



City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, November 4th, 2015
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADDITIONS/DELETIONS TO AGENDA
- 4) MINUTES: October 7th, 2015
- 5) PRESENTATIONS & ACTION ITEMS:
 - A. December Meeting
- 6) DISCUSSION ITEMS:
 - A. Progress Reports
 - B. General Updates
- 7) CITIZEN INPUT
 - ▶ *Park Board asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.*
- 8) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as necessary. The location of this meeting is accessible to the physically challenged. If special accommodations are needed, please notify S. Scott McDowell at 541.466.5880 in advance. Thank you.



Parks & Open Space Advisory Board

November 4th, 2015

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Betsy Ramshur, Marilyn Grimes, Rick Dominguez, Pat MacDermott, Joann Neddeau & Administrative Assistant Elizabeth Coleman.

Absent: Patty Linn, Brandie Simon.

Public: None.

Presiding: Marilyn Grimes.

The meeting was called to order at 7:01 p.m. The minutes of the October 7th, 2015 meeting were reviewed; *Mr. Dominguez moved to approve the minutes as presented, Mrs. MacDermott seconded, and the minutes were passed unanimously.*

December Meeting

For the past few years the Park Board has voted to recess in December due to busy season. After a short discussion, *Mrs. Neddeau made a motion to recess the December meeting; Mrs. MacDermott seconded and the motion passed unanimously.*

Arbor Month

Mrs. Coleman reported on the Arbor Month activities. Friday Storytime and crafts with Thea Madell & Librarian Sherri Lemhouse, and Arbor Social both went well. Mrs. Grimes, who volunteers at the library on Fridays, mentioned she enjoyed working with the kids on the various tree projects. Mrs. Grimes and Ms. Linn attended the Arbor Social, as did the Brownsville Cub Scouts and a handful of moms and friends. On November 4th, Mike Nehls of Native Grounds Nursery delivered and assisted Mr. Dominguez, Ms. Linn, Mrs. Grimes, & Mrs. Coleman with the planting of a Cascara Buckthorn in Pioneer Park. Thanks to Public Works employee Josh Kometz for prepping the ground and providing the water tank and shovels. 2016 will mark the City of Brownsville's tenth year as a Tree City USA. The Board will discuss options to bring the community together for an Arbor Day Celebration over the next several months.

Donation Pedestals

The Board asked Mrs. Coleman to research the cost of donation pedestals to put in Pioneer Park, near the new message board. The cost of the pedestals and shipping was over \$1,500; this cost did not include the concrete pad that would need to be poured. After discussion, the Board decided not to purchase the pedestal at this time. Mr. Dominguez mentioned the possibility of building a different type of pedestal that may be suitable for the Park and less expensive. Discussion ensued.



Parks & Open Space Advisory Board

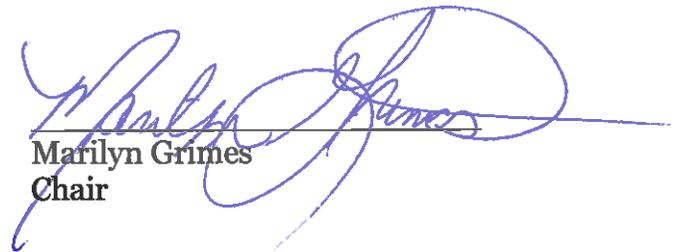
Progress Reports

Staff has a letter ready to send to Rob Waibel discussing the sign placed in Pioneer Park and the requirements for memorials in public parks and public places. Staff hopes to have a proposal from Mr. Waibel prior to the January 2016 meeting. The GR-12 well project on Kirk Avenue is moving forward. Electricians have been onsite over the last week. Staff has obtained bids for several concrete projects in town; Council will hold a special meeting on November 10th to award the project. Staff is working to complete Memorandums of Agreement with the various organizations that use Pioneer Park each year. The Eugene Kennel Club did not make it to the Park last year but is working on an agreement with the City for their 2016 event. The Pioneer Picnic Association, Festival of Tents, and Antique Faire are also on the list to firm up dates to secure the Park.

There being no further business to discuss, the meeting adjourned at 7:29 p.m.

ATTEST:


Elizabeth E. Coleman
Administrative Assistant


Marilyn Grimes
Chair