



Budget 2025-2026 *Budgetary Timeline & Process*

<u>Date</u>	<u>Action</u>
01.28.2025	Council authorizes advertisements for Budget Committee business. <ul style="list-style-type: none">▶ Advertisement in <i>The New Era</i> for two (2) Budget Committee Members.▶ Staff will advertise all budget related requirements in the synopsis as allowed by State Law.▶ The first Budget Committee Meeting will be April 24th.
03.31.2025	Staff Deadline to forward requests.
04.22.2025	Budget Officer finalizes initial FY 2025-2026 Budget proposal and forwards the draft budget to Budget Committee Members for review.
04.11.2025	Publish Notice of Proposed Uses for State Revenue Sharing for April 25 th , May 2 nd (if necessary) and May 28 th depending on number of Committee meetings; may have to publish in <i>The New Era</i> depending on number of meetings.
04.24.2025	Budget Committee Meeting – 7:00 p.m. <ul style="list-style-type: none">▪ Elect Budget Committee Chair▪ Discussion of Budget & Budget Message▪ Review Budget Pages & Line Items▪ Possible Uses for State Revenue Sharing [<i>One Meeting Concept</i>]▪ Public Comment [<i>One Meeting Concept</i>]▪ Approve Budget, Tax Rate & Proposed Tax Levy [<i>One Meeting Concept</i>]▪ Pass Motions & Recommend to Council [<i>One Meeting Concept</i>]
05.01.2025	Publishing of Budget Notice – LB Forms (<i>Public Hearing</i>) <i>Synopsis</i> (<i>Oregon law requires published advertisement 5-30 days prior to Meeting</i>) Council Meeting to be held: May 27 th , 2025.
05.01.2025	2nd Budget Committee Meeting – 7:00 p.m. (<i>If Necessary</i>) <ul style="list-style-type: none">▶ Possible Uses for State Revenue Sharing▶ Public Comment▶ Discussion of Budget Proposal
05.08.2025	3rd Budget Committee Meeting – 7:00 p.m. (<i>If Necessary</i>) <ul style="list-style-type: none">▶ Discussion of Budget Proposal▶ Discussion of Proposed Uses for State Revenue Sharing▶ Approve Budget, Tax Rate & Proposed Tax Levy
05.27.2025	(<i>If Published on the 16th</i>) Budget Hearing at the regularly scheduled Council Meeting.
05.09.2025	If the Budget is finalized with the Budget Committee, then Publish LB Forms & Public Hearing Information in <i>The New Era</i> for May 27 th Council Meeting. (<i>If Necessary.</i>)
06.10.2025	Special Session of Council if Budget is approved at fourth budget meeting.



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06.24.2025 **Regular Council Meeting**

Resolutions to Enact:

1. Adopt Budget
2. Tax Rate
3. Proposed Tax Levy

▶ Submit Tax Certification Documents to the County Assessor.

07.15.2025 Deadline for Filing Budget; and Deadline to Certify necessary Resolutions.

NOTE: The Budget Committee is required by State Law to consist of the seven members of Council and seven registered voters of Brownsville. Currently the Budget Committee Roster is as follows:

Council: Adam Craven, Lynda Chambers, Dave Hansen, Trapper Solberg, Sean Lacoste, Mike Winklepleck and Felipe Eversull.

Citizens: Don Andrews, Rick Dominguez, Dayna Hansen, Wendy Toshitsune, Matt Shoemaker and Daniel Pearson. (*Council may add a member at their March Council meeting.*)