



CITY OF BROWNSVILLE

Council Meeting

Tuesday – May 26th, 2015

Regular Session 7:00 p.m.

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Sun	Mon	Tue	April Wed	Thu	Fri	Sat
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Phases of the moon: 4:☉ 11:☽ 18:☾ 25:☽

Holidays and Observances: 5: Easter Sunday, 13: Thomas Jefferson's Birthday

Sun	Mon	Tue	May Wed	Thu	Fri	Sat
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Phases of the moon: 3:☉ 11:☽ 18:☾ 26:☽

Holidays and Observances: 10: Mothers' Day, 25: Memorial Day

Sun	Mon	Tue	June Wed	Thu	Fri	Sat
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Phases of the moon: 2:☉ 9:☽ 16:☾ 24:☽

Holidays and Observances: 21: Father's Day



CITY OF BROWNSVILLE

Council Meeting

City Hall – Council Chambers
Tuesday, May 26th, 2015

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: April 28th, 2015
Budget Committee: May 14th, 2015
- 6) PUBLIC HEARINGS OR PRESENTATIONS:
 - A. Proposed Use of State Revenue Sharing
 - B. Budget Hearing FY 2015-2016
 - C. 108 E. Blakely – Property Owner
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Public Works
 - C. Administration
 - D. Library
 - E. Court
 - F. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
 - ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.
- 9) LEGISLATIVE:
 - A. Ordinance 754 – Weapons Discharge (*First Reading*)
 - B. Ordinance 755 – Temporary Weapons Exclusion
 - C. Resolution 2015.11 – Election to Receive State Revenue Sharing

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



D. Resolution 2015.12 – Declaring a Dangerous Building

10) ACTION ITEMS:

- A. 903 Ash Street – Property Conditions**
- B. Central Linn H.S. Soccer Request**
- C. eCivis Grant Proposal**

11) DISCUSSION ITEMS:

- A. Council Goals**
- B. April Financials**

12) CITIZEN QUESTIONS & COMMENTS

- ✦ Council asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.

13) COUNCIL QUESTIONS & COMMENTS

14) EXECUTIVE SESSION

- Council will be discussing a real property transaction and the performance of the chief executive officer.
- Oregon Revised Statutes, Chapter 192.660 governs the conditions for a public body to convene in an Executive Session. The City will invoke Section (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions and (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session.
- A final decision may be made after this Session.

15) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



Council Minutes

April 28th, 2015

ROLL CALL: Mayor Don Ware called the meeting to order at 7:00 p.m. with Councilors Shepherd, Chambers, Van Sandt, Cole, Neddeau and Gerber present. Administrative Assistant Tammi Morrow, Public Works Superintendent Karl Frink and City Administrator Scott McDowell were also present.

PUBLIC: June Schlosser, Kaye Fox, Alex Paul, Allen Buzzard, John Morrison, JoAnn Neddeau, Randy Ginn, Kim Clayton, Doug Block, Dick Knowles (*Linn Co. Mental Health*), Danny and Paula Bivens, James Phillips, Linda Hite, LCSO Brad Kelley, John Claasen, JoAnn Neddeau, Thane Ashcraft, and Sherri Lemhouse.

The pledge of allegiance was recited.

ADDITIONS AND DELETIONS: Mr. McDowell stated that he would like to add John Claasen to the agenda, under public hearings, and under legislation add a resolution regarding an Oregon Parks Grant opportunity.

MINUTES: Councilor Gerber made a motion to approve the March 24th, 2015 meeting minutes as presented. Councilor Shepherd seconded the motion, and it passed unanimously.

PUBLIC HEARINGS OR PRESENTATIONS:

John Morrison, Brownsville Chamber President – Mr. John Morrison informed Council that he has long believed that the community of Brownsville itself is very important. The Chamber is interested in making it vibrant for business opportunities in many different ways. They currently have a website, a Facebook page, a Twitter account and Instagram. The Chamber also sends out a monthly newsletter to about 430 subscribers. He showed Council new bumper stickers that are available, as well as sweatshirts that are available for purchase. Approximate cost is \$30. Another exciting event that will be happening this fall is a Ford Family Foundation Leadership training workshop. This workshop trains folks in a collaborative style of management, addresses conflict resolution and teaches other leadership concepts. Mr. Morrison passed out application forms and encouraged all to register and attend these valuable workshops.

Linda Hite – Oregon Old West Shooting Society – Linn County Pioneer Picnic's Leisa Keyser approached Linda Hite asking if the OOWSS would put on a demonstration during the Pioneer Picnic festivities. Ms. Hite is here to ask for Council's permission to proceed with these activities. The Picnic Association will be paying for the insurance requirements. Mr. McDowell stated that there is a possibility of obtaining the required insurance through CIS; approximate cost is \$250. Councilor Gerber made a motion to direct Mr. McDowell to craft an emergency ordinance for consideration at the next meeting. Councilor Neddeau seconded the motion, and it passed unanimously. Councilor Cole asked if we would be rewriting the ordinance, Mr. McDowell responded Council will be asked to pass a twenty-four (24) hour exception period according to City Attorney Ross Williamson.

Paula Bivens – Blakely Street – Paula and Danny Bivens were present to inform Council of a situation next door to them at 108 E. Blakely Avenue. Basically the house has been abandoned by the owners, and is now in foreclosure. The owner's son is currently staying in the house. Many neighbors have noticed increased traffic and likely drug activity at all hours of the day and night at this residence. Rumor has it that the



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power and City services have been shut off. There is trash, boats, and furniture in the yard. Mrs. Bivens stated that the occupant has a record, and is a convicted felon. It has turned into a nightmare situation for the entire neighborhood. She also stated that she is very concerned about the back part of the house that had a marijuana grow room in it, which has collapsed. She is concerned about the potential of who is going to get hurt if the structure collapses more. Ms. Bivens stated that she would like the City to condemn the house.

James Phillips, a neighbor from across the street, stated that he is also very disturbed by this nuisance in the neighborhood. He reiterated that every single day and night something bad is going on over there. Mr. McDowell shared pictures of the house's current condition. The roof appears to have come down approximately three to four months ago. An option is for Council to deem this as an unsafe structure. The procedure for this would be to affix a notice, and the occupant/owner will have an opportunity to appeal at the May meeting, then action could be taken to address the situation. Hopefully, when the unsafe structure notice is served, the occupants will disperse. McDowell reminded Council that the City removed over six tons of refuse from the property in December of 2014 after following the Brownsville Municipal Code requirements. *Councilor Cole made a motion stating that Council has received the Staff report on the property at 108 Blakely, approved it, and directs Staff to move forward. Councilor Van Sandt seconded the motion, and it passed unanimously.*

The conversation segued into a discussion of the property at 903 Ash Street. This is also an abandoned property and into the foreclosure process. This property is uninhabited at this time, and will be posted for the weeds and trash on site. There is an abandoned vehicle on the property as well that may need to be dealt with. Mr. McDowell encouraged Council to discuss foreclosures with Linn County. The County is responsible for several foreclosures that could be acted upon and that have been empty for a long time. Weeds and other nuisances are a common ongoing and recurring occurrence on these properties.

John Claasen – 906 Oak Street – John Claasen stated that he is having problems with barking and biting dogs at his neighbor, Charles and Barbara Williams residence. Another neighbor, Tanis Richey, has been attacked by these Dobermans. Mr. Claasen has contact the Linn County Sheriff's Office (LCSO) dog enforcement, but has had no good resolution. LCSO Sergeant Kelley was present and said that he will look into the situation to see what could be done.

DEPARTMENT REPORTS:

1. **Sheriff's Report.** Sergeant Brad Kelley was present. He said the LCSO is well aware of the situation at 108 E. Blakely Avenue and that the occupant has recently been arrested.
2. **Public Works.** Mr. Frink reported that this month there has been a couple of small leaks in the pressure release valves. The City has finished discharging from the North Lagoon, is currently discharging from the south lagoon until the end of the month. Holderman Paving is tentatively scheduled to be here at the end of May for paving projects around town. The Park electricity project continues to slowly move along, hopefully to be done in time for all the summer activities. In the pavilion a refrigerator and the food warmer have been repaired, and a new freezer has been installed.



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3. Administrator's Report. McDowell informed Council that he has had an allergic reaction to medication and is wearing gloves to protect his peeling hands. He reminded Council that the first Budget Meeting is scheduled for this Thursday, April 30th, at 7:00 p.m. It looks like we shall have a full, veteran committee. Budget books will be completed by Thursday and will be provided to members at that meeting. McDowell informed Council that he had met with John Morrison and several others to discuss logistics for the Antique Faire. There will be a new traffic flow pattern this year, which will hopefully improve the event. Public Works Superintendent Karl Frink has reviewed the situation too.

McFarland Cascade has reported that Linn County will not allow them to open their building permit, so they will need to generate a new one to work on more noise mitigation procedures at the Brownsville plant. The City will continue to assist them as much as possible. A review meeting with the Central Linn Recreation Association has been scheduled with George Frasier to discuss logistics surrounding the agreement the City signed back in July 2014.

The contract with Pacific Power to get electricity to the GR 12 well has been signed. The Oregon Water Resources Department has sent a certificate of issuance for the four well heads in the park; tentatively good news. The situation at Moody Court continues to be monitored. The last sighting only showed two cats in the area; the situation seems to be holding steady. Nuisance and garbage and weeds – oh my! Our weeds ordinance takes effect again as of June 1st. Staff will put an advertisement in the local paper reminding folks to get their mowing done by the deadline. It was noted that Sweet Home Sanitation will be picking up yard debris every week in May.

4. Library Report. Mrs. Lemhouse was present, and sang a short ditty. She told everyone "Happy National Library Month!" Kristin Whitehead put on a luncheon for all the library volunteers – about 25 out of the total 40 volunteers attended. She thanked everyone for serving on Council and serving the community. Children's Story time and events have greatly expanded over the last few years.
5. Court Report. No comments.
6. Council Comments. Lynda Chambers stated that she had attended the CLRA meeting last night. They expressed their appreciation for all the hard work that the City Staff has been doing on their behalf.
7. Citizen Comments. Kaye Fox stated that the grass and weeds on the lot next to her is very long. She understands that Council has set a June 1st start date for weeds in their ordinance, but would like to encourage Council to reconsider and set May 1st as the start date for the weed ordinance.

Thane Ashcraft was present and would like to suggest to Council the creation of an annual day of community service for Brownsville. It could be a day of pulling weeds around town, a specific project, or general clean up etc. He would be happy to spearhead the event but would like some direction from Council/Staff. Councilor Cole inquired what he saw this event encompassing – private or public land? Mr. Ashcraft replied either, or both, as Council saw fit. He was also directed to contact United Way to see if they had need of his services for this sort of project. Apparently the Senior Center also has a list of needy senior citizens that might need this type of assistance. McDowell will explore this opportunity further with Mr. Ashcraft. Ashcraft also remarked that perhaps the street



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sweeping does not need to be done by his residence, up on Northpoint Loop. That particular area of town seems to stay fairly tidy. He is wondering if the City could save some funds and perhaps take that area off the sweeping schedule.

Allen Buzzard thanked Linn County Sheriff's Office for their service, but stated that as he is newly elected on the Budget Committee this year, he is ever mindful of protecting the City treasury. He is wondering how the City can support the 5% contract increase. Councilor Cole stated that she is in support of the LCSO, and is grateful for their support.

LEGISLATIVE:

1. O 752: Elected Official Replacement Policy (Second Reading). Councilor Gerber made a motion to read O 752 by title only. Councilor Shepherd seconded the motion, and it passed unanimously. Councilor Cole summarized the ordinance stating that basically this ordinance defines how Council will be taking elected official's vacancy applications, conducting interviews, and majority vote will rule in the event this ordinance were needed in the future. McDowell concurred. Councilor Gerber made a motion to adopt O 752 as presented. Councilor Cole seconded the motion, and it passed unanimously.
2. O 753: Dog Leash Law (Second Reading). Mr. McDowell placed on Council's desk a rewritten ordinance with only a few typographically corrections. Councilor Gerber made a motion to read O 753 by title only. Councilor Van Sandt seconded the motion, and it passed unanimously. Discussion followed. Councilor Cole asked if dogs are in the right-of-way unleashed, what happens then? The running at large language in the ordinance should cover that situation. The off-leash area in the park was discussed including ideas about fencing in the area. Another question was raised about enforcement. Sergeant Kelley responded that this would probably be under officer discretion. McDowell will meet with the LCSO to define what their approach will look like and what can reasonably be expected. Councilor Gerber made a motion to approve O 753. Councilor Chambers seconded the motion, and it passed unanimously.
3. Resolution 2015.08 – Verification of Services (State Revenue Sharing). Councilor Cole made a motion to approve R 2015.08 as presented. Councilor Shepherd seconded the motion, and it passed unanimously.
4. Resolution 2015.09 – Annual Worker's Compensation Coverage Declaration. Councilor Cole made a motion to approve R 2015.09 as presented. Councilor Gerber seconded the motion, and it passed unanimously.
5. Resolution 2015.10 – Authorization to Apply for a Grant for a Master Park Plan Update. Mr. McDowell informed Council that this Master Park Plan will have to be completed by an outside consultant in order to meet grant requirements. The grant would probably be about a \$30,000 - \$50,000 grant. Councilor Cole made a motion to approve R 2015.10 as presented. Councilor Van Sandt seconded the motion, and it passed unanimously.



Council Minutes

ACTION ITEMS:

1. Mental Health Month Proclamation. Mayor Ware informed Council that he would be signing this proclamation unless there was any objection. No objection, so Mayor Ware will complete this proclamation.
2. Pioneer Picnic Letter (Park Board Recommendation). Councilor Gerber made a motion to approve the Pioneer Picnic Agreement as presented. Councilor Shepherd seconded the motion, and it passed unanimously.
3. Pioneer Picnic Association Street Closure Request. Councilor Cole made a motion to approve the Pioneer Picnic Street Closure as requested. Councilor Van Sandt seconded the motion, and it passed unanimously.
4. OLCC Renewals. Council reviewed the renewals, and instructed Staff to proceed.
5. Linn County Sheriff's Office Contract. Mr. McDowell informed Council that the LCSO's Law Enforcement Agreement includes a 5% increase as has been the case for the last several years. McDowell has placed some draft language with the agreement for consideration. He recommends approving the agreement with the possibility of adding some of the draft language which would provide a little more control over the coverage and outcomes. The City has been working with LCSO for many years and considers them to be an outstanding community partner. Brian Latta, Harrisburg City Administrator, is experiencing some of the same concerns. Mr. McDowell reminded Council that compression affects the amount of operating levy funding that LCSO receives so one of the only ways for them to increase their funding is through their local city contracts. Councilor Gerber made a motion to approve the LCSO contract, but instructed Staff to proceed with negotiations. Councilor Shepherd seconded the motion, and it passed unanimously.

DISCUSSION ITEMS:

1. Weapons Discharge Policy. Mr. McDowell reminded Council that they had asked for Staff to come back with ideas for the Weapons Discharge Ordinance for this meeting. City Attorney Ross Williamson suggested that Council could hear the applicant's permit applications at Council meetings, but why would Council want to proceed this way? It seems like a waste of time because the concerns Staff has been dealing with are not going to change. Council will be dealing with the same issues. City Insurance Agent Mike Hoyt is against the whole idea, stating that he sees it as a huge liability for the City. CIS has weighed in, but they are more of the mind of allowing cities to do things that make the most sense for their own city. Councilor Cole stated that she is feeling very radical, and is very concerned about the liability. She stated that she feels we are setting ourselves up for a future problem with issuing permits (permission) to discharge weapons in town. Councilor Gerber stated that she would like to see something similar to the previous ordinance – which allowed for shooting on properties that were greater than one (1) acre, and for farm exemptions. Councilor Cole, Councilor Van Sandt,



Council Minutes

Councilor Chambers, and Councilor Shepherd are fairly opposed to allowing any shooting in town. Mr. McDowell reminded Council that there are several properties in town on which you could safely discharge and warned Council that folks will come and voice complaints to a city wide ban in his opinion. *Councilor Shepherd made a motion create an ordinance to ban weapons discharge in Brownsville. Councilor Chambers seconded the motion, and it passed with Councilor Gerber, Mayor Don Ware, and Councilor Neddeau opposing.* Legislation will be presented for Council's consideration at the next meeting.

2. Master Task to Do List. Mr. McDowell informed Council that this list encompasses a lot of the Staff goals for the year, and also serves as enlightenment for Council on the basic elements of what Staff does on a daily basis. It is also important to understand the items Council is working on as it relates specifically to the Budget Committee later this week.
3. Vision Statement and Council Goals. Council agreed to meet after the 3rd budget meeting on May 14th, 2015 to finalize the year's vision statement and goals.
4. April Financials. No comments.

CITIZEN COMMENTS: No comments.

COUNCIL COMMENTS: Councilor Cole will meet with Councilor Gerber before the May 14th, 2015 Budget Meeting to discuss her input on the Vision Statement and Council Goals as Councilor Cole is unable to attend the May 14th, 2015 meeting.

EXECUTIVE SESSION entered at 8:49 p.m.

- Council will be discussing a real property transaction.
- Oregon Revised Statutes, Chapter 192.660 governs the conditions for a public body to convene in an Executive Session. The City will invoke Section (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session
- A final decision may be made after this Session.

Exit at 8:56 p.m.

The regular meeting was called back into session at 8:56 p.m.

ADJOURNMENT: *Councilor Cole moved to adjourn at 8:57 p.m. Councilor Van Sandt seconded the motion, and it passed unanimously.*

City Administrator S. Scott McDowell Mayor Don Ware



Budget Committee Minutes

May 14th, 2015

Members of the Budget Committee met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Mayor Don Ware, Councilor Gary Shepherd, Councilor Lynda Chambers, Councilor Carla Gerber, Councilor Nan Van Sandt, Theresa Wilhelm, Marilyn Grimes, Kaye Fox, June Schlosser, Rick Dominguez, Don Andrews, Allen Buzzard, Administrative Assistant Tammi Morrow, Public Works Superintendent Karl Frink and Budget Officer S. Scott McDowell.

Absent: Councilor Cole and Councilor Neddeau.

Public: None.

Presiding: Chairman Don Andrews.

The pledge of allegiance was recited.

Chair Andrews asked Mr. McDowell to perform roll call. Roll call was taken and duly noted above.

Kaye Fox made a motion to approve the May 7th, 2015 minutes with the following corrections: It was noted that Ms. Wilhelm was not late to the meeting; also Chair Andrews had some modifications to the last motion for clarity purposes. Lynda Chambers seconded the motion and it passed unanimously. Mr. McDowell will forward out the corrected and executed minutes to all committee members upon completion.

PUBLIC COMMENT. Chairman Andrews called for public comment. No public was present. Andrews closed the public hearing.

PROPOSED USES OF STATE REVENUE SHARING. The City has historically used State Revenue Sharing funds to help pay the power bill for street lights for public safety.

Kaye Fox recommended the continued historic use of State Revenue Sharing to help fund streetlights within the City. The motion was seconded by Gary Shepherd and was approved unanimously.

BUDGET OVERVIEW AND QUESTIONS. Chairman Andrews called for questions from the Committee in regards to the Budget. Mr. McDowell pointed out several projects within this budget making a few notes for the record including, the potential development on Ash Street that may take place this fiscal year. The City may cost share this project as the current water line is inadequate according to City standards. It was reported at the last meeting and in the Budget Message that the City would not be hiring the park seasonal position. After Staff conducted interviews last week, an applicant was found to be a good fit for this position. He is currently in the pre-employment screening process, and may come on board June 1st. Staff is in the process of applying for a Technical Assistance Grant for a Park Master Plan update. Mr. McDowell will likely move \$7,000 from the playground line item into service contracts in the Park Fund to meet the City's portion of the grant obligation. The sewer delinquent account

amount this year is \$7,582.50. Clean up costs for the year are not yet determined as there are two big projects pending. Mr. McDowell will have the total for Council at the June meeting.

Allen Buzzard requested a recap of the Linn County Sheriff Office (LCSO) contract situation. His observation and concern was one of procedure saying that he didn't think it was appropriate for Council to be entering into this contract without Budget Committee input. Mr. McDowell responded that it is Council's responsibility to review and enter into any and all City contracts. Council's action was not out of order based on how the City has historically handled contracts; especially this one. The LCSO is putting together their own budget together this time of year as well. On that note, Mr. McDowell reported that he had recently met with key officials and discussed proposed service changes. Staff will have more access to LCSO staff during working hours, among other changes. So far the new system seems to be working well, and more effectively meeting City needs. The City has also asked for an increase in running traffic patrols in the area. City staff requested that an abandoned vehicle be tagged and processed through the LCSO. The vehicle was tagged the next day, and removed from the property in a timely manner.

They will also be meeting Staff tomorrow to facilitate posting a property in non-compliance. McDowell said that he would recommend to Council to monitor the situation for improvement throughout this year. If additional language or performance measures are needed, Council could take action at that time. Mr. McDowell said that Council could ask him to meet with Linn County Administrator Ralph Wyatt to discuss ways to manage the annual LCSO agreement increase each year as Mr. Buzzard has advocated. McDowell pointed out that it is a good idea due to the cost and portion of the agreement in relation to the City General Fund; 25%. Increases continuing at a 5% rate will only continue to erode General Fund revenue.

McDowell also noted that the final meeting minutes are approved by the Council at their next meeting as a matter of procedure.

APPROVE THE 2015-2016 BUDGET & RECOMMEND TO COUNCIL.

Kaye Fox moved to approve the full permanent tax rate of \$6.9597 per \$1,000 assessed valuation. The motion was seconded by Councilor Shepherd and was approved unanimously.

Allen Buzzard moved to approve the levy amount needed for the Wastewater Bond Debt in the amount of \$192,240. The motion was seconded by Councilor Van Sandt and was approved unanimously.

Councilor Van Sandt moved to approve the levy amount needed for the Water Bond Debt in the amount of \$58,663. The motion was seconded by Councilor Gerber and was approved unanimously.

Allen Buzzard moved to acknowledge the Cost of Living Adjustment for the upcoming fiscal year as 1.7%. The motion was seconded by Councilor Shepherd and was approved unanimously.

Councilor Shepherd moved to approve the 2015-2016 Budget as presented & amended and to recommend the same to Council. The motion was seconded by Rick Dominguez and was approved unanimously.

Mr. McDowell, thanks to Chairman Andrews, provided the following notes to the Committee:

- ▶ Budget Committee included funds to purchase an additional \$5M in Earthquake Insurance.
- ▶ Budget Committee is recommending \$2,500 for a feline spay/neuter voucher program.
- ▶ McDowell explained the City may work with the City of Halsey to purchase a portable traffic radar unit.
- ▶ Budget Committee endorses and recommends a performance accommodation to Staff for exceptional fiscal responsibility.

In closing Mr. McDowell thanked everyone for serving on this Committee and for Don Andrews for serving as Chairman.

ADJOURN. Mayor Ware moved to adjourn the meeting at 7:20 p.m. The motion was seconded by Councilor Gerber and was approved unanimously.

ATTEST:

S. Scott McDowell
Budget Officer

Don Ware
Mayor



City Administrator Report

May 26th, 2015

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Note: The most important section is the first one because it provides information and a brief overview of the topics to be discussed the night of Council. If an item title is **highlighted in green**, that indicates that it is part of Council Goals that are on the Council room wall or in the City budget.



"We never failed to fail. It was the easiest thing to do."
– Stephen Still from the song Southern Cross

"You are either doing or no doing. There is not try..."
– Yoda

"The great aim of education is not knowledge but action."
– Herbert Spencer, Philosopher

"Goats?!? ... goats!"
– Gary Shepherd, Brownsville Councilor

"A vision statement? I don't see the point."
– Lynda Chambers, Brownsville Councilor

"I'll give you my vision statements, I'm 20-20."
– Marilyn Grimes, Brownsville Budget Committee Member



AGENDA ITEMS DISCUSSION – The following items follow the order of the Agenda

Proposed Use of State Revenue Sharing - Mayor Ware will open the floor to anyone from the public wishing to speak or make recommendations for State Revenue Sharing. The Budget Committee recommended using the funds for public safety (street lights) as has been the practice of the City for the last several years. Council does have a corresponding resolution to pass tonight.

Budget Hearing FY 2015-2015 – Mayor Ware will open the floor for anyone from the public wishing to speak about the budget as proposed by the Budget Committee.

Items included by the Budget Committee in this FY 2015-2016 budget are below:

- ▶ Approve the Full Permanent Tax Rate – \$6.9597 per \$1,000.
- ▶ Approve the levy amount needed for the Wastewater Bond Debt – \$192,240.
- ▶ Approve the levy amount needed for the Water Bond Debt – \$58,663.
- ▶ Acknowledge the Cost of Living Adjustment for the upcoming fiscal year as 1.7%.
- ▶ Approve Historic Use of State Revenue Sharing.



City Administrator Report

- ▶ Approve the 2015-2016 Budget as amended and recommend the same to Council.
- ▶ Budget Committee included funds to purchase an additional \$5M in Earthquake Insurance.
- ▶ Budget Committee is recommending \$2,500 for a feline spay/neuter voucher program.
- ▶ McDowell explained the City may work with the City of Halsey to purchase a portable traffic radar unit.
- ▶ Budget Committee endorses and recommends a performance accommodation to Staff for exceptional fiscal responsibility.
- ▶ Budget includes an increase of \$5,500 for the Central Linn Recreation Association agreement.
- ▶ Highlighted projects include 2015 Waterline Improvements including GR 12, Street Paving, Pioneer Park Sidewalk Extension and General Ledger & Utility Billing Software.



Sandi Sweet – 108 E. Blakely Avenue Unsafe Structure Hearing – Ms. Sweet may show up to discuss her property. Staff noticed the property according to the requirements of the Brownsville Municipal Code.

What is the next step?

Council would need to pass Resolution 2015.12 to declare a dangerous building. The property owner will then have until June 15th, 2015 at 8:00 a.m. to make the necessary repairs to the satisfaction of the City. After that time, the City Administrator will be fully authorized to make the necessary repairs to secure the structure.



Ordinance 754 – Weapons Discharge (First Reading) I have included two ordinances for Council's consideration. Model #1 allows properties of 'sufficient size' the ability to discharge bows and arrows under an approval process. I did not put one acre or more because there are several properties in town that are not one acre, but have the right topographical considerations for such an activity. Model #2 prohibits all weapons discharge.

What is Council being asked to do?

Discuss which ordinance should be given a first reading. Councilors may make any suggestions in terms of language and such.

Ordinance 755: Temporary Weapons Exclusion (Emergency) – Council asked Staff to move forward with this exclusion that would allow the Linn County Pioneer Picnic Association to contract with the Oregon Old West Shooting Society (OOWS) to hold a shooting demonstration during the Grand Parade and in Pioneer Park on Saturday the 20th. Linda Hite requested this at the last Council meeting.

What is Council being asked to do?

Pass the ordinance by emergency if still interested in allowing this type of event in coordination with the Linn County Pioneer Picnic.

From 04.24.15 Mrs. Hite has been asked by Leisa Keyser of the Pioneer Picnic Association to consider bringing her chapter also the Single Action Shooting Society (SASS) to Pioneer Picnic for this year. Basically, they would stage a shooting display in the Grand Parade and have a shooting demonstration on Saturday during Picnic. I have discussed this possibility with City Insurance Agent Mike Hoyt and



City Administrator Report

City Attorney Ross Williamson. Council should require insurance coverage through SASS or the Association or both. The event is also able to buy coverage through the City and CIS. Ross Williamson indicated that Council would need to pass an emergency ordinance in order for them to discharge firearms within the City limits based on Brownsville Municipal Code. Mrs. Hite will be on hand to discuss the logistics of such an event.

Resolution 2015.11: Election to Receive State Revenue Sharing – Each year Council must submit this resolution in order to receive State Revenue Sharing dollars.

Resolution 2015.12: Declaring a Dangerous Building – This resolution is necessary in order to deem 108 E. Blakely Avenue an unsafe structure and for the City to expend funds for the possible clean-up.

903 Ash Street – Property Conditions – Staff would recommend Council making a motion to declare this property a nuisance under the unenumerated nuisance section of Brownsville Municipal Code. Staff will follow the notice requirements in order for the property to be properly secured from the elements and pests. Below is the Code Section:

8.30.140 Unenumerated nuisances.

A. The acts, conditions or objects specifically enumerated and defined in BMC 8.30.020 through 8.30.120 are declared public nuisances; and such acts, conditions or objects may be abated by any of the procedures set forth in BMC 8.30.150 through 8.30.200.

B. In addition to the nuisances specifically enumerated within this chapter, every other thing, substance or act which is determined by the Council to be injurious or detrimental to the public health, safety or welfare of the City is declared a nuisance and may be abated as provided in this chapter. [Ord. 588 § 45, 1989; Compilation § 4-5.45.]



Central Linn H.S. Soccer Request – Central Linn School Board Member Eric Gerber is requesting on behalf of the school district the use of the Park to provide a place for the high school soccer team to practice. Practices are from August through October and possibly into November. Public Works Superintendent Karl Frink and I are comfortable with this arrangement. The new gates make this much easier to accommodate than if the rocks were in place. I did feel it was necessary to have a motion of Council as a show of support.

eCivis Grant Proposal – Staff will be asking Council about possibly executing this agreement.

Central Linn School District Property Development – Included in the agenda packet you will find a letter addressed to Superintendent Gardner from Willamette Neighborhood Housing Services (WNHS) regarding a possible project at the district office property on Blakely Avenue. Mayor Ware and I have been invited to attend a tour in Corvallis of some of the projects WNHS has completed with the Superintendent and School Board members.



City Administrator Report

Vision Statement & Council Goals – I have included the results from our meeting the other evening after the Budget Committee meeting. Please be prepared to discuss these goals at the upcoming meeting. The vision statement is also included for your convenience. We all agreed that we would like to be able to finish this up at this meeting if possible. It is also important to keep in mind that these goals include more detail and included monthly in the agenda packet once completed; these goals are broad statements that will be placed on the wall.



Older Americans Month Proclamation – Mayor Ware proclaimed May as Older Americans Month. Proclamation enclosed.

Linn County Sheriff's Office Contract – As discussed at this Budget Committee proceedings, the Sheriff's office has redesigned the way they will be delivering services to municipalities in Linn County. The LCSO has seven contracts with municipalities throughout the County. A 5% increase is recommended across the board by County Administrator Ralph Wyatt. I have provided a letter from Sheriff Riley for your review. The LCSO will now have a Lieutenant available from 8:00 a.m. to 5:00 p.m. Monday through Friday. Lieutenants Flint Lebard and Michelle Duncan will be covering our area. Captain Kevin Guilford explained that they are also retooling the way they do traffic patrol. I was able to discuss with Sheriff Riley several operational thoughts and hear the plans the Sheriff's office will be implementing immediately.

I feel very comfortable recommending that Council give the Sheriff's Office one year to implement these changes before adding any language to the contract. If after a year Council feels performance measurement is necessary, then the contract can be modified accordingly. Sheriff Riley, Undersheriff Yon and Captain Guilford are very interested in making sure Council is satisfied. They feel the measures they are implementing will provide outstanding service worthy of a 5% increase and beyond.



I would also point out that this law enforcement agreement is not a static agreement meaning the Sheriff's Office is able to generate revenue into the General Fund based on patrol alone.

From 04.24.15: Each year Council enters into a contract with the Linn County Sheriff's Office for law enforcement services. The City and LCSO have experienced many personnel changes over the last ten months. Changes in service have made it necessary to consider additional contract language that gives the City more control over these vital services. I'm currently working with Brian Latta, the City Administrator for the City of Harrisburg, on language that could be added to the standard contract. I have included all of the language for your review. I would recommend passing the contract with continued support for additional language to be added to the contract.

Council Pictures Concept – I would like Council to consider photographs for the website.

NEW INFORMATION – Notable situations that have developed after the last Council meeting

- ▶ *John Perry and Mr. & Mrs. Landers inquired as to the progress being made by McFarland Cascade and noise mitigation efforts. Both parties are appreciative of what has been done but are interested in more mitigation efforts being completed.*



City Administrator Report

- ▶ Signed temporary seasonal contracts. The City hired Charles Johnson as a Temporary Public Works seasonal employee and Clinton Taskinen as additional seasonal help.
- ▶ Met with Guilford, Duncan and Lebard of the Linn County Sheriff's Office.
- ▶ Met with Sheriff Riley, Undersheriff Yon & Captain Guilford to discuss agreement.
- ▶ Jane MacQueen working on a few signs for Pioneer Park and the cemetery.
- ▶ Tammi and I completed a Weed and Nuisance Inspection.
- ▶ Jon Younce.
- ▶ Let Ronda Fisher know that the City is interested in working together on a traffic radar unit.
- ▶ Finished LB-1 & Budget Items.
- ▶ Insurance Renewals are completed.
- ▶ Appraisal Issue reviewed but is still pending.
- ▶ Jane Ridley & Linda McCormick met in Salem to discuss 2016 Stand by Me Event.
- ▶ Sweet Home Sanitation's Brian Hoffman met with Tammi and I to discuss additional waste receptacles for July 4th celebration.
- ▶ Set BCS Audit Week for the first week of August.
- ▶ Hosted League of Oregon Cities luncheon in the community room. Councilor Neddeau cooked and Councilor Van Sandt welcomed the group to Brownsville.
- ▶ Flood Insurance and changes were the topic of the LOC luncheon. I will give an oral report for Council.
- ▶ Erwin and Water Rights Certification – the City received notification from OWRD after sixteen years regarding the water right for the City's well fields in Pioneer Park.
- ▶ Schroeder Law and Cottage Grove ruling is pending on a piece of legislation currently being considered by the State Legislature. I put this in the agenda packet for your information.
- ▶ Court to incur future expenses due to new requirement. Judge Lemhouse and I met with a consultant to discuss possibilities to capture proceedings in Council Chambers/Courtroom.
- ▶ Bob Anderson continues to work on a bank opportunity. He is currently working with Pacific Continental.
- ▶ Bivens fence issue visit. The Bivens want to install a fence along the property line abutting 108 E. Blakely Avenue. The City will make arrangements for the future location of the fence due to the property clean-up taking place.
- ▶ LOC & Legislature transaction negotiation may allow the City to take electronic payments at an incredibly low per transaction rate of \$0.07 which may allow the City to take credit and debit cards.
- ▶ Council goals meeting happened on May 14th, 2015. The results are in the agenda packet.
- ▶ Public Works Superintendent Karl Frink and I met with McFarland's Paul Olson to figure out the logistics of their water meters.
- ▶ Go Team is meeting on June 10th, 2015 here at City Hall. The Ford Foundation will be a part of that discussion that will include Sweet Home & Lebanon.
- ▶ 108 E. Blakely Avenue posting happened in accordance with Brownsville Municipal Code.
- ▶ 903 Ash Street was reviewed and discussed at length.
- ▶ Administrative Assistant Elizabeth Coleman met with Dave Kinney to talk about flood requirements.
- ▶ Paving to start. Staff went door-to-door to notify effected businesses and residents.
- ▶ Public Works Superintendent Karl Frink is on a well deserved vacation but is planning on attending Council meeting.





City Administrator Report

STATUS UPDATES – Projects, proposals and actions taken by Council

Pending: Medical & Recreational Marijuana Discussion – Council is awaiting the official results from the General Election held May 19th, 2015. Linn County has a mandatory fourteen (14) day appeal period. Within twenty (20) days of the election, the Clerk's Office will certify the results to the City as required by State law. It will be about forty-five (45) days until the City will receive the costs associated with the election.

Unofficial Results

22-134 Advisory Question Regarding Marijuana Facilities
in the City of Brownsville.

Vote For 1		
(WITH 1 OF 1 PRECINCTS COUNTED)		
Yes	141	33.98
No.	272	65.54
Over Votes	0	
Under Votes	2	.48
Total	415	

From 03.24.15: The City completed Resolution 2015.06 and placed a referral for Brownsville voters to be held on May 19th, 2015 with the Linn County Clerk's Office.



Complete: Insurance Renewals – Public Works Superintendent Karl Frink and I reviewed all equipment and facilities. All necessary documents have been submitted to Mike Hoyt.

Pending: Appraisal Information – Staff is still in the process of making sure everything is correct.

Active: McFarland Cascade & Noise Mitigation – McFarland is in the process of obtaining a building permit through Linn County and are currently working with a sound engineer to make additional improvements.

From 04.24.15 – The County did not allow them to add it to their last permit.

From 03.24.15 – Vice President Jon Younce & Site Manager Paul Olson will be on hand to discuss the changes made at their plant to reduce unwanted sound. I have included the latest sound study conducted by Vigilant. Complaints have been down at City Hall regarding the noise being generated. Mayor Ware did take a complaint from the property owner, Daniel Abraham, who owns to the west of the McFarland Cascade operation. Mr. Abraham does not live in the city limits, however McFarland is attempting to address the concerns of Mr. Abraham.



Active: CJIS Update/Employee Handbook – *From 03.24.15:* CJIS (Criminal Justice Information System). The City received the requirements from the Oregon State Police. Municipal Court Administrator Jan Henry and I will be working toward making these changes. I will also be attempting to update the Employee Handbook as these changes will be a part of that document. I hope to have this done in the next two months,



City Administrator Report

but it will more than likely be June 2015. The City's time frame will be dependent on what the CJIS folks will allow.

Pending: Utility & General Ledger Software – Staff needs to add a few more dollars to the budget to make this work properly and the timing for this project is off. I will be discussing this in the Budget Committee meeting.

From 03.24.15: Staff has been busy viewing demonstrations for new software. Staff is hopeful that a smooth transition may be possible by the beginning of the new fiscal year. I will explain more at the meeting.

Active: Cathy Stahl & Ash Street – Ms. Stahl will be heard at the Planning Commission on June 8th, 2015.



From 01.27.2015: Ms. Stahl is in the process of applying for a conditional use permit for her property. I have placed the letter in the agenda packet for your information.

Pending: Business Registration Progress – *From 02.24.2015:* Staff is working on gaining 100% compliance. It has been difficult with all of the other pressing issues.

Tabled Thoughts

Tabled

- ✦ Animals Research & Ideas (*Chambers & McDowell*)
- ✦ RV Discussion (*Ware, Cole & McDowell*)
- ✦ Water Hookups vs. Wells
- ✦ Library Summer Closure



Pending: Recreational Vehicles – This item will be addressed in the future as part of Council goals possibly.

From 11.25.2014: Mayor Ware & Councilor Cole have not had an opportunity to discuss this issue. I have placed some information in the packet that does somewhat address this issue.

Pending: Animals – *From 01.27.2015:* Councilor Chambers and I hope to have some ideas together for Council review after the first of the year.

Pending: S. Oak Street Drainage – The City will be forwarding a letter in the near future.

From 11.25.2014: At the completion of the project on S. Oak Street, a local resident continues to drain their sump pump into the street. Staff would like to discuss this matter with Council to determine the best course of action to remedy the situation.

Active: Central Linn Recreation Association Proposal – The list of improvements are included for your information. The meeting went very well with President George Frasier.

From 03.24.2015: Staff has been burdened by the sign-up process. We will be working on some changes with George Frasier that will make these processes more manageable and efficient. I simply



City Administrator Report

have not had the time to spear head the other part of this agreement. Unfortunately, we are missing a good opportunity for effective change.

From 02.24.2015: Staff has worked well together on this project. We are still "ironing out the kinks" but overall things are going as well as can be expected.

Pending: Water Line Projects – Final plans are ready for bid. The City still needs to secure a few easements for the project to move forward.

Pending: Tim Housley – *From 04.24.15:* Councilor Shepherd, possibly Mayor Ware and I will meet with the Mr. & Mrs. Housley and Mr. & Mrs. Young to discuss the City's nuisance abatement program and ordinances.

Complete: O 751 Land Use Options for Marijuana Facilities – The notice is enclosed in the agenda packet for your information. Administrative Assistant Elizabeth Coleman certified the final piece of the requirements for the ordinance passed by Council at the last meeting. All appeals to be filed must be received by the third week of May.

From 03.24.15: Council made a few modifications which have been made in this latest edition of O 751. A second reading of the Ordinance 752 will happen at the upcoming meeting.

Active: Water Rights Update – *From 02.24.2015:* The City will proceed with engineering for GR 12 as discussed at last meeting.

From 11.25.2014: Staff is still investigating information and possibilities. I will hope to have an oral report for Council at the meeting.

From 10.28.2014: Michael Mattick, Water Master, stopped in to discuss some possibilities. City Engineer Jon Erwin is currently researching the implications. I hope to have more information at for the meeting.

Active: GR-12 Update – *From 02.24.15:* City Staff met with Pacific Power to discuss power for the site this past Thursday.

Active: Main Street Water Line Estimate – Erwin Consulting is currently working on the engineering this project.

Active: City Hall Phase I – Mr. Sedlar finished his portion.

From 07.22.2014: The City recently retained the services of Mr. Steven Sedlar to help with the capstones for this project. Later this Fall, Staff will begin Phase II of the project which includes the installation of the grass.



Stalled: Garbage Language – Trash is starting to become a problem around town again. Below is the City of Albany's language that may be useful:



City Administrator Report

18.30.260 Accumulation of rubbish or garbage.

All exterior property and premises, and the interior of every structure, should be free from any accumulation of rubbish or garbage so as not to harbor insects and rodents, produce dangerous or offensive gases, odors and bacteria, or other unsanitary conditions, or create a fire hazard. (Ord. 5647 § 1 (Exh. C), 2006).

18.30.265 Disposal of rubbish.

Every occupant of a structure should dispose of all rubbish or garbage in a clean and sanitary manner by placing such rubbish or garbage in containers which are free from holes and covered with tight-fitting lids. (Ord. 5647 § 1 (Exh. C), 2006).

The City would also need to consider a time frame that is appropriate and a procedure to abate quickly. If this sounds better, Staff can proceed with further research.

Pending: Economic Development Strategy – Mayor Ware and Councilor Chambers have not had a chance to meet on this topic mostly due to budget season and illness.

From 02.24.2015: Council and Staff continue working on these issues.

From 05.27.14: Staff had an opportunity to explain some of the finer points of Urban Growth Boundary expansions and history and the State of Oregon at the last Chamber of Commerce meeting. Hopefully, this will lead to better understanding of the requirements that must be met for such a procedure.

Active: Visit Linn Coalition (VLC) Update – VLC has been working on redeveloping their goals. Administrative Assistant Jannea Deaver has been attending these meetings also.

Pending: Emergency Contractor Resolution Concept – *From 11.25.2014:* Staff is planning to host a meeting to discuss this and other concepts with a group of individuals who are interested in helping the City work in this effort. Staff is dealing with false comments that came out regarding the Brownsville Rural Fire District. The City seeks only to work with community stakeholders and partners on these issues in the future. Cooperation is the hallmark of this effort.

Council approved moving forward with this idea at the last meeting (10.28.2014) –

From 10.28.2014: The idea is to create a resolution as follows:

- Level I A business that has products and services the City may need in the event of an emergency. (Examples include Northern Rock Supply, Curtis Excavating, Carlson's Hardware and so on.)
- Level II An organization that has space that could be used for mass gatherings. (Examples include area churches, the Rec Center, the Central Linn School District and so on.)
- Level III Individuals who have particular skills that could provide service in the event of an emergency. (Examples include Bill Sattler, Chad Hein, Alan Klinkebiel, Gary Shepherd, Todd Karo and so on.)

The City would maintain a record of the businesses, organizations and individuals and the resolution would cover the details of how compensation would be made, how items were to be procured, and all the other requirements of FEMA. By doing this, it would simplify the process considerably.



City Administrator Report

Pending: Smith System Development Charge (SDC) Agreement – The Timothy Bear agreement is pending signatures.

Stalled: Address Mapping – *From 12.16.2014:* Mark Stevens of the Brownsville Rural Fire District's Volunteer Association and I have had some initial discussions based on Council's decision last month to allow the curbs to be painted. We will be sitting down after the first of the year to develop some ideas.

From 11.25.2015: Council may want to consider reviewing the current ordinance for house numbering. Below is the current language:

12.15.060 Owner responsibility.

SHARE

Numbers shall be placed within 60 days after the City Recorder has assigned the appropriate number. The cost of the number or numbers shall be borne entirely by the owner or occupier of the building. [Ord. 380 § 6, 1961; 1981 Compilation § 8-1.6.]

12.15.070 Specifications.

SHARE

All numbers shall be at least two inches in height and placed in such a position as to be readily seen from the front of the building. [Ord. 380 § 7, 1961; 1981 Compilation § 8-1.7.]

Pending: Recreational Vehicles & Travel/Storage Trailers – *From 06.24.2014 meeting:* Please refer to the report entitled, "2014 Proposed Changes (First Installment)" that is included as part of the packet for more details. Staff will also be providing a brief presentation regarding this and other zoning issues as have been previously discussed at the Council Retreat on April 19th.

Stalled: Canal Company Update – No action.

From 12.16.2014: Several things have transpired that I will report at Council meeting.

From 05.27.14: The City continues to be willing to work toward a quasi-governmental agreement that may assist the Canal Company by better serving those who benefit from the canal.

From 04.22.2014: Councilor Cole will provide a brief update.

From last meeting: The City will be meeting with Canal Company leadership later this year to determine a plan for action.

From last meeting: The annual meeting of the Brownsville Canal Company happened on May 6th, 2013. I will have an oral report for Council.

From a past meeting: Canal Company Leadership is still working on legal representation, official tax status and setting a date for their annual meeting.

From a past meeting: As reported at last Council meeting, Canal Company Attorney Deb Dyson has stepped down as their attorney citing a change in her law practice. I am still waiting to hear from the Canal Company to determine who their new attorney will be and if they have remedied the issue regarding their IRS status.

PAST MEETINGS – Memory Information

Moody Court & Unenumerated Nuisance – I will have an oral report for Council.



City Administrator Report

From 12.16.2014: Due to the quick turnaround of Council meeting, Staff will review the situation with all of the neighbors in January. Staff did perform two visual inspections of the area which looked "cat" free.

From 11.25.2014: The City has paid out \$2,875 to have cats removed from the neighborhood. The City forwarded the letter that is part of the packet at the request of Council. Staff will have an oral report for the meeting.



Pending: Park Board: Street Tree Plan (Referred to Committee) – The Historic Review Board met and made a few changes. The City is waiting for the costs associated with the redesign.

From 10.28.2014: Council requested the Historic Review Board review the recommendation made by the Park Board for the Spaulding Street planter box design. Staff will provide additional information at an upcoming meeting. Council also asked about incorporating language that would require the Historic Review Board to automatically review recommendation that pertain to the Old Town Commercial Zone.

Stalled: Sweet Home Economic Development Group – *From 10.28.2014:* Chamber President Jon Morrison and I were put on hold in our efforts to discuss partnership options with this group.

Pending: Darrin Lane & Kirk Avenue – *From last meeting:* I had an extensive conversation with Linn County Road Master Darrin Lane recently. Mr. Lane gave a brief history of the Kirk Avenue concept, to which I have added a little research, which is as follows:

March 5th, 2001: Kirk Avenue is initially discussed at Council meeting with Mr. Lane and the County Commissioners. County must determine how to a City street a County road in order to expend funds for the proposed improvements.

Spring 2002: The County indicates to the City that it is possible for the County to deem Kirk Avenue a County interest based on McKercher Road. The City starts planning for drainage projects.

October 2006: The City completes the Galbraith Street storm sewer project.

February 28th, 2008: Linn County Road Master Darrin Lane discusses the logistics of Kirk Avenue with Council. Survey crews are sent to town shortly thereafter to work on a rough design. There are several rules and requirements and multiple property issues that are cause for concern for any proposed construction project.

Meanwhile, County Staff is working on developing the Gateway project in conjunction with the Oregon Department of Transportation. City Staff is focusing on the multimillion dollar Wastewater project. The Economy starts falling apart. The Veterans Hospital is announced in Lebanon. Linn County Commissioners move a whopping \$19,000,000 out of the Road Department's funds to assist with the development. The Commissioners have also taken a \$2,000,000 from the Road Department to assist the Sheriff's Office funding issues. The Road Department is not as financially stable as it was in 2001 or even 2007 for that matter.

2009-2010: Several update conversations.

January 2011: Council asks for an update. The County indicates that they will not start a new project until the Gateway project is complete.

June 2012: Council decides to scale back the project to an overlay.





City Administrator Report

June 22nd, 2012: Staff meets with Mr. Lane who felt that the first block from Main to Averill could be done with curbs and sidewalks. The rest of Kirk Avenue could be an overlay. Mr. Lane projected the cost to be between 600,000 & \$800,000. Lane indicated that in the next year or two the County would probably be able to get this project. Lane also indicated at that time that the City would not need to financially participate, if we could be patient.

Mr. Lane indicated that his Department is currently overloaded with Federal bridge projects. The County is still interested in helping the City but timing is difficult.

Outcome

If the City is in a hurry to get the project completed, they can set up a local improvements district (LID) and assess the costs to the affected properties or the City can wait until it is budgeted in Linn County's budget.

What does Council want to see on Kirk Avenue? Overlay or reconstruction?

From the September 4th, 2012 meeting: Darrin Lane Stopped for a visit on August 7th and indicated that County Engineer Chuck Knoll is working on the subsurface investigations.

From a past meeting: The Council recently reported that they have enough money for a sign in Pioneer Park. If the City is willing to install the sign, they are willing to have it constructed. The City should be receiving a proof of what the sign looks like in the near future.

WNHS Update – Please refer citizens to the following websites for more information:

<http://www.oregonhomeownersupport.gov> & <http://w-nhs.org>

WNHS provides many home rehabilitation services and counseling for those in need.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Sm".

S. Scott McDowell



LINN COUNTY SHERIFF'S OFFICE

Bruce W. Riley, Sheriff

1115 S.E. Jackson Street

Albany, OR 97322

Phone: 541-967-3950

www.linnsheriff.org

2015

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

April

TRAFFIC CITATIONS: -----	4
TRAFFIC WARNINGS: -----	2
TRAFFIC CRASHES: -----	0
ADULTS CITED / VIOLATIONS: -----	1
ADULTS ARRESTED: -----	5
JUVENILES CITED / VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED: -----	35

TOTAL HOURS SPENT IN: BROWNSVILLE 295

70 PERCENT COVERAGE OF TWO DEPUTIES PER MONTH= 202 HOURS

**Bruce W. Riley,
Sheriff, Linn County**

By: Sgt. Brad Kelley

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	ADDRESS	DESCRIPTION
151200308	4/30/15	16:24:40	TRAFF-OTHER VIOL	W BISHOP WY	No Additional Report Necessary
151200188	4/30/15	11:53:47	CRIM MISCHIEF	SPAULDING AV	No Additional Report Necessary
151180220	4/28/15	14:19:07	Trf Observe Susp Activity	S MAIN ST	CITE ISSUED - DWS/NO ODL
151180054	4/28/15	5:06:15	Trf Equipment Viol	S MAIN ST	WARNING - EQUIPMENT VIOLATION
151170334	4/27/15	17:53:37	ASST-OUTSIDE AGENCY	CENTER AV	No Additional Report Necessary
151170290	4/27/15	16:14:09	SUSP-VEHICLE	N MAIN ST	No Additional Report Necessary
151160015	4/26/15	0:45:17	DISTB-NOISE	WASHBURN ST	No Additional Report Necessary
151150364	4/25/15	22:19:35	CRIM MISCHIEF	N MAIN ST	Incident Report
151150302	4/25/15	19:10:38	ALARM - POLICE	N MAIN ST	No Additional Report Necessary
151140381	4/24/15	23:48:06	SUSP-VEHICLE	PARK AV	No Additional Report Necessary
151140313	4/24/15	18:48:21	ASSAULT REPORT	KIRK AV	Incident Report
151130236	4/23/15	14:52:31	WARRANT SERV	N MAIN ST	No Additional Report Necessary
151110267	4/21/15	18:09:04	SEX OFFENSE	WASHBURN ST	Incident Report
151110220	4/21/15	15:37:58	CRIM MISCHIEF	S MAIN ST	Incident Report
151100221	4/20/15	13:51:32	WARRANT SERV	PARK AV	No Additional Report Necessary
151100207	4/20/15	13:25:31	DISTB-DOMESTIC	N MAIN ST	No Additional Report Necessary
151090281	4/19/15	19:56:46	SEX OFFENSE	FIELDS CT	Incident Report
151090279	4/19/15	19:35:09	Trf Cell Phone Use	N MAIN ST	CITE ISSUED - CELL PHONE USE VIOL
151090001	4/19/15	0:04:08	SUSP-VEHICLE	PARK AV	No Additional Report Necessary
151050143	4/15/15	9:58:03	ASST-OUTSIDE AGENCY	SPAULDING AV	No Additional Report Necessary
151050030	4/15/15	1:59:04	ASSAULT REPORT	CALAPOOIA AV	No Additional Report Necessary
151010381	4/11/15	23:46:16	TRESPASS *IN PROGRESS* E	BLAKELY AV	Incident Report
151010099	4/11/15	8:44:43	EXTRA PATROL	WALNUT AV	No Additional Report Necessary
151000359	4/10/15	21:24:04	PHONE-HARASSMENT	KIRK AV	No Additional Report Necessary
151000351	4/10/15	21:04:04	SUSP-CIRCUMSTANCES	ASH ST	No Additional Report Necessary
151000192	4/10/15	12:54:05	TRESPASS	KIRK AV	No Additional Report Necessary
150990330	4/09/15	19:46:56	PROP-LOST	N MAIN ST	No Additional Report Necessary
150980363	4/08/15	21:58:19	BURGLARY REPORT	KIRK AV	No Additional Report Necessary
150980340	4/08/15	20:21:34	Trf Speed Viol	TEMPLETON ST	CITE ISSUED - AGRSSIVE DRIVER
150970228	4/07/15	13:49:45	CHILD ABUSE REPORT	MILLHOUSE ST	No Additional Report Necessary
150960348	4/06/15	18:59:28	THEFT-RPT	KIRK AV	No Additional Report Necessary
150960186	4/06/15	12:29:09	SUSP-PERSON	FISHER ST	No Additional Report Necessary
150950200	4/05/15	17:41:56	ALARM - POLICE	PARK AV	No Additional Report Necessary
150950062	4/05/15	6:38:04	SUSP-VEHICLE	PARK AV	No Additional Report Necessary
150950036	4/05/15	2:59:19	SUSP-VEHICLE	PARK AV	No Additional Report Necessary

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	ADDRESS	DESCRIPTION
150940354	4/04/15	23:29:57	Trf Equipment Viol	WASHBURN ST	WARNING - EQUIPMENT VIOLATION
150930377	4/03/15	23:14:14	Trf D U I I	WASHBURN ST	CITE ISSUED - AGGRESSIVE DRIVER
150930377	4/03/15	23:14:14	Trf D U I I	WASHBURN ST	Incident Report
150920312	4/02/15	17:49:10	WARRANT SERV	AVERILL ST	No Additional Report Necessary
150920282	4/02/15	16:37:42	DISTB-OTHER	AVERILL ST	No Additional Report Necessary
150920126	4/02/15	10:44:04	PROP-FOUND	SPAULDING AV	Incident Report
150910360	4/01/15	20:20:30	FOLLOW UP-OUT OF CAR	FAUST ST	MDT Narrative Update



Library Advisory Board

Librarian's Report

April 2015

Here are a few facts about our library the month of May 2015. We have received 57 new books for the library. Volunteers donated 148 hours to our library. There were 1,763 materials checked out. 422 adult fiction books; 154 adult non-fiction books; 129 audio books; 512 children's books; 402 junior books; 60 junior reference books and 84 large print books.

April is National Libraries Month and through this we celebrated with Soup, Salads and Sweets for our Library volunteers. Twenty-five volunteers came for dinner and I loved having the Library Advisory Board take time out of their busy schedules to do this. Volunteers are such a vital part of our Library and community. Also part of National Libraries Month our Library gives Amnesty for late books for the third week of April and will waive \$1 of fines for 1 canned good donated. These canned goods are then donated to Sharing Hands. We collected 10 canned goods which weighs about 10 pounds. The Kirk Room carpet was cleaned in April. This extra cleaning was graciously paid for by the Alcoholic Anonymous group that meets on Thursday evenings at 7 pm. On a sad note our front desk circulation computer got a worm. Through this experience, I installed a paid for malware software and purchased two portable hard drives to have the operating systems of the circulation computers saved against future disasters. My personal computer contracted a crypto-virus which erased all my data, ruined my hard drive and my battery. Having been through this I understand why a portable hard drive of the operating system together with daily data back-ups are so important.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sherri Lemhouse".

Sherri Lemhouse
Librarian

**BROWNSVILLE MUNICIPAL COURT MONTHLY REPORT
STATISTICAL REPORT FOR THE MONTH OF APRIL 2015**

Offense Class	Pending First Day	Filed	Closed	Pending Last Day	Trials
Misdemeanors	29	5	0	34	
Violations	13	11	11	13	
Contempt/Other	39	2	2	39	
TOTALS	81	18	13	86	

BALANCE SHEET FOR THE MONTH OF APRIL 2015

Court Revenue

Court Payments

Total Deposits +	\$ 2,040.00	City	\$1,508.00
Total Bail Forfeits +	\$ -	Restitution	\$ -
Total Bail/Bank Fees -	\$ -	Oregon Dept Revenue	\$ 400.00
Total Bail Held -	\$ -	Linn County	\$ 112.00
* Total Refund/Rest -	\$ 20.00	State Misc.	\$ -
Total NSF's -	\$ -	DUII Surcharge	\$ -

TOTAL COURT REVENUE	<u>\$ 2,060.00</u>	TOTAL COURT PAYMENTS	<u>\$2,020.00</u>
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Credit given for Community Service \$ -

Other Credit Allowed Against Fines \$ -

TOTAL NON-REVENUE CREDIT ALLOWED \$ -

TOTAL CASH PAYMENTS TO:

CITY	\$ 1,508.00
STATE	\$ 400.00
COUNTY	\$ 112.00

*REFUND/RESTITUTION \$ -

ACCOUNTS RECEIVABLE:

BEGINNING	\$ 4,008.08
ENDING	\$ 2,497.59



ORDINANCE 754 [Model #1] (*First Reading*)

AN ORDINANCE AMENDING TITLE 9 OF THE BROWNSVILLE MUNICIPAL CODE, CHAPTER 9, SECTION 9.20.010; DISCHARGE OF WEAPONS

Current Language:

9.20.010 Discharge of weapons.

- A. No person other than an authorized peace officer shall fire or discharge within the City any weapon which acts by force of gunpowder or other explosive, or by the use of jet or rocket propulsion or spring gun.
- B. No person other than an authorized peace officer shall discharge any air gun or crossbow or bow and arrow except with the permission of the affected property owner or other person lawfully in control of the property. Any discharge permitted under this section shall only be at inanimate targets and no projectile so discharged may leave the property upon which permission to discharge was granted. Failure to abide by these provisions shall constitute a violation of this section.
- C. The provisions of this section shall not be construed to prohibit the firing or discharging of any weapon:
 1. By any person in the defense or protection of his/her property or family;
 2. At any shooting or target range maintained or provided by the City of Brownsville or any public or private school.
 3. At any other private location, the property owner shall apply for a special permit for weapons discharge. Local law enforcement and the City Administrator shall approve such permits based upon determining factors such as property location, is the property of suitable size, noise levels, design and configuration and any other relevant factors to safely allow such use. [Ord. 742, 2014; Ord. 724, 2010; Ord. 601 § 20, 1990; 1981 Compilation § 4-4.20.]

Proposed Language:

9.20.010 Discharge of weapons.

- A. No person other than an authorized peace officer shall fire or discharge within the City any weapon which acts by force of gunpowder or other explosive, or by the use of jet or rocket propulsion or spring gun.
- B. No person other than an authorized peace officer shall discharge any air gun or crossbow or bow and arrow except with the permission of the affected property owner or other person lawfully in control of the property for lots of sufficient size as to accommodate such a discharge. Any discharge permitted under this section shall only be at inanimate targets and no projectile so discharged may leave the property upon which permission to discharge was granted. Failure to abide by these provisions shall constitute a violation of this section.
- C. The provisions of this section shall not be construed to prohibit the firing or discharging of any weapon:



ORDINANCE 754 [Model #1] (*First Reading*)

1. By any person in the defense or protection of his/her property or family;
2. At any shooting or target range maintained or provided by the City of Brownsville or any public or private school.
3. At any other private location of sufficient size, the property owner shall apply for special approval. Approval shall be based upon determining factors such as property location, is the property of suitable size, noise levels, design and configuration of targets and any other relevant factors to safely allow such use.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this ____ day of _____,
2015.

Mayor

City Administrator



ORDINANCE 754 [Model #2] (*First Reading*)

AN ORDINANCE AMENDING TITLE 9 OF THE BROWNSVILLE MUNICIPAL CODE, CHAPTER 9, SECTION 9.20.010; DISCHARGE OF WEAPONS

Current Language:

9.20.010 Discharge of weapons.

- A. No person other than an authorized peace officer shall fire or discharge within the City any weapon which acts by force of gunpowder or other explosive, or by the use of jet or rocket propulsion or spring gun.
- B. No person other than an authorized peace officer shall discharge any air gun or crossbow or bow and arrow except with the permission of the affected property owner or other person lawfully in control of the property. Any discharge permitted under this section shall only be at inanimate targets and no projectile so discharged may leave the property upon which permission to discharge was granted. Failure to abide by these provisions shall constitute a violation of this section.
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 2. At any shooting or target range maintained or provided by the City of Brownsville or any public or private school.
 3. At any other private location, the property owner shall apply for a special permit for weapons discharge. Local law enforcement and the City Administrator shall approve such permits based upon determining factors such as property location, is the property of suitable size, noise levels, design and configuration and any other relevant factors to safely allow such use. [Ord. 742, 2014; Ord. 724, 2010; Ord. 601 § 20, 1990; 1981 Compilation § 4-4.20.]

Proposed Language:

9.20.010 Discharge of weapons.

- A. No person other than an authorized peace officer shall fire or discharge within the City any weapon which acts by force of gunpowder or other explosive, or by the use of jet or rocket propulsion or spring gun.
- B. No person other than an authorized peace officer shall discharge any air gun or crossbow or bow and arrow. Failure to abide by these provisions shall constitute a violation of this section.
- C. The provisions of this section shall not be construed to prohibit the firing or discharging of any weapon:
 1. By any person in the defense or protection of his/her property or family;
 2. At any shooting or target range maintained or provided by the City of Brownsville or any public or private school.



ORDINANCE 754 [Model #2] (*First Reading*)

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this ____ day of _____,
2015.

Mayor

City Administrator



ORDINANCE NO. 755

**AN ORDINANCE ESTABLISHING A ONE-TIME ALLOWANCE
FOR A HISTORICAL WEAPONS DEMONSTRATION IN
THE CITY OF BROWNSVILLE**

WHEREAS, Brownsville Municipal Code (BMC) 9.20.010 restricts the discharge of weapons within the City of Brownsville; and

WHEREAS, the Linn County Pioneer Picnic is a celebration, since 1887, of historic Brownsville, that will run this year between June 19th through June 21st, 2015, and will consist of many events including a parade, a logging sports competition, a town-wide talent show, food booths and games; and

WHEREAS, for the 2015 Linn County Pioneer Picnic, the event planners have requested to schedule a historical weapons demonstration that would involve firing vintage weapons within the City; and

WHEREAS, the historical weapons demonstration would constitute the discharge of a weapon within the City as governed by BMC 9.20.010; and

WHEREAS, the participants and organizers associated with the Linn County Pioneer Picnic Association are a Single Action Shooting Society (SASS) affiliated club known as the Oregon Old West Shooting Society (OOWSS) and are experienced at performing such displays in a safe manner and will institute safety and security protocols to create a safe demonstration; and

WHEREAS, the Brownsville City Council desires to permit the Linn County Pioneer Picnic Association's historical weapons demonstration by creating a one-time exception to the restrictions of BMC 9.20.010; and

WHEREAS, in order to allow for a historical weapons demonstration as part of the 2015 Linn County Pioneer Picnic and provide that the demonstration is performed in a safe and secure manner, the Brownsville City Council finds that this ordinance is necessary for the immediate protection of the public health, safety, and welfare;

NOW, THEREFORE, the City of Brownsville ordains as follows:

SECTION I. Beginning on June 20th, 2015 and ending on June 20th, 2015, the restrictions on the discharge of weapons in BMC 9.20.010 shall not apply to any person participating in a historical weapons demonstration during the Pioneer Picnic. This exception from BMC 9.20.010 shall only apply to those participating in the official weapons demonstration organized by the Oregon Old West Shooting Society (OOWSS). This exception is limited to the restrictions contained in BMC 9.20.010 and does not otherwise relieve persons from compliance with any and all laws regulating weapons, firearms, or ammunition.



ORDINANCE NO. 755

Except as to penalties related to violations of BMC 9.20.010, this exception does not excuse or otherwise limit the liability of any person discharging a firearm within the City.

Section II. It shall be the responsibility of the Linn County Pioneer Picnic Association to provide an official list of participants who are authorized to use weapons as part of this demonstration.

Section III. This Ordinance being necessary for the immediate protection of the public peace, health, and safety, an emergency is declared to exist and this Ordinance shall take effect immediately upon adoption.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR
this 26th day of May, 2015.

Mayor Don Ware

Attest:

City Administrator S. Scott McDowell



RESOLUTION NO. 2015.11

**A RESOLUTION DECLARING THE CITY'S
ELECTION TO RECEIVE STATE REVENUES**

The City of Brownsville ordains as follows:

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2015-2016.

Passed by Council this 26th day of May, 2015.

Approved by the Mayor this 26th day of May, 2015.

Don Ware
Mayor

S. Scott McDowell
City Administrator
Attest

I certify that a public hearing before the Budget Committee was held on May 7th and May 14th, 2015 and a public hearing before the City Council was held on May 26th, 2015, giving citizens an opportunity to comment on use of State Revenue Sharing at three separate public meetings.

S. Scott McDowell
City Recorder



RESOLUTION 2015.12

A RESOLUTION DECLARING 108 E. BLAKELY AVENUE AS A DANGEROUS BUILDING, SETTING A TIME FRAME FOR CORRECTION AND AUTHORIZING THE CITY ADMINISTRATOR TO ABATE THE STRUCTURE, IF NECESSARY, FOLLOWING THE APPLICABLE SECTIONS OF THE BROWNSVILLE MUNICIPAL CODE

WHEREAS, the Brownsville Council has received multiple complaints about the condition of the property known as 108 E. Blakely Avenue; and,

WHEREAS, the Brownsville Council abated over six (6) tons of trash from the same property on December 17th, 2014 working in conjunction with Sweet Home Sanitation; and,

WHEREAS, the City Staff also were working with the property owner to correct the street trees being removed illegally which has still not been satisfactorily corrected by the offending party; and,

WHEREAS, the Brownsville Council finds the following concerns at 108 E. Blakely Avenue:

The conditions at 108 E. Blakely Avenue are a public health and welfare nuisance because:

- ▶ Construction has failed in the back of the house causing multiple safety issues for any occupants, the neighbors and the structure.
- ▶ Trash and debris are piled and strewn all along the eastside of the property.
- ▶ Citizens and residents are concerned about pests.
- ▶ Neighbors are concerned about squatters and people not associated with the property being on the property at all hours of the day and night.

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and Council of the City of Brownsville, Oregon:

Section I. The property owner shall have until Monday, June 15th, 2015 by 8:00 a.m. to correct the conditions associated at this property.

Section II. The estimated costs associated with this clean-up is as follows:

- ▶ **Estimated costs** associated with the clean-up of 108 E. Blakely Avenue include:

\$1,350 for garbage and debris hauling



\$1,000 for associated construction repairs; \$500 per day depending on conditions of structure.

Section III. Council authorizes the City Administrator to correct the conditions and place a lien against the property if the deadline is not met by the property owner.

Section IV. All actual associated costs of the clean-up shall be the responsibility of the property owner.

PASSED by Council and **approved** by the Mayor on this 26th day of May 2015.

ATTEST:

APPROVED:

S. Scott McDowell
City Administrator

Don Ware
Mayor



Older Americans Month 2015

A PROCLAMATION

Whereas, Oregon Cascades West Council of Governments is proud to provide services to approximately 14,827 adults age 60 and older, in the Benton County area, 6,580 adults age 60 and older, in the Lincoln County Area, and 24,898 adults age 60 and older, in the Linn County area who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

Whereas, the City of Brownsville is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible; and

Whereas, since 1965, the Older Americans Act has provided services that help older adults remain healthy and independent by complementing existing medical and health care systems, helping prevent hospital readmissions, and supporting some of life's most basic functions, such as bathing or preparing meals; and

Whereas, these programs also support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

Whereas, we recognize the value of community engagement and service in helping older adults remain healthy and active while giving back to others; and

Whereas, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion;
- Emphasizing home- and community-based services that support independent living; and
- Ensuring community members of all ages benefit from the contributions and experience of older adults.

Now therefore, the City of Brownsville do hereby proclaim May 2015 to be Older Americans Month. The City of Brownsville urges every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Dated this 26th day of May, 2015

By:

A handwritten signature in blue ink, appearing to read "Don Ware", written over a horizontal line.

Don Ware
Mayor

**Budgeted
Expenditures & Resources
Tax Rate Calculation
2015-2016**

**City of Brownsville
Budget Year: 2015-2016**

	Taxes 2012-2013	Taxes 2013-2014	Taxes 2014-2015	FUND	Total Resources	Total Expenditures	Unappropriated Ending Balance	Taxes Needed To Balance
1	\$533,853	\$541,301	\$564,064	100 GENERAL	\$1,238,524	\$1,210,350	\$28,174	\$590,819
2	\$0	\$0	\$0	200 WATER	\$1,020,450	\$1,018,650	\$1,800	\$0
3	\$0	\$0	\$0	210 SEWER	\$582,000	\$477,625	\$104,375	\$0
4	\$0	\$0	\$0	300 STREETS & DRAINAGE	\$489,200	\$342,700	\$146,500	\$0
5	\$0	\$0	\$0	400 DEBT SERVICE	\$0	\$0	\$0	\$0
6	\$0	\$0	\$0	600 HOUSING REHABILITATION	\$197,471	\$0	\$197,471	\$0
7	\$0	\$0	\$0	850 CEMETERY TRUST	\$63,550	\$0	\$63,550	\$0
8	\$0	\$0	\$0	905 SEWER CONSTRUCTION	\$0	\$0	\$0	\$0
9	\$0	\$0	\$0	800 LIBRARY TRUST	\$5,920	\$0	\$5,920	\$0
10	\$0	\$0	\$0	750 BIKEWAY/FOOTPATH	\$35,467	\$0	\$35,467	\$0
11	\$0	\$0	\$0	700 WATER SDC	\$97,751	\$0	\$97,951	\$0
12	\$0	\$0	\$0	500 BUILDING & EQUIPMENT	\$436,500	\$40,000	\$396,500	\$0
13	\$0	\$0	\$0	875 TRANSIENT ROOM TAX	\$1,865	\$1,365	\$500	\$0
14	\$0	\$0	\$0	916 COMMUNITY PROJECTS	\$178,400	\$90,000	\$88,400	\$0
15	\$0	\$0	\$0	550 WATER SYSTEM RESERVE	\$39,095	\$0	\$39,095	\$0
16	\$0	\$0	\$0	911 LAND ACQUISITION	\$9,962	\$0	\$9,962	\$0
17	\$54,927	\$54,928	\$54,928	450 WATER BOND	\$77,678	\$54,928	\$22,750	\$54,928
18	\$255,760	\$263,892	\$200,000	460 SEWER BOND	\$397,654	\$354,175	\$43,479	\$200,000
19	\$0	\$0	\$0	730 STORMWATER SDC	\$46,706	\$0	\$46,706	\$0
20	\$0	\$0	\$0	720 SEWER SDC	\$246,714	\$0	\$246,714	\$0
21	\$844,540	\$860,121	\$818,992	TOTAL	\$5,164,907	\$3,589,793	\$1,535,314	\$0
22				Tax Needed for Water Bonded Debt				\$54,928
23				Levy Needed for Water Bonded Debt				\$58,663
24				Tax Rate for Water Bonded Debt				
25				Tax Needed for Sewer Bonded Debt				\$180,000
26				Levy Needed for Sewer Bonded Debt				\$192,240
27				Tax Rate for Sewer Bonded Debt				
28				Estimated Levy Using Permanent Rate (Most Current Levy + 3%)	\$633,926			\$590,819
29				Minus Uncollectable Taxes (6.8%)	\$590,819			\$43,146
30				Taxes Available for General Fund (Estimated)	\$590,819			6.9597
				General Fund Taxes to Balance				
				Difference				
				Levy Full Permanent Tax Rate				

RESOURCES
General Fund
(100 000)

	Historical Data			Adopted Budget This Year 2014-2015	Budget Year: 2015-2016		
	2012-2013	2013-2014	RESOURCE DESCRIPTION		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	BEGINNING FUND BALANCE						
1	\$590,000	\$558,227	411 BEGINNING CASH BALANCE	\$495,000	\$510,000	\$510,000	1
2	\$29,710	\$26,517	413 PRIOR TAXES	\$20,000	\$25,000	\$25,000	2
3	\$4,640	\$4,358	414 INTEREST	\$3,500	\$3,500	\$3,500	3
4							4
5			OTHER RESOURCES				5
6	\$14,810	\$15,287	421 STATE REVENUE SHARING	\$13,000	\$14,500	\$14,500	6
7	\$22,411	\$23,308	422 STATE LIQUOR TAX	\$19,000	\$21,500	\$21,500	7
8	\$2,374	\$2,273	423 STATE CIGARETTE TAX	\$2,200	\$2,100	\$2,100	8
9			911 STATE REQUIREMENT (*)				9
10	\$9,183	\$9,551	432 NW NATURAL GAS FRANCHISE	\$9,000	\$9,100	\$9,100	10
11	\$8,022	\$7,498	434 CENTURY LINK FRANCHISE FEE	\$7,500	\$7,200	\$7,200	11
12	\$8,503	\$7,545	441 BUILDING PERMIT FEES	\$7,500	\$8,500	\$8,500	12
13	\$781	\$560	442 CITY HALL RENTAL	\$500	\$500	\$500	13
14	\$310	\$150	443 KIRK ROOM RENTAL	\$100	\$100	\$100	14
15	\$19,135	\$18,086	444 PARK RENTAL FEES	\$16,000	\$14,500	\$14,500	15
16	\$1,305	\$875	445 COMMUNITY ROOM RENTAL	\$850	\$800	\$800	16
17	\$0	\$0	446 PLANNING & LAND USE FEES	\$250	\$100	\$100	17
18	\$2,894	\$2,865	447 LIBRARY FINES & FEES	\$2,000	\$2,500	\$2,500	18
19	\$1,425	\$4,645	448 LIEN SEARCH FEES	\$800	\$1,000	\$1,000	19
20	\$35,027	\$23,103	449 COURT FINES & FEES	\$23,000	\$20,000	\$20,000	20
21	\$321	\$75	452 CEMETERY TRUST INTEREST	\$150	\$60	\$60	21
22	\$245	\$245	454 LAND LEASE FEES	\$300	\$245	\$245	22
23	\$10,889	\$43,937	456 MISCELLANEOUS	\$5,500	\$5,500	\$5,500	23
24	\$1,000		470 GRANTS	\$1,000	\$1,000	\$1,000	24
25			Transfers				25
26	\$762,985	\$770,030	Total resources - No Taxes	\$627,150	\$647,705	\$647,705	26
27			Taxes necessary to balance	\$564,064	\$590,819	\$590,819	27
28			Taxes collected in year levied				28
29	\$762,985	\$770,030	TOTAL RESOURCES	\$1,191,214	\$1,238,524	\$1,238,524	29

	Historical Data			EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
	2012-2013	2013-2014	Adopted Budget This Year 2014-2015		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				Personnel Services			
1	\$77,812	77,090.00	\$115,000	510 SALARIES	\$110,000	\$110,000	1
2	\$23,171	62,419.00	\$75,000	540 BENEFITS	\$80,000	\$80,000	2
3	\$100,983	\$139,509	\$190,000	TOTAL Personnel SERVICES		\$190,000	3
				Materials & Services			
4				611 FILING FEES	\$250	\$250	4
5	\$0	\$126	\$250	612 RECORDING FEES	\$500	\$250	5
6	\$0	\$0	\$500	613 AUDIT FEES	\$2,400	\$250	6
7	\$5,468	\$1,910	\$200	614 EASEMENT FEES	\$200	\$2,400	7
8	\$0	\$0	\$500	619 MISC. [REFUNDS & REIMBURSE]	\$750	\$200	8
9	\$114,890	\$620	\$300	621 ELECTION ADVERTISEMENT	\$300	\$750	9
10	\$99	\$0	\$600	623 BUDGET ADVERTISEMENT	\$500	\$300	10
11	\$354	\$302	\$300	624 PUBLIC HEARINGS	\$300	\$500	11
12	\$186	\$129	\$800	625 BIDS	\$500	\$300	12
13	\$0	\$0	\$1,500	626 GENERAL ADVERTISEMENTS	\$1,500	\$500	13
14	\$1,058	\$945	\$3,000	627 LEGAL	\$5,000	\$1,500	14
15	\$1,025	\$2,986	\$3,200	629 MISC. [2011: COMP. SOFTWARE & HARDWARE	\$2,600	\$5,000	15
16	\$1,816	\$239	\$2,500	639 MISC. [2011: SERVICE CONTRACTS]	\$2,600	\$2,600	16
17	\$2,900	\$2,241	\$2,200	665 OFFICE SUPPLIES	\$2,200	\$2,600	17
18	\$2,438	\$1,724	\$500	666 COMPUTER SUPPLIES	\$500	\$2,200	18
19	\$334	\$142	\$1,200	667 POSTAGE	\$1,200	\$500	19
20	\$685	\$869	\$250	668 COPIER SUPPLIES	\$250	\$1,200	20
21	\$0	\$0	\$4,800	671 DUES & ANNUAL FEES	\$5,200	\$250	21
22	\$3,599	\$4,309	\$300	672 PUBLICATIONS (books; magazines etc.)	\$350	\$5,200	22
23	\$138	\$232	\$1,000	673 ORS REVISIONS/MAPS	\$1,500	\$350	23
24	\$0	\$685	\$4,500	674 CONFERENCES & MEETINGS	\$5,000	\$1,500	24
25	\$3,174	\$3,768	\$5,000	675 ECONOMIC DEVELOPMENT	\$5,000	\$5,000	25
26	\$500	\$2,150	\$3,000	677 HRB/PLANNING COM/IS/EPC	\$3,000	\$5,000	26
27	\$0	\$0	\$36,900	TOTAL MATERIALS AND SERVICES	\$41,350	\$3,000	27
28	\$138,674	\$23,377	\$5,000	Capital Outlay		\$41,350	28
29	\$0	\$150	\$5,000	831 SOFTWARE/HARDWARE	\$10,000	\$10,000	29
30	\$0	\$150	\$5,000	TOTAL CAPITAL OUTLAY	\$10,000	\$10,000	30
31	\$0	\$0	\$34,800	950 GENERAL OPERATING CONTINGENCY	\$36,000	\$10,000	31
32	\$0	\$0	\$265,600	TOTAL EXPENDITURES (100.010)	\$277,350	\$36,000	32
33	\$239,657	\$163,036	\$265,600		\$277,350	\$277,350	33

REQUIREMENTS SUMMARY

General Fund: Parks, Rec & Cemetery (100-020)

City of Brownsville

		Historical Data			EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
		2012-2013	2013-2014	Adopted Budget This Year 2014-2015		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					Personnel Services			
1	\$10,008	\$16,108	\$14,500	\$14,500	510 SALARIES	\$18,500	\$18,500	1
2	\$1,867	\$450	\$2,200	\$2,200	520 EXTRA HELP	\$2,000	\$2,000	2
3	\$2,489	\$2,609	\$3,200	\$3,200	540 BENEFITS	\$3,400	\$3,400	3
4	\$14,364	\$19,167	\$19,800	\$19,800	TOTAL PERSONNEL SERVICES	\$23,900	\$23,900	4
5					Materials & Services			5
6	\$537	\$562	\$4,500	\$4,500	645 SERVICE CONTRACTS	\$3,000	\$3,000	6
7	\$2,560	\$2,500	\$2,800	\$2,800	649 CLRC CONTRACT	\$8,000	\$8,000	7
8	\$2,906	\$1,725	\$3,200	\$3,200	653 PORTABLE TOILETS RENTAL	\$2,600	\$2,600	8
9	\$0	\$0	\$2,000	\$2,000	655 GRAVEL/ASPHALT	\$2,000	\$2,000	9
10	\$0	\$347	\$1,200	\$1,200	659 MISC. [?]	\$1,000	\$1,000	10
11	\$270	\$328	\$500	\$500	661 OPERATING SUPPLIES	\$500	\$500	11
12	\$102	\$116	\$500	\$500	663 CLEANING SUPPLIES	\$500	\$500	12
13	\$2,501	\$2,734	\$3,600	\$3,600	664 RESTROOM SUPPLIES	\$3,500	\$3,500	13
14	\$2,530	\$4,126	\$4,000	\$4,000	669 MAINTENANCE SUPPLIES	\$4,500	\$4,500	14
15	\$5,668	\$4,954	\$7,000	\$7,000	691 ELECTRICITY	\$8,500	\$8,500	15
16	\$4,571	\$12,580	\$12,500	\$12,500	720 BUILDINGS, GROUNDS & TREES	\$15,000	\$15,000	16
17	\$0	\$130	\$1,000	\$1,000	730 EQUIPMENT RENTAL	\$1,000	\$1,000	17
18	\$21,645	\$30,102	\$42,800	\$42,800	TOTAL MATERIALS AND SERVICES	\$50,100	\$50,100	18
19	\$0	\$3,150	\$30,000	\$30,000	Capital Outlay			19
20	\$5,870	\$7,800	\$20,000	\$20,000	810 PARK/PLAYGROUND EQUIPMENT	\$45,000	\$45,000	20
21	\$1,250	\$7,255	\$5,000	\$5,000	816 BUILDINGS - REPAIR	\$20,000	\$20,000	21
22	\$7,120	\$18,205	\$55,000	\$55,000	876 EQUIPMENT NEW & REPLACEMENT	\$5,000	\$5,000	22
23	\$0	\$0	\$9,500	\$9,500	TOTAL CAPITAL OUTLAY	\$70,000	\$70,000	23
24	\$43,129	\$67,474	\$127,200	\$127,200	950 GENERAL OPERATING CONTINGENCY	\$21,600	\$21,600	24
					TOTAL EXPENDITURES (100.020)	\$165,600	\$165,600	

REQUIREMENTS SUMMARY

General Fund: Community Room (100-030)

City of Brownsville

		Historical Data		Adopted Budget This Year 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016			
2012-2013	2013-2014	2013-2014	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
					Materials & Services				
1	\$5,010	\$4,658	\$6,200	\$6,000	691 ELECTRICITY	\$6,000	\$6,000		1
2	\$1,130	\$627	\$5,000	\$4,200	694 HEATING	\$4,200	\$4,200		2
3	\$6,140	\$5,285	\$11,200	\$10,200	TOTAL MATERIALS AND SUPPLIES	\$10,200	\$10,200		3
4	\$0	\$0	\$11,200	\$0	Capital Outlay	\$0	\$0		4
5	\$6,140	\$5,285	\$11,200	\$10,200	TOTAL CAPITAL OUTLAY	\$10,200	\$10,200		5
					TOTAL EXPENDITURES	\$10,200	\$10,200		

REQUIREMENTS SUMMARY
General Fund: Library (100-040)

05/09/2015

City of Brownsville

		Historical Data		Adopted Budget This Year 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
2012-2013	2013-2014	Proposed By Budget Officer	Approved By Budget Committee			Adopted By Governing Body		
					Personnel Services			
1	\$25,318	\$32,065	\$49,500	510 SALARIES	\$48,000	\$48,000		
2	\$799	\$350	\$3,600	520 EXTRA HELP	\$3,200	\$3,200		
3	\$0	\$0	\$0	510 WORKERS COMPENSATION (00-06)	\$0	\$0		
4	\$2,838	\$7,141	\$10,000	540 BENEFITS	\$10,000	\$10,000		
5	\$28,955	\$39,556	\$63,100	TOTAL PERSONNEL SERVICES	\$61,200	\$61,200		
					Materials & Services			
7	\$2,133	\$1,899	\$2,500	645 SERVICE CONTRACT (Furnace & Follet)	\$2,500	\$2,500		
8	\$277	\$0	\$450	649 ALARM MONITORING	\$450	\$450		
9	\$6,155	\$7,282	\$7,500	651 BOOKS	\$7,500	\$7,500		
10	\$1,012	\$769	\$1,200	662 BOOK PROCESSING MATERIALS	\$1,200	\$1,200		
11	\$213	\$5	\$300	663 CLEANING SUPPLIES	\$300	\$300		
12	\$138	\$179	\$250	665 OFFICE SUPPLIES	\$250	\$250		
13	\$125	\$329	\$250	666 COMPUTER SUPPLIES	\$350	\$350		
14	\$58	\$60	\$100	667 POSTAGE	\$100	\$100		
15	\$0	\$0	\$100	668 COPIER SUPPLIES	\$100	\$100		
16	\$50	\$30	\$100	671 DUES	\$100	\$100		
17	\$0	\$0	\$200	672 SUBSCRIPTIONS	\$200	\$200		
18	\$75	\$0	\$300	674 CONFERENCES	\$300	\$300		
19	\$1,225	\$803	\$2,000	679 MISC. [2011: SOFTWARE/HARDWARE]	\$2,000	\$2,000		
20	\$2,873	\$2,986	\$4,000	691 ELECTRICITY	\$4,000	\$4,000		
21	\$1,029	\$3,057	\$2,500	692 NATURAL GAS	\$3,800	\$3,800		
22	\$1,202	\$1,450	\$3,000	693 TELEPHONE & INTERNET	\$2,500	\$2,500		
23	\$881	\$1,164	\$3,000	720 MAINTENANCE BUILDINGS & GROUNDS	\$3,000	\$3,000		
24	\$180	\$298	\$1,000	730 MAINTENANCE EQUIPMENT	\$1,000	\$1,000		
25	\$17,626	\$20,311	\$28,750	TOTAL MATERIALS AND SERVICES	\$29,650	\$29,650		
					Capital Outlay			
26	\$599	\$0	\$5,000	801 BUILDING REPAIR	\$30,000	\$30,000		
27	\$0	\$205	\$1,000	871 OFFICE EQUIPMENT	\$1,000	\$1,000		
28	\$0	\$1,000	\$10,600	861 FURNITURE [CARPET]	\$0	\$0		
29	\$0	\$0	\$2,000	821 COMPUTERS	\$2,000	\$2,000		
30	\$599	\$1,205	\$18,600	TOTAL CAPITAL OUTLAY	\$33,000	\$33,000		
31	\$0	\$0	\$15,300	950 GENERAL OPERATING CONTINGENCY	\$18,600	\$18,600		
32	\$47,180	\$61,073	\$125,750	TOTAL EXPENDITURES (100.040)	\$142,450	\$142,450		

REQUIREMENTS SUMMARY
General Fund: Law (100-050)

		Historical Data			EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
		2012-2013	2013-2014	Adopted Budget This Year 2014-2015		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					Personnel Services			
1	\$8,931	\$16,924	\$30,000	\$30,000	510 SALARIES	\$30,000	\$30,000	1
2	\$694	\$2,852	\$8,500	\$8,500	540 BENEFITS	\$4,800	\$4,800	2
3	\$9,625	\$19,776	\$38,500	\$38,500	TOTAL Personnel SERVICES	\$34,800	\$34,800	3
4					Materials & Services			4
5	\$2,170	\$3,275	\$4,200	\$4,200	632 ATTORNEY & PRO TEM JUDGE	\$4,200	\$4,200	5
6	\$402	\$1,252	\$1,000	\$1,000	634 COMPUTER/SOFTWARE	\$1,800	\$1,800	6
7	\$123,178	\$128,337	\$140,000	\$140,000	637 POLICE	\$145,000	\$145,000	7
8	\$36	\$0	\$1,000	\$1,000	639 MISC. [2011: EXPENSE REIMBURSEMENT]	\$500	\$500	8
9	\$20,278	\$12,897	\$5,000	\$5,000	648 COURT CLERK L.C. IGA	\$8,500	\$8,500	9
10	\$1,200	\$2,035	\$2,000	\$2,000	649 PUBLIC DEFENDERS	\$2,000	\$2,000	10
11	\$130	\$0	\$500	\$500	659 TRIAL COSTS	\$500	\$500	11
12	\$280	\$118	\$500	\$500	665 OFFICE SUPPLIES	\$500	\$500	12
13	\$54	\$0	\$200	\$200	666 COMPUTER SUPPLIES	\$200	\$200	13
14	\$260	\$160	\$350	\$350	667 POSTAGE	\$350	\$350	14
15	\$0	\$50	\$150	\$150	671 DUES & ANNUAL FEES	\$150	\$150	15
16	\$295	\$361	\$800	\$800	676 EDUCATION	\$600	\$600	16
17	\$14	\$0	\$350	\$350	679 BOOKS	\$350	\$350	17
18	\$0	\$0	\$9,500	\$9,500	911 STATE REQUIREMENT (*)			18
19	\$0	\$0	\$500	\$500	730 OFFICE EQUIP. MAINTENANCE	\$500	\$500	19
20	\$148,297	\$149,475	\$166,050	\$166,050	TOTAL MATERIALS AND SERVICES	\$165,150	\$165,150	20
					Capital Outlay			
21	\$0	\$0	\$500	\$500	871 OFFICE EQUIPMENT	\$500	\$500	21
22	\$0	\$0	\$500	\$500	TOTAL CAPITAL OUTLAY	\$500	\$500	22
23	\$0	\$0	\$30,700	\$30,700	950 GENERAL OPERATING CONTINGENCY	\$30,000	\$30,000	23
24	\$157,922	\$169,251	\$235,750	\$235,750	TOTAL EXPENDITURES (100.050)	\$230,450	\$230,450	24

REQUIREMENTS SUMMARY
General Fund: Operations (100-060)

City of Brownsville

Historical Data		Adopted Budget This Year 2014-2015	Budget Year: 2015-2016			
2012-2013	2013-2014		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
			Personnel Services			
\$35,768	\$51,071	\$50,000	\$58,000	\$58,000		1
\$2,847	\$0	\$4,800	\$5,000	\$5,000		2
\$10,017	\$23,689	\$30,000	\$32,500	\$32,500		3
\$48,632	\$74,760	\$84,800	\$95,500	\$95,500		4
			Materials & Services			
\$288	\$121	\$7,500	\$12,500	\$12,500		5
\$5,442	\$7,345	\$15,000	\$45,000	\$45,000		6
\$22,550	\$18,570	\$28,000	\$28,000	\$28,000		7
\$518	\$50	\$3,500	\$2,500	\$2,500		8
\$7,752	\$1,594	\$8,000	\$6,500	\$6,500		9
\$747	\$511	\$3,000	\$2,500	\$2,500		10
\$3,157	\$6,984	\$5,000	\$7,500	\$7,500		11
\$8,662	\$17,920	\$12,000	\$13,500	\$13,500		12
\$933	\$112	\$2,000	\$2,000	\$2,000		13
\$433	\$651	\$1,000	\$1,000	\$1,000		14
\$490	\$394	\$2,000	\$2,000	\$2,000		15
\$2,984	\$2,223	\$3,800	\$3,000	\$3,000		16
\$462	\$398	\$500	\$500	\$500		17
\$193	\$17	\$4,500	\$3,200	\$3,200		18
\$10,735	\$10,798	\$12,000	\$20,500	\$20,500		19
\$375	\$375	\$500	\$500	\$500		20
\$4,600	\$4,326	\$7,000	\$6,500	\$6,500		21
\$0	\$351	\$2,600	\$2,200	\$2,200		22
\$4,631	\$4,650	\$7,500	\$7,500	\$7,500		23
\$1,292	\$294	\$3,200	\$3,200	\$3,200		24
\$2,802	\$3,523	\$3,800	\$3,200	\$3,200		25
\$2,372	\$2,936	\$2,800	\$4,000	\$4,000		26
\$0	\$0	\$600	\$3,400	\$3,400		27
\$81,418	\$84,143	\$150,800	\$178,100	\$178,100		28
			TOTAL MATERIALS AND SERVICES			
			Capital Outlay			
\$553	\$0	\$3,000	\$2,500	\$2,500		29
\$0	\$0	\$1,000	\$2,000	\$2,000		30
\$0	\$0	\$200	\$200	\$200		31
\$0	\$2,158	\$1,000	\$1,000	\$1,000		32
\$448	\$0	\$0	\$0	\$0		33
\$595	\$2,158	\$32,200	\$5,000	\$5,000		34
\$2,680	\$0	\$36,400	\$10,700	\$10,700		35
\$125,969	\$161,061	\$304,200	\$334,300	\$334,300		36
			TOTAL EXPENDITURES (100.060)			
			GENERAL OPERATING CONTINGENCY			
			TOTAL CAPITAL OUTLAY			
			GENERAL OPERATING CONTINGENCY			
			TOTAL EXPENDITURES (100.060)			

INCLUSIVE - GENERAL
(100-000)

	Actual		BUDGETED AMOUNT 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
	2012-2013	2013-2014			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1							1
2	\$239,657	\$163,036	\$266,700	ADMINISTRATION	\$277,350	\$277,350	2
3							3
4	\$43,129	\$67,474	\$127,200	PARKS/REC/CEMETERY	\$165,600	\$165,600	4
5							5
6	\$6,140	\$5,285	\$11,200	COMMUNITY ROOM	\$10,200	\$10,200	6
7							7
8	\$47,180	\$61,073	\$125,750	LIBRARY	\$142,450	\$142,450	8
9							9
10	\$157,922	\$169,251	\$166,050	LAW	\$230,450	\$230,450	10
11							11
12	\$125,969	\$161,061	\$304,200	OPERATIONS	\$334,300	\$334,300	12
13							13
14	\$8,000	\$8,000	\$8,000	TRANSFERS			14
15				905 TO BUILDING & EQUIPMENT FUND	\$0	\$0	15
16	\$125,000	\$50,000	\$50,000	908 TO COMMUNITY PROJECTS FUND	\$50,000	\$50,000	16
17							17
18				CONTINGENCY			18
19							19
20		\$627,180	\$1,059,100	TOTAL RESOURCES	\$1,210,350	\$1,210,350	20
21							21
22	\$752,997	\$627,180	\$1,059,100	TOTAL EXPENDITURES	\$1,210,350	\$1,210,350	22
23			\$132,110	975 UNAPPROPRIATED FUND BALANCE	\$28,174	\$28,174	23
24	\$752,997	\$627,180	\$1,191,210	TOTAL REQUIREMENTS	\$1,238,524	\$1,238,524	24

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RESOURCES
Water Fund
(200-000)

14	Historical Data			Adopted Budget This Year 2014-2015	RESOURCE DESCRIPTION	Budget Year: 2015-2016		
	2012-2013	2013-2014	2014-2015			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	\$397,096	\$873,855	\$675,000	411	BEGINNING FUND BALANCE	\$675,000	\$675,000	1
2	\$3,223	\$4,326	\$2,000	414	INTEREST	\$15,000	\$15,000	2
3								3
4	\$270,895	\$276,478	\$250,000	461	OTHER RESOURCES WATER RECEIPTS	\$285,150	\$285,150	4
5	\$1,200	\$6,000	\$2,000	462	WATER CONNECTION FEES	\$2,000	\$2,000	5
6	\$1,789	\$1,998	\$2,000	463	MISCELLANEOUS	\$1,500	\$1,500	6
7					TRANSFERS			
8	\$540,000	\$100,000	\$0		FROM GENERAL	\$0	\$0	7
9					FROM SEWER			8
10					[FROM WATER CONSTRUCTION]	\$40,000	\$40,000	9
11					[FROM WATER SDC]			10
12					Total resources - No Taxes	\$1,018,650	\$1,018,650	11
13					Taxes necessary to balance			12
14	\$857,405	\$544,332	\$931,000		Taxes collected in year levied			13
					TOTAL RESOURCES	\$1,018,650	\$1,018,650	14

REQUIREMENTS SUMMARY
Water Fund: Administration (200-010)

05/09/2015

City of Brownsville

	Historical Data			Adopted Budget This Year 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
	2012-2013	2013-2014				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					Personnel Services			
1	\$47,318	\$55,779	\$68,000		510 SALARIES	\$70,000	\$70,000	
2	\$18,021	\$39,837	\$48,000		540 BENEFITS	\$52,500	\$52,500	
3	\$65,339	\$95,616	\$116,000		TOTAL Personnel SERVICES	\$122,500	\$122,500	
					Materials & Services			
4	\$1,837	\$533	\$3,000		615 PERMITS & ANNUAL FEES	\$2,500	\$2,500	
5	\$702	\$303	\$600		616 REFUNDS & REIMBURSE	\$600	\$600	
6	\$10	\$9	\$150		623 NOTICES	\$150	\$150	
7	\$279	\$0	\$800		625 BIDS	\$800	\$800	
8	\$2,116	\$1,968	\$4,500		627 LEGAL	\$4,500	\$4,500	
9	\$63,453	\$30,651	\$75,000		635 ENGINEER	\$60,000	\$60,000	
10	\$3,398	\$2,887	\$4,500		639 MISC. [2011: SERVICE CONTRACTS]	\$4,500	\$4,500	
11	\$1,365	\$2,136	\$1,500		665 OFFICE SUPPLIES [15 RN: + Copier Supplies]	\$2,500	\$2,500	
12	\$0	\$303	\$1,200		666 COMPUTER SOFTWARE & HARDWARE	\$1,200	\$1,200	
13	\$1,935	\$2,022	\$2,500		667 POSTAGE	\$2,800	\$2,800	
14	\$299	\$308	\$1,750		671 DUES	\$1,200	\$1,200	
15	\$352	\$0	\$600		674 CONFERENCES	\$600	\$600	
16	\$959	\$512	\$1,200		676 EDUCATION [15: + SUBSCRIPTIONS 672}	\$1,200	\$1,200	
17	\$0	\$0	\$1,000		679 MISC. [2011: PERSONNEL]	\$600	\$600	
18	\$10,154	\$10,798	\$15,000		681 PROPERTY [RN: Insurance; + 682 & 684]	\$23,500	\$23,500	
19	\$2,483	\$2,689	\$4,000		693 TELEPHONE, INTERNET & CELL PHONES	\$4,500	\$4,500	
20	\$1,200	\$604	\$1,200		730 MAINTENANCE EQUIPMENT	\$1,200	\$1,200	
21	\$90,542	\$55,723	\$127,450		TOTAL MATERIALS & SERVICES	\$112,350	\$112,350	
22	\$493	\$262	\$10,000		822 COMPUTER SOFTWARE & HARDWARE	\$10,000	\$10,000	
23	\$0	\$75	\$1,800		831 SOFTWARE [2011: HARDWARE]	\$1,500	\$1,500	
24	\$0	\$201	\$1,000		872 OFFICE EQUIPMENT [15 RN: + FURNITURE]	\$2,000	\$2,000	
25	\$493	\$538	\$13,800		TOTAL CAPITAL OUTLAY	\$13,500	\$13,500	
26	\$156,374	\$151,877	\$37,300		950 GENERAL OPERATING CONTINGENCY	\$44,000	\$44,000	
27			\$294,550		TOTAL EXPENDITURES (200.010)	\$292,350	\$292,350	

REQUIREMENTS SUMMARY
Water Fund: Operations (200-060)

City of Brownsville

	Historical Data			EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
	2012-2013	2013-2014	Adopted Budget This Year 2014-2015		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				Personnel Services			
1	\$21,635	\$25,058	\$52,000	510 SALARIES	\$43,000	\$43,000	1
2	\$833	\$0	\$4,600	520 EXTRA HELP	\$4,600	\$4,600	2
3	\$1,905	\$0	\$3,500	530 OVERTIME	\$3,500	\$3,500	3
4	\$8,045	\$13,874	\$32,500	540 BENEFITS	\$32,500	\$32,500	4
5	\$32,418	\$38,932	\$92,600	TOTAL Personnel SERVICES	\$83,600	\$83,600	5
				Materials & Services			
6	\$11,210	\$8,181	\$8,000	649 MISC. (SERVICE CONTRACTS)	\$9,500	\$9,500	6
7	\$445	\$685	\$600	654 SHOP EXPENSES	\$1,000	\$1,000	7
8	\$1,026	\$1,381	\$4,500	655 GRAVEL/ASPHALT	\$4,500	\$4,500	8
9	\$11,017	\$10,105	\$14,000	656 CHLORINE/SODA ASH	\$14,000	\$14,000	9
10	\$3,857	\$2,268	\$7,500	657 WATER SAMPLE ANALYSIS	\$7,500	\$7,500	10
11	\$18,206	\$24,057	\$40,000	658 SYSTEM REPAIRS	\$40,000	\$40,000	11
12	\$577	\$561	\$2,000	659 MISC. {'15: + 669}	\$3,000	\$3,000	12
13	\$2,983	\$2,223	\$4,200	661 PETROLEUM PRODUCTS	\$4,200	\$4,200	13
14	\$24,831	\$27,115	\$30,000	691 ELECTRICITY	\$40,000	\$40,000	14
15	\$1,619	\$336	\$2,500	710 VEHICLES {'15 RN}	\$2,500	\$2,500	15
16	\$1,498	\$396	\$3,500	720 BUILDINGS & GROUNDS	\$3,000	\$3,000	16
17	\$2,582	\$3,086	\$5,000	730 EQUIPMENT & CLOTHING {'15 RN}	\$5,000	\$5,000	17
18	\$0	\$0	\$300	740 CELL {'15 RN}	\$300	\$300	18
19	\$79,851	\$80,395	\$123,100	TOTAL MATERIALS & SERVICES	\$134,500	\$134,500	19
20	\$33,214	\$396,575	\$320,000	805 WATER LINE INSTALLATIONS	\$390,000	\$390,000	20
21	\$1,498	\$15,705	\$0	872 PUBLIC WORKS EQUIPMENT	\$0	\$0	21
23	\$0	\$0	\$65,000	802.003 (NEW) ELECTRICAL UPGRADES (PLC)	\$65,000	\$65,000	23
25	\$0	\$33,627	\$20,000	802 WATER SYSTEMS	\$20,000	\$20,000	25
26	\$2,262	\$0	\$3,200	872 EQUIPMENT NEW & REPLACEMENT	\$3,200	\$3,200	26
27	\$36,974	\$445,907	\$408,200	TOTAL CAPITAL OUTLAY	\$478,200	\$478,200	27
28	\$0	\$0	\$32,000	950 GENERAL OPERATING CONTINGENCY	\$30,000	\$30,000	28
29	\$149,243	\$565,234	\$655,900	TOTAL EXPENDITURES (200.060)	\$726,300	\$726,300	29

INCLUSIVE - WATER
(200-000)

1	ACTUAL	ACTUAL	BUDGETED AMOUNT	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
2	\$185,275	2013-2014	2014-2015				
3				ADMINISTRATION	\$292,350	\$292,350	
4	\$146,848	\$565,234	\$655,900	OPERATIONS	\$726,300	\$726,300	
5							
6	\$0	\$0	\$0	TRANSFERS			
7	\$0	\$0	\$0	908 TO COMMUNITY PROJECTS	\$0	\$0	\$0
8	\$0	\$0	\$0	905 TO BLDG & EQUIPMENT	\$0	\$0	\$0
9	\$8,598	\$0	\$0	550-000 TO WATER SYSTEM RESERVE	\$38,200	\$38,200	\$38,200
10				TOTAL TRANSFERS	\$0	\$0	\$0
11	\$0	\$0		CONTINGENCY			
12							
13							
14	\$540,000	\$100,000	\$50,000	RESOURCES BY FUND			
15		\$0	\$40,000	481 FROM SEWER	\$0	\$0	\$0
16	\$540,000	\$100,000	\$80,000	FROM WATER SDC	\$40,000	\$40,000	\$40,000
17	\$873,855	\$817,111	\$1,022,700	TOTAL TRANSFERS IN	\$40,000	\$40,000	\$40,000
18				TOTAL RESOURCES	\$40,000	\$40,000	\$40,000
19	\$410,381	\$717,111	\$950,450	TOTAL EXPENDITURES			
20				975 UNAPPROPRIATED ENDING BALANCE	\$1,018,650	\$1,018,650	\$1,018,650
21	\$410,402	\$717,111	\$1,022,700	TOTAL REQUIREMENTS	\$1,800,000	\$1,800,000	\$1,800,000
					\$1,020,450	\$1,020,450	\$1,020,450

RESOURCES
Sewer Fund
(210-000)

Historical Data				Budget Year: 2015-2016		
	2012-2013	2013-2014	Adopted Budget This Year 2014-2015	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
1	\$834,146	\$538,428	\$600,000	\$275,000	\$275,000	1
2	\$4,648	\$2,716	\$3,500	\$1,200	\$1,200	2
3						3
4	\$302,344	\$298,193	\$295,000	\$305,000	\$305,000	4
5	\$0	\$200	\$300	\$300	\$300	5
6	\$69	\$1,112	\$150	\$500	\$500	6
7						7
8						8
9				\$0	\$0	9
10	\$1,141,207	\$511,824	\$898,950	\$582,000	\$582,000	10
11	\$1,141,207	\$511,824	\$898,950	\$582,000	\$582,000	11

REQUIREMENTS SUMMARY
Sewer Fund: Administration (210-010)

05/09/2015

City of Brownsville

Historical Data			EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
2012-2013	Adopted Budget This Year 2014-2015	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
			Personnel Services			
1	\$42,990	\$48,666	510 SALARIES	\$62,000	\$62,000	
2	\$14,688	\$34,289	540 BENEFITS	\$45,000	\$45,000	
3	\$57,668	\$82,955	TOTAL Personnel SERVICES	\$107,000	\$107,000	
			Materials & Services			
4	\$0	\$1,000	615 PERMITS & ANNUAL FEES	\$1,200	\$1,200	
5	\$466	\$832	616 REFUNDS & REIMBURSE	\$1,000	\$1,000	
6	\$0	\$156	625 BIDS	\$500	\$500	
7	\$10	\$2,085	627 LEGAL	\$2,500	\$2,500	
8	\$748	\$5,098	635 ENGINEER	\$8,000	\$8,000	
9	\$2,823	\$3,875	639 MISC. [2011: SERVICE CONTRACTS]	\$4,500	\$4,500	
10	\$0	\$0	659 MISC. [*]	\$800	\$800	
11	\$1,100	\$1,615	665 OFFICE & OPERATING SUPPLIES	\$1,800	\$1,800	
12	\$349	\$390	666 COMPUTER SOFTWARE & HARDWARE	\$800	\$800	
13	\$1,952	\$2,031	687 POSTAGE	\$2,800	\$2,800	
14	\$0	\$0	668 COPIER SUPPLIES	\$150	\$150	
15	\$113	\$232	671 DUES	\$275	\$275	
16	\$150	\$0	674 CONFERENCES	\$350	\$350	
17	\$754	\$512	676 EDUCATION	\$1,000	\$1,000	
18	\$0	\$0	679 MISC. [2011: PERSONNEL]	\$500	\$500	
19	\$10,154	\$10,798	681 PROPERTY {15 RN: + 682 & 684}	\$22,000	\$22,000	
22	\$2,255	\$2,660	693 TELEPHONE, INTERNET & CELL PHONES	\$3,800	\$3,800	
23	\$0	\$0	730 EQUIPMENT {15 RN: + 731}	\$1,750	\$1,750	
25	\$20,874	\$31,284	TOTAL MATERIALS & SERVICES	\$53,725	\$53,725	
26	\$0	\$262	873 OFFICE EQUIPMENT	\$1,000	\$1,000	
27	\$0	\$201	885 OFFICE FURNITURE	\$500	\$500	
28	\$0	\$0	833 SOFTWARE	\$10,000	\$10,000	
29	\$0	\$0	803 SEWER SYSTEM FACILITY PLAN	\$5,000	\$5,000	
30	\$0	\$463	TOTAL CAPITAL OUTLAY	\$16,500	\$16,500	
31	\$0	\$0	950 GENERAL OPERATING CONTINGENCY	\$26,500	\$26,500	
32	\$78,542	\$114,703	TOTAL EXPENDITURES (210.010)	\$203,725	\$203,725	

		Historical Data		Adopted Budget This Year 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2014-2015		
2012-2013	2013-2014	Proposed By Budget Officer	Approved By Budget Committee			Adopted By Governing Body		
					Personnel Services			
1	\$14,323	\$17,084	\$32,000	\$32,000	510 SALARIES	\$32,000	\$32,000	1
2	\$0	\$0	\$4,800	\$4,800	520 EXTRA HELP	\$3,500	\$3,500	2
3	\$1,905	\$0	\$3,400	\$3,400	530 OVERTIME	\$3,000	\$3,000	3
4	\$5,917	\$9,314	\$27,000	\$27,000	540 BENEFITS	\$18,000	\$18,000	4
5	\$22,145	\$26,398	\$67,200	\$67,200	TOTAL Personnel SERVICES	\$56,500	\$56,500	5
6					Materials & Services			6
7	\$1,532	\$4,395	\$4,000	\$4,000	649 MISC. [2011: SERVICE CONTRACTS]	\$4,800	\$4,800	7
8	\$387	\$685	\$1,000	\$1,000	654 SHOP EXPENSE	\$1,000	\$1,000	8
9	\$1,026	\$1,381	\$5,000	\$5,000	655 GRAVEL/ASPHALT	\$5,000	\$5,000	9
10	\$12,316	\$12,518	\$16,500	\$16,500	656 CHLORINE	\$16,500	\$16,500	10
11	\$10,520	\$10,341	\$15,000	\$15,000	657 SEWER SAMPLE ANALYSIS	\$15,000	\$15,000	11
12	\$8,805	\$17,353	\$25,000	\$25,000	658 SYSTEM REPAIRS	\$25,000	\$25,000	12
13	\$368	\$496	\$5,000	\$5,000	659 MISC. [OPERATING EXPENSE]	\$2,500	\$2,500	13
14	\$2,984	\$2,223	\$3,600	\$3,600	661 PETROLEUM PRODUCTS	\$3,500	\$3,500	14
15	\$0	\$0	\$800	\$800	669 MISC. [EXPENSE REIMBURSE]	\$500	\$500	15
16	\$11,249	\$10,485	\$13,000	\$13,000	691 ELECTRICITY	\$13,000	\$13,000	16
17	\$1,619	\$336	\$2,400	\$2,400	710 VEHICLES {'15 RN}	\$2,000	\$2,000	17
18	\$27	\$558	\$2,400	\$2,400	720 BUILDINGS & GROUNDS {'15 RN}	\$2,400	\$2,400	18
19	\$2,582	\$6,472	\$4,000	\$4,000	730 EQUIPMENT & CLOTHING {'15 RN}	\$7,000	\$7,000	19
20	\$0	\$0	\$200	\$200	740 CELL {'15 RN}	\$200	\$200	20
21	\$212	\$0	\$5,000	\$5,000	731 EQUIPMENT REPLACEMENT {'15 RN}	\$5,000	\$5,000	21
22	\$53,627	\$67,243	\$102,900	\$102,900	TOTAL MATERIALS & SERVICES	\$103,400	\$103,400	22
23	\$0	\$0	\$185,000	\$185,000	873 MILLHOUSE SANITARY SEWER PROJECT	\$30,000	\$30,000	23
24	\$0	\$0	\$1,500	\$1,500	853 TOOLS	\$1,000	\$1,000	24
25	\$1,296	\$1,200	\$30,000	\$30,000	803 SEWER SYSTEM	\$30,000	\$30,000	25
26	\$1,296	\$1,200	\$216,500	\$216,500	TOTAL CAPITAL OUTLAY	\$61,000	\$61,000	26
27	\$0	\$0	\$31,600	\$31,600	950 General Operating Contingency	\$33,000	\$33,000	27
28	\$77,068	\$94,842	\$418,200	\$418,200	TOTAL EXPENDITURES (210.060)	\$253,900	\$253,900	28

INCLUSIVE - SEWER
(210-000)

	ACTUAL		BUDGETED AMOUNT 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016			
	2012-13	2013-2014			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1								1
2	\$103,749	\$114,703	\$215,050	ADMINISTRATION	\$203,725	\$203,725		2
3								3
4	\$76,030	\$94,842	\$418,200	OPERATIONS	\$253,900	\$253,900		4
5								5
6								6
7				TRANSFERS				7
8			\$20,000	905 TO BLDG & EQUIPMENT	\$20,000	\$20,000		8
9			\$0	908 TO COMMUNITY PROJECTS	\$0	\$0		9
			\$0	485 TO STREET	\$0	\$0		
10			\$50,000	911 TO WATER FUND	\$0	\$0		10
11	\$423,000	\$120,000	\$70,000	TOTAL TRANSFERS	\$20,000	\$20,000		11
12								12
13				CONTINGENCY				13
14								14
15				RESOURCES				15
16				SEWER				16
17								17
18								18
19	\$307,061	\$302,941	\$703,250	TOTAL RESOURCES	\$477,625	\$477,625		19
20								20
21	\$179,779	\$209,545	\$703,250	TOTAL EXPENDITURES	\$477,625	\$477,625		21
22	\$538,428	\$511,824	\$335,700	975 UNAPPROPRIATED ENDING BAL.	\$104,375	\$104,375		22
23	\$602,779	\$329,545	\$1,038,950	TOTAL REQUIREMENTS	\$582,000	\$582,000		23

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Streets & Drainage Fund (300-000)

City of Brownsville

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			
2012-2013	2013-2014			Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
					RESOURCES				
1	\$447,639	\$305,086	\$395,000	411	BEGINNING CASH BALANCE	\$350,000	\$350,000		1
2	\$2,421	\$2,258	\$2,000	414	INTEREST	\$2,200	\$2,200		2
3									3
					OTHER RESOURCES				
4	\$80,303	\$94,979	\$85,000	424	STATE HWY ALLOCATION	\$85,000	\$85,000		4
5	\$51,080	\$54,264	\$48,500	433	PACIFICORP FRANCHISE FEE	\$50,000	\$50,000		5
6		\$0	\$0	456	MISCELLANEOUS	\$200	\$200		6
7									7
					TRANSFER				
11	\$1,500	\$1,800	\$1,800	750	TO BIKEWAY (See Street Fund)	\$1,800	\$1,800		11
13									13
14	\$592,943	\$458,387	\$528,700		TOTAL RESOURCES - NO TAXES	\$489,200	\$489,200		14
					TAX NECESSARY TO BALANCE				
					TAXES COLLECTED/YR LEVIED				
15	\$592,943	\$458,387	\$528,700		TOTAL REQUIREMENTS	\$489,200	\$489,200		15

REQUIREMENTS SUMMARY

Street Fund: Streets & Drainage (300-000)

City of Brownsville

		Historical Data		Adopted Budget This Year 2014-2015	EXPENDITURE DESCRIPTION	Budget Year: 2015-2016		
2012-2013	2013-2014	Proposed By Budget Officer	Approved By Budget Committee			Adopted By Governing Body		
					Personnel Services			
1	\$38,010	\$52,254	\$56,000	510 SALARIES	\$65,000	\$65,000		1
3	\$12,748	\$33,277	\$36,500	540 BENEFITS	\$45,000	\$45,000		3
4	\$50,758	\$85,531	\$93,500		\$110,000	\$110,000		4
					TOTAL Personnel SERVICES			
					Materials & Services			
5	\$1,612	\$3,088	\$10,000	635 ENGINEER	\$5,000	\$5,000		5
6	\$2,730	\$2,048	\$3,600	642 STREET SWEEPING & GRADING	\$3,200	\$3,200		6
7	\$2,192	\$3,102	\$5,000	649 MISC. [2011: SERVICE CONTRACTS]	\$5,000	\$5,000		7
8	\$469	\$580	\$1,600	654 SHOP EXPENSES	\$1,500	\$1,500		8
9	\$2,208	\$3,330	\$5,000	655 GRAVEL/ASPHALT	\$5,000	\$5,000		9
10	\$1,500	\$0	\$5,000	658 STRIPING & PAINTING	\$5,000	\$5,000		10
11	\$1,395	\$832	\$5,000	659 MISC. [2011: OPERATING EXPENSES]	\$5,000	\$5,000		11
12	\$2,984	\$2,222	\$4,000	661 PETROLEUM PRODUCTS	\$4,000	\$4,000		12
13	\$1,002	\$54	\$1,500	669 MISC. [EXPENSE REIMBURSE]	\$1,200	\$1,200		13
14	\$17	\$0	\$500	676 EDUCATION	\$500	\$500		14
15	\$21,134	\$20,346	\$30,000	691 ELECTRICITY (Mill Race)	\$30,000	\$30,000		15
16	\$1,602	\$336	\$2,500	710 MAINTENANCE VEHICLES	\$2,500	\$2,500		16
17	\$2,312	\$3,667	\$4,000	730 MAINTENANCE EQUIPMENT & CLOTHING	\$4,800	\$4,800		17
18	\$0	\$0	\$200	740 MAINTENANCE CELL	\$200	\$200		18
19	\$764	\$0	\$3,000	731 PW EQUIPMENT REPLACEMENT	\$3,000	\$3,000		19
20	\$41,921	\$39,605	\$80,900	TOTAL MATERIALS & SERVICES	\$75,900	\$75,900		20
					Capital Outlay			
21	\$656	\$0	\$5,000	848 EQUIPMENT	\$5,000	\$5,000		21
23	\$0	\$0	\$15,000	875 [2011: MILL RACE PUMPS]	\$25,000	\$25,000		23
					Systems			
24	\$4,065	\$13,816	\$100,000	804 STREETS	\$100,000	\$100,000		24
26	\$0	\$0	\$5,000	807 SIDEWALKS	\$25,000	\$25,000		26
27	\$4,721	\$13,816	\$125,500	TOTAL CAPITAL OUTLAY	\$155,000	\$155,000		27
					Transfers			
28	\$1,500	\$1,800	\$1,800	TO BIKEWAY/FOOTPATH FUND	\$1,800	\$1,800		28
30	\$98,900	\$138,953	\$301,700	TOTAL EXPENDITURES	\$342,700	\$342,700		30
31			\$227,000	975 UNAPPROPRIATED FUND BALANCE	\$146,500	\$146,500		31
32	\$98,900	\$138,953	\$528,700	TOTAL REQUIREMENTS	\$489,200	\$489,200		32

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Debt Service Fund (400-000)

City of Brownsville

	Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			
	2012-2013	2013-2014			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				RESOURCES				
1	\$0	\$0	\$0	BEGINNING CASH BALANCE	\$0	\$0	\$0	1
2	\$0	\$0	\$0	PRIOR TAXES	\$0	\$0	\$0	2
3	\$0	\$0	\$0	INTEREST	\$0	\$0	\$0	3
4								4
5				TRANSFERS				5
6	\$0	\$0	\$0	Total Resource Except Taxes to be Levied	\$0	\$0	\$0	6
7				TAXES NECESSARY TO BALANCE	\$0	\$0	\$0	7
8	\$0	\$0	\$0	TAXES COLLECTED IN YEAR LEVIED	\$0	\$0	\$0	8
9	\$0	\$0	\$0	TOTAL RESOURCES	\$0	\$0	\$0	9
10				REQUIREMENTS				10
11	\$0	\$0	\$0	1978 G.O. BONDS	\$0	\$0	\$0	11
12	\$0	\$0	\$0	TOTAL PRINCIPAL	\$0	\$0	\$0	12
13								13
				BOND INTEREST PAYMENTS				
14	\$0	\$0	\$0	1979 G.O. BONDS	\$0	\$0	\$0	14
15	\$0	\$0	\$0	TOTAL INTEREST	\$0	\$0	\$0	15
16								16
17	\$0	\$0	\$0	UNAPPROPRIATED BAL FOR NEXT YEAR	\$0	\$0	\$0	17
18				1979 G.O. BONDS				18
19								19
20	\$0	\$0	\$0	TRANSFER TO GENERAL FUND	\$0	\$0	\$0	20
21								21
21	\$0	\$0	\$0	TOTAL APPROPRIATED	\$0	\$0	\$0	21
23	\$0	\$0	\$0	UNAPPROPRIATED ENDING FUND BALANCE	\$0	\$0	\$0	23
24	\$0	\$0	\$0	TOTAL REQUIREMENTS	\$0	\$0	\$0	24

**BONDED DEBT
Resources & Requirements**

City of Brownsville

**WATER BOND FUND
(450-000)**

General Obligation Bonds

		Historical Data			Budget Year: 2015-2016		
	Actual 2012-2013	Actual 2013-2014	Adopted 2014-2015	Proposed by Budget Officer	Approved by	Adopted by Governing Body	
1	\$58,162	\$61,805	\$20,150	\$22,750	\$22,750		
2	\$3,462	\$2,997	\$2,200	\$2,300	\$2,300		
3	\$597	\$312	\$400	\$300	\$300		
4							
5	\$62,221	\$65,114	\$22,750	\$25,350	\$25,350		
6			\$54,928	\$54,928	\$54,928		
7							
8	\$62,211	\$57,643	\$77,678	\$80,278	\$80,278		
9	\$12,425	\$12,620	\$12,985	\$14,179	\$14,179		
10	\$4,981	\$5,180	\$5,217	\$5,725	\$5,725		
11	\$17,406	\$17,800	\$18,202	\$19,904	\$19,904		
12							
13	\$25,865	\$25,670	\$25,306	\$24,111	\$24,111		
14	\$11,657	\$11,457	\$11,420	\$10,913	\$10,913		
15	\$37,522	\$37,127	\$36,726	\$35,024	\$35,024		
16							
17							
18							
19	\$54,928	\$54,927	\$54,928	\$54,928	\$54,928		
20			\$22,750	\$22,750	\$22,750		
21	\$61,805	\$64,521	\$77,678	\$77,678	\$77,678		

**BONDED DEBT
Resources & Requirements**

City of Brownsville

**SEWER BOND FUND
(460-000)**

General Obligation Bonds

Historical Data		Adopted 2014-2015	DESCRIPTION OF RESOURCES & REQUIREMENTS	Budget Year: 2015-2016	
Actual 2012-2013	Actual 2013-2014			Proposed by Budget Officer	Approved by
			Resources		
1	\$474,926	\$81,526	411 BEGINNING CASH BALANCE	\$82,154	\$82,154
2	\$263,892	\$200,000	412 CURRENT TAXES	\$180,000	\$180,000
3	\$11,238	\$6,500	413 PRIOR TAXES	\$8,500	\$8,500
4	\$2,442	\$1,200	414 INTEREST	\$2,000	\$2,000
6	\$129,971	\$125,000	469 RATES (Monthly Debt Service Collection)	\$125,000	\$125,000
7		\$414,226	Total Resources Except Taxes to be Levied	\$397,654	\$397,654
8		\$225,000	TAXES NECESSARY TO BALANCE	\$180,000	\$180,000
9			TAXES COLLECTED IN YEAR LEVIED		
10	\$528,295	\$414,226	TOTAL RESOURCES	\$397,654	\$397,654
			Requirements		
			Bond Principal Payments		
11	\$34,144	\$35,680	USDA RUS LOAN #1 (\$3,017,000) (08-09)	\$38,964	\$38,964
12			Issue Date: 08.2008 Payment Date: 08.2011		
13	\$33,910	\$35,351	USDA RUS LOAN #2 (\$3,200,000) (08-09)	\$38,420	\$38,420
14			Issue Date: 08.2008 Payment Date: 08.2011		
15	\$8,065	\$8,482	CDBG LOAN (\$300,000) (08-09)	\$9,382	\$9,382
16			Issue Date: 08.2008 Payment Date: 12.2011		
17	\$76,119	\$79,513	TOTAL PRINCIPAL	\$86,766	\$86,766
			Bond Interest Payments		
18	\$139,776	\$138,240	USDA RUS LOAN #1 (\$3,017,000) (08-09)	\$134,956	\$134,956
19			Issue Date: 08.2008 Payment Date: 08.2011		
20	\$124,242	\$122,801	USDA RUS LOAN #2 (\$3,200,000) (08-09)	\$119,732	\$119,732
21			Issue Date: 08.2008 Payment Date: 08.2011		
22	\$14,037	\$13,620	CDBG LOAN (\$300,000) (08-09)	\$12,721	\$12,721
23			Issue Date: 08.2008 Payment Date: 12.2011		
24	\$278,055	\$274,661	TOTAL INTEREST	\$267,409	\$267,409
25	\$354,174	\$354,174	TOTAL ANNUAL PAYMENT	\$354,175	\$354,175
26	\$354,174	\$354,174	TOTAL APPROPRIATED	\$354,175	\$354,175
27	\$23,369	\$36,079	UNAPPROPRIATED ENDING FUND BALANCE	\$43,479	\$43,479
28	\$377,543	\$390,253	TOTAL REQUIREMENTS	\$397,654	\$397,654

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Buildings & Equipment Fund (500-000)

City of Brownsville

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016		
2012-2013	2013-2014			Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Resources								
1	\$343,503	\$343,503	\$430,000		411 BEGINNING CASH BALANCE	\$415,000		
2	\$1,846	\$1,733	\$1,600		414 INTEREST	\$1,500	\$1,500	
TRANSFERS FROM OTHER FUNDS								
3	\$0		\$0		486 FROM STREET	\$0	\$0	
4	\$0		\$0		482 FROM WATER FUND	\$0	\$0	
5	\$20,000	\$20,000	\$20,000		481 FROM SEWER FUND	\$20,000	\$20,000	
6	\$8,000	\$8,000	\$8,000		480 FROM GENERAL FUND	\$0	\$0	
7	\$373,349	\$373,236	\$28,000		Total Resources Except Taxes to be Levied	\$436,500	\$436,500	
8								
9								
10	\$373,349	\$373,236	\$487,600		TOTAL RESOURCES	\$436,500	\$436,500	
11								
REQUIREMENTS								
Capital Outlay								
12	\$0	\$0	\$224,000		848.001 VEHICLE ACQUISITION-VACTOR TRUCK	\$244,000	\$244,000	
13	\$0	\$0	\$20,000		848 VEHICLE REPLACEMENT (2015: Service Truck)	\$40,000	\$40,000	
14	\$0	\$0	\$32,000		818.01 LIBRARY CARPET	\$0	\$0	
15			\$52,000		TOTAL APPROPRIATED	\$40,000	\$40,000	
16			\$407,000		975 UNAPPROPRIATED ENDING FUND BALANCE	\$396,500	\$396,500	
17	\$343,503	\$373,236	\$459,000		TOTAL REQUIREMENTS (500.000)	\$436,500	\$436,500	

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Water System Reserve Fund (550-000)

City of Brownsville

	Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			
	2012-2013	2013-2014			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	\$1,128	\$1,128	\$895	RESOURCES				1
2				411 BEGINNING CASH BALANCE	\$895	\$895		2
3	\$248	\$6	\$0	414 INTEREST				3
4	\$47,000	\$0	\$0	TRANSFERS TO/FROM WATER FUND	\$38,200	\$0		4
5	\$0	\$0	\$0	Total Resources Except Taxes to be Levied	\$895	\$895		5
6				TAXES COLLECTED IN YEAR LEVIED				6
7	\$895	\$1,134	\$895	TOTAL RESOURCES	\$39,095	\$39,095		7
8				REQUIREMENTS				8
9	\$0	\$0	\$0	RESERVE FUNDS				9
12	\$0	\$0	\$0	FUTURE SYSTEMS UPGRADES {15: New Number}				12
13	\$895	\$1,134	\$895	TOTAL APPROPRIATED	\$0	\$0		13
				975 TOTAL RESERVED FOR FUTURE USE	\$39,095	\$39,095		13

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Housing Rehabilitation Fund (600-000)

City of Brownsville

	Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	2012-2013	2013-2014					
	Budget Year: 2015-2016						
1	\$197,138	\$197,138	\$198,155	RESOURCES	\$196,971		
2	\$1,017	\$995	\$850	411 BEGINNING CASH BALANCE			1
3				414 INTEREST	\$500		2
4				TRANSFERS FROM OTHER FUNDS			3
5							4
6	\$198,155	\$198,133	\$199,005	Total Resources Except Taxes to be Levied	\$197,471		5
7	\$0	\$0	\$0	TAXES NECESSARY TO BALANCE	\$0		6
8	\$198,155	\$198,133	\$199,005	TAXES COLLECTED IN YEAR LEVIED			7
12	\$0	\$0	\$0	TOTAL RESOURCES	\$197,471		8
13	\$0	\$0	\$0	TRANSFER			
14	\$0	\$0	\$0	905 TO BUILDING & EQUIPMENT	\$0		12
15	\$0	\$0	\$0	908 TO COMMUNITY PROJECTS FUND	\$0		13
16	\$0	\$0	\$0	909 TO STREET FUND	\$0		14
17	\$198,155	\$198,133	\$199,005	TOTAL APPROPRIATED	\$0		15
				975 UNAPPROPRIATED ENDING FUND BALANCE	\$197,471		16
				TOTAL REQUIREMENTS (600.000)	\$197,471		17

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Water SDC Reserve Fund (700-000)

City of Brownsville

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
2012-2013	2013-2014	2013-2014						
RESOURCES								
1	\$92,608	\$92,608	\$90,901	\$90,901	411 BEGINNING CASH BALANCE	\$90,901	\$90,901	
2	\$914	\$467	\$500	\$500	414 INTEREST	\$350	\$350	
3	\$3,293	\$9,208	\$6,500	\$6,500	455 SYSTEMS DEVELOPMENT CHARGES	\$6,500	\$6,500	
4		\$9,675	\$97,901	\$97,901	Total Resources Except Taxes to be Levied	\$97,751	\$97,751	
5					TAXES COLLECTED IN YEAR LEVIED			
6	\$96,815	\$102,283	\$97,901	\$97,901	TOTAL RESOURCES	\$97,751	\$97,751	
REQUIREMENTS								
CAPITAL OUTLAY								
7	\$0	\$0	\$0	\$0	802 WATER SYSTEM UPGRADES	\$0	\$0	
8								
TRANSFERS								
9	\$90,000	\$0	\$40,000	\$40,000	TO Water OP (200,060,802 Water Line Installations)	\$40,000	\$40,000	
10	\$90,000	\$0	\$40,000	\$40,000	TOTAL APPROPRIATED	\$40,000	\$40,000	
11	\$0	\$0	\$57,951	\$57,951	975 UNAPPROPRIATED ENDING FUND BAL	\$57,951	\$57,951	
12	\$92,608	\$102,283	\$97,901	\$97,901	TOTAL REQUIREMENTS	\$97,951	\$97,951	

SPECIAL FUND
RESOURCES AND REQUIREMENTS
Sewer SDC Reserve Fund (720-000)

City of Brownsville

	Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	2012-2013	2013-2014					
	Budget Year: 2015-2016						
1	\$233,894	\$233,894	\$239,714	411 BEGINNING CASH BALANCE	\$239,714	\$239,714	
2	\$1,180	\$1,180	\$1,000	414 INTEREST	\$1,000	\$1,000	
3	\$0	\$14,388	\$6,000	455 SYSTEMS DEVELOPMENT CHARGES	\$6,000	\$6,000	
4							
5				TRANSFERS			
6	\$235,074	\$249,462	\$246,714	Total Resources Except Taxes to be Levied	\$246,714	\$246,714	
7			\$0	TAXES NECESSARY TO BALANCE	\$0	\$0	
8	\$235,074	\$249,462	\$246,714	TAXES COLLECTED IN YEAR LEVIED			
9				TOTAL RESOURCES	\$246,714	\$246,714	
10				RESERVE			
11	\$0	\$0	\$0	TRANSFER			
12	\$0	\$0	\$100,000	TO SEWER CONSTRUCTION	\$0	\$0	
13			\$146,714	TOTAL APPROPRIATED	\$0	\$0	
14	\$235,074	\$249,462	\$246,714	975 UNAPPROPRIATED ENDING FUND BALANCE	\$246,714	\$246,714	
				TOTAL REQUIREMENTS (720.000)	\$246,714	\$246,714	

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Stormwater SDC Fund (730-000)

City of Brownsville

Actual			Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			
2012-2013	2013-2014	2013-2014			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
				RESOURCES				
1	\$36,706	\$36,886	\$39,306	411 BEGINNING CASH BALANCE	\$44,156	\$44,156		1
2	\$180	\$186	\$150	414 INTEREST	\$150	\$150		2
3	\$0	\$7,084	\$2,400	455 STORMWATER SDC FEES	\$2,400	\$2,400		3
4								4
5				TRANSFERS				
6			\$41,856	Total Resources Except Taxes to be Levied	\$46,706	\$46,706		6
7				TAXES COLLECTED IN YEAR LEVIED				7
8	\$36,886	\$44,156	\$41,856	TOTAL RESOURCES	\$46,706	\$46,706		8
9								9
10				REQUIREMENTS				
11				MATERIAL & SERVICES				
12				CAPITAL OUTLAY				11
13				TRANSFER				12
14	\$0	\$0	\$0	TOTAL APPROPRIATED	\$0	\$0		13
15			\$41,856	975 UNAPPROPRIATED ENDING FUND BAL.	\$46,706	\$46,706		14
16	\$36,886	\$44,156	\$41,856	TOTAL REQUIREMENTS (730.000)	\$46,706	\$46,706		15
								16

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Bikeway/Footpath Fund (750-000)

Actual			Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016				
2012-2013	2013-2014	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body			
				RESOURCES					
1	\$28,057	\$30,614	\$30,407	411 BEGINNING CASH BALANCE	\$33,527	\$33,527			1
2	\$145	\$154	\$100	414 INTEREST	\$140	\$140			2
3	\$912	\$959	\$0	456 MISCELLANEOUS/DONATIONS	\$0	\$0			3
4				TRANSFERS					
5	\$1,500	\$1,800	\$1,800	485 FROM STREET FUND	\$1,800	\$1,800			4
6									5
7	\$30,614	\$33,527	\$32,307	Total Resources Except Taxes to be Levied	\$35,467	\$35,467			6
8				TAXES COLLECTED IN YEAR LEVIED					7
9	\$30,614	\$33,527	\$32,307	TOTAL RESOURCES	\$35,467	\$35,467			8
10									9
11				REQUIREMENTS					10
12	\$0	\$0	\$0	CAPITAL OUTLAY					11
13				SIDEWALKS/PATHS					12
14			\$32,307	TOTAL EXPENDITURES					13
15	\$30,614	\$33,527	\$32,307	975 RESERVED FOR FUTURE EXPENDITURE	\$35,467	\$35,467			14
				TOTAL REQUIREMENTS	\$35,467	\$35,467			15

SPECIAL FUND
RESOURCES AND REQUIREMENTS
Library Trust Fund (800-000)

City of Brownsville

Line Item	Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			Line Item
	2012-2013	2013-2014			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
1	\$5,870	\$5,901	\$5,900	RESOURCES				1
2	\$31	\$30	\$30	411 BEGINNING CASH BALANCE	\$5,920	\$5,920		2
3	\$0	\$0	\$0	414 INTEREST	\$0	\$0		3
4	\$0	\$0	\$0	TRANSFERS FROM GENERAL FUND	\$0	\$0		4
5	\$0	\$0	\$0	416 STATE LIBRARY GRANT	\$0	\$0		5
6	\$0	\$0	\$0	417 DONATIONS	\$0	\$0		6
7	\$5,901	\$5,931	\$5,930	418 MISCELLANEOUS/GRANTS	\$0	\$0		7
8				Total Resources Except Taxes to be Levied	\$5,920	\$5,920		8
9				TAXES COLLECTED IN YEAR LEVIED				9
10	\$5,901	\$5,931	\$5,930	TOTAL RESOURCES	\$5,920	\$5,920		10
11				REQUIREMENTS				11
12	\$0	\$0	\$0	MATERIALS & SERVICES				12
13				GRANTS, EARMARKS OR OTHER	\$0	\$0		13
14				TRANSFER				14
15	\$0	\$0	\$0	TOTAL APPROPRIATED	\$0	\$0		15
16			\$5,930	975 UNAPPROPRIATED ENDING FUND BAL	\$5,920	\$5,920		16
17	\$5,901	\$5,931	\$5,930	TOTAL REQUIREMENTS (800.000)	\$5,920	\$5,920		17

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Cemetery Trust Fund (850-000)

City of Brownsville

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016		
2012-2013	2013-2014	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body	
					RESOURCES			
1	\$61,875	\$64,125	\$64,125	\$64,125	411 BEGINNING CASH BALANCE	\$63,150	\$63,150	1
2	\$250	\$1,500	\$250	\$250	451 LOT SALES	\$250	\$250	2
3	\$0	\$0	\$0	\$0	414 INTEREST	\$150	\$150	3
4	\$2,000	\$0	\$0	\$0	458 DONATIONS	\$0	\$0	4
5	\$0	\$0	\$0	\$0	TRANSFERS FROM OTHER FUNDS	\$0	\$0	5
6	\$64,125	\$65,625	\$64,375	\$64,375	Total Resources Except Taxes to be Levied	\$63,550	\$63,550	6
7								7
8					TAXES COLLECTED IN YEAR LEVIED			8
9	\$64,125	\$65,625	\$64,375	\$64,375	TOTAL RESOURCES	\$63,550	\$63,550	9
10					REQUIREMENTS			10
					CAPITAL OUTLAY			
11					TRANSFERS			11
12								
13	\$0	\$0	\$0	\$0	TOTAL APPROPRIATED	\$0	\$0	12
14			\$64,375	\$64,375	975 UNAPPROPRIATED ENDING FUND BALANCE	\$63,550	\$63,550	13
15	\$64,125	\$65,625	\$64,375	\$64,375	TOTAL REQUIREMENTS (850.000)	\$63,550	\$63,550	14
								15

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Transient Room Tax (875-000)

05/09/2015

City of Brownsville

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			
2012-2013	2013-2014	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body		
					RESOURCES				
1	\$1,734	\$2,305	\$339	411 BEGINNING CASH BALANCE	\$1,365	\$1,365		1	
2	\$562	\$1,164	\$500	415 TRANSIENT ROOM TAX	\$500	\$500		2	
3	\$9	\$12	\$0	414 INTEREST	\$0	\$0		3	
5	\$0	\$0	\$0	TRANSFERS FROM OTHER FUNDS	\$0	\$0		5	
6	\$2,305	\$3,481	\$839	Total Resources Except Taxes to be Levied	\$1,865	\$1,865		6	
9	\$2,305	\$3,481	\$839	TOTAL RESOURCES	\$1,865	\$1,865		9	
10								10	
					REQUIREMENTS				
					TRANSFER				
11									
12	\$0	\$0	\$0	TOTAL APPROPRIATED	\$1,365	\$1,365		11	
13			\$839	975 UNAPPROPRIATED ENDING FUND BALANCE	\$500	\$500		12	
14	\$2,305	\$3,481	\$839	TOTAL REQUIREMENTS	\$1,865	\$1,865		13	
								14	

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Sewer Improvements Construction Fund (905-000)

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	Budget Year: 2015-2016	
2012-2013	2013-2014									
1				\$170,993	RESOURCES					
2					411 BEGINNING CASH BALANCE					1
3					414 INTEREST					2
4				\$170,993	Total Resources Except Taxes to be Levied					3
				\$170,993	TOTAL RESOURCES					4
					REQUIREMENTS					
					MATERIAL & SERVICES					
5					<i>Transfers</i>					
6				\$105,793	480 TO GENERAL FUND					5
7				\$65,200	905 TO BUILDINGS & EQUIPMENT					6
					CAPITAL OUTLAY					7
8				\$0	803 CONSTRUCTION					8
9				\$0	LAND ACQUISITION					9
10				\$170,993	TOTAL APPROPRIATED					10
11				\$0	UNAPPROPRIATED ENDING FUND BALANCE					11
12		\$0	\$0	\$170,993	TOTAL REQUIREMENTS					12

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Land Acquisition Fund (911-000)

City of Brownsville

		Actual		Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
2012-2013	2013-2014	2013-2014	2014-2015					
					RESOURCES			
1	\$9,870	\$9,922	\$9,922	\$9,922	411 BEGINNING CASH BALANCE	\$9,962	\$9,962	1
2	\$0	\$0	\$0	\$0	413 PRIOR TAXES	\$0	\$0	2
3	\$52	\$50	\$40	\$40	414 INTEREST	\$0	\$0	3
4								4
					TRANSFERS			
5								
6	\$9,922	\$9,972	\$9,962	\$9,962	Total Resources Except Taxes to be Levied	\$9,962	\$9,962	5
8								6
9	\$9,922	\$9,972	\$9,962	\$9,962	TOTAL RESOURCES	\$9,962	\$9,962	8
10								9
					REQUIREMENTS			10
					MATERIAL & SERVICES			
11	\$0	\$0	\$0	\$0	APPRAISAL FEES & CLOSING COSTS	\$0	\$0	11
12								12
					CAPITAL OUTLAY			
13								13
					TRANSFER			
14								14
15	\$0	\$0	\$0	\$0	TOTAL EXPENDITURES	\$0	\$0	15
16				\$9,962	975 UNAPPROPRIATED ENDING FUND BALANCE	\$9,962	\$9,962	16
17	\$9,922	\$9,972	\$9,962	\$9,962	TOTAL REQUIREMENTS (911.000)	\$9,962	\$9,962	17

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**
Community Projects Fund (916-000)

Actual			Adopted Budget This Year 2014-2015	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget Year: 2015-2016			
2012-2013	2013-2014	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
				Resources				
1	\$70,973	\$124,417	\$90,000	411 BEGINNING CASH BALANCE	\$128,000	\$128,000		1
2	\$169	\$628	\$100	414 INTEREST	\$400	\$400		2
3								3
				TRANSFERS FROM OTHER FUNDS				
4	\$0	\$0	\$0	FROM WATER FUND	\$0	\$0		4
5		\$0	\$0	481 FROM SEWER	\$0	\$0		5
6		\$50,000	\$50,000	480 FROM GENERAL FUND	\$50,000	\$50,000		6
7	\$125,846		\$140,100	Total Resources Except Taxes to be Levied	\$178,400	\$178,400		7
8								8
9								9
10	\$196,988	\$175,045	\$140,100	TOTAL RESOURCES	\$178,400	\$178,400		10
11								11
				REQUIREMENTS				
				Materials & Services				
12								12
13	\$11,358	\$3,440	\$20,000	639 MISC. [2011: BEAUTIFICATION]	\$20,000	\$20,000		13
14								14
				Capital Outlay				
15	\$29,939	\$5,527	\$20,000	812 BUILDING REPAIR - CITY HALL	\$40,000	\$40,000		15
16	\$28,339	\$0	\$0	PIONEER PARK RESTROOM REPLACEMENT	\$0	\$0		16
17	\$90	\$110	\$5,000	806.002 TREE CITY USA SUPPORT	\$25,000	\$25,000		17
18	\$2,000	\$2,800	\$5,000	679 I.G. REQUESTS & CONTRIBUTIONS	\$5,000	\$5,000		18
19	\$846	\$0	\$0	831 SOFTWARE PACKAGE [2011: PARK EROSION]	\$0	\$0		19
22			\$50,000	TOTAL APPROPRIATED	\$90,000	\$90,000		22
23			\$60,100	975 RESERVED FOR FUTURE EXPENDITURE	\$88,400	\$88,400		23
24	\$124,417	\$11,877	\$140,100	TOTAL REQUIREMENTS (916.000)	\$178,400	\$178,400		24



LINN COUNTY SHERIFF'S OFFICE

Bruce W. Riley, Sheriff

1115 S.E. Jackson Street
Albany, OR 97322
Phone: 541-967-3950
www.linnsheriff.org

BROWNSVILLE CONTRACT 2015

For next fiscal year, the city contract increase of 5% addresses the increase on personnel costs and does not address the rising costs in Materials & Services.

Personnel costs for all employee groups went up 5%. This is broken out in the following way: PERS went up 1.98% on average across all employees. Health care costs went up an estimated 1%. The bargaining units per their contract received a 2% COLA.

The 5% increase does not cover our increase in costs in Materials & Services. M & S directly supports the operations of the Patrol Division and should be considered a total package with Personnel costs.

Some examples of M & S increases we have seen this year include patrol vehicles, fuel, repair & maintenance, vehicle computer upgrades, communication equipment, uniforms, ballistic vests etc.

The current Total Employee Cost of two full time deputies at 70% is \$158,851 (Total Cost for two is \$226,930).

The Brownsville contract proposed for FY15-16 is 70% of two deputies, at a value of \$142,594. This is a difference of \$16,257 from the real cost of a deputy.

Total, the Sheriff's Office contributes in-kind support to the Brownsville contract of more than \$16,000 in personnel costs alone, not including Materials & Services.

Lastly, the County Administrator establishes the percent of increase for contracts.



Spay and Neuter Voucher Program For the City of Brownsville

Business Name

50% off Voucher for citizens' of Brownsville , Must show water bill to pick up voucher from the City, no income discrimination, take Voucher to Amy Simone (in Bville) she will check ID to verify that the person who wants to use the vouchers live in the City Limits.

Spay \$82.50 before voucher

Neuter \$49.50 before voucher

I am asking to have Budgeted \$5000 to get this program off the ground.

Business Name

Primary Business Address
Your Address Line 2
Your Address Line 3
Your Address Line 4

Phone: 555-555-5555
Fax: 555-555-5555
E-mail: someone@example.com



Your business tag line here.

City of Brownsville
 255 N. Main St.
 Brownsville, OR 97327

Prepared - May 19, 2015

Sewer Delinquent Accounts

<u>Tax Account #</u>	<u>Name & Address</u>	<u>Amount</u>
281929	Regnell Carman P.O. Box 461 Brownsville, OR 97327	\$577.94
282158	Rex Bushnell Sr. 903 Ash St. Brownsville, OR 97327	\$794.01
876078	James Paschal P.O. Box 701 Hermiston, OR 97838-0701	\$577.94
284857	Thomas & Terri Kaufman P.O. Box 664 Brownsville, OR 97327	\$577.94
285029	Donald Venteicher 512 Kay Ave. Brownsville, OR 97327	\$311.14
867374	Dan Morse 1837 38 th Ave SE Albany, OR 97322	\$547.94
306627	Delpha Duckett P.O. Box 71 Dexter, OR 97431-0071	\$577.94

City of Brownsville
255 N. Main St.
Brownsville, OR 97327

Prepared - May 19, 2015

Sewer Delinquent Accounts

<u>Tax Account #</u>	<u>Name & Address</u>	<u>Amount</u>
307716	Jim Houston 195 Kalmia St. Apt # C Junction City, OR 97448	\$622.51
841885	Benjamin Cross 33654 NE Ochoco Ranger Station LP Prineville, OR 97754-7999	\$447.94
308086	US of America HUD 4400 Will Rogers Pkwy #300 Oklahoma City, OK 73108	\$322.36
282109	Tina Saxe 905 Oak St Brownsville, OR 97327	\$577.94
309944	Robin Teichrow 990 Washburn St. Brownsville, OR 97327	\$541.40
281689	Kim Hoyer 16603 SW 134 th Tigard, OR 97224-1834	\$647.40
Total Due		\$7,124.40



Goals 2015-2016

1. Focus on the Fundamentals.
 - *Protect Brownsville's Treasury.*
 - *Active Capital Improvements Plan Implementation.*
 - *Foster Cooperative & Productive Relationships in the community and with County, State & Federal Agencies.*
2. Water Rights.
 - *Explore Possible Water Source Options.*
 - *Continually work on perfecting Water Rights.*
3. Economic Development Plan.
 - *Discuss Land Options with McFarland Cascade.*
 - *Participate in Regional Efforts & Opportunities.*
 - *Support Youth Activities in Cooperation with CLRA.*
4. Community Development Plan.
 - *Refine Zoning Rules & Requirements.*
 - *Consider & Adopt New Policies & Standards.*
 - *Finish & Implement a Sidewalk Program.*
 - *Improve Partnerships with CLSD.*
5. Capital Improvements Plan.
 - *Execute 2015 Water Improvements Project Contracts.*
 - *Plan & Construct Downtown Wastewater & Stormwater Improvements.*
 - *Estimate City portion of Kirk Avenue Improvements.*
6. Organizational Development.
 - *Implement Accountability System for all Officials.*
 - *Focus on Council Development.*
7. Emergency Preparedness Plan.
 - *Compose a Written Emergency Plan.*
 - *Work with Area Partners on a continual Community Education Program.*
 - *Develop Agreements with Community Partners.*



City Council Vision Statement

The Brownsville City Council works collaboratively and effectively with each other, staff, and community partners to preserve the historic character and economic health of our town and to create a high quality of life for our citizens.

A Vision for Brownsville

For a tiny rural Oregon community, Brownsville has a huge presence. It is well-known throughout the state for its friendly welcome and for being a safe, clean, and attractive town. It is clear that residents value its historic character and make special efforts to preserve and enhance it. Talk to business owners in the thriving north and south business areas and you will find that it is the creative working relationships between city government and private, county, state, and federal partners that sustain our economic health and well-being. Residents participate in Brownsville's inclusive process of growing and enhancing our high quality of life. Brownsvillians care about healthy city finances, they expect infrastructure that delivers, and they elect a city council that works for the benefit of the community. Public spaces are a vital part of Brownsville's sense of place; citizens' and city government's attention to the appearance and cleanliness of parks, streets, and neighborhoods adds to the town's livability.

Tag line:

Brownsville: Where People Care, Business Thrives, and History Lives

From: Lemhouse, Jad [jlemhouse@co.linn.or.us]
Sent: Tuesday, May 12, 2015 11:41 AM
To: admin@ci.brownsville.or.us
Subject: HB 3399A

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Today

Scott:

HB 3399A has passed the House with a requirement that local courts record all proceedings on misdemeanors and felonies. We (OJPA & OMJA) continue to oppose this requirement--the rest of the bill is fine as far as we are concerned, except for one minor detail. I'll forward a copy of a 2nd letter to Sen Johnson about HB 3399A.

In the meantime, in order to be ready in case we are unable to modify the recording piece, I have scheduled a meeting with Erik Hopkins of Empower Digital Solutions to see what we would need to do to be able to record proceedings, especially jury trials, in the Brownsville Municipal Court. Mr. Hopkins will meet me at City Hall at 3:00 PM on May 20.

If you are available, I think it would be useful for you to participate and to describe what is used for recording council meetings. If you are not available, then perhaps the clerk that handles the recording of city meetings could show Mr. Hopkins what is used to record meetings.

Mr. Hopkins was in the Lebanon Justice Court this morning and will be going to the Harrisburg Justice Court following the meeting in Brownsville.

Judge L.

Hon. Jad Lemhouse
Linn County Justice Court
Harrisburg, Oregon



www.ci.brownsville.or.us

City Hall
255 N. Main Street • P.O. Box 188
Brownsville, OR 97327 • 541.466.5666
Fax 541.466.5118 • TTY/TDD 800.735.2900

April 29th, 2015

**NOTICE OF ADOPTED ORDINANCE
ORDINANCE 751 MARIJUANA REGULATIONS**

On February 23rd, 2015, the Brownsville Planning Commission held a public meeting to take testimonies regarding a proposed land-use amendment to Title 15 of the Brownsville Municipal Code concerning marijuana facilities in Brownsville, Oregon. On February 24, 2015 the Planning Commission made a recommendation to the City Council. On March 24th, 2015 the Brownsville City Council held a public meeting, adopting Ordinance 751, amending Title 15 of the Brownsville Municipal Code to add Chapter 15.111 Marijuana Regulations. Copies of signed O 751, Findings of Fact, and submitted DLCD Form 2 Notice may be obtained at City Hall, Monday through Friday, 8:30 A.M. to 4:30 P.M.

To appeal the City Council's decision, a Notice of Intent to Appeal must be filed with the Land Use Board of Appeals (LUBA) no later than 21 days from the date the decision was mailed to you by the City. Copies of the Notice of Intent to Appeal shall be served upon the City and anyone who received written notice of the final decision from the City. The Notice of Intent to Appeal shall be served and filed in the form and manner required by the Land Use Board of Appeals, (OAR Chapter 661, Division 10). For questions regarding appeal procedures, please contact the Land Use Board of Appeals (LUBA) at 503-373-1265.

Mailed by:

Elizabeth Coleman
Elizabeth Coleman

Date:

4/29/15



ECIVIS MASTER SUBSCRIPTION AND SERVICE AGREEMENT

Date **5/13/2015**
 Contract No. **9503**

This Agreement is made by and between:

eCivis, Inc., a Delaware corporation ("eCivis")
 418 N. Fair Oaks Ave. #301
 Pasadena, CA 91103
 Fax: (626) 628-3232
 Sales Contact:
 Lauren Powell

and

City of Brownsville, OR ("Customer")
 P.O. Box 188
 Brownsville, OR 97327
 Phone: 541-466-5880
 Principal Contact and Master Access Holder:
 Scott McDowell, City Administrator

This Agreement, and the Exhibits attached hereto, set forth the business relationship between the parties and the terms and conditions under which the following products are licensed and Services are provided to Customer, and supersedes all previous agreements between eCivis and Customer.

eCivis Product	Description	Units	Avg Unit Price	Total Price
Grants Network Basic License	Grants Network Research, KnowledgeBase, & Tracking and Reporting	1	\$990.00	\$990.00
Product Sub-Total				\$990.00
Multi-year Discount				(\$99.00)
TOTAL PRICE				\$891.00

Subscription Period(s) and Payment Terms

The Subscription Period of this Agreement will conclude 6/30/2016. Payment is due net 30 days from invoice date.

Cycle 1: 7/01/2015 through 6/30/2016 for a price of \$ 891

PRICE IS ONLY VALID IF AGREEMENT IS SIGNED ON OR BEFORE: May 31, 2015.

IN WITNESS WHEREOF, the parties hereto have caused to be executed or executed this Agreement as of the day and year first above written.

Accepted By:
 City of Brownsville, OR

Accepted By:
 eCivis, Inc.

By: _____
 (Authorized Signature)

By: _____
 (Authorized Signature)

Name: _____
 (type or print)

Name: Stephanie Rodriguez-Barnett
 (type or print)

Title: _____

Title: Director of Sales Operations

Date: _____

Date: _____

Send invoice to (if different than address above): _____



Creating affordable housing and healthy communities

May 11, 2015

Brian Gardner, Superintendent
Central Linn School District
331 E Blakely Avenue
Brownsville OR 97327

Subject: Willamette Neighborhood Housing Services interest in redevelopment of Central Linn School District property in Brownsville

Dear Mr. Gardner,

Thank you for visiting with Brigetta Olson and me and showing us the school district property in Brownsville. We left inspired by your positive vision for the future use of the property, and very interested in taking next steps towards a collaboration between the Central Linn School District and Willamette Neighborhood Housing Services.

This letter is intended to introduce others to Willamette Neighborhood Housing Services, document our interest in redeveloping the school district property into a mixed housing project, and summarize our understanding of the project concept.

ABOUT WILLAMETTE NEIGHBORHOOD HOUSING SERVICES

Willamette Neighborhood Housing Services (WNHS) was formed as a private nonprofit (501c3) organization in 1991 to address the affordable housing needs of Corvallis. Our first multifamily rental project was completed in 1993. Since then we have expanded our services to include all of Benton and Linn Counties, and have developed housing at 22 locations in Corvallis, Lebanon, and Sweet Home. These properties consist of 369 apartments and 55 single family homes and condominiums. WNHS also provides a range of services that help families buy their first home and sustain homeownership, including home buyer education classes and individual coaching; and a Linn County Housing Rehabilitation Loan Program that WNHS operates in partnership with the City of Brownsville and seven other local governments. More information about these and other services is attached to this letter, but worth highlighting here is WNHS' Community Engagement Program which works in partnership with residents, schools, local government, other nonprofits, and businesses to achieve our common interest in healthy families, homes, neighborhoods, and communities. We believe WNHS' commitment to healthy communities will be an especially useful framework for undertaking this project.



REDEVELOPING THE CENTRAL LINN SCHOOL DISTRICT PROPERTY

WNHS' understanding of the project concept

The Central Linn School District owns an approximately 3.1 acre property on East Blakely Avenue in Brownsville. The property includes buildings (classrooms, offices, and gymnasium); a community garden; parking for a fleet of school buses; and open space and play areas. The classrooms are no longer in use and the School Board and the School District Superintendent are considering options for what to do with the property. Among those options is a proposal to do two things with the property: sell or transfer a portion of the 3.1 site to a qualified organization to redevelop as family housing; and to preserve the gym, offices, and community garden for their value as a community center.

WNHS' understanding of the project goals

Exactly what type and mix of housing will be developed will be determined at a later date, but the overall approach to the project should achieve the following goals:

- Develop new housing for families with children.
- Provide more opportunities for teachers to live in Brownsville.
- Provide a mix of housing types (both rental and owner-occupied) that are suitable for a mix of family incomes.
- Preserve the gym, offices, and community garden and build on their value as a community center.
- Add to the community's tax base.
- Conduct the design and development process in a way that involves the School Board and wider community and builds community support for the project.
- Keep Central Linn School District expenses to a minimum. For instance, the developer should plan to secure the resources needed to cover predevelopment costs (such as environmental reviews, Comprehensive Plan/zoning applications, engineering and design, community outreach, etc.), as well as eventual development costs (demolition, construction, etc.).

Proposed process and next steps

Having just been introduced to this project opportunity, it's a little too early to offer a proposed process; however, there are certain principles WNHS will follow in developing a more detailed proposal:

- This project needs to be rooted in the interests of the Central Linn School District, the School Board, and the citizens of Brownsville. That means WNHS' first job is to listen.
- If the School Board decides to take the next step in considering a collaboration with WNHS, our first task will be to make sure we understand one another. What does the School Board want to achieve with this project? What are WNHS' interests? What opportunities do we want to maximize? What are the risks we each want to manage and mitigate? Assuming we reach a mutual understanding, these discussions will be used to develop a written agreement that will form the basis of our work together.
- WNHS staff have visited the project site, but we don't yet know much about its development potential. That means early steps will focus on site evaluation:

environmental studies, identifying re-zoning and development options, infrastructure and design requirements, and so on. These activities will be undertaken at WNHS' expense. Then, once we know more about the site, we can begin a design process that involves the School Board, includes community input, and results in a detailed project concept that WNHS uses to secure project financing.

CONCLUSION


Last month the WNHS Board of Directors adopted a new, five year Strategic Plan that includes the following statement:

WNHS believes everyone should have the opportunity to be healthy, regardless of income, race, education, or where they live. Opportunities for health start long before illness or the need for medical care. Health begins in the places people live, work, learn, and play:

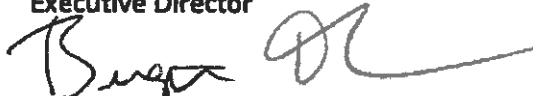
- *In strong, loving families living in quality affordable housing.*
- *In neighborhoods with parks and paths that promote exercise and play, and where sources of affordable, healthy foods are nearby.*
- *In schools that educate our children, feed them nutritious meals, and send them home safely at the end of the day.*
- *In workplaces where employers and employees are partners in promoting opportunities for health and wellness.*
- *And in communities committed to economic, social, and environmental sustainability.*

Perhaps that statement helps you understand why WNHS is so excited about the possibility of collaborating with the Central Linn School District on this project. The project you described is so much more than developing a few more homes in Brownsville. It's an opportunity to work together on a shared vision for a vibrant, healthy community in which families have every opportunity to thrive.

Sincerely,



Jim Moorefield
Executive Director



Brigetta Olson
Deputy Director

About Willamette Neighborhood Housing Services

Our Mission

Willamette Neighborhood Housing Services is committed to improving lives and strengthening communities through quality affordable housing, homeownership, economic opportunity and community partnerships. We're also a member of the NeighborWorks® Network, a national network of 250 community-based organizations in 50 states creating healthy communities through the work of thousands of residents, business people, government officials and other partners.

Our Services

Housing Development Services has developed 22 properties – a total of 424 affordable multifamily rental and single family homes - with a total value of over \$63 million. Properties are located in Corvallis, Lebanon, and Sweet Home.

The NeighborWorks HomeOwnership Center has helped over 1,100 families buy their first home. HomeOwnership Center services include:

- *Home Buyer Education and Coaching* – Classes are taught by WNHS staff and volunteers from area real estate agencies, financial institutions, and title companies. Topics include: searching for the right home; working with Realtors, lenders, and other professionals; financing the purchase; and managing credit. One-on-one coaching helps people apply what they learn in class to their own financial situation.
- *Access to affordable loan products* – The program works closely with area lenders that provide the loan products needed by first-time buyers (including below-market State Bond Loans). We also provide down payment assistance and second mortgages that help qualified buyers close the last gap between them and homeownership.
- *The Linn County Housing Rehabilitation Program* – The program helps low-income homeowners keep their homes in good repair by offering zero interest, deferred payment loans to qualified borrowers. The program is provided in partnership with eight local governments in Linn County
- *Financial Literacy Program* helps people plan for a healthier financial future. Services include: "Dollars and Sense," a 12-hour curriculum that helps participants learn about money, saving, budgeting, credit, and other money-related matters; and the "Valley Individual Development Account Program," a matched savings program that helps low income families save towards the purchase of a home, the rehabilitation of a home, or furthering their education.

WNHS' Community Engagement Program is committed to supporting healthy families, homes, neighborhoods, and communities. This program is actively working to engage in the cross-sector partnerships that are transforming the way public and private organizations and residents are working together towards positive change, healthy communities, and health equity.

Sources of Support

Willamette Neighborhood Housing Services receives general operating support from local, state, and federal programs, NeighborWorks® America, foundations, individual and corporate donations, fees for service, developer fees, and income from housing projects. Sources of capital and other support for housing development includes public and private grants; local, state, and federal grants and tax credit program; public and private loans; NeighborWorks® America; and WNHS' own revolving development funds.

The WNHS Board of Directors

Board Member	Community of Residence or Employment	Affiliation
Arlen Emmert, <i>President</i>	Lebanon	Samaritan Health Services
John Tappon, <i>Treasurer</i>	Corvallis	CPA, Stover Neyhart and Company
Caron Johnson, <i>Secretary</i>	Corvallis	The Arc of Benton County
Duane Walrod, <i>Past President</i>	Corvallis	Property and Asset Manager
Judy Hill	Corvallis & Lebanon	Retired Medical Practice Manager
Carol Trueba	Corvallis	Town & Country Realty
Betty Schmidt	Lebanon	Umpqua Bank
Carmen Steggell	Philomath	Retired OSU Faculty
Alesanne Dugan	Lebanon	Retired newspaper reporter/editor
Emily Barton	Corvallis	Boys and Girls Club
Ken Orwick	Lebanon	Retired MD
Misty Freeman	Corvallis	OSU Graduate Student
Rocio Munoz	Corvallis	Benton County Health Department
Wendy Arnold	Corvallis	WNHS tenant



Improvement Suggestions

May 5th, 2015

1. ✓ Better check in – check out of the chairs and tables.
 - ▶ Facility Tables & Chairs
 - ▶ Damaged Chairs should be eliminated
 - ▶ Chair Charging Formula
 - ▶ 120 Chairs & 20 Tables

2. ✓ Renters have been concerned about people using after without anyone being on the schedule.
 - ▶ Too many keys out...

3. ✓ People using the building with keys – no paying or collection...
(*\$ Not Coming In*)

4. ✓ Application process needs work
 - ▶ Deadlines
 - ▶ Require Applicant Responsibility
 - ▶ Scanning
 - ▶ Logistics
 - ▶ Money

5. ✓ Building & Sports Schedule
 - ▶ Need Blackout Dates
 - ▶ Year or more at a time

6. ✓ Director Contact Information
 - ▶ Website
 - ▶ Questions

7. ✓ Sports Information FAQ's
 - ▶ Practice Starts
 - ▶ Games Starts
 - ▶ Season Ends
 - ▶ Coaches are assigned by ?
 - ▶ Part of a League
 - ▶ What equipment do they need?
 - ▶ Directors Contact Info
 - ▶ Cancellations
 - ▶ Can I sign up at school?



8. School Information Packets in Fall – Consider partnership with School (*July Packet*)
9. Better way to do Annual Information – Concussion Forms etc.

Laura A. Schroeder
Licensed in Oregon, Idaho,
Nevada and Washington

Therese A. Ure
Licensed in Oregon
and Nevada

William F. Schroeder
Of Counsel to the Firm



Sarah R. Liljefelt
Licensed in Oregon & California

Wyatt E. Rolfe
Of Counsel
Licensed in Oregon & Washington

Matthew J. Curti
Licensed in Nevada & California

Brian R. Sheets
Licensed in Oregon

May 12, 2015

VIA ELECTRONIC and US MAIL

Mr. S. Scott McDowell, City Administrator
City of Brownsville
PO Box 188
Brownsville OR 97327
E-Mail: admin@ci.brownsville.or.us

RE: City of Brownsville Extension Application in Wake of Cottage Grove Decision

Dear Scott:

Last September this office requested that the Oregon Water Resources Department (“OWRD” or “the Department”) place permit G-12406 on administrative hold pending the outcome of the *Cottage Grove* water right case.¹ G-12406 is the City’s permit to withdraw up to 1.25 cfs of ground water from the City’s four wells during winter and spring.

We are writing to provide you with an update with respect to the City’s administrative hold and the *Cottage Grove* case. As you may recall, the *Cottage Grove* case focused upon how fish curtailment conditions will be imposed when municipalities seek extensions in time to develop their water permits. Curtailment conditions may only be imposed upon the “undeveloped portion” of the permit. As the litigants demonstrated, what constitutes the undeveloped portion can vary drastically depending upon which point in time is utilized to determine it. *Cottage Grove* and the OWRD argued that the undeveloped portion is determined later, at the time an extension is approved. WaterWatch, however, argued that that determination must be made earlier, at the time the permit’s development deadline expires.

In 2013, the Oregon Court of Appeals entered a decision agreeing with WaterWatch that the earlier deadline must be used. The court’s decision was then appealed to the Oregon Supreme Court in early 2014. There the case stayed until February of this year when the Supreme Court inexplicably dismissed it, stating only that the appeal had been “improvidently allowed” for review. As a result, the decision of the Court of Appeals stands.

¹ *WaterWatch of Or., Inc. v. Water Res. Dep’t*, 259 Or App 717 (2013).

1915 NE Cesar E. Chavez Boulevard, Portland, Oregon 97212 (503) 281-4100

440 Marsh Avenue, Reno, Nevada 89509 (775) 786-8800

www.water-law.com counsel@water-law.com



Scott McDowell
City of Brownsville
May 12, 2015
Page 2 of 2

Shortly after the Supreme Court dismissed Cottage Grove's appeal, Senators Roblan and Hansell introduced Senate Bill 712. SB 712 seeks to legislatively overturn portions of the *Cottage Grove* decision. It would define the "undeveloped portion" of the permit to include water development up to December 11, 2013. The bill is presently before the Senate Committee on Rules.

At the City's request, OWRD previously placed Brownsville's extension application on administrative hold pending the outcome of *Cottage Grove* case. According to Department representative Ann Reece, OWRD is presently taking no action with pending applications until it determines the outcome of SB 712 (enclosed). If SB 712 is enacted, the undeveloped portion of Brownsville's Permit G-12406 will be determined by the maximum use occurring prior to December 11, 2013. If SB 712 is not successful, fish curtailment conditions will be determined by looking at the City's maximum use prior to Oct. 1, 1999 (original development deadline).

Schroeder Law Office will continue to monitor SB 712's progression through the legislature. In the event SB 712 is not passed, we will suggest scheduling a conference to consider the City's next steps moving forward.

Very truly yours,
SCHROEDER LAW OFFICES, P.C.


Wyatt E. Rolfe 

WER:dnc

Enclosures

Senate Bill 712

Sponsored by Senators ROBLAN, HANSELL; Senators JOHNSON, THOMSEN, Representatives BOONE, GILLIAM, GOMBERG, MCKEOWN

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Changes water management and conservation plan approval condition for extension of time to develop permit for municipal use of water.

A BILL FOR AN ACT

1
2 Relating to time frames affecting the undeveloped portion of municipal water use permits in exten-
3 sions of time; amending ORS 537.230, 537.250, 537.409 and 537.630.

4 **Be It Enacted by the People of the State of Oregon:**

5 **SECTION 1.** ORS 537.230 is amended to read:

6 **537.230. (1) As used in this section, "undeveloped portion of the permit" means the por-**
7 **tion of a water right permit that is the difference between the maximum rate or volume**
8 **authorized and the maximum rate or volume of water diverted for beneficial use on the later**
9 **of:**

10 **(a) December 11, 2013; or**

11 **(b) The time specified to complete construction or perfect the water right.**

12 ***[(1)]*** **(2) Except for a holder of a permit for municipal use, the holder of a water right permit**
13 **shall prosecute the construction of any proposed irrigation or other work with reasonable diligence**
14 **and complete the construction within a reasonable time, as fixed in the permit by the Water Re-**
15 **sources Department, not to exceed five years from the date of approval.**

16 ***[(2)]*** **(3) The holder of a permit for municipal use shall commence and complete the construction**
17 **of any proposed works within 20 years from the date on which a permit for municipal use is issued**
18 **under ORS 537.211. The construction must proceed with reasonable diligence and be completed**
19 **within the time specified in the permit, not to exceed 20 years. However, the department may order**
20 **and allow an extension of time to complete construction or to perfect a water right beyond the time**
21 **specified in the permit under the following conditions:**

22 **(a) The holder shows good cause. In determining the extension, the department shall give due**
23 **weight to the considerations described under ORS 539.010 (5) and to whether other governmental**
24 **requirements relating to the project have significantly delayed completion of construction or per-**
25 **fection of the right;**

26 ***[(b) The extension of time is conditioned to provide that the holder may divert water beyond the***
27 ***maximum rate diverted for beneficial use before the extension only upon approval by the department***
28 ***of a water management and conservation plan; and]***

29 **(b) For the first extension of time issued after June 29, 2005, for a permit for municipal**
30 **use issued before November 2, 1998, the extension of time is conditioned to provide that the**
31 **holder may divert water under the undeveloped portion of the permit only upon approval by**

NOTE: Matter in boldfaced type in an amended section is new; matter *[italic and bracketed]* is existing law to be omitted. New sections are in boldfaced type.

LC 1699

1 **the department of a water management and conservation plan; and**

2 (c) For the first extension of time issued after June 29, 2005, for a permit for municipal use is-
 3 sued before November 2, 1998, the department finds that the undeveloped portion of the permit is
 4 conditioned to maintain, in the portions of waterways affected by water use under the permit, the
 5 persistence of fish species listed as sensitive, threatened or endangered under state or federal law.
 6 The department shall base its finding on existing data and upon the advice of the State Department
 7 of Fish and Wildlife. An existing fish protection agreement between the permit holder and a state
 8 or federal agency that includes conditions to maintain the persistence of any listed fish species in
 9 the affected portion of the waterway is conclusive for purposes of the finding.

10 [(3)] (4) Except as provided in ORS 537.240 and 537.248 and subsection [(2)] (3) of this section,
 11 the Water Resources Department, for good cause shown, shall order and allow an extension of time,
 12 including an extension beyond the five-year limit established in subsection [(1)] (2) of this section
 13 within which irrigation or other works shall be completed or the right perfected. In determining the
 14 extension, the department shall give due weight to the considerations described under ORS 539.010
 15 (5) and to whether other governmental requirements relating to the project have significantly de-
 16 layed completion of construction or perfection of the right.

17 [(4)] (5) Except as provided in subsection [(5)] (6) of this section and ORS 537.409, upon com-
 18 pletion of beneficial use as required under this section, the permittee shall hire a water right ex-
 19 aminer certified under ORS 537.798 to survey the appropriation. Within one year after application
 20 of water to a beneficial use or the beneficial use date allowed in the permit, the permittee shall
 21 submit a map of the survey as required by the Water Resources Department, which shall accompany
 22 the request for a water right certificate submitted to the department under ORS 537.250. If any
 23 property described in the permit is not included in the request for a water right certificate, the
 24 permittee shall state the identity of the record owner of that property.

25 [(5)] (6) The Water Resources Director may waive the requirement under subsection [(4)] (5) of
 26 this section that a permittee hire a water right examiner certified under ORS 537.798 if:

27 (a) The permit is a supplemental water right that shares the same distribution system and same
 28 place of use as the primary water right; and

29 (b) The department determines that there is sufficient information in the records of the depart-
 30 ment to determine proof of beneficial use.

31 [(6)] (7) Notwithstanding ORS 537.410, for purposes of obtaining a water right certificate under
 32 ORS 537.250 for a supplemental water right, the permittee shall have a facility capable of handling
 33 the full rate and duty of water requested from the supplemental source and be otherwise ready,
 34 willing and able to use the amount of water requested, up to the amount of water approved in the
 35 water right permit. To obtain a certificate for a supplemental water right, the permittee is not re-
 36 quired to have actually used water from the supplemental source if:

37 (a) Water was available from the source of the primary water right and the primary water right
 38 was used pursuant to the terms of the primary water right; or

39 (b) The nonuse of water from the supplemental source occurred during a period of time within
 40 which the exercise of the supplemental water right permit was not necessary due to climatic con-
 41 ditions.

42 **SECTION 2. ORS 537.250 is amended to read:**

43 **537.250. (1)** After the Water Resources Department has received a request for issuance of a
 44 water right certificate accompanied by the survey required under ORS 537.230 [(4)] (5) that shows,
 45 to the satisfaction of the department, that an appropriation has been perfected in accordance with

1 the provisions of the Water Rights Act, the department shall issue to the applicant a certificate of
 2 the same character as that described in ORS 539.140. The certificate shall be recorded and trans-
 3 mitted to the applicant as provided in that section.

4 (2) When issuing a water right certificate under subsection (1) of this section in the name of a
 5 district as defined in ORS 540.505, or in the name of a government agency for a district, the de-
 6 partment may issue the water right certificate for land not described in the permit in accordance
 7 with ORS 537.252.

8 (3) Rights to the use of water acquired under the provisions of the Water Rights Act, as set
 9 forth in a certificate issued under subsection (1) of this section, shall continue in the owner thereof
 10 so long as the water shall be applied to a beneficial use under and in accordance with the terms
 11 of the certificate, subject only to loss:

12 (a) By nonuse as specified and provided in ORS 540.610; or

13 (b) As provided in ORS 537.297.

14 **SECTION 3.** ORS 537.409 is amended to read:

15 537.409. (1) In lieu of the process set forth in ORS 537.140 to 537.211 for applying for a water
 16 right permit, an owner of a reservoir may submit an application to the Water Resources Department
 17 to issue a water right permit under ORS 537.211 or a certificate under ORS 537.250 according to the
 18 process set forth in this section if the reservoir:

19 (a) Has a storage capacity of less than 9.2 acre-feet or a dam or impoundment structure less
 20 than 10 feet in height;

21 (b) Does not injure any existing water right;

22 (c) Does not pose a significant detrimental impact to existing fishery resources as determined
 23 on the basis of information submitted by the State Department of Fish and Wildlife; and

24 (d) Is not prohibited under ORS 390.835.

25 (2) An application for a water right permit for a reservoir under subsection (1) of this section
 26 shall provide sufficient information to demonstrate compliance with the criteria set forth in sub-
 27 section (1) of this section. The application shall:

28 (a) Include the quantity of water to be stored by the reservoir, a map indicating the location
 29 of the reservoir and the source of the water used to fill the reservoir; and

30 (b) Be accompanied by the fee established in ORS 536.050 (1)(q).

31 (3) The map required under subsection (2) of this section need not be prepared by a water right
 32 examiner certified under ORS 537.798. The map submitted with the application shall comply with
 33 standards established by the Water Resources Commission.

34 (4) Within 60 days after receiving an application under subsection (1) of this section, the Water
 35 Resources Department shall provide public notice of the application in the manner the department
 36 determines to be the most appropriate.

37 (5) Within 60 days after the department provides public notice under subsection (4) of this sec-
 38 tion, any person may submit detailed, legally obtained information in writing, requesting the de-
 39 partment to deny the application for a permit on the basis that the reservoir:

40 (a) Would result in injury to an existing water right; or

41 (b) Would pose a significant detrimental impact to existing fishery resources.

42 (6) In accordance with rules established by the Water Resources Commission for an expedited
 43 public interest review process for applications submitted under this section or in response to a re-
 44 quest under subsection (5) of this section, the department shall conduct a public interest review of
 45 the reservoir application. The review shall be limited to issues pertaining to:

- 1 (a) Water availability;
- 2 (b) Potential detrimental impact to existing fishery resources; and
- 3 (c) Potential injury to existing water rights.

4 (7) Within 180 days after the department receives an application for a permit under subsection
 5 (1) of this section, the department shall issue a final order granting or denying the permit or
 6 granting the permit with conditions.

7 (8) If the department issues an order under subsection (7) of this section denying the permit, the
 8 applicant may request a contested case hearing, which shall be conducted in accordance with ap-
 9 plicable provisions of ORS chapter 183.

10 (9) If the department does not find injury or impact under subsection (6) of this section and the
 11 department issues a final order under subsection (7) of this section allowing the issuance of a permit,
 12 the order shall be subject to judicial review of orders in other than contested cases as provided in
 13 ORS chapter 183.

14 (10) Notwithstanding the requirement for a survey under ORS 537.230 [(4)] (5), a survey of the
 15 appropriation is not required for a reservoir that has a storage capacity of less than 9.2 acre-feet
 16 of water. For a reservoir qualifying under this subsection, a permittee shall submit to the depart-
 17 ment a claim of beneficial use within one year after the date of completion of construction. A claim
 18 of beneficial use for a reservoir qualifying under this subsection shall require only a written affi-
 19 davit signed by the permittee that includes the following:

- 20 (a) The dimensions of the reservoir.
- 21 (b) The maximum capacity of the reservoir in acre-feet.
- 22 (c) A map identifying the location of the reservoir. The map shall comply with standards estab-
 23 lished by the Water Resources Commission. The map required under this subsection need not be
 24 prepared by a water right examiner certified under ORS 537.798.

25 (11) Any person applying for a secondary permit for the use of stored water from a reservoir
 26 qualifying under subsection (10) of this section shall submit a survey prepared by a water right ex-
 27 aminer certified under ORS 537.798. The survey required under this subsection shall apply to the
 28 storage reservoir and to the secondary use of the water in the reservoir.

29 **SECTION 4.** ORS 537.630 is amended to read:

30 537.630. (1) As used in this section, “undeveloped portion of the permit” means the por-
 31 tion of a water right permit that is the difference between the maximum rate or volume
 32 authorized and the maximum rate or volume of ground water appropriated for beneficial use
 33 on the later of:

- 34 (a) December 11, 2013; or
- 35 (b) The time specified to complete construction or perfect the water right.

36 [(1)] (2) Except for the holder of a permit for municipal use, the holder of a permit issued pur-
 37 suant to ORS 537.625 shall prosecute the construction of a well or other means of developing and
 38 securing the ground water with reasonable diligence and complete the construction within a rea-
 39 sonable time fixed in the permit by the Water Resources Department, not to exceed five years after
 40 the date of approval of the application. However, the department, for good cause shown, shall order
 41 and allow an extension of time, including an extension beyond the five-year period, for the com-
 42 pletion of the well or other means of developing and securing the ground water or for complete
 43 application of water to beneficial use. In determining the extension, the department shall give due
 44 weight to the considerations described under ORS 539.010 (5) and to whether other governmental
 45 requirements relating to the project have significantly delayed completion of construction or per-

1 fection of the right.

2 [(2)] (3) The holder of a permit for municipal use shall commence and complete the construction
 3 of any proposed works within 20 years from the date on which the permit for municipal use is issued
 4 under ORS 537.625. The construction must proceed with reasonable diligence and be completed
 5 within the time specified in the permit, not to exceed 20 years. However, the department may order
 6 and allow an extension of time to complete construction or to perfect a water right beyond the time
 7 specified in the permit under the following conditions:

8 (a) The holder shows good cause. In determining the extension, the department shall give due
 9 weight to the considerations described under ORS 539.010 (5) and to whether other governmental
 10 requirements relating to the project have significantly delayed completion of construction or per-
 11 fection of the right;

12 [(b) *The extension of time is conditioned to provide that the holder may divert water beyond the*
 13 *maximum rate diverted for beneficial use before the extension only upon approval by the department*
 14 *of a water management and conservation plan; and]*

15 (b) For the first extension issued after June 29, 2005, for a permit for municipal use is-
 16 sued before November 2, 1998, the extension of time is conditioned to provide that the holder
 17 may appropriate ground water under the undeveloped portion of the permit only upon ap-
 18 proval by the department of a water management and conservation plan; and

19 (c) For the first extension of time issued after June 29, 2005, for a permit for municipal use is-
 20 sued before November 2, 1998, the department finds that the undeveloped portion of the permit is
 21 conditioned to maintain, in the portions of waterways affected by water use under the permit, the
 22 persistence of fish species listed as sensitive, threatened or endangered under state or federal law.
 23 The department shall base its finding on existing data and upon the advice of the State Department
 24 of Fish and Wildlife. An existing fish protection agreement between the permit holder and a state
 25 or federal agency that includes conditions to maintain the persistence of any listed fish species in
 26 the affected portion of the waterway is conclusive for purposes of the finding.

27 [(3)] (4) If the construction of any well or other means of developing and securing the ground
 28 water is completed after the date of approval of the application for a permit under ORS 537.625,
 29 within 30 days after the completion, or if the construction is completed before the date of approval,
 30 within 30 days after the date of approval, the permit holder shall file a certificate of completion with
 31 the Water Resources Department, disclosing:

- 32 (a) The depth to the water table;
- 33 (b) The depth, diameter and type of each well, and the kind and amount of the casing;
- 34 (c) The capacity of the well pump in gallons per minute and the drawdown thereof;
- 35 (d) The identity of the record owner of any property that was described in the application for
 36 a permit under ORS 537.625 but is not included in the certificate of completion; and
- 37 (e) Any other information the department considers necessary.

38 [(4)] (5) Upon completion of beneficial use necessary to secure the ground water as required
 39 under this section, the permit holder shall hire a water right examiner certified under ORS 537.798
 40 to survey the appropriation. Within one year after applying the water to beneficial use or the ben-
 41 efiticial use date allowed in the permit, the permit holder shall submit the survey as required by the
 42 Water Resources Department to the department along with the certificate of completion required
 43 under subsection [(3)] (4) of this section. If any property described in the permit is not included in
 44 the request for a water right certificate, the permittee shall state the identity of the record owner
 45 of that property.

1 ~~[(5)]~~ (6) After the department has received a certificate of completion and a copy of the survey
2 as required by subsections ~~[(3) and]~~ (4) and (5) of this section that show, to the satisfaction of the
3 department, that an appropriation has been perfected in accordance with the provisions of ORS
4 537.505 to 537.795 and 537.992, the department shall issue a ground water right certificate of the
5 same character as that described in ORS 537.700. The certificate shall be recorded and transmitted
6 to the applicant as provided in ORS 537.700.

7 ~~[(6)]~~ (7) The procedure for cancellation of a permit shall be as provided in ORS 537.260.

8 ~~[(7)]~~ (8) Notwithstanding ORS 537.410, for purposes of obtaining a water right certificate under
9 subsection ~~[(5)]~~ (6) of this section for a supplemental water right, the permittee shall have a facility
10 capable of handling the full rate and duty of water requested from the supplemental source and be
11 otherwise ready, willing and able to use the amount of water requested, up to the amount of water
12 approved in the water right permit. To obtain a certificate for a supplemental water right, the
13 permittee is not required to have actually used water from the supplemental source if:

14 (a) Water was available from the source of the primary water right and the primary water right
15 was used pursuant to the terms of the primary water right; or

16 (b) The nonuse of water from the supplemental source occurred during a period of time within
17 which the exercise of the supplemental water right permit was not necessary due to climatic con-
18 ditions.

19

Do You Know These 7 Benefits of Street Sweeping?

By Debbie Jacketta

Categories: [Street sweeping](#)

Street sweeping in Salt Lake City delivers benefits most people never even consider. Its most commonly accepted benefit is improved aesthetics, and only by its absence is it usually noticed.

The benefits go well beyond visual appeal and serve to protect us from many hazards and problems. By explaining these benefits in more detail here, we hope to improve knowledge and awareness, and serve to improve attention to safety.

Benefits of professional street sweeping include:

Public safety

- Safety is the primary concern for the traveling public, and was the original impetus for municipal cleaning. Street gutters tend to be a resting place for a variety of debris. Removal of the debris lessens the opportunity of skids and collisions, and also allows drivers to safely judge distance to curbs and roadway edges.



Pedestrians, Runners, and Cyclists

- Construction or roadway debris not only creates unsightly conditions, it can cause pedestrians, runners and cyclist to swerve into the roadway to avoid large items, mud, or skid conditions. This action may catch drivers unaware and cause accidents and major injuries.

Environmental

- A less apparent but critical benefit of street sweeping is the removal of metal particles and other hazardous waste products left by passing vehicles or discarded trash. These particles can be extremely harmful to fish and other wildlife if they reach our creeks, rivers, beaches and bays. Some particles bond to other larger debris that may release unhealthy emissions into the air.

Stormwater runoff management

- Debris in roadway gutters and at construction sites quickly clogs storm drains and blocks runoff pathways. Keeping these clear allows water to drain faster and

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more completely. This prevents water building on roadways due to storm drain backups, and also minimizes erosion from improperly flowing runoff water.

Wildlife & Pet Protection

- Sadly roadside trash often includes food or other items that attract wildlife and pets. Much of this is hazardous to their health, and can cause major illness or even death. Animals attracted to curbside smells can be hit by cars and severely injured and even killed.

Lessening automobile damage from road debris

- Items in the road can cause extensive damage to vehicles. The most common problem is damage to the automobile finish from abrasion. In addition, objects thrown underneath the vehicle may cause undercoating issues and other damage. Larger rock particles thrown into wheels can cause noises and damage, often incurring direct expense to the vehicle owner.

Wetlands preservation

- Uncontrolled runoff damages local wetland areas, creating an unsuitable environment for inhabitants and plant life. This destroys the beauty of the wetland as well, and can have an adverse effect on nearby property values.

As we learn to be better citizens in our communities, we can minimize the unseen costs of road debris.

Ever since his early days on the police force in Chesapeake, Va., Kelvin Wright has been intrigued by the idea of using cameras to fight crime. As a traffic officer in the late 1980s, he was the first cop in the department to test them on car dashboards. Chesapeake police then experimented with body-worn cameras as long ago as the late 1990s, but the technology proved impractical. By 2009, Wright was the chief. He decided to equip 90 of Chesapeake's officers with newer-model body cameras. At the time, such recording devices were in use only by a select handful of police departments around the country.

That is quickly changing. Sparked mostly by the riots following police killings last year in Ferguson, Mo., and Staten Island, N.Y.—and, more recently, by the shooting death of an unarmed black man in North Charleston, S.C.—there's been a national surge of interest in outfitting officers with body-worn cameras. Just two years ago, TASER International, a leading vendor of the devices, was only supplying cameras to Chesapeake and a few hundred other agencies. Now the company reports more than 2,500 law enforcement agencies use more than 30,000 of its cameras nationwide. One national expert recently told *The Wall Street Journal* he estimates that 4,000 to 6,000 police departments, out of about 18,000 nationwide, use body cameras. No state mandates body-worn devices yet, but according to the National Conference of State Legislatures, lawmakers in 29 states had introduced various body camera bills as of March.

Many of the cities interested in equipping officers with body cameras have reached out to Chesapeake to see how the program has worked there. Since the unrest of Ferguson, Wright says his department has received on average a call a week about the cameras from other cities. The New York City Police Department was one of the callers. The District of Columbia Police Department sent a contingent down to Chesapeake last year to visit. Wright thinks it's not a matter of if but when most police departments will deploy body-worn cameras of their own. "Across this country," Wright says, "officers will wear these very much as they do their sidearm."

Departments with body cameras are finding that there's much more to it than merely strapping a camera on an officer's uniform. Managing all the hours of video footage comes at a price, both in labor and data storage costs. Perhaps even more significant, body-worn cameras come with numerous unintended consequences, some of which will get worse as the technology becomes widespread.

By now, Chesapeake police officers have grown accustomed to being recorded. They begin their shifts by picking up a camera from docking stations, and they end their shifts by plugging the devices back in. All of the recorded video and

audio is automatically uploaded to Evidence.com, an internal website that's sort of a YouTube for Chesapeake police. Officers can review footage at computer terminals while writing up reports, or watch clips right away using an app on their smartphones.

Officer Krystal Holland has found that body camera videos don't catch everything. She's learned to describe what's happening out loud so that it's captured on the audio. Body cameras aren't intimidating for younger officers like Holland, who joined the department out of the police academy about two years ago. However, there is a generational divide in the way cameras are perceived. "Typically, senior officers don't see the value of the video or want the video unless it saves them," Wright says. "Younger officers who are more tech savvy, they understand that this is the way of the world."

Traffic officers already familiar with the benefits of in-car cameras, Wright says, played a role in securing buy-in as the department implemented body-worn devices across other units



An early proponent of body cameras, Chief Kelvin Wright expects they will one day be standard issue for officers everywhere.

in recent years. The department also publishes regular reports tallying the number of complaints against officers that are invalidated by body camera footage, providing a clear incentive for officers uncomfortable with being recorded on the job.

All uniformed Chesapeake police officers—about 250 total—are required to record every encounter with citizens when performing law enforcement-related duties or responding to calls for service. The hours of footage quickly add up. Only six months



Chesapeake officers tag videos as evidence and review footage at computer terminals.

after expanding the program, Chesapeake police had exceeded their initial data storage capacity that was expected to last at least a year. It's the expense related to data storage—not the purchase of the cameras—that typically ends up being most costly for departments.

Police agencies are also learning that processing video footage is labor-intensive. Chesapeake officers tag videos as evidence and may spend extra time when writing reports to ensure they're in sync with what recordings show. Police department staff respond to requests for footage, occasionally needing to redact portions of clips. Last year, police responded to more than 1,500 requests from the Commonwealth's Attorney's Office alone, most of which required the production of two or three videos each. The workload was so heavy that the department created a new position of video evidence coordinator to handle all the requests.

The video footage means more work for attorneys as well. Reviewing video of a typical traffic stop takes at least a half hour, and multiple videos exist when more than one officer arrives on the scene. "When they started coming in here," says Chesapeake

Commonwealth's Attorney Nancy Parr, "it took everybody by surprise how time-consuming it was to watch the videos." Periodic beeps can be heard throughout the day in Parr's office from recorded noises the cameras make as videos are played. Many of the Commonwealth staff attorneys end up watching the videos in the early evening hours and on weekends.

Before the cameras are even put in place, an array of policy issues must be discussed among police, attorneys and city officials. Someone must decide which types of interactions will be recorded, how long video will be retained and what footage can be released to the public. States haven't addressed many of these issues yet, so local departments are left to outline policies in consultation with city legal advisers. The result has been a range of different policies. Chesapeake, for example, does not require officers to notify citizens that they're being recorded, and the city stores video not tagged as evidence for 13 months. Officers in neighboring Norfolk notify the public when they're being recorded and retain video only 45 days if it's not used for evidence.



Before cameras can be put in place, police, attorneys and local officials need to decide which types of interactions will be recorded, how long video will be retained and what footage can be released to the public.

Local elected officials in some jurisdictions have attempted to force departments to adopt the technology more quickly than they would prefer. In Baltimore, city council members passed a bill last year requiring police to wear cameras. Mayor Stephanie Rawlings-Blake vetoed the measure, arguing that the council's powers should not extend into police department operations and that the bill failed to adequately address legal and privacy issues. The program "must be done right and should not be something that is hastily implemented without measures in place to ensure its success," the mayor wrote. Rawlings-Blake, who supports adoption of the cameras, instead formed a city task force that later recommended a pilot program.

But even when the cameras are subjected to detailed advance scrutiny, unexpected outcomes nearly always creep in. One of them is that the public may start to assume body camera footage will always be available to help their side of a legal proceeding. That's already become an issue in Chesapeake. While Parr says it has yet to be used against prosecutors in court, some feel there isn't a solid case without the footage. "Lay people expect the police officers to record everything in order for it to be true," she says. In addition, when events unfold rapidly police don't always have time to activate their cameras. One night in January, according to police, Chesapeake officers responding to a report of a suicide attempt found a man standing in the middle of the street firing multiple rounds at them. Police returned

fire, and the man later died at a hospital. The shooting wasn't captured on video, Wright says, because the officer was focused on his personal safety and didn't think to turn the camera on. In Wright's view, it's an understandable instance that illustrates why not every incident will be captured. "People have come to expect video on everything," Wright says. "To some degree, we are victims of our own success."

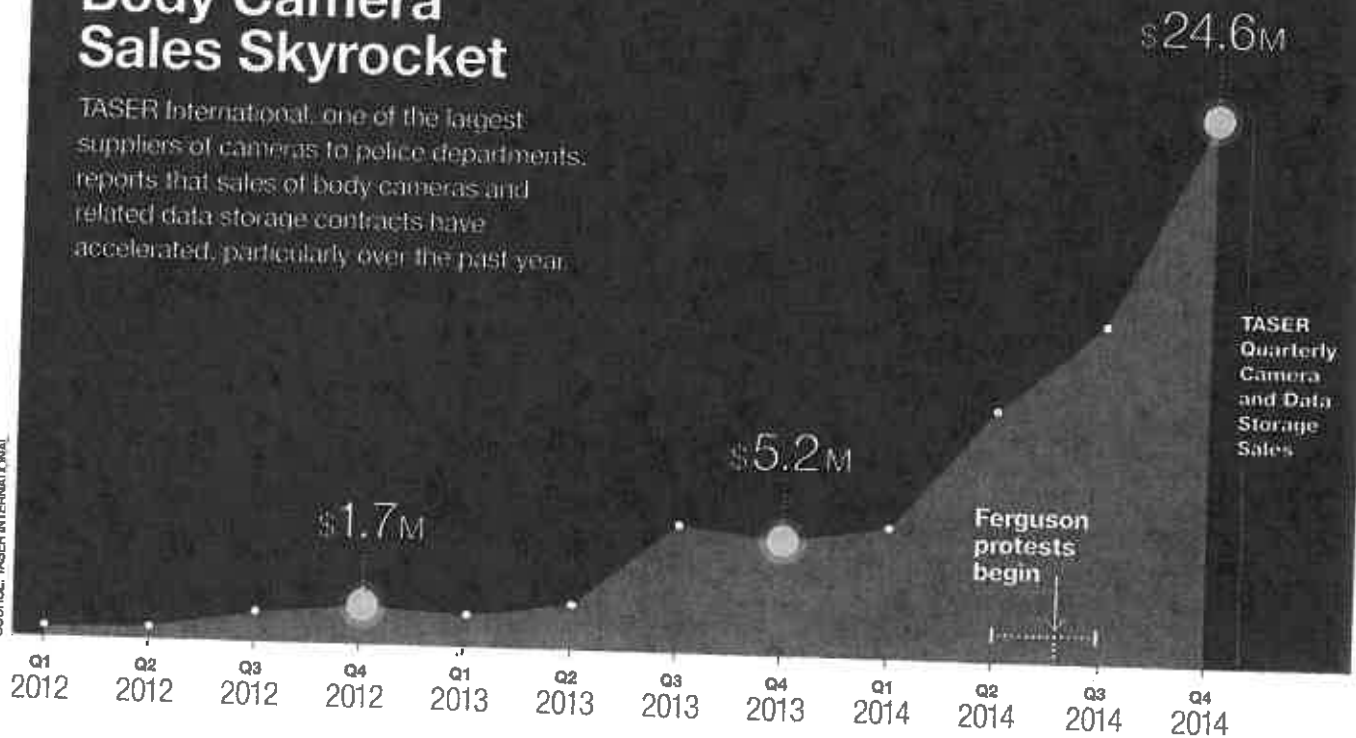
The media, too, is starting to expect footage. An arrest in March by officers of the Virginia Department of Alcoholic Beverage Control attracted widespread publicity when a college student was injured. A headline in *The Washington Post* later that week read, "Body cameras absent in Va. arrest."

Then there is the issue of taping citizens in private residences. Darrel Stephens, executive director of the Major Cities Chiefs Association, says some people may hesitate to call police to their homes in select circumstances, such as domestic disputes, if they believe the recordings could be opened to public consumption. "There are lots of situations police get engaged in that don't seem appropriate to allow people to look at on YouTube," Stephens says. Chesapeake's policy requires officers to turn off cameras inside medical facilities or when they're appearing before a magistrate. In Florida, all body camera video, with a few exceptions, is subject to public records requests. One state Senate bill attempts to scale back the state's broad public records law, exempting footage shot inside private residences, schools or hospitals.

Body Camera Sales Skyrocket

TASER International, one of the largest suppliers of cameras to police departments, reports that sales of body cameras and related data storage contracts have accelerated, particularly over the past year.

SOURCE: TASER INTERNATIONAL



reviewed the footage and invited neighborhood leaders and the news media to watch the video later that day. "What could have been a potentially serious problem was abated because of the body cameras," Chitwood says. The State Attorney's Office later cleared the officers of any wrongdoing.

Of course, body cameras can also spell trouble for misbehaving officers. One Daytona Beach officer claimed his camera malfunctioned during a confrontation that left a woman with busted teeth. After a similar malfunction occurred again, a forensic review of the camera revealed that the officer had intentionally switched off the power. He later resigned. Daytona Beach's policy calls for firing anyone turning off a camera to avoid being recorded. Officers cannot, for the most part, prevent recorded video from being uploaded and only those with administrative privileges are able to edit or delete videos. "It's going to catch the good, the bad and the ugly," Chitwood says. "Everybody behaves better when the cameras are on."

So far, body cameras have generally enjoyed strong public support. Police unions have pushed back, but their concerns are focused more on specific policies than on opposing the cameras outright. Officers, for example, want to ensure they're still able to carry out private conversations, interview confidential informants and use the restroom without being recorded.

The top concern among law enforcement officials is that they'll be stuck with an unfunded mandate, says Virginia state Sen. Donald McEachin, who introduced a bill requiring all departments to begin deploying body cameras by 2018. Departments in

Norfolk and other places have used federal asset forfeiture funds to purchase cameras. The White House has also proposed \$75 million in matching funds for states and localities to pay for equipment and storage. Any one-time grants, though, fail to cover data storage and other camera-related costs over the long term.

Chesapeake pays roughly \$1,800 per camera, which includes mounting equipment, licensing fees and maintenance plans over five years. Annual data storage for the entire department currently costs about \$24,000. Expenses are exponentially higher for big-city police departments. Officials in Charlotte, N.C., recently approved spending \$7 million over a five-year period to purchase and operate 1,400 police body cameras.

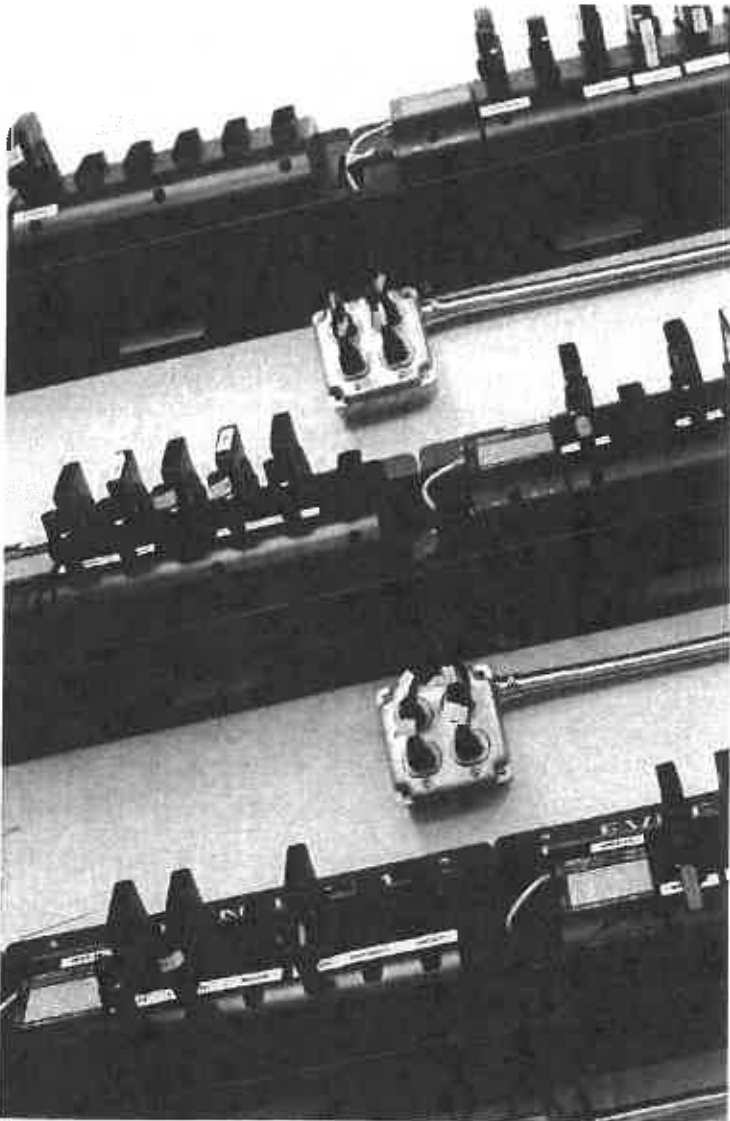
As more agencies line up to buy the cameras, the increased demand may not only help push down costs, but also accelerate the pace of technological innovation. The latest body cameras on city streets today pale in comparison to what's possible in the years to come, says the Police Foundation's Bueermann, who envisions devices activated automatically when a cop removes a gun from a holster or when certain keywords are uttered. In addition, voice recognition and facial identification capabilities may eventually make their way into the devices.

But even current technology is far ahead of the policies needed to govern use of the cameras. As police departments decide how to proceed, they'll have to consider both where the technology is headed and what the consequences accompanying it will be. "We should move forward," Bueermann says, "with our eyes wide open." **G**

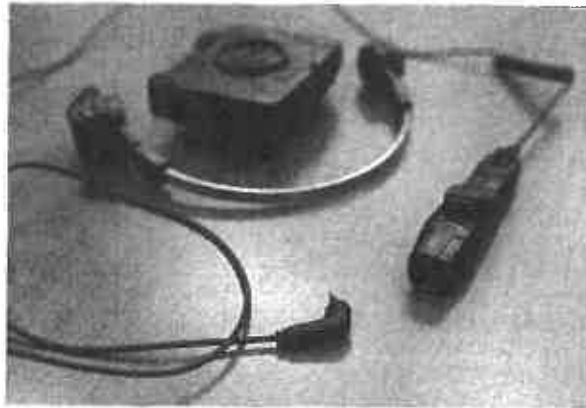
Email mmaciag@governing.com

On the opposite end of the spectrum, many police departments are releasing videos entirely at their discretion or, in some cases, declining to provide any footage to the press at all. Jim Bueermann, president of the Police Foundation, a police research group, relates fears that some departments may release only those videos that cast citizens in a negative light and exonerate officers. If that's the case, he says, the cameras will prove counterproductive: "How we as a society deal with this can either enhance community trust in police or adversely affect it."

Early evidence suggests that, unintended consequences notwithstanding, the cameras yield significant benefits. A 2012 study of the Rialto, Calif., Police Department found a significant reduction in use-of-force incidents among officers randomly assigned to wear cameras, along with an 88 percent year-over-year decline in citizen complaints. A study examining a Mesa, Ariz., Police Department pilot program showed similar results over an eight-month period, with officers not wearing cameras recording nearly three times as many complaints as those who wore cameras. Many complaints against Chesapeake officers with camera foot-



Every officer's camera has an assigned docking station.



Body Cameras 101

Many of the newer body camera configurations consist of a lightweight camera wired to a controller device supplying the power. Cameras can be mounted to shoulder straps, collars or eyewear. Controllers are typically attached to belts or uniforms, or placed inside shirt pockets. Other devices are one-piece units that clip to the front of an officer's uniform. Police control when cameras are turned on or off. Some models feature a buffer capturing 30 seconds of silent video prior to an officer activating the camera. Batteries last an entire shift, but must be recharged before they're used again.

The majority of police departments manage videos using third-party cloud services. Others store their data locally.

age are cleared immediately, not requiring further investigation. The department investigated 36 complaints last year, compared to more than 60 per year in 2010 and 2011, when the program had not been fully implemented.

So do cameras make police behave better, or are citizens just more cooperative when the cameras are turned on? Most in the law enforcement community contend that it's a mix of both. "Equipping officers with body cameras does not eliminate use of force," Bueermann says, "but it does appear to have a civilizing effect on the more routine interactions between police and the public."

Chesapeake reports that the cameras have proved particularly useful in DUI cases. Defense attorneys find many clients' accounts of their arrests don't match the videos. Chesapeake prosecutor Parr says she suspects the videos have led to more guilty pleas for DUI charges, although no exact figures are available.

Body cameras can also play a pivotal role in quelling highly charged situations, as was the case early one morning in 2013 in Daytona Beach, Fla. There, two city police officers shot a well-known former high school and college football star while responding to a domestic dispute. The shooting prompted immediate outrage from residents of the low-income community. Body camera footage, however, showed the man holding a butcher knife to his girlfriend and refusing officers' calls to release her as he appeared to start pushing the knife into her chest. To help mitigate any backlash against police, Chief Michael Chitwood

MONTH END RECAP

		APRIL 2015					
	REVENUE	EXPENDITURES	YTD	%	Unexpended		
1 GENERAL	\$ 5,078.81	\$ 13,857.35	\$ 501,981.78	47.30%	\$ 559,318.22	1	
2 WATER	\$ 18,938.48	\$ 22,709.00	\$ 289,518.59	28.31%	\$ 733,181.41	2	
3 SEWER	\$ 22,232.55	\$ 7,150.64	\$ 354,681.63	50.43%	\$ 348,568.37	3	
4 STREETS	\$ 12,990.51	\$ 3,713.58	\$ 101,947.56	19.28%	\$ 426,752.44	4	
5 WATER BOND	\$ -	\$ -	\$ -	0.00%	\$ 77,678.00	5	
6 SEWER BOND	\$ -	\$ -	\$ 332,072.00	80.17%	\$ 82,154.00	6	
7 SEWER DEBT FEE	\$ 9,100.74	\$ -	\$ 105,445.26	84.36%	\$ -	7	
8 BUILDING & EQUIPMENT	\$ -	\$ -	\$ 41,050.08	8.93%	\$ 418,549.92	8	
9 WATER RESERVE	\$ -	\$ -	\$ -		\$ -	9	
10 HOUSING REHAB	\$ -	\$ -	\$ -		\$ -	10	
11 WATER SDC	\$ -	\$ -	\$ -		\$ -	11	
12 SEWER SDC	\$ -	\$ -	\$ -		\$ -	12	
13 STORMWATER SDC	\$ -	\$ -	\$ -		\$ -	13	
14 BIKEWAY/PATHS	\$ -	\$ -	\$ -		\$ -	14	
15 LIBRARY TRUST	\$ 81.51	\$ -	\$ -		\$ -	15	
16 CEMETERY	\$ 500.00	\$ -	\$ -		\$ -	16	
17 TRANSIENT ROOM TX	\$ 41.96	\$ -	\$ -		\$ -	17	
18 SEWER CONSTRUCTION	\$ -	\$ -	\$ -		\$ -	18	
19 LAND ACQUISITION	\$ -	\$ -	\$ -		\$ -	19	
20 COMMUNITY PROJECTS	\$ -	\$ 750.00	\$ 11,820.00	8.44%	\$ 128,280.00	20	
	\$ \$68,964.56	\$ \$48,180.57					

KeyBank Accounts	2014-2015	YTD	% of Total
General	\$ 96,912.07	\$ 1,633,074.61	31.54%
Utility	\$ 18,850.00		
Park	\$ 4,763.00		
Court	\$ 2,497.59		
Oregon State Treasury	\$ 4,264,764.72		
Community Improvements	\$ -		
DEBT Payments			Totals
Water		\$ 54,928.00	
Wastewater		\$ 396,307.00	
Total Debt			
Water		\$ 1,349,225.00	
Wastewater		\$ 12,371,610.00	
		Total	\$ 13,720,835.00