



## Budget Committee Minutes

May 12<sup>th</sup>, 2016

Members of the Budget Committee met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m. The meeting was called to order and resumed at 7:07 p.m.

**Present:** Mayor Don Ware, Councilor Shepherd, Councilor Chambers, Councilor Cole, Councilor Neddeau, Councilor Van Sandt, Mike McDaniel, Marilyn Grimes, Rick Dominguez, Don Andrews, Allen Buzzard, Administrative Assistant Tammi Morrow and Budget Officer S. Scott McDowell.

**Absent:** Councilor Gerber & Kaye Fox.

**Public:** None.

**Presiding:** Chairman Don Andrews.

The pledge of allegiance was recited.

Chair Andrews asked Mr. McDowell to perform roll call. Mr. McDowell said that Mrs. Gerber extends her regrets for not being able to make it this evening. Roll call was taken and duly noted above.

*Councilor Cole made a motion to approve the May 5<sup>th</sup>, 2016 minutes with two typographical errors corrected. Councilor Shepherd seconded the motion and it passed unanimously. Mr. McDowell will forward out the corrected and executed minutes to all committee members upon completion.*

**PUBLIC COMMENT.** Chair Andrews called for public comment. Don Ware stated that he had a written document to read to the committee. The document was given to Mayor Ware, but was purposely not signed. Council's standard practice is not to enter anonymous documents into public record; just as the newspaper will not print anonymous letters to the editor. Discussion followed. *Councilor Cole moved to read the document into the record, but to have no discussion about it. Mayor Don Ware seconded the motion. **Members in favor:** Councilor Cole, Mayor Don Ware, Mike McDaniel. **Members opposed:** Don Andrews, Councilor Van Sandt, Councilor Neddeau, Councilor Shepherd, Councilor Chambers, Marilyn Grimes, Rick Dominguez, and Allen Buzzard. Motion failed.* Andrews closed the public hearing.

**PROPOSED USES OF STATE REVENUE SHARING.** The City has historically used State Revenue Sharing funds to help pay the power bill for street lights for public safety.

**BUDGET OVERVIEW AND QUESTIONS.** Chairman Andrews called for questions from the Committee in regards to the Budget. Mr. McDowell pointed out that column two has been filled in with changes from the last meeting. Councilor Cole asked if the motions could be lumped together. Chair Andrews is uncomfortable with this as some folks may want to vote on each individual item. Allen Buzzard stated that he was fine with the entire budget except for one line item. Mr. Buzzard is strongly opposed to the LCSO contract amount. Discussion followed. Chair Andrews commented that he appreciated the concerns, but contracts are more of a policy issue, therefore Council's responsibility, than the Budget Committee's purvey. The budget committee

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is simply making a recommendation to Council. Staff and Council representatives are meeting with Sheriff Riley tomorrow and hope to get some resolution from that meeting. Councilor Shepherd stated that Council is very concerned about a few issues with the LCSO too, but last year the Sheriff made strides to improve service delivery that have really benefitted the City. Mrs. Grimes thought that it was best if the Budget Committee left the amount for the contract in the budget as an act of good faith. Mrs. Grimes felt confident that Council would handle this important issue. *Allen Buzzard made a motion to adjust line item 7 (page 7, under Law) from \$149,750 to \$147,900, basically allowing only a 1.02% increase. Councilor Neddeau seconded the motion. Discussion followed. Councilor Cole made a motion to call for the question, thereby ending the discussion. Councilor Van Sandt seconded the motion, and it passed unanimously. Mr. Buzzard's motion was then voted on with Allen Buzzard, Rick Dominguez, Councilor Neddeau, and Don Andrews in favor. Opposing votes were Councilor Cole, Mayor Don Ware, Councilor Van Sandt, Marilyn Grimes, Mike McDaniel, Councilor Shepherd, and Councilor Chambers. The motion failed.*

APPROVE THE 2016-2017 BUDGET & RECOMMEND TO COUNCIL.

*Councilor Cole moved to approve the full permanent tax rate of \$6.9597 per \$1,000 assessed valuation. The motion was seconded by Councilor Shepherd and was approved with all voting in favor except for Allen Buzzard.*

*Councilor Cole moved to approve the levy amount needed for the Wastewater Bond Debt in the amount of \$201,093. The motion was seconded by Councilor Shepherd and was approved with all voting in favor except for Allen Buzzard.*

*Mayor Don Ware moved to approve the levy amount needed for the Water Bond Debt in the amount of \$58,387. The motion was seconded by Councilor Cole and was approved with all voting in favor except for Allen Buzzard.*

*Councilor Cole made a motion to approve a 3% Utility Rate increase for the upcoming fiscal year. The motion was seconded by Councilor Shepherd and was approved with all voting in favor except for Allen Buzzard.*

*Mayor Ware moved to approve the historic use of State Revenue Sharing levy for public safety needs, specifically street lighting. The motion was seconded by Councilor Chambers and was approved unanimously.*

*Councilor Cole moved to approve the 2016-2017 Budget as presented & amended, including the attachment with the notes on deposits (see below), and to recommend the same to Council. The motion was seconded by Councilor Shepherd and was approved with all voting in favor except for Allen Buzzard.*

FY 2016.2017 NOTES

**Summary:** Below are proposed new accounts for the upcoming fiscal year. The City is adding these accounts to eliminate the Court, Utility and Park bank accounts. All of the checks will be able to be drawn from the general account with these modifications.

REVENUES

- |           |                         |                   |         |
|-----------|-------------------------|-------------------|---------|
| 1. Page 2 | Create New Account Line | 500 PARK DEPOSITS | \$8,500 |
|-----------|-------------------------|-------------------|---------|

2. Page 10      Create New Account Line      500 UTILITY DEPOSITS      \$5,500

**EXPENDITURES**

1. Page 7      Create New Account Line      680 STATE UAS      \$4,500  
2. Page 7      Create New Account Line      685 COUNTY ADMIN. SERVICES      \$1,100  
3. Page 7      Create New Account Line      690 RESITUTION/REFUNDS      \$ 650

In closing Mr. McDaniel was thanked for his service on the committee this year. He is new to town, and brings a lot of valuable prior municipal experience to the Budget Committee. McDowell thanked Don Andrews for serving as Chairman.

ADJOURN.    *Councilor Shepherd moved to adjourn the meeting at 7:53 p.m. The motion was seconded by Councilor Van Sandt and was approved unanimously.*

**ATTEST:**



\_\_\_\_\_  
S. Scott McDowell  
Budget Officer



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Don Ware  
Mayor