete slabs, signs, or swimming pools
- Wells or other boreholes
- Pile-driving or blasting
- Storage of flammable materials, equipment, bulk goods and vehicles
- Burning of such materials as waste, scrap lumber and slash
- Unauthorized roadways (temporary or permanent)
- Cable pulling of loads across or along the right-of-way
- Cutting down trees

HOW TO CONTACT US:
24-hour odor emergency line
800.882.3377



Any kind of land use listed above, or any use that can impact the access to or safety of the pipeline is prohibited without prior written permission from NW Natural. If a property owner is considering using the rights-of-way for any purpose other than lawns, flower beds, shrubs or a vegetable garden, they must call NW Natural's Risk and Land Department first at 503.226.4211.

If the proposed activities are deemed to have no adverse impact, NW Natural will respond with a letter granting approval.

OUR COMMITMENT

We have an uncompromising commitment to designing, constructing, operating and maintaining our pipeline system in a safe, environmentally sound manner. NW Natural strives to be a leader in the industry in pipeline safety. If you'd like to learn more about NW Natural's pipeline practices, and our Pipeline Integrity Management Plan, please visit nwnatural.com/Safety/Integrity.

Natural gas is an exceptionally safe energy source, and with your help in adhering to the instructions provided in this flyer, we can keep it that way.



FOR MORE INFORMATION

visit the safety section of nwnatural.com or call:
800.422.4012



www.ci.brownsville.or.us

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Brownsville, OR 97327 • 541.466.5666
Fax 541.466.5118 • TT/TDD 800.735.2900

August 20th, 2013

KGAL NewsTalk 1580

c/o Mark Workhoven, News Director
PO Box 749 Albany, Oregon 97321
(541) 926-8683

Dear Mark:

Many Councilors recently expressed concerns about late, after Council meeting, phone calls. They have indicated on several occasions that they have received phone calls after they have retired for the evening. The City has a policy that either Mr. Scott McDowell, Administrator, or myself serve as the public information officers for the City. You are more than welcomed to contact Councilors but they would appreciate it if it were not so late at night.

Mr. McDowell provides an oral report of the meeting to yourself and other media outlets. If you would like more from Scott, please let him know. If you are interested in getting reactions from individual Council members, we ask that you please contact them the next day.

The City appreciates your coverage of our local issues. Weldon Greig and yourself have done a wonderful job for a lot of years covering Brownsville. Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Don Ware".

Don Ware
Mayor

c: Council
S. Scott McDowell, Administrator
File



Oregon

John A. Kitzhaber, MD, Governor

Government Ethics Commission

3218 Pringle Rd SE Ste 220

Salem, OR 97302-1544

503-378-5105

E-mail: ogec.mail@state.or.us

Web Site: www.oregon.gov/ogec

BROWNSVILLE
PO BOX 188
BROWNSVILLE, OR, 97327

******IMPORTANT NOTICE******

It has long been the hope of the Oregon Government Ethics Commission (Commission) to provide an electronic system through which public officials could easily submit their statutorily-required Statements of Economic Interest, and lobbyists and the clients they represent could file their lobbying registrations and related expenditure reports. Great news! The 2013 Legislature authorized funding in the Commission's budget to build that system.

The Commission's budget is currently funded through an assessment that is shared equally between state agencies and local governments. The newly-mandated electronic filing system will be funded through an additional fee that will appear on your 2013-15 regular annual assessment invoices and will be based upon the same percentage calculation as your regular fee.

We hope that you find this opportunity as exciting as we do. Not only will the new electronic system reduce the time and labor intensive costs of the current manual system, but we believe it will bring an exciting, enhanced, user friendly experience to you, our customers.

Your 2013 invoice will be arriving in the next few weeks. Thanks for your patience and understanding as we develop this new tool for you.

Respectfully,

Ronald A. Bersin
Executive Director



ChristWalk Ministries

www.lebemsh.org P.O. Box 695, Lebanon, OR 97355 Phone No. (541) 258-3387 leschristwalk@gmail.com

August 7, 2013

Dear Friends,

Matthew 25

⁴⁰ *"The King will reply, 'Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.'*

Imagine:

- ...living the next two years in your car in a Wal-Mart parking lot.
- ...having three little babies and having your water turned off.
- ...having to flee an abusive relationship with just the clothes on your back and nowhere to turn.
- ...losing your job and your home while your 8 months pregnant.
- ...being a vet with PTSD, living on the street.
- ...being told you are unemployable, but wanting to work and support your family

At ChristWalk Ministries here in Lebanon we do not have to imagine it. We work with these families and individuals everyday. Each of those stories is someone we have worked with in the last year and successfully helped get back on the road to self-sufficiency.

Last year we provided over 3,098 shelter nights to individuals in this community. That's an average of 250 shelter nights a month. We have had an 85% success rate with our homeless clients this past year. The family that was living in their car for two years is now doing well. One son now has a full time job; one son is enjoying success in school and mom is going to college. The family with the pregnant mom now is in their own house. The husband is working and they have a beautiful new son.

We provided 56 individuals with job skills development last year through our thrift store. They provided over 11,000 man-hours of service while getting important job skills and valuable experience to use in seeking a job. With this experience, the young man who was "unemployable" left us with four jobs offers and is now working full time. Another of our clients is now working in a cannery in Alaska.

We also helped 328 other families and individuals with assistance in finding shelter elsewhere, in obtaining assistance in getting into their own home, in getting their water, electricity or gas turned on and finding other resources. We now have a VA representative who comes in once a week to assist veterans. One of our vets was able to get medical care through the help of the VA for the first time in eight years. We have started a support group for victims of abuse. 95% of the people who come to us leave with the assistance they need.

This has been our most successful years. Our staff of three has been incredibly busy. The two volunteers staff members put in over 3000 volunteer hours. Even so, we still have time for our

listening ministry. We have several friends who struggle with mental illness and loneliness who stop by regularly for a cup of coffee and a listening heart.

This success though is threatened. Our donations dropped off 50% this June. This summertime drop off is much worse than previous years. We are struggling to pay our one paid staff member. We have several bills waiting to be paid. We face a water and electricity shut off at our shelter. We **WILL** continue to provide service, but we need your help **TODAY**.

Can your church help with an immediate donation of \$100 or \$50? Can you as an individual help with a regular monthly donation of \$25? Are you able to make a one-time donation of \$500? We hear the hurting people everyday here at ChristWalk and seek to carry God's will to care for the broken, lonely and hurting. Can you see the hurting in our community? **Can you help?**

Blessings,

A handwritten signature in black ink, appearing to read "Martin Jones", with a long horizontal line extending to the right.

Martin Jones
Executive Director
ChristWalk Ministries
PO Box 695
Lebanon, OR 97355
(541) 258-3387



Daniel C Mogck
Business Banking Sales Leader
1211 SW Fifth Ave
Portland, OR 97204
503-790-7504

CITY OF BROWNSVILLE
255 N MAIN STREET
PO BOX 188
BROWNSVILLE, OR 973270188

Dear *Scott,*

Thank you for banking with Keybank. I appreciate your business and it is important to me as the Business Sales Leader that we continue with a banking relationship where you find value in our holistic banking relationship approach designed to help you discover your distinct business strengths and opportunities.

Your Business Banking Relationship Manager, Tracy Liles, has informed me of her decision to leave KeyBank. Tracy has been an asset to Key and we will truly miss her and her partnership. We thank her for her contribution and wish her well in her future endeavors. At this time a Relationship Manager has not been hired for the Albany area. Feel free to contact Tracy's assistant, Irene Ellefson or your local branch if you need assistance.

In an effort to make sure we do not miss a beat in our business banking partnership with you, I wanted to make you are aware of this change. We will reach out to you within the next couple of weeks to check in with you to see how everything is going.

Please feel free to reach out to me with any questions or concerns thru email at Daniel_C_Mogck@keybank.com. My office number is 503-790-7504 or my cell phone is 503-539-2921. Or, as always, you can reach out to Tracy's assistant, Irene Ellefson at Irene_Ellefson@keybank.com. Irene's office # is 541-484-3546.

Thank you again for your business and loyal support

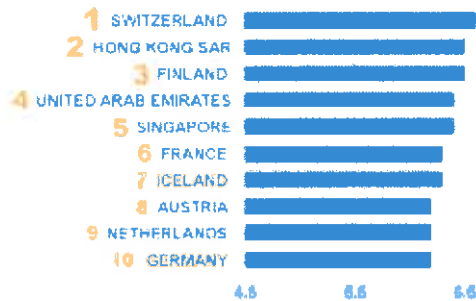
Sincerely,

Dan Mogck
Daniel C Mogck
Senior Vice President
Business Sales Leader
Oregon District

From: Moore, Ed W [ed.w.moore@state.or.us]
Sent: Tuesday, September 17, 2013 8:24 AM
To: Moore, Ed W; PUDEWELL Jae; DAMON Jamie * GOV; CLEARWATER Karen; CAMARATA Mary; Stevens Sean
Subject: 2013-09-17 Journal of Commerce-2012-13 Nations with the best infrastructure

2012-13 NATIONS WITH THE BEST INFRASTRUCTURE

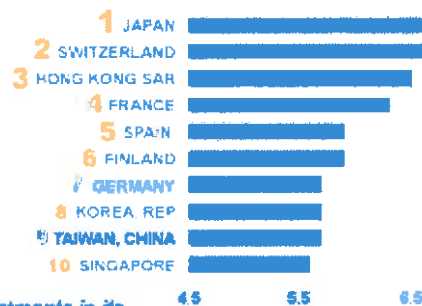
OVERALL INFRASTRUCTURE



The U.S. didn't make the top 10, coming in at No. 18 for overall infrastructure. Its best ranking was for port infrastructure, where it came in 16th.

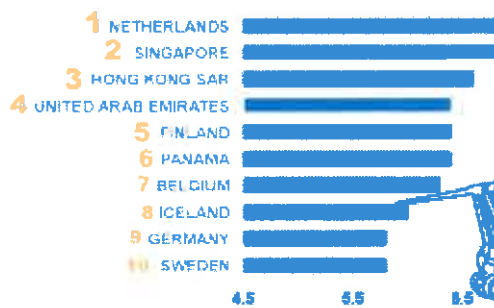
The World Economic Forum has ranked the world's best nations for infrastructure based on quality of roads, railroads, ports, airports and more. The nations' infrastructure is ranked from 1 to 7, with 1 representing an extremely underdeveloped country and 7 being the most extensive and efficient system.

QUALITY OF RAILROADS

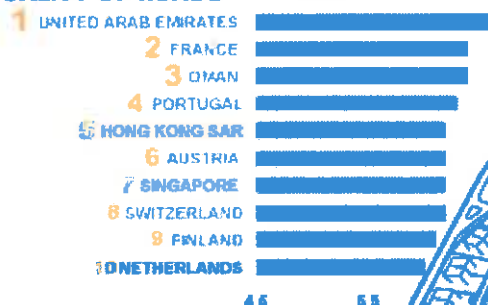


China's investments in its rail infrastructure are yielding results, as it ranked 20th in that category. The world's largest developing economy ranked 74th, however, for overall infrastructure.

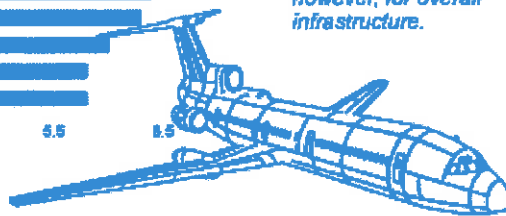
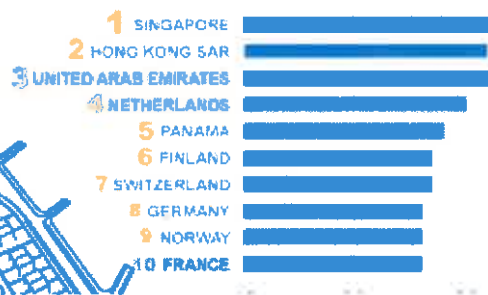
QUALITY OF PORTS



QUALITY OF ROADS



QUALITY OF AIR TRANSPORT





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September 6th, 2013

Gail Erickson & Tim McBride
806 W. Bishop Way
Brownsville, OR 97327

Re: Property Questions

Dear Gail & Tim:

I had a chance to visit with you regarding three concerns you had about surrounding properties this past Tuesday. I have found out some information that may be helpful. Below are the three concerns we discussed:

1. Floodplain & Antioch Ministries

According to the Linn County Assessor's Office, Cliff Cuttrell sold the property to Curt Richards in 1999. Richards sold the property to DeBoer in 2003. DeBoer sold to current owner, Antioch Ministries, in 2004. Sometime prior to Antioch owning the property, the property owner allowed the Linn County Road Department to place fill on the property at 856 W. Bishop Way. In early 2008, the City of Brownsville required Antioch Ministries, along with several other property owners who had filled placed on their properties, to calculate fill impacts and meet the requirements of the Brownsville Municipal Code. City Engineer Jon Erwin indicated that Antioch Ministries met the acceptable criteria. The County brought in 4,710 cubic yards of material and based on the standard, it was determined the rise in flood waters would be 0.165" over 21.5 acres of land. City Engineer Jon Erwin approved this calculation because it met the National Flood Insurance Program (NFIP) & the Federal Emergency Management Agency (FEMA) requirements. This was done retroactively because the property owner at the time did not follow proper procedure and the current owner was trying to make it right. I have enclosed the map provided by Antioch Ministries regarding the fill calculation for your convenience.

Any flood mitigation efforts you choose to do on your property would be completely up to your discretion. I have seen some property owners choose to build berms in order to redirect flood waters while also taking other actions to prevent water from entering their homes. You could also consult an attorney about taking action against your neighbor for the fill material.

2. **Establishment of the Easterly Property Line**

This property line has been discussed since 1976. If you feel that Mr. Lemhouse is coming onto your property, the only recourse I see for you is to hire a surveyor to verify or contradict the property line that is established. You mentioned that there may be a State agency that would also help with this issue. I have included a copy of the recent survey completed by Pacific Power and the most recent survey of the Lemhouse property to add to your collection of maps.

3. **District Attorney, Putney & Fines**

I spoke with the City Attorney about your concern about being cited for criminal trespass on several occasions. The City Attorney indicated that a Deputy can site for criminal trespass and that the judgment has no bearing on what action the Sheriff's Office chooses to take. I would encourage you to contact Linn County Sheriff Tim Mueller regarding your concerns. I will certainly follow-up with Deputy Putney and Sheriff Mueller.

If I can be of further assistance, please let me know.

Sincerely,



S. Scott McDowell
Administrator

c: Council
Sheriff Mueller
File

From: Mandy Cole [thetimes242@gmail.com]
Sent: Sunday, September 15, 2013 2:04 PM
To: admin@ci.brownsville.or.us; Don Ware
Subject: Fwd: RE: Today's Powerpoint presentation

Follow Up Flag: Follow up
Flag Status: Completed

Answer from Will Summers to my question below.....fyi

----- Original Message -----

Subject:RE: Today's Powerpoint presentation
Date:Fri, 13 Sep 2013 15:31:46 +0000
From:SUMMERS William A <william.a.summers@state.or.us>
To:'Mandy Cole' <thetimes242@gmail.com>

Continue to sponsor events. You have a very nice small commuter/ag community. The events you continue to sponsor and market for will increase the number of people who know about Brownsville and will look for events to attend and spend their money.

The report that was created for the Country music festival is a great way to make improvements each year to make the events better and better, thus bringing more people in.

Trying to change the makeup of the industries is very hard. Please give me a call to discuss this in more depth.

Thanks,

Will Summers
Workforce Analyst
Oregon Employment Department
541-223-4954
William.A.Summers@state.or.us

-----Original Message-----

From: Mandy Cole [<mailto:thetimes242@gmail.com>]
Sent: Thursday, September 12, 2013 3:53 PM
To: SUMMERS William A
Subject: Re: Today's Powerpoint presentation

Thank you Will...very interesting presentation. Question for you, what do you think are the most important actions our Chamber of Commerce can take to increase the economic resiliency of the community of Brownsville?

On 9/12/2013 3:14 PM, SUMMERS William A wrote:
> Hi Mandy,
>
> Please find today's powerpoint presentation attached to this note.
>
> Thanks for coming to hear me speak. I hope to see you next time I attend a chamber meeting.
>
> Thanks again,

>
> Will Summers
> Workforce Analyst
> Oregon Employment Department
> 541-223-4954
> William.A.Summers@state.or.us
>

Cascades West Area Commission on Transportation

Staffed by Oregon Cascades West Council of Governments

Notes from August 29, 2013 CWACT Meeting

1. 2015-2018 State Transportation Improvement Program (STIP)

As discussed at meetings during the past year, the Oregon Transportation Commission expects to continue to transition to a more multi-modal agency and identify and fund the best transportation project solutions to address transportation needs. This is consistent with the provisions of MAP-21, the federal transportation bill approved in 2012.

An important part of this transition relates to the STIP funding allocation and project selection process. The first step of this OTC/ODOT revised STIP effort was to define projected revenue for the 2015-2018 STIP and develop a range of scenarios that places funds into either a “Fix It” category or an “Enhance” category.

- The “Fix-It” category includes all of the capital funding categories that maintain or fix ODOT’s portion of the transportation system.
- The “Enhance” category includes all of the various categories that add to or enhance the transportation system. This includes: highway modernization projects and programs including Bicycle and Pedestrian, Safe Routes to Schools, Transportation Enhancement and Transportation Demand Management.

Last September the CWACT Technical Advisory Committee recommended guidance/review considerations for the CWACT policy board members to give to CWACT area project applicants. Based on the recommendations of the CWACT Technical Advisory Committee (TAC) and comments from the CWACT Executive Committee, CWACT policy members at the September 27 meeting approved guidance/review considerations to applicants. At the December 6 meeting and the May 23 meeting members agreed to a few additional guidance considerations.

ODOT received 22 2015-2018 STIP project applications from the CWACT area requesting a total of about \$17 million. The requests include highway, multi-use path, bike/pedestrian/sidewalk and transit projects. Three of these projects and part of a fourth, totaling about \$1.6 million, have subsequently been funded from other sources.

At the May 23 CWACT meeting each of the 19 applicants provided a brief presentation about their project to CWACT members and answered questions.

On July 10, the CWACT Technical Advisory Committee, using the guidance/review considerations approved by CWACT members, reviewed the proposed projects and, by consensus, placed the projects into “high”, “medium” (separating “medium” into “medium high” and “medium”) and “low” categories.

ODOT staff provided cost estimates for each proposed project and reviewed options to phase work. Questions were raised by some jurisdictions at the July 25 CWACT meeting about the estimates and some members asked about the potential impact the higher estimates might have on the ranking process. CWACT members decided to postpone a decision on the project prioritization/ranking until local jurisdictions could meet with ODOT staff to clarify issues and resolve differences. Some of the estimates were subsequently revised. TAC members were asked whether the updated cost estimates from ODOT would have changed their July 10 rankings. TAC members indicated their July 10 rankings remain unchanged.

As requested by CWACT members at the July 25 meeting, the Executive Committee discussed this matter at its August 22 meeting and reviewed the updated ODOT cost estimates. Members discussed the TAC's considerations/recommendations, the balance of modes and the locations/ linkages/impacts of projects throughout the CWACT area. Members specifically discussed "products to market" considerations (the movement of goods and services throughout the area/region/state).

The Executive Committee also reviewed the requests from each of the other three ACTs in Region 2 since the CWACT requests will be reviewed and considered in a collective discussion by the four ACTs regarding the ODOT Region 2 STIP allocation. Following the discussion, the members present recommended approval of the prioritization of projects as recommended by the Technical Advisory Committee.

- CWACT members reviewed the revised ODOT cost estimates, the TAC recommendations and the Executive Committee recommendations and, by consensus, approved the priority rankings as recommended by the TAC (and the Executive Committee). **Please refer to the attached summary.**
- Members agreed to give Chair Linda Modrell and Vice Chair Doug Hunt authority and latitude regarding the project list during the September 12 project selection meeting with the Chairs and Vice Chairs of the other three ACTs in Region 2; adjusting the order of projects if required to obtain funding.
- Members, noting that the "high" and "medium high" project list totals \$11.8 million with \$57.7 million available in Region 2, discussed the selection of one of the "medium" projects to pursue in the event additional funding is available. By consensus members selected the Linn County application for road and sidewalk improvements in Lebanon (Cascade Drive: Crowfoot-Weldwood).

Next steps:

- ODOT will hold a Region 2 STIP project selection committee (Super ACT) meeting on September 12 to establish a Region 2 priority list of 2015-2018 STIP projects. Prior to the meeting ODOT staff will prepare a "straw list" of projects based on the recommendations and discussions of the four ACTs. This is simply a starting point to assist the Chairs and Vice Chairs in their discussion and consideration.
- The OTC, in October and November, will review the recommended project lists from the five ODOT Regions. The OTC expects to release in December the Draft

2015-2018 STIP for public review. This process will take nearly a year, with the OTC final action on the 2015-2018 STIP is scheduled for November 2014.

2. Report from ODOT District 4 Manager on the condition of highways with particular challenges

ODOT District Manager Joe Squire discussed highway maintenance challenges with an emphasis on landslide prone areas on US101 in Lincoln County (including the Spencer Creek area) and US20 in Eastern Linn County (including the Sheep Creek area).

Squire provided general background information about landside types (including slides, flows, spreads and topples/falls), their triggers and conditions as well as examples of landslides in the CWACT area.

ODOT continues to address the challenges of the Sheep Creek area with creative maintenance solutions. It is a very large slide that continues to move. Some areas of the highway have sunk 18 inches in one year and some areas of the slide have moved 6 inches horizontally in a year. He explained, as an example of ODOT's maintenance efforts, the need to jack up a bridge a few inches a year. Although the annual cost of maintenance is high a permanent solution would be very expensive given the size and geologic complexity of the slide. With limited construction funds for Region 2 this project is not a high ODOT priority since it is not a freight route and it has a very low average daily traffic count (1,100 vehicles a day).

US101 has several areas impacted by landslides in the CWACT area with different underlying conditions and challenges. Squire presented photographs of the highway at the edge of an eroded cliff in the Newport area. Members noted that US101 is a freight route and is the coast's transportation lifeline. The closure of the highway due to a slide, even for a few days, would have a dramatic impact on coastal communities as well as other parts of the state. The highway has an annual average daily traffic count of 7,500 but the number in the summer is 23,000.

Squire noted there are similar challenges regarding US101 in other areas of the state including a huge landslide area in Curry County.

Members talked, in general terms, about some potential solutions including options on the seaward side of the highway. This would require a consideration of Goal 18 since the highway was not considered a "structure" when Goal 18 was approved and is, therefore, not exempt from the provisions of Goal 18.

Chair Modrell suggested that CWACT ask the Oregon Transportation Commission to pursue a comprehensive review/plan for all of US101 and invite other ACTs representing coastal communities to participate in this important discussion.

3. Area Manager's Report

Amy Ramsdell provided an update on construction projects including:

- **US101 pavement preservation projects.** Work continues on the paving project north of Lincoln City with construction expected to be completed by the end of

the summer. Also, pavement preservation projects will be completed by the end of the summer in Newport and Waldport.

- **I-5 vertical clearance (at US20 in Albany) project.** This southbound project is one of many projects on I-5 that will improve vertical clearance to 16'10" by lowering the highway pavement. The improved vertical clearance will accommodate the needs of the freight industry. The project has been completed except for landscaping. The northbound vertical clearance project was completed last year.
- **Alsea Bay Bridge US101 painting project.** To reduce rust and corrosion, this project paints the upper spans of the bridge as well as the pedestrian rail and other areas not included in the painting project two years ago. Construction will be completed by the end of the summer.
- **US20 safety project near Pioneer Mountain-Eddyville.** As previously discussed at CWACT meetings, in response to safety issues brought forward by CWACT members and the efforts of ODOT Region 2 staff, the OTC provided \$1.3 million to address safety issues on the curve on the east end of the US20 Pioneer Mountain-Eddyville project as well as improving signing and striping throughout the corridor. This includes the realignment of a sharp curve east of Eddyville which has been the site of several serious injury crashes and one fatal crash; two vehicle activated traffic calming signs; two flashing beacon warning signs; and transverse rumble strips and speed reduction markings.

The construction is nearly complete. CWACT members once again expressed their appreciation for the timely efforts of ODOT staff on this important traffic safety item.

**For additional information or to provide comments and suggestions please contact:
Mark Volmert (541) 924-8430 mvolmert@ocwcog.org
CWACT website: ocwcog.org/ccbidindex.asp?ccbid=101**

**CWACT Recommendations
2015-2018 STIP Projects in CWACT Area**

Applicant/Project	Original STIP Enhance Funds requested by applicant	Revised STIP Enhance Funds requested as the result of ODOT scoped estimate	Revised local match required (compared with original amount)
High Priority (order is alphabetical by applicant's name)			
Benton County Corvallis-Albany Multi Use Path Trail: Scenic Dr. to Springhill Dr.	\$1,072,500	\$2,029,500	\$404,500 (same)
Depoe Bay US 101-South of Bridge Streetscape	\$678,625	\$420,979	\$77,221 (-\$454)
Halsey Halsey sidewalk improvements US99E	\$448,490	\$488,221	\$55,879 (+\$4,379)
Newport US101: SE 32nd/SE 35th St Improvements	\$1,075,000	\$1,978,200	\$1,534,500 (same)
ODOT I-5: N. Jefferson - Santiam Hwy/US20	\$2,000,000	\$2,000,000	\$400,000 (same)
Waldport US 101: Seawall/Bridgeview Trail	\$224,325	\$218,762	\$25,038 (-\$637)
Subtotal of High Priority Projects			
\$7,155,662			
Medium High Priority (order is alphabetical by applicant's name)			
Corvallis Mary's River - Crystal Lake Multiuse Path	\$584,500	\$710,392	\$81,308 (+\$14,408)
Lincoln City US 101: Neotsu-North Lincoln Improvement	\$2,070,000	\$2,662,434	\$389,066 (-\$934)
Sweet Home US 20 Shea Point Lakeside Recreation Zone (50 th -Riggs Hill Road) Multi Use Path	\$2,399,000	\$1,276,965	\$299,535 (-\$465)
Subtotal of Medium High Projects			
\$4,649,791			

Medium Priority (order is alphabetical by applicant's name)

Corvallis Pedestrian Crossings *	\$102,000	\$241,930	\$45,270 (same)
Corvallis Tunison-Allen Multiuse Path	\$532,320	\$731,210	\$483,690 (+\$22,760)
Linn County Lebanon Cascade Drive: Crowfoot-Weldwood Road and sidewalk improvements	\$951,100	\$1,381,483	\$158,117 (+\$49,117)
OCWCOG Regional Park and Ride Plan	\$76,270	\$76,270	\$8,730 (same)
ODOT Lincoln City US101 Bike/Ped US101: SE23rd-SW35th (Lincoln City) Phase 2 (separated sidewalk)	\$1,009,462	\$1,009,462	\$50,826 (+\$42,776)
Subtotal of Medium Projects			

Low Priority (order is alphabetical by applicant's name)

Benton County Benton County Special Transportation Fleet Enhancement	\$269,190	\$269,190	\$30,810 (same)
Corvallis Mass Transit Vehicle Acquisition	\$1,110,770	\$1,110,770	\$127,132 (same)
Corvallis Sidewalk Infill	\$276,988	\$365,650	\$41,850 (+\$10,148)
Lincoln City US101: BayWalk Project Schooner Point Turnout Section	\$43,470	\$444,074	\$50,826 (+\$42,776)
Sweet Home US20 Pedestrian Crossings Rectangular Rapid Flashing Beacons Pedestrian Crossing and Sidewalk Improvements US20/OR228/60th	\$541,000	\$374,174	\$91,926 (-\$74)
Subtotal of Low Priority Projects			

* Initial request was \$395,000 for 5 crossings. Subsequent allocation of \$293,000 from state bike-ped/TE grant for 3 crossings. ODOT's scoped total estimate to complete the two other crossings is \$287,200, with \$241,930 STIP request and \$45,270 in local match from Corvallis.

Initial applications for Albany Multiuse Path, Harrisburg US99E Bike/Ped and Yachats US101 Bike/Ped/Road projects were subsequently funded from other sources and are no longer 2015-2018 STIP applications

Cascades West Area Commission on Transportation

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Notes from July 25, 2013 CWACT Meeting

1. Report on Oregon Transportation Commission Meeting and Super ACT Meeting

CWACT Chair Linda Modrell and Vice Chair Doug Hunt reported on the July 17 OTC meeting with the Chairs of ACTs. The primary topics were: (1) the evolving process of the 2015-2018 State Transportation Improvement Program (STIP) and suggestions for the next STIP cycle (2) the 20% of STIP funds set aside by the OTC for “state priorities” and (3) preliminary discussions regarding a potential Oregon transportation funding proposal to the Legislative Assembly.

They also reported on the May 30 meeting with the Chairs and Vice Chairs of the four ACTs in ODOT Region 2. The participants discussed the 2015-2018 STIP process and agreed on the ground rules for the September 12 Region 2 project selection meeting. They also agreed, in concept, on the process to allocate about \$21 million in highway modernization funds carried forward from 2010-2013. About \$5 million is expected to be allocated to the US101 project in Lincoln City, as requested by CWACT members at the March 28 meeting, in order to proceed with the long-discussed \$18 million project. In event that ODOT receives federal TIGER funds for the US101 project, CWACT members will be provided an opportunity to request funding for another highway project.

2. 2015-2018 State Transportation Improvement Program (STIP)

As discussed at meetings during the past year, the Oregon Transportation Commission expects to continue to transition to a more multi-modal agency and identify and fund the best transportation project solutions to address transportation needs.

An important part of this transition relates to the STIP funding allocation and project selection process. The first step of this OTC/ODOT revised STIP effort was to define projected revenue for the 2015-2018 STIP and develop a range of scenarios that places funds into either a “Fix It” category or an “Enhance” category.

- The “Fix-It” category includes all of the capital funding categories that maintain or fix ODOT’s portion of the transportation system.
- The “Enhance” category includes all of the various categories that add to or enhance the transportation system. This includes: highway modernization projects and programs including Bicycle and Pedestrian, Safe Routes to Schools, Transportation Enhancement and Transportation Demand Management.

ODOT received 22 2015-2018 STIP project applications from the CWACT area requesting a total of about \$17 million. The requests include highway, multi-use path, bike/pedestrian/sidewalk and transit projects. Three of these projects and part of a fourth, totaling about \$1.6 million, have subsequently been funded from other sources.

At the May 23 CWACT meeting each of the 19 applicants provided a brief presentation about their project to CWACT members and answered questions.

On July 10, the CWACT Technical Advisory Committee, using the guidance/review considerations approved by CWACT members, reviewed the proposed projects and, by consensus, placed the projects into “high”, “medium” and “low” categories.

ODOT staff, in the past week, forwarded a summary of its project scoping effort. In addition to providing cost estimates the scoping effort provided information about the potential phasing of projects. The scoping report indicates a revised total request for the 19 proposed projects (including an increase for inflation) of \$20.2 million. Some staff members from CWACT jurisdictions disagree with the scoping report for their project and will continue to work with ODOT staff to clarify issues and resolve differences.

CWACT members discussed several items including the ODOT scoping reports, the mixture of proposed projects (with some members noting the very limited number of highway projects), local match requirements and availability and the project selection process for the \$57 million in 2015-2018 funds allocated to Region 2. Members asked ODOT staff to report back on the discussions with local jurisdictions where the scoped estimates are significantly higher than the amount in the application.

The Executive Committee will review this information at its August 22 meeting in Newport and report back at the August 29 CWACT meeting. The Technical Advisory Committee will provide input as requested by the Executive Committee.

3. Report from ODOT Region 2 Manager

In addition to Benton, Lincoln and Linn Counties, ODOT Region 2 includes the following counties: Lane, Marion, Polk, Yamhill, Columbia, Tillamook, Clatsop, Coos and western Washington. 4,600 lane miles and 868 bridges. One-third of the state’s population resides in Region 2, served by 4,600 lane miles of state highways and 868 bridges.

Region 2 Manager Sonny Chickering reported on several items including a highway construction update on projects of regional significance and planning efforts for other projects in Region 2. He reported on actions taken during the legislative session including: (1) the approval of a voluntary mileage-based road user fee system (in lieu of paying a per-gallon state fuel tax) (2) the approval of the fifth Connect Oregon cycle at \$42 million which has been expanded to include bicycle-pedestrian projects and (3) the funding of the Regional Solutions program. He noted that the Legislative Assembly approved \$450 million for the Columbia River Crossing, but the State of Washington’s decision not to match this funding allocation means the project will not move forward; and federal funds will no longer be set aside for this project.

4. Report on Transportation Options (Transportation Demand Management)

Phil Warnock, from COG’s Community and Economic Development Department, provided an update on the transportation options program. It is a long-standing partnership with ODOT Region 2 (including funding), ODOT Public Transit Division and the City of Corvallis’ transportation options program.

The Valley VanPool program, a partnership with the Lane Transit District and Salem-Keiser Transit District, includes 48 commuter vans with 15 traveling in or out of the CWACT area. A new vanpool can be quickly started whenever there is a local request.

Drive Less Connect, the easy-to-use online ride-matching tool, has been very successful in the past 18 months. With the new system, combined with the efforts of the “Get There” targeted outreach campaign, the number of people registered in the ride-match program increased from 500 to 1,700.

COG continues to work on developing park and ride lots.

In the past few months an emphasis has been placed on assisting communities, particularly in Lincoln County, with their Safe Routes to School program.

5. Report on Cascades West Ride Line Transportation Brokerage

Phil Warnock provided an update on the coordination of transportation services for eligible Oregon Health Plan and Medicaid clients traveling to non-emergency medical services. It is part of a statewide transportation brokerage system, established about 8 years ago, as a partnership of state and local agencies.

There are 35,000 people in the CWACT area who are eligible for this transportation service and about 1,200 people use the program each month. COG’s Ride Line call center coordinates 6,000-7,000 rides a month using 17 private contractors to transport clients (most are small companies with 1 to 5 vehicles).

Ride Line is one of the first two transportation brokerages in the state to provide rides, starting July 1, in partnership with the new Coordinated Care Organizations. In the CWACT area, the CCO is InterCommunity Health Network, a division of Samaritan Health Services.

Warnock noted that the call center infrastructure can provide brokered transportation for more than non-emergency medical services. In the past few months Ride Line, with an ODOT Public Transit Division grant allocated through Linn County, has provided transportation assistance to veterans in Linn and Benton Counties. The emphasis is on advising veterans about available transportation options, helping them find the most appropriate and cost effective ride.

6. Area Manager’s Report

Amy Ramsell provided an update on the Road Safety Audit for US20 (between Albany and Corvallis) intersections with Granger Avenue and Independence Highway.

In 2007 ODOT constructed right turn and left turn lane improvements to address rear end crashes. While these crashes decreased after the construction, left turn crashes increased. Working with local stakeholders, in Spring 2012 ODOT hired a traffic engineering consultant to conduct a Road Safety Audit. Following the publication of the report ODOT traffic staff conducted additional analysis and reported back to local jurisdictions and stakeholders.

Short term, low cost solutions include pavement striping changes and signing that will be installed this summer.

Mid term and medium cost solutions could include the potential construction of a median acceleration lane and Intelligent Transportation System improvements (such as active warning signs).

Long term high cost improvements could potentially include restrictions on turn movements at the intersections. There are a variety of options to review, in concert with local stakeholders, if the other lower costs options are not successful in reducing crashes. Ramsdell noted that the cost could be substantial and there are currently no construction funds programmed for these intersections.

Additional information can be found online at:

<http://www.oregon.gov/ODOT/HWY/REGION2/pages/us20grangerindependencersa.aspx>

7. Next Meeting Dates

- August 22 Executive Committee Meeting (Newport)
- August 29 CWACT Meeting

**For additional information or to provide comments and suggestions please contact:
Mark Volmert (541) 924-8430 mvolmert@ocwcog.org
CWACT website: ocwcog.org/ccbindex.asp?ccbid=101**

MONTH END RECAP

		August 2013			
	REVENUE	EXPENDITURES	YTD	%	Unexpended
1 GENERAL	\$ 10,962.97	\$ 76,051.88	\$ 129,980.22	11.83%	\$ 969,194.78
2 WATER	\$ 28,012.99	\$ 140,782.45	\$ 462,338.37	39.31%	\$ 713,661.63
3 SEWER	\$ 24,970.73	\$ 15,509.80	\$ 45,518.22	5.73%	\$ 749,081.78
4 STREETS	\$ 10,627.05	\$ 10,109.64	\$ 25,105.26	4.76%	\$ 501,944.74
5 WATER BOND	\$ -	\$ -	\$ -	0.00%	\$ 75,078.00
6 SEWER BOND	\$ -	\$ -	\$ -	0.00%	\$ 435,700.00
7 SEWER DEBT FEE	\$ 10,759.36	\$ -	\$ -	0.00%	\$ -
8 BUILDING & EQUIPMENT	\$ -	\$ -	\$ -	0.00%	\$ 450,000.00
9 WATER RESERVE	\$ -	\$ -	\$ -	0.00%	\$ -
10 HOUSING REHAB	\$ -	\$ -	\$ -	0.00%	\$ -
11 WATER SDC	\$ -	\$ -	\$ -	0.00%	\$ -
12 SEWER SDC	\$ -	\$ -	\$ -	0.00%	\$ -
13 STORMWATER SDC	\$ -	\$ -	\$ -	0.00%	\$ -
14 BIKEWAY/PATHS	\$ 70.62	\$ -	\$ -	0.00%	\$ -
15 LIBRARY TRUST	\$ -	\$ -	\$ -	0.00%	\$ -
16 CEMETERY	\$ 500.00	\$ -	\$ -	0.00%	\$ -
17 TRANSIENT ROOM TX	\$ -	\$ -	\$ -	0.00%	\$ -
18 SEWER CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	\$ -
19 LAND ACQUISITION	\$ -	\$ -	\$ -	0.00%	\$ -
20 COMMUNITY PROJECTS	\$ -	\$ 1,670.00	\$ 2,525.00	2.08%	\$ 118,945.00
	\$85,903.72	\$244,123.77	\$ -	-	\$ -

KeyBank Accounts	2013-2014	YTD	% of Total
General	\$ 145,549.15	\$ 665,467.07	12.04%
Utility	\$ 17,956.47		
Park	\$ 4,762.50		
Court	\$ 2,395.75		
Oregon State Treasury	\$ 3,882,141.08		
Community Improvements	\$ 5.11		
DEBT Payments			
Water		\$ 54,927.00	
Wastewater		\$ 411,115.00	
Total Debt			
Water		\$ 1,404,153.00	
Wastewater		\$ 12,725,784.00	
Total		\$ 14,129,937.00	