



Budget 2017-2018 *Budgetary Time Line & Process*

<u>Date</u>	<u>Action</u>
01.24.2017	Council authorizes advertisements for Budget Committee business. <ul style="list-style-type: none">▶ Advertisement in <i>The Times</i>; March 1st & March 15th for members.▶ The First Advertisement in <i>The Times</i>; April 13th (Oregon law requires published advertisement 5-30 days prior to Meeting.)▶ The Second Advertisement in <i>The Times</i>; April 20th (Oregon law requires published advertisement at least 5 days after the 1st notice, but not less than 5 days before the meeting.)▶ Advertise the Possible Uses of State Revenue Sharing Hearing – April 13th (Oregon law requires published advertisement at least 5 – 10 days before the meeting)▶ The first Budget Committee Meeting set for April 27th
03.03.2017	Staff Deadline to forward requests.
04.27.2017	Budget Officer Finalizes Draft Budget and forwards to Budget Committee Members for review.
04.27.2017	Budget Officer finalizes initial 2017-2018 Budget proposal.
04.27.2017	Budget Committee Meeting – 7:00 p.m. <ul style="list-style-type: none">▪ Elect Budget Committee Chair▪ Discussion of Budget & Budget Message
05.04.2017	Publish Notice of Proposed Uses for State Revenue Sharing; May 10 th
05.11.2017	Publishing of Budget Notice – LB Forms (<i>Public Hearing</i>) (Oregon law requires published advertisement 5-30 days prior to Meeting) Council Meeting to be held: May 23 rd , 2017. Publish Notice of Proposed Uses for State Revenue Sharing; May 10 th
05.04.2017	2nd Budget Committee Meeting – 7:00 p.m. <ul style="list-style-type: none">▶ Possible Uses for State Revenue Sharing▶ Public Comment▶ Discussion of Budget Proposal
<u>Date</u>	<u>Action</u>
05.11.2017	3rd Budget Committee Meeting – 7:00 p.m. <ul style="list-style-type: none">▶ Discussion of Budget Proposal▶ Discussion of Proposed Uses for State Revenue Sharing▶ Approve Budget, Tax Rate & Proposed Tax Levy
05.17.2017	(<i>If Published on the 17th</i>) Budget Hearing at the regularly scheduled Council Meeting.
05.18.2017	If the Budget is finalized with the Budget Committee, then Publish LB Forms & Public Hearing Information in <i>The Times</i> for May 23 rd Council Meeting. (<i>If Necessary.</i>)
05.18.2017	4th Budget Committee Meeting – 7:00 p.m. (<i>If Necessary</i>) <ul style="list-style-type: none">▶ Discussion of Budget Proposal▶ Discussion of Proposed Uses for State Revenue Sharing



Budget 2015-2016
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- ▶ Approve Budget, Tax Rate & Proposed Tax Levy
 - ▶ Public Hearing Special Council Meeting on June 6th
- 06.09.2017 Special Session of Council if Budget is approved on May 18th.
- 06.27.2017 **Regular Council Meeting**
Resolutions to Enact:
1. Adopt Budget
 2. Tax Rate
 3. Proposed Tax Levy
- ▶ Submit Tax Certification Documents to the County Assessor.
- 07.15.2017 Deadline for Filing Budget; and Deadline certify necessary Resolutions.

NOTE: The Budget Committee is required by State Law to consist of the seven members of Council and seven registered voters of Brownsville. Currently the Budget Committee Roster is as follows:

Council: Don Ware, Mandy Cole, Gary Shepherd, Carla Gerber, Lynda Chambers, Mike Neddeau and Doug Block.

Citizens: Kaye Fox, Marilyn Grimes, Don Andrews, Rick Dominguez, Allen Buzzard, Mike McDaniel and - Opening -.