



## Council Minutes

November 10<sup>th</sup>, 2015

**ROLL CALL:** Mayor Don Ware called the meeting to order at 7:00 p.m. with Councilors Shepherd, Neddeau, Cole, and Chambers present. Councilor Van Sandt & Gerber were absent. Administrative Assistant Tammi Morrow, Administrative Assistant Elizabeth Coleman and City Administrator Scott McDowell were also present. Public Works Superintendent Karl Frink was excused.

**PUBLIC:** John Morrison, Kaye Fox, Alex Paul, June Schlosser and Linda Birchfield.

The pledge of allegiance was recited.

**ADDITIONS AND DELETIONS:** McDowell added Mrs. Lynda Burchfield of Our Place on Spaulding Avenue.

**MINUTES:** *Councilor Shepherd made a motion to approve the October 27<sup>th</sup>, 2015 meeting minutes as presented. Councilor Cole seconded the motion. The motion passed unanimously.*

**CITIZENS COMMENTS** – Mrs. Lynda Burchfield requested Council’s permission to erect a temporary pop up tent during her annual white Christmas show this Saturday. Council was concerned about safety issues; usually Spaulding is closed for this type of activity, and also questioned the legality of serving alcohol outside on the street. Overall, Council felt the liability of the allowing this tent outweighs the benefits, and permission was not granted. Council suggested a few other options.

### **LEGISLATIVE:**

1. **Resolution 2015.25: Ash Street Water Line Cost Sharing.** McDowell explained that last month’s minutes reviewed this project’s details. The City has set aside funding for the past two years, for the purpose of cost sharing toward this this project. If this resolution were to be passed, an agreement would also allow for a successor to work on the project should the property be sold. The City’s cost sharing is primarily for the water taps of existing customers. The standard water line size is 6”, and the current water line on Ash Street is 1.5”.

*Councilor Cole made a motion to adopt Resolution 2015.25 with a small correction changing “Mr.” to “Dr.” in reference to Dr. Glenn. Councilor Shepherd seconded the motion. The motion passed unanimously.*

2. **Resolution 2015.26: Secretary of State – Audits Division.** McDowell explained that he was unable to get to this on the agenda for the last meeting. This resolution deals mostly with the auditor’s comments in the audit of FY 2014-2015. Boldt, Carlisle, Smith has been the City’s auditor for the last twenty years or so. The City is unhappy with their continued misunderstanding of City processes. It seems when the audit team has a good grasp of our systems, the audit team changes, and the City has to go through the whole explanation again. Our software poses some issues for staff and for the auditor causing confusion. We continue to basically do our accounting the way it has been done for years, and are frustrated with the audit comments to say the least. We have asked several times for an accountant from



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their firm to come down and help us “dial in” some of the audit shortcomings. We have not good response to this request. Councilor Cole asked about the new software that Staff has been talking about. Mr. McDowell responded that we are on hold for that right now largely due to cost and IT implications. Mr. McDowell will be doing more research and hopefully find a program solution that is cost friendly.

*Councilor Cole made a motion to adopt Resolution 2015.26 as presented. Councilor Neddeau seconded the motion. The motion passed unanimously.*

3. Resolution 2015.27: Adding Right-of-Way on North Avenue. McDowell explained that he has had difficulty receiving three bids for this project even though the City contacted over ten contractors. The project includes work at the front of City Hall and also creation of a sidewalk from the Central Linn Recreation Center down to Pioneer Park. Councilor Cole stated that Briese Custom Construction has done a lot of work around town, and they are a great company. Council was disappointed that the local contractor’s bids were so much higher because they prefer to award to local contractors – when possible.

*Councilor Cole made a motion to adopt Resolution 2015.27 as presented. Councilor Shepherd seconded the motion. The motion passed unanimously.*

**CITIZENS COMMENTS** – Mrs. Kaye Fox, Averill Street, stated that CLES will be honoring Veterans on Thursday, November 12<sup>th</sup>, 2015 at 2:00 p.m. She encouraged all of Council to attend.

**COUNCIL COMMENTS** – McDowell indicated that originally he had planned on discussing the Council tour and training session but will wait until next meeting when Council will have full attendance.

**ADJOURNMENT:** *Councilor Shepherd moved to adjourn at 7:24 p.m. Councilor Cole seconded the motion, and it passed unanimously.*

City Administrator S. Scott McDowell

Mayor Don Ware