

Park Caretakers

Description of Duties

An area will be made available in Pioneer Park for parking of one RV and two motor vehicles with sewer, water and electricity provided free of charge by the City. Training and orientation will be provided by the Public Works Superintendent. The Caretakers are under the direct supervision of the Public Works Superintendent. The Caretakers will be responsible for their own scheduling other than the daily activities that require specific attention. Caretakers are required to be available in the park Thursday through Monday. Reasonable request for time off would be granted through the Public Works Superintendent. The Caretakers duties are as follows:

- Mowing, Grounds and Building Maintenance – Including garbage and litter collection and removal.
- Clean & Maintain Restrooms Daily – coordinate supplies request with Public Works Department.
- Check all facilities for cleanliness and damage for deposit refunds – advise City Hall for the release of funds.
- Ensure all facilities are ready to use at all times – Check appliances & propane levels.
- Greet park guests and instruct them on proper use of equipment.
- Collect camping fees and issue receipts – All money to be returned to City Hall each Monday.
- Assist campers to appropriate camping areas.

These items are listed as examples and should not be construed as all inclusive.