



# City of Brownsville

## Parks and Open Space Advisory Board Meeting

City Hall  
Wednesday, June 3<sup>rd</sup>, 2015  
7:00 p.m.

### *Regular Session*

#### AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADDITIONS/DELETIONS TO AGENDA
- 4) MINUTES: May 6<sup>th</sup>, 2015
- 5) PRESENTATIONS & ACTION ITEMS:
  - A. Spaulding Way Planters
  - B. Fourth of July Cleanup
- 6) DISCUSSION ITEMS:
  - A. Progress Reports
  - B. General Updates
- 7) CITIZEN INPUT
  - ▶ *Park Board asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.*
- 8) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as necessary. The location of this meeting is accessible to the physically challenged. If special accommodations are needed, please notify S. Scott McDowell at 541.466.5880 in advance. Thank you.



## Parks & Open Space Advisory Board

June 3<sup>rd</sup>, 2015

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

**Present:** JoAnn Neddeau (7:03 pm), Pat MacDermott, Rick Dominguez, Patty Linn, Betsy Ramshur, Marilyn Grimes, Elizabeth Coleman & Scott McDowell.

**Absent:** Brandie Simon.

**Public:** None.

**Presiding:** Marilyn Grimes.

The meeting was called to order at 7:01 p.m. The minutes of the May 6<sup>th</sup>, 2015 meeting were reviewed; *Mrs. MacDermott moved to approve the minutes with no corrections, the motion was seconded by Mr. Dominguez, and the minutes were passed unanimously.*

### Spaulding Planters

Mr. McDowell updated the Board on the outcome of the May 5, 2015 Historic Review Board meeting regarding the Spaulding Avenue Planter Project, (*previously brought to Council by the Park Board in September, 2014*). The HRB brought up several concerns, including plant maintenance, planter bench style, planters collecting trash, etc. The Park Board took these same concerns into consideration at the inception of the project in 2014. The HRB discussed the option of redesigning the planters or removing and replanting street trees on Spaulding. The current trees are blocking business signage and the roots are tearing up the sidewalk; if the Park Board decides street trees are more conducive to the Spaulding Avenue environment (root system, height, shape, signage, grates), additional options would be researched.

There has been some concern regarding the role of the Parks and Open Spaces Advisory Board pertaining to Old Town Commercial. Mr. McDowell assured members that the planters and street trees are indeed part of the Park Board roles. Mr. McDowell also mentioned the need for sidewalk repair along Spaulding Avenue. Although sidewalk maintenance is the responsibility of the property owners, the Park Board/City may want to consider options for a sidewalk plan. Discussion ensued. *Ms. Linn made a motion to remove the current street trees along Spaulding Avenue and research additional funding opportunities for Council presentation. Mr. Dominguez seconded, and the motion passed unanimously.*

### Fourth of July Cleanup (July 5<sup>th</sup>, 2015)

Mrs. Coleman updated the Board on the Fourth of July cleanup incentive program (*\$100.00 per group*). Currently the three organizations (*Brownsville 4-H, Cub Scouts, and Assembly of God Youth*) that cleaned Pioneer Park in 2014 would like to participate this year as well. Mrs. Coleman will contact these groups with further information. Mrs. Grimes and Ms. Linn will also be in attendance. The time for the cleanup on July 5<sup>th</sup> is 9 AM to 10 AM. As the Fourth of July celebration has grown considerably, the City will bring in additional light poles, Sweet Home Sanitation will drop off recycling and additional trash cans, and Public Works Superintendent Karl Frink will contact Best Pots for an additional ten portable toilets.



## **Parks & Open Space Advisory Board**

### **Smoking and Drinking in the Park**

Mrs. Grimes mentioned that smoking and drinking is becoming an issue in Pioneer Park and would like to discuss banning smoking from Pioneer Park. Mr. McDowell mentioned several parks in the state passed tobacco-free zones for all municipal parks as part of their healthy children initiative. Discussion ensued.

### **Bike Riding on Public Sidewalks**

Mr. Dominguez mentioned several incidents of kids and adults riding bicycles on the sidewalk. He is concerned that this could become a serious safety issue. Chapter 10.05.200 of the Brownsville Municipal Code does not allow bicycling on the sidewalk on Main Street between Kirk Avenue and Stanard Avenue, or Spaulding Avenue between Main Street & Averill Street. Discussion ensued.

### **Memorial Plaques & Benches**

There has been discussion around a memorial plaque for Bob Weibel; Mr. McDowell mentioned a request like this should be presented to the Park Board prior to execution. Per Mrs. Grimes, the City ordinance for memorials will be discussed with the Pioneer Picnic Association in the near future. Additionally, the Pioneer Picnic Association would like to erect a bench for Frank Karo in front of the Main Street Picture Gallery; Mr. McDowell suggested the request go to Council if the Park Board is in agreement. Discussion ensued.

### **Progress Reports**

Park Caretakers Sandy and Borden Granger, Seasonal Park employee Clint Taskinen and Seasonal Public Works employee Charles Johnson started with the City in May. Local artist Ally Maser is busy getting the Park map ready to go to print in time for the Pioneer Picnic. Jane McQueen, another local artist who has painted a number of signs for the City and other businesses in town, will have signs made for all rental space in Pioneer Park.

Public Works Superintendent Karl Frink is working on a solution for the snow fence issue. McFarland Cascade may be able to help with additional poles to use for cordoning off the area. "At Your Own Risk" signage may also be installed.

### **General Updates**

Waterline projects for 2015 are underway. Redevelopment of the GR-12 well at Kirks Ferry Park should supply the City with water for the next thirty years. Other projects include repairs from the 2013 waterline break along Kirk Avenue to north of the bridge, and revamping of a large portion of the City's water distribution system along Averill Street. Easements are currently being negotiated and contracts for the water line should go out for bid in August.

Mr. McDowell explained the process for the results of the Advisory vote for marijuana facilities in Brownsville went out May 19<sup>th</sup>. Discussion ensued. Mr. McDowell is working on an MOU for the Garden Club.



## Parks & Open Space Advisory Board

Mr. McDowell reported on the District Office. There has been a lot of conversation around the Central Linn School District, the District Office building and City Hall. The District is working with Willamette Neighborhood Housing Services and the Linn County Housing Rehabilitation Program. Mr. McDowell and Mayor Ware have been invited to a preliminary meeting in Corvallis on June 13<sup>th</sup>. Discussion ensued. Mr. McDowell clarified the role of the City; this is a School Board decision and the City is not part of the decision-making process. However, it may be in the best interest of the School District to invite the Community and Council to a joint work session to discuss options.

There being no further business to discuss, the meeting adjourned at 8:27 p.m.

ATTEST:

  
Elizabeth E. Coleman  
Administrative Assistant

  
Marilyn Grimes  
Chair