



# City of Brownsville

## Parks and Open Space Advisory Board Meeting

City Hall  
Wednesday, September 14<sup>th</sup>, 2016  
7:00 p.m.

### *Regular Session*

#### AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS/DELETIONS TO AGENDA
- 5) MINUTES: June 8<sup>th</sup>, 2016
- 6) PRESENTATIONS & ACTION ITEMS:
  - A. Arbor Day/City Hall Dedication
  - B. September Meetings
- 7) DISCUSSION ITEMS:
  - A. Progress Reports
  - B. General Updates
- 8) CITIZEN INPUT
  - ▶ *Park Board asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.*
- 9) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as necessary. The location of this meeting is accessible to the physically challenged. If special accommodations are needed, please notify S. Scott McDowell at 541.466.5880 in advance. Thank you.



## Parks & Open Space Advisory Board

September 14<sup>th</sup>, 2016

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

**Present:** Betsy Ramshur, Marilyn Grimes, Rick Dominguez, Pat MacDermott, Brandie Simon, Joann Neddeau, Patty Linn, & Administrative Assistant Elizabeth Coleman.

**Absent:** None.

**Public:** None.

**Presiding:** Rick Dominguez.

The meeting was called to order at 7:00 p.m. The minutes of the June 8<sup>th</sup>, 2016 meeting were reviewed; *Mrs. MacDermott moved to approve the minutes with two grammatical changes; Mrs. Simon seconded, and the minutes were passed unanimously.*

### Arbor Day & City Hall Front Dedication

Mrs. Coleman reported on the Arbor Day Event. Several community organizations will be involved this year. The Art Center will provide tables & space for refreshments, promote the Arbor Event in their correspondence, and encourage the Sketchbook club and other artists to display tree themed pieces for the month of October. There may also be a photo contest. Bessie Joyce of the Watershed Council suggested a cider press; Mrs. Coleman will work with Don Lyon of the Calapooia Food Alliance on an apple cider pressing party. The Cub Scouts plan to be lead a flag ceremony, Mandy Cole will contact the Learning Tree Pre-School to submit an art project for the City Hall lobby. Mayor Ware will also be present. Mrs. Grimes came up with a Tree Treasure Hunt guide that encourages people to peruse the Art Center and take a short walk around downtown; a tree charm will be available at each of the five locations. Mrs. Linn will submit an article in The Times, Mrs. Ramshur offered to contact the Elementary School to advertise the Arbor Event. Mrs. Linn offered to demonstrate a safe and effective method to remove ivy from trees as part of the Arbor Event as well. There are two trees in Pioneer Park that she will use for the ivy eradication demonstration. In addition to the Arbor Day festivities, a dedication of the City Hall and Art Center beautification project will take place.

### Future September Meetings

Over the last couple of years, the September meeting has been scheduled for the week after Labor Day, rather than the first Wednesday of the month. *Mrs. Linn made a motion to change the September meetings to the week after Labor Day; Mrs. Neddeau seconded and the motion passed unanimously.*

### Progress Reports

Public Works has been working diligently this summer on several projects. One of those projects is preparing to return the road to grass near the Pavilion. In 2012, the Park Board agreed to this change as part of a retreatment strategy because the Calapooia River bank is encroaching into the



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park. The old restrooms were removed and relocated to the east side of the park, returning the area behind the Pavilion to grass is yet another safety measure to take. The trees along the south side of Spaulding Avenue have been removed. Remington Park playground equipment has been removed.

### General Updates

Events in Pioneer Park went fairly well, however, the park caretakers did have to speak with members of the Festival of Tents. This organization has had an MOU with the City to use Pioneer Park for a number of years and they have done a fine job. This is the first year there were issues with keys, dogs, camping, burning & trash. Mr. McDowell will meet with the leaders of the Festival in an effort to help the event run more smoothly in the future. Mrs. MacDermott asked about the trees along Main Street that don't appear to be thriving; Mrs. Coleman let the board know a number of those trees were recently vandalized. Discussion ensued.

There being no further business to discuss, the meeting adjourned at 7:40 p.m.

ATTEST:

Handwritten signature of Elizabeth E. Coleman in blue ink.

Elizabeth E. Coleman  
Administrative Assistant

Handwritten signature of Rick Dominguez in blue ink.

Rick Dominguez  
Chair