



CITY OF BROWNSVILLE

Council Meeting

Tuesday – September 4th, 2012

Regular Session 7:00 p.m.

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CITY OF BROWNSVILLE

Council Meeting

City Hall – Council Chambers
Tuesday, September 4th, 2012

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: July 24th, 2012
- 6) PUBLIC HEARINGS OR PRESENTATIONS
 - A. Calapooia River Crossing – Financing Options
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Planning
 - C. Public Works
 - D. Administration
 - E. Library
 - F. Court
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
- 9) LEGISLATIVE:
- 10) ACTION ITEMS
 - A. Uerlings-Barker Insurance Agreement
 - B. Award Backhoe Contract
 - C. Payroll Options

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.

D. Authorize Elections Advertisement

11) DISCUSSION ITEMS:

- A. Boldt, Carlisle & Smith
- B. Authorize Chamber MOU
- C. July Financials

12) CITIZEN QUESTIONS & COMMENTS

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify City Administrator S. Scott McDowell at (541) 466-5880 in advance. Thank You.



COUNCIL MINUTES

July 24th, 2012

ROLL CALL: Mayor Ware called the meeting to order at 7:00 p.m. with Councilors Shepherd, Chambers, Boyanovsky and Van Sandt present. Councilors Cole and Gerber were excused. City Administrator Scott McDowell, Public Works Director Karl Frink and City Planner Bill Sattler were also present.

PUBLIC: Steve Uerlings, Sharon King and Laura Meckle.

ADDITIONS AND DELETIONS: Mr. McDowell added a public presentation item from Laura Meckley and a presentation regarding the Calapooia River waterline crossing.

MINUTES: The Council reviewed the minutes of the June 26th, 2012, meeting. Councilor Shepherd moved to approve the minutes. The motion was seconded by Councilor Boyanovsky and was approved unanimously.

PUBLIC HEARINGS OR PRESENTATIONS:

1. **Uerlings-Barker Insurance.** Mr. Steve Uerling made a presentation to the Council regarding the services he could offer the City as an insurance agent working on the City's behalf. He said that his agency works on a flat rate fee basis rather than commission. He said that he could help the City save money and his firm would provide "institutional memory" for when City staff changes. Mr. McDowell said that the City has worked directly with CIS for years. He said that Diane Rinks had been an insurance agent and had started doing that as she was comfortable with it. Mr. McDowell said that he has been doing it but feels it would be best to make a transition to an agent primarily due to the timing of the reviews which happen during budget & project season. Councilor Shepherd asked Mr. Uerling if he could save the City enough money to pay for his services. Mr. Uerling said it was possible but he couldn't guarantee it. Councilor Shepherd asked Mr. Uerling to return at the October Council meeting and the Council would make a decision at that time.
2. **Ms. Laura Meckley.** Ms. Meckley said that she would like to organize Cruise-In events to be held downtown every Saturday from 4 p.m. until 7 p.m. from Memorial Day to Labor Day. Temporary signage would be placed at Main Street and at the downtown parking lot. She said that some of the downtown businesses are staying open for the event and have had a couple of good weeks. She said that they are thinking about changing the event to Friday nights. Councilor Shepherd suggested that the events should continue past Labor Day as many other events shut down then and they might draw more people. Councilor Shepherd moved to approve the requested activity until bad weather causes them to shut down. The motion was seconded by Councilor Boyanovsky and was approved unanimously.
3. **River Crossing Presentation.** Mr. McDowell presented a series of pictures of the underwater portion of the river crossing showing the extent of the broken line. He thanked Kevin Rogers for diving and taking the pictures and Public Works for their efforts. He said that the break was much worse than had been anticipated and that the only solution seems to be to bore a much deeper line under the river. Mr. McDowell said that Erwin Engineering had estimated the cost at \$500,000 to \$600,000. He said that Mr. Kirk Jarvie of the Department of State Lands (DSL) had indicated that if boring was chosen no permit would be needed as the work would not be in the river as such. Mr. McDowell asked the Council for advice on proceeding with exploring funding options.



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McDowell explained that there are several possible options that could be explored in lieu of self-funding the entire project. The timeline for this project would be next Summer. Councilor Boyanovsky asked about possible further erosion. Mr. McDowell said that are no guarantees but boring the line deeper and encasing the pipe is really the only option. Councilor Shepherd moved that Mr. McDowell proceed with exploring what would be needed to pursue the boring option. The motion was seconded by Councilor Boyanovsky and was approved unanimously.

4. New Park Restrooms. Mr. McDowell gave a brief presentation on the new Pioneer Park restrooms and showed pictures of the fence recently installed by Public Works in an effort to keep people away from the steep edge by the playground equipment.

DEPARTMENT REPORTS:

1. Sheriff's Report. Sgt. Kelly said that his department is busy preparing for the Country Music Festival.
2. Planning. Mr. Sattler updated the Council on a recent Oregon Supreme Court decision which will affect foreclosures and discussed some issues that had come up with Linn County regarding an alley vacation off of Oak Street.
3. Public Works. Mr. Frink reported that the water plant filters had been scraped. He said that the grader is in need of repair and he will be grading the gravel roads when it is running again. Mr. Frink said that his department has spent forty hours per week for the last three weeks mowing right of way areas in town. Mr. Frink said that the Cemetery is always an issue as some people want it carefully manicured while others want it more natural. He said that the City tries to make sure it looks nice for Memorial Day and Labor Day but that at other times there is just not enough time to keep it constantly mowed. Councilor Van Sandt asked if Mr. Borntrager's position would be filled. Mr. Frink said that the opening has been advertised and should be filled in September. Councilor Chambers thanked Mr. Frink for responding to a broken water line near her house on a Friday night and taking care of the problem.
4. Administrator's Report. Mr. McDowell said that he has been having discussions with the Chamber of Commerce regarding a number of issues that have come up between the Chamber and the City. A recent problem was the Chamber changing the date on their web site for the Antique Fair just a couple of weeks before the event and then not notifying anyone. He said that the City had been giving out the wrong date for months based on their information. McDowell has met with Ms. Meckley on a variety of issues in an effort to improve operations and interactions with the Chamber. Mr. McDowell said that a letter about the new water payment arrangement policy would be going out and would be effective August 1st. The Auditor will be in the office July 30th through August 3rd and again August 7th through the 9th. He noted that the August Council meeting has been postponed until September 4th. McDowell briefly reviewed the Master Things To Do List for 2012-2013 based on the budget and other goals as set forth by Council. McDowell reported that the 2012-2013 Budget had been officially submitted and recognized by the County. McDowell said that he hoped the restrooms would be finished before the Antique Faire. Right now we are waiting on the divider walls to be delivered and Public Works is putting the finishing touches on the water and sewer connections. Norm's Electric still has a fair amount of work to complete. McDowell indicated that park use agreements had been executed with nearly all of the groups and organizations who use the park for events during the course of the Summer. The City recently



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completed agreements with the Willamette Agility Group and the Festival of Tents. Staff recently made the changes to the utility rates. A significant audit was done to make sure the bills were printing the 3% increase correctly. The City is still working with M.L. Houck to complete significant punch list items on the S. Oak Street project.

5. Library Report. Ms. Lemhouse provided a written report.
6. Court Report. The Municipal Court provided a written report.
7. Council Comments. None.
8. Citizen Comment. None.

LEGISLATIVE:

1. Resolution 689 – Basketball Court Transfer. The Central Linn Recreation Board is officially transferring assets to the City. Councilor Boyanovsky moved to approve Resolution 689. The motion was seconded by Councilor Shepherd and was approved unanimously.

ACTION ITEMS:

1. Pioneer Park River Bank Stabilization Effort. Mr. McDowell said that if Council chooses to move forward with a stabilization effort it was necessary to start the process moving forward due to the long time frame needed for engineering and permitting. McDowell gave a brief recommendation based on his Administrator's Report. Basically, there is no funding available for this kind of project. The City has exhausted every possible angle. Spending City funds is risky because there is no guarantee that the improvement will last. Two failures have happened this year just downstream. The City does not have any assets to protect by doing a stabilization project. Councilor Shepherd said that the Council should accept that it would not be possible to do anything as the water line repair project would consume all the City's available funds for the near future. Councilor Shepherd moved to adopt the option of taking no action and to move the playground should it prove necessary. Mr. McDowell said that the playground is east of the historic erosion line of the Calapooia River but that the City should put aside around \$10,000 per year for two or three years in case it proves necessary to relocate it. Councilor Chambers asked if the native plants would still be planted along the river bank. Mr. McDowell said that he would check with the Watershed Council but given the topography of the bank it may not be very successful. Public Works plans on removing a few trees and debris from the river along with the picnic table in the near future. The motion was seconded by Councilor Boyanovsky and was approved unanimously.
2. Authorize Election Advertisement. Mr. McDowell said that three Council positions are up for election in November. They are the ones currently held by Councilor Chambers, Councilor Van Sandt and Councilor Gerber. Councilor Boyanovsky moved to advertise the election in *The Times*. The motion was seconded by Councilor Shepherd and was approved unanimously.
3. Rec Center Roof Contract Award. Mr. McDowell provided a review of the bids received for the project. Hatco was the lowest bidder. Mr. McDowell said that they had done the roof on the Picture Gallery a few years ago and had done a fine job so there was no reason not to award the contract to them. Councilor Boyanovsky moved to award the Rec



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Center roof contract to Hatco. The motion was seconded by Councilor Shepherd and was approved unanimously.

4. Willamette Country Music Festival Shuttle. Mr. McDowell said that the Chamber of Commerce is sponsoring a shuttle service to bring attendees from the Festival to Brownsville. They will use buses provided by the school district. As the school district needs to contract with another public agency for such uses, the City is needed to act as an intermediary. He clarified that the shuttle is intended to bring people to Brownsville, not to shuttle people to the event. Councilor Chambers moved to approve the intergovernmental agreement with the Central Linn School District to provide the buses for the Chamber's shuttle program. The motion was seconded by Councilor Boyanovsky and was approved unanimously.

DISCUSSION ITEMS:

1. Right of Way Infringements. Mr. McDowell discussed the issue of improvements infringing on the City's right of way. He described how there are many structures around town which were built beyond their property lines in the past and the City's policy has been to allow them to remain in place unless they present an obstacle to a project. In some cases property owners have made improvements to their yards which extend into the right of way such as flower beds or sprinklers and that has not generally presented a problem. At times the City has entered into agreements to legalize the existence of such infringements when appropriate and needed, such as an older residence that extended into an unused area of right of way. McDowell indicated that for the last two decades the City has been doing encroachment agreements with owners to make them aware that the City retains all rights to use the land for City purposes. McDowell wanted to make sure Council was aware of recent practice. He stated that there are a few instances that will have to change and others that will be allowed on a case by case basis.
2. Personnel Changes. Mr. McDowell said that Marvin Borntrager had recently resigned his position as Public Works Operator and that his position has been advertised. The deadline for application is August 8th and he would like to fill the position as soon as possible. Mr. McDowell said that he had received many good applications for the Assistant Clerk position and that Elizabeth Coleman had been hired for the position. Ms. Coleman will start work on August 13th.
3. June Financials. Mr. McDowell said that the City's financial situation is looking good at present. There are few issues that Staff is still working on with Boldt, Carlisle & Smith.

COUNCIL COMMENTS: None.

CITIZEN COMMENT: Councilor Van Sandt asked Mr. McDowell what problems had been encountered with room rentals. Mr. McDowell said that there have been a number of occasions when rooms have been left unlocked. He said that the City has been lucky and has not yet had a problem with vandalism but that it is a concern. He said that the previous Saturday the door to the Rec Center had been left open. Mr. McDowell said that the Kirk Room at the Library and the Rec Center have had the most problems. Mr. McDowell said that he is looking into policy changes to try to address this issue.

EXECUTIVE SESSION: The Council moved to Executive Session at 8:46 pursuant to ORS 192.660. Council returned from Executive Session at 8:54 and reconvened in regular session.



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ADJOURNMENT: Councilor Shepherd moved to adjourn. The meeting was adjourned at 8:55 p.m.

City Administrator S. Scott McDowell

Mayor Don Ware



City Administrator Report

September 4th, 2012

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

The City mourns the loss of Ryan Garrette, 6, and extends condolences to his family.

Calapooia Crossing Funding Options – I will be providing a presentation and have invited Ryan Quigley from Erwin consulting to be available for questions. There are several options and I would like a general direction from Council before proceeding any further. Possible lending institutions include USDA-RD, State Revolving Load Fund through Biz Oregon and from private sources through Wedbush.

The Main Street Water Line experienced a break underneath the bridge during Karl's vacation. Karl and the Public Works team were able to fix the leak and get everybody back online in three hours time. The crew did a great job. The City also thanks Wade Harden for bringing the leak to our attention.

Uerlings-Barker Insurance – Sharon King and Steve Uerlings are preparing a firm estimate for services. I hope to have the information for Council's consideration on Tuesday.

Award Backhoe Contract – I will have a compilation of quotes ready for discussion along with a recommendation at the meeting. The City budgeted \$100,000 for this purchase.

Willamette Country Music Festival – Friday night saw heavy traffic from the venue almost to I-5. Sergeant Brad Kelley indicated that overall it was very similar to last year. The Sheriff's Office was understaffed but did enter into an agreement this year to provide law enforcement services. I heard good things about the performances and many stories about people having too much "fun." I think it would be in the City's best interest to be at the debriefing meeting which will be taking place in the next few weeks.

Shuttle to Town – By most all accounts, this project worked well bringing customers to town on Saturday especially. I spoke with several business owners who appreciated the Shuttle. The Chamber will be reviewing ways to improve the process for next year and may decide to take advantage of further opportunities.

Elections Certification – On Friday the City certified applications forwarded by Councilors Gerber, Van Sandt and Chambers for re-election. No other applications were received from the general public. Council is required by the Charter to publish an advertisement ten (10) days in advance of any election. (Council recently authorized an

advertisement declaring that three Council seats were available.) Council's last action will be to pass a resolution certifying election results at the November meeting.

Central Linn Rec Center Roof Contract – Hatco Roofing & Construction LLC out of Albany completed this contract two weeks ago. Hatco encountered dry rot in several places and installed 33 sheets of Oriented Strand Board (OSB). The City added the installation of new gutters. The total contract costs were as follows:

<i>Base Contract:</i>	\$24,750.00
<i>Additional Work:</i>	\$ 1,688.75
<i>New Gutters:</i>	\$ 3,500.00
<i>Grand Total:</i>	\$29,938.75

The City had budgeted \$40,000. Staff is very pleased with the quality of work and the overall cost.

LOC Region III Meeting – Mayor Ware, Wannell & I attended the latest edition of the League of Cities meeting. Dorcas Smucker was the guest speaker and it was a beautiful day in Harrisburg. Jennie Messmer referenced the article in the Albany Democrat-Herald (part of the packet) about the City's final determination on the riverbank. I told the group that if they ever go up against Mother Nature, Old Man River & Uncle Sam the result will more than likely be the same.

Right-of-Way Infringement – The City will be sending a notice to 660 Calapooia Avenue for placing a dog kennel and a carport on the City right-of-way.

Public Works Operator Opening – The City is still in the process of filling this position. Karl and I hope to make a decision soon. The City interviewed twelve (12) candidates for the position.

Chamber of Commerce – Several things happened this Summer during event season that must be fixed. I think the best course of action is to develop a Memorandum of Understanding with the Chamber for use of all City facilities. The Chamber operates the Pavilion and kitchen area for several fundraisers, uses the Park for Antique Fair and Staff provides administrative assistance throughout the year for various Chamber events. It is certainly in the City's best interest to articulate what the expectations are for these interactions. Last meeting Councilor Van Sandt asked me what Council can do to help Staff on this issue and I think an agreement is the best solution. Park Board and Council have been successful in getting MOU's with all parties using the Park facilities. The only group that does not have an agreement is the Chamber. I think it would be of great value to both organizations.

From last meeting: The City dealt with a considerable amount of dissatisfaction with the way the Chamber handled the Citywide Garage Sale. There was a mix up on the date. The Chamber website indicated originally that the garage sale was to be on July 14th. They later changed the date to July 21st. Since 2007, the City has been collecting money and distributing necessary paperwork to folks interested in various community events Chamber related and otherwise. The City requires a receipt book to be provided in order

to properly account for the funds received. I have been working closely with Chamber Liaison Sharon McCoy to remedy some of the concerns the City has been experiencing in the actual practical application and execution of this important partnership. The bottom line is that the City will always be contacted when any organization does an event in town. Staff does not mind serving the community in this way however it is vital that we have all of the correct information for the public.

Boldt, Carlisle & Smith – The City is in the process of getting a quote for BCS to provide an internal controls policy.

Pioneer Park Restrooms – Karo Construction completed the restrooms just in time for Antique Faire on August 4th. The City still has a few punch list items for consideration. They turned out very well! The total cost on the construction of the restrooms from the creation of the construction drawings, permitting and construction including Public Works expenses was \$92,686.77.

River Improvements - Public Works recently took care of a few trees in and around the river, cleaned up debris, removed the picnic table and a fire pit that Council previously discussed.

S. Oak Street Water Line – Erwin Consulting is still working with Houck to finish up the punch list items identified six weeks ago. The City will also be fixing two driveway approaches this Fall.

From last meeting: Karl and I are working on some punch list items with City Engineer Ryan Quigley. The City still has a little over \$8,000 in retainage which will be released when the City is satisfied with the final construction outcome.

Eugene Kennel Club – Staff met with representatives from the Club on August 8th to go over the final details for their event. Everything seems to be in order and everyone is aware of what needs to be done prior to the event.

WCMF & RV Outcome – The City sold twenty-two (22) spots for a total of \$1,650. The City will need to make some administrative improvements for next year. Staff spent far more time than this effort was worth. It would be great if the Willamette Country Music Festival could be involved in the administration of these campsites.

ODOT Traffic Study – According to the State the City ordered a traffic study of OR 228. I thought this request may have happened prior to my tenure with the City. No one at the County or the State has any recollection of who exactly asked for the study. Bill could not remember ever requesting such a study. The result of the "phantom" study was that the speed zones and signs that are currently in place are still valid. The State recommends no changes. I sent a letter confirming that decision.

Calapooia Watershed Council – *From last meeting:* The City submitted some expenses for the Council's consideration regarding the remaining funding discussed by Executive Director Tara Davis at the last Council meeting. There will be more to discuss as our expenses were under \$5,000, should they be deemed eligible.

Art Association Flooring Request – We are still waiting to hear from the Association. *Past meeting:* Staff forwarded a few requests to the Art Association as directed by Council at the last meeting. The e-mails are included in the agenda packet.

Canal Company – *From past meetings:* I expect to hear something from Canal Company Attorney Deb Dyson in July or August.

Public Buildings – Staff has not had time to develop an agreement for the various civic organizations as discussed at the May Council meeting however Councilor Boyanovsky and I will be discussing this issue with the Rec Board at the end of September.

From last meeting: The City continues to experience problems with building security stemming from groups not locking doors after they are finished using City facilities. The Rec Center has been left open Sunday through Monday or Friday through Saturday at least a dozen times during the last year. City Hall has also been found unlocked from time to time. The City has sent letters, posted signs and really it should be common sense to lock the facility but the end result is doors are being left open. Staff's concern is the possibility of vandalism. Council and Staff have put a lot of time and effort into making our facilities first rate. I would like to hear any ideas Councilors may have to help this concern. One option would be to charge an annual deposit for service groups who use City facilities however this could pose a financial hardship to those groups and would really not produce the result of getting the buildings closed nor would it help cover the cost of any potential vandalism.

Water Master Plan – I'm still waiting to hear from Jay MacPherson. I will ask him for an extension until we can get the issue resolved on the curtailment impacts. *From last meeting:* I will be requesting an official extension for the final delivery of the Water Master Plan. It is still unclear whether the City will have to submit a Water Management & Conservation Plan due to the curtailment implications. We are getting closer to determining our water usage for the final proof survey and will be developing a plan for the re-engagement of the GR 12 water right.

From the several last meeting: Due to the uncertainties with Oregon Water Resources, the City has extended the contract with Mr. John Cunningham for the completion of the Water Master Plan until April 2012. Mr. Jon Erwin is still compiling data for the final proof survey which will be submitted to the State this Winter.

From November meeting: During a recent meeting with Ms. Ann Reece of Oregon Water Resources, staff learned that an official Water Conservation Plan would be required as part of the Water Master Plan. Due largely to the fish persistence requirements they are mandating water curtailments for municipal sources. McDowell is working out the particulars with Mr. Erwin and Mr. Cunningham. At this time, it is very difficult to say when the Water Master Plan will be ready. It is officially due to the State by December of 2012.

ODOT Outcome – *From past meetings:* I spoke with Permit Specialist Ken Lamb who indicated that he would work on the permits for the Welcome Sign parcels of property the City maintains. The City has sent him the information that has received no response.

From past meetings: Spoke with Tony Jones regarding this issue. Hopefully, the City will see some progress soon.

Darrin Lane & Kirk Avenue – Stopped for a visit on August 7th and indicated that County Engineer Chuck Knoll is working on the subsurface investigations.

Sweet Home Sanitation Contract Review – Scheduled appointment for September to review the contract.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'SM' with a flourish.

S. Scott McDowell



To: Brownsville City Council
From: Bill Sattler, City Planner

August 30, 2012

1. Building Permits. We're continuing to issue permits for new shops, garages, additions and plumbing and furnace repairs but have not had any new residential permits.
2. Real Estate. The properties at 600/610 Washburn that were taken over by Linn County have been sold and are getting cleaned up by the new owners. The market has stayed fairly flat, I haven't seen any real movement either up or down for quite a while. There are a lot of properties on the market that are severely overpriced in the current market as a result of the price paid by the current owner some years ago and they are generally not selling. The only highlight in that area is that some of the nicer older homes sell quickly even when relatively expensive when someone "falls in love" with the property and is willing to pay the price. We have a lot of empty lots on the market but we haven't had a bare lot sell in a normal transaction (non-foreclosure) in so long it's hard to even guess at a market price. The last lot on Filbert has been for sale at \$25,000 for several years and I believe they recently marked it down to \$20,000. There's little interest in building as it's possible to buy an existing home for half of the cost of building a new one.
3. Computer Projects. Things have fortunately been quiet. We're all learning new software with Jannea taking up payroll, I'm doing Accounts Payable and Liz is doing billing.
4. Abatements. We've been continuing to post properties for abatement all summer. Our normal process goes in two directions. If the property owner is someone local or someone who has a history of taking care of their property we send them a friendly letter reminding them of the need to mow the property and give them 7-10 days to do so. If the property is a foreclosure or has an out of town owner that has been a problem in the past, or if it's someone who received a letter and didn't respond, we start the formal legal abatement process set out in the Municipal Code which is to send a certified letter and post the property with an abatement notice. They have 10 days from that date to mow the property. If they do not respond we then hire a contractor to mow the property and bill the property owner. If they don't pay we then place a lien against the property. Fortunately we have a gentleman who recently moved to town and is trying to start a landscaping business who has been doing great work for us at very fair prices. In the past Public Works did the abatements but it cut into their work time and was extremely expensive to the property owner so it has worked much better hiring a private contractor.
5. Country Music Festival. The event is great for the City but it is a bit of a nightmare for those of us at City Hall. For about two weeks it was a majority of our time dealing with the constant phone calls, most of them looking for camping sites at the last minute, along with various other questions. We started getting calls looking for camping sites in February or March and it continued up to the day of the festival. There's a great business opportunity for someone with some land east of town who wants to start a temporary campground business.



Public Works Report August 28, 2012

Karl Frink, Public Works Superintendent

Water:

- *Billing Support* – Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the month of August.
- *Distribution System* – Three small water leaks have been repaired. Two new water meters have been installed. The 2 inch water service to the new park restrooms has been completed.
- *Cross Connection Program* – I continue to work on the annual inspections of the water system to identify and correct any unsafe condition that may exist. The annual backflow testing will occur in July.
- *Water Treatment Plant* – The emergency response plan and operations and maintenance manual are under construction. Progress is slow, but slowly moving forward. Public works is currently working on painting the water plant facilities. The work includes power washing, scraping caulking, priming, repairing and painting.
- *Oak Street Project* – The work on Oak Street is complete. a punch list of items remains to be completed. Three driveway approaches will be replaced by public works. Due to finish grades, some driveway approaches no longer match the new grade of the street. The grade has changed to achieve proper drainage of the street.

Sewer:

- *North Lagoons* – This facility has been mowed and sprayed for weeds.
- *South Lagoons* – This facility has been mowed and sprayed for weeds.
- *Collection System* – The new 6 inch sewer line to the new restrooms has been completed.
- *Misc.* – The emergency response plan for the wastewater system is still in the process of being updated.

Streets:

- *Mowing/Tree Maintenance* – Tree maintenance continues on an as needed basis.
- *Asphalt/ Gravel Road Maintenance* – Public works will be grading the gravel streets in town in the middle of September. A few pot holes have been identified and have been repaired as needed. All of the curb and street painting is complete.
- *Storm Drainage* – No additional drainage work has been done at this time. We have completed weed-eating the ditches and right-of-ways through-out town.
- *Signs* – Several sign posts and signs have been straightened and adjusted as needed. I performed a complete inspection of all street signs and have ordered some signs in need of replacement. The list includes a few street identification signs, no parking signs and stop signs. Work will continue on this project as time allows.

Parks:

- *Pioneer Park* – The park caretakers are doing a terrific job with maintaining the park. The new restrooms are complete and fully operational. Public works cut up

the tree hazards in the river and removed one tree directly adjacent to the river bank.

- *Blakely Park* – This park is mowed and maintained weekly.
- *Kirk's Ferry Park* – This park is mowed and maintained weekly.
- *Remington Park* – This park is mowed and maintained weekly.

Cemetery:

- *Grounds* – The cemetery has been mowed and weed-eated. Several sites have been marked for headstone placements and burials.

Library:

- *Grounds* – This facility is mowed and maintained weekly.
- *Buildings* – Several items have been requested to be repaired and will be scheduled when time allows.

Downtown

- *Restrooms* – This facility is cleaned every Friday, or more often needed. The grass around the facility is mowed and maintained weekly.
- *Garbage cans* – Down town garbage cans are emptied every Friday, or more frequently as noticed.
- *Parking Lot* – This area is kept clean as needed. The lot has been restriped.
- *Misc.* – Public works has been cleaning and maintaining the downtown sidewalks weekly.

City Hall:

- *Buildings* – Nothing to report at this time..
- *Grounds* – This facility is mowed weekly. The parking lot has been restriped.
- *Community Center* – Nothing to report at this time.

Rec. Center:

- *Grounds* – The grass is mowed and maintained weekly.
- *Buildings* – The front door window has been broken and will be repaired soon. The new roof work is complete and new gutters have been installed. Public works will repaint the gutters to match the existing color.

Public Works:

- *Grounds* – The grass is mowed and maintained weekly.
- *Buildings* – The alarm system at the shop has been updated and repaired. One of the new detectors failed and has been replaced.
- *Misc.* – Preventative maintenance is being performed on all the vehicles and equipment. All of the equipment at public works has been repaired and ready for use.
- The Mill Race Pump Station was turned on July 2nd. So far we have experienced few problems with the station this year.
- We are currently in the process of hiring a new public works employee.



Library Advisory Board

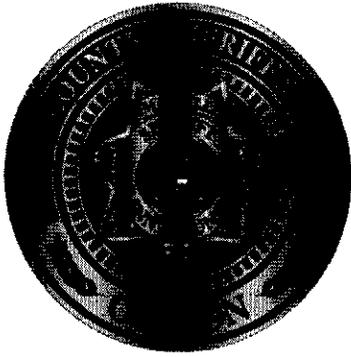
Librarian's Report

July 2012

The DREAM BIG Summer Reading Program is in full swing. We have had 167 participants so far. This makes an average of 42 participants each week! Program Coordinator Sarah Glenn has been keeping our sessions running smoothly. Our first two events in August are Junk Art. Raising children in the Willamette Valley, it is hard to not make a visit to the Children's Museum in Salem. I personally have spent many hours there watching my kids create art and toys out of different recycled bits. Items have included swords, shields, flip-flops, bean shakers, and a beautiful creation with ends from a tp roll. August 3, our patrons will be delighted with the piles of recycling, tape, markers and glue sticks waiting them. Joey Running has been reminding participants and community members about upcoming programs and how they successful they have been. Thanks to the efforts of both ladies, our library has seen the benefits.

If you have been Dreaming of Library facts for the month of July 2012, here they are. We have received 52 new books for the library. Volunteers donated 157.75 hours to our library. There were 1,355 materials checked out. 452 Adult Fiction Books; 149 Non-fiction books; 118 Audio Books; 171 Children's Books; 372 Junior Books; 44 Junior Reference Books; and 40 Large Print Books.

Respectfully submitted,
Sherri Lemhouse,
Librarian



LINN COUNTY SHERIFF'S OFFICE

Tim Mueller, Sheriff
1115 SE Jackson Albany, OR 97322
Phone: (541) 967-3950
www.LinnSheriff.org

2012

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

JULY

TRAFFIC CITATIONS: -----	12
TRAFFIC WARNINGS: -----	11
TRAFFIC CRASHES: -----	3
ADULTS CITED / VIOLATIONS: -----	0
ADULTS ARRESTED: -----	2
JUVENILES CITED / VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED: -----	73

TOTAL HOURS SPENT IN: BROWNSVILLE 251

70 PERCENT COVERAGE OF TWO DEPUTIES PER MONTH= 202 HOURS

**Tim Mueller,
Sheriff, Linn County**

By: Sgt. Brad Kelley

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET #	ADDRESS	CITY	DESCRIPTION
122130106	7/31/12	8:24:27	FRAUD	333	WILSON AV	Brownsville	No Additional Report Necessary
122130088	7/31/12	7:13:17	Trf Aggressive Driver	811 N	MAIN ST	Brownsville	CITE ISSUED - AGGRESSIVE DRIVER
122120304	7/30/12	16:28:01	Trf Seatbelt	1000	LINN WY	Brownsville	WARNING - SEATBELT VIOLATION
122120276	7/30/12	15:14:50	THEFT-RPT	231	PUTMAN ST	Brownsville	Incident Report
122120253	7/30/12	14:22:06	Trf Aggressive Driver	811 N	MAIN ST	Brownsville	CITE ISSUED - AGGRESSIVE DRIVER
122120249	7/30/12	14:16:22	Trf Speed Viol	811 N	MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
122120233	7/30/12	13:43:46	Trf Speed Viol	811 N	MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
122120224	7/30/12	13:32:27	Trf Speed Viol	811 N	MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
122120118	7/30/12	9:11:42	CUSTODIAL INTERF	906 N	MAIN ST	Brownsville	No Additional Report Necessary
122120082	7/30/12	7:22:33	Trf Speed Viol	811 N	MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
122110177	7/29/12	15:12:57	DISPUTE-NEIGHBOR	1022	OAK ST	Brownsville	No Additional Report Necessary
122110029	7/29/12	2:29:17	Trf Citz Compl	100	SPAULDING AV	Brownsville	No Additional Report Necessary
122110020	7/29/12	1:33:02	FIRE ARMS COMPL	855	LINN WY	Brownsville	No Additional Report Necessary
122100304	7/28/12	23:26:23	FIRE ARMS COMPL	200 E	WASHINGTON AV	Brownsville	No Additional Report Necessary
122090413	7/27/12	23:42:46	Trf Speed Viol	300	WASHBURN ST	Brownsville	WARNING - SPEEDING VIOLATION
122090411	7/27/12	23:37:57	SUSP-VEHICLE	500	LOUCKS WY	Brownsville	No Additional Report Necessary
122090340	7/27/12	20:12:29	JUV-COMPLAINT	200	PARK AV	Brownsville	No Additional Report Necessary
122090293	7/27/12	18:10:49	WELF CHECK	210	KIRK AV	Brownsville	No Additional Report Necessary
122090203	7/27/12	13:48:42	THEFT-RPT	111	STANARD AV	Brownsville	Incident Report
122090137	7/27/12	11:01:58	THEFT-RPT	1225	ASH ST	Brownsville	Incident Report
122090109	7/27/12	9:36:32	THEFT-RPT	402 N	MAIN ST	Brownsville	Incident Report
122090072	7/27/12	6:24:42	THEFT-RPT	250 N	MAIN ST	Brownsville	Incident Report
122080212	7/26/12	13:10:04	MVC-NON INJURY	299 S	MAIN ST	Brownsville	No Additional Report Necessary
122080212	7/26/12	13:10:04	MVC-NON INJURY	299 S	MAIN ST	Brownsville	CITE ISSUED - MOVING VIOLATION
122080170	7/26/12	11:25:59	FRAUD	333	WILSON AV	Brownsville	No Additional Report Necessary
122080065	7/26/12	6:27:37	ALARM - POLICE	146	SPAULDING AV	Brownsville	No Additional Report Necessary
122070352	7/25/12	17:14:52	ALARM - POLICE	146	SPAULDING AV	Brownsville	No Additional Report Necessary
122070071	7/25/12	7:27:54	Trf Aggressive Driver	100	SCHOOL AV	Brownsville	CITE ISSUED - AGGRESSIVE DRIVER
122060404	7/24/12	23:36:59	MVC-NON INJURY	400 E	BISHOP WY	Brownsville	No Additional Report Necessary
122060353	7/24/12	20:42:48	ASSAULT REPORT	753	TEMPLETON ST	Brownsville	No Additional Report Necessary
122060300	7/24/12	18:12:30	FRAUD	333	WILSON AV	Brownsville	Incident Report
122060102	7/24/12	9:47:11	FRAUD	715	TEMPLETON ST	Brownsville	No Additional Report Necessary
122040248	7/22/12	18:40:27	WARRANT SERV	100	WASHBURN ST	Brownsville	No Additional Report Necessary
122030354	7/21/12	21:37:11	SUSP-PERSON	500	FISHER ST	Brownsville	No Additional Report Necessary
122020341	7/20/12	19:09:56	DISTB-DOMESTIC	217	KIRK AV	Brownsville	Incident Report
122020160	7/20/12	11:47:22	THREATS	310	WALNUT AV	Brownsville	No Additional Report Necessary
122020063	7/20/12	7:33:46	DOG COMPLAINT	828	KIRK AV	Brownsville	No Additional Report Necessary
122010307	7/19/12	19:31:12	THEFT-RPT	712	OAK ST	Brownsville	Incident Report
122000325	7/18/12	19:33:39	NARCOTICS OFF	217	KIRK AV	Brownsville	No Additional Report Necessary
122000283	7/18/12	17:12:59	DISTB-FIGHT	200	PARK AV	Brownsville	No Additional Report Necessary
122000029	7/18/12	1:54:12	PROWLER RPT	980	WASHBURN ST	Brownsville	No Additional Report Necessary
121990162	7/17/12	11:15:55	FRAUD	35565	KIRK AV	Brownsville	Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET #	ADDRESS	CITY	DESCRIPTION
121980347	7/16/12	22:27:51	JUV-RUNAWAY RPT	222	PUTMAN ST	Brownsville	No Additional Report Necessary
121980005	7/16/12	0:32:41	TRAFF-OTHER VIOL	800	KIRK AV	Brownsville	MDT Narrative Update
121970339	7/15/12	23:42:35	DISTB-DOMESTIC	812	NORTHPOINT LOO	Brownsville	No Additional Report Necessary
121970256	7/15/12	18:37:38	SUSP-PERSON	205	TEMPLETON ST	Brownsville	No Additional Report Necessary
121970078	7/15/12	6:49:30	ALARM - POLICE	146	SPAULDING AV	Brownsville	No Additional Report Necessary
121970024	7/15/12	1:39:42	DISTB-OTHER	200	PARK AV	Brownsville	No Additional Report Necessary
121960111	7/14/12	10:10:11	Trf Seatbelt	800	WEBER AV	Brownsville	CITE ISSUED - SEATBELT VIOLATION
121950271	7/13/12	15:41:04	TRAFF-OTHER VIOL	401	MOYER ST	Brownsville	No Additional Report Necessary
121940324	7/12/12	19:35:54	911 HANGUP	610	WASHBURN ST	Brownsville	No Additional Report Necessary
121940322	7/12/12	19:11:58	SUSP-VEHICLE	1120	ASH ST	Brownsville	No Additional Report Necessary
121940307	7/12/12	18:38:40	Trf Aggressive Driver	811 N	MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
121940242	7/12/12	15:33:10	THEFT-RPT	199	LOCUST AV	Brownsville	Incident Report
121940040	7/12/12	4:15:34	Trf Aggressive Driver	100 E	HWY 228	Brownsville	CITE ISSUED - AGRESSIVE DRIVER
121940004	7/12/12	0:10:36	ALARM - POLICE	279	TEMPLETON ST	Brownsville	No Additional Report Necessary
121920361	7/10/12	20:41:33	CIV PROCESS-OTHER	745	TEMPLETON ST	Brownsville	Civil process, service completed
121920340	7/10/12	19:02:29	SUSP-CIRCUMSTANCES	217	KIRK AV	Brownsville	No Additional Report Necessary
121920279	7/10/12	16:50:38	CIV PROCESS-RESTRAINING C	745	TEMPLETON ST	Brownsville	Civil process atmped, not served
121920203	7/10/12	14:08:23	MVC-NON INJURY	200	PARK AV	Brownsville	Incident Report
121910408	7/09/12	21:56:06	DISTB-NOISE	1150	OAK ST	Brownsville	No Additional Report Necessary
121910302	7/09/12	16:58:55	SECURITY CHECK	203	AVERILL ST	Brownsville	No Additional Report Necessary
121910285	7/09/12	16:26:16	HARASSMENT RPT	600	HAUSMAN AV	Brownsville	No Additional Report Necessary
121910251	7/09/12	15:15:19	Trf Speed Viol	220 S	MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
121910205	7/09/12	13:38:41	TRAFF-OTHER VIOL	522 E	WASHINGTON AV	Brownsville	No Additional Report Necessary
121910185	7/09/12	12:38:38	PARKING COMPL	351 N	MAIN ST	Brownsville	No Additional Report Necessary
121900377	7/08/12	22:36:20	DISTB-NOISE	388	KIRK AV	Brownsville	No Additional Report Necessary
121900038	7/08/12	2:07:28	SECURITY CHECK	221 W	BISHOP WY	Brownsville	MDT Narrative Update
121890374	7/07/12	22:18:14	DISTB-OTHER	217	KIRK AV	Brownsville	No Additional Report Necessary
121890322	7/07/12	19:48:35	SUSP-PERSON	753	TEMPLETON ST	Brownsville	No Additional Report Necessary
121890307	7/07/12	19:12:13	Trf Speed Viol	811 N	MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
121890303	7/07/12	18:54:07	Trf Aggressive Driver	811 N	MAIN ST	Brownsville	CITE ISSUED - AGRESSIVE DRIVER
121890300	7/07/12	18:39:25	WARRANT SERV	220 S	MAIN ST	Brownsville	No Additional Report Necessary
121890298	7/07/12	18:29:40	Trf Aggressive Driver	811 N	MAIN ST	Brownsville	CITE ISSUED - AGRESSIVE DRIVER
121880281	7/06/12	17:17:11	VIOL OF RESTR ORDER	217	KIRK AV	Brownsville	No Additional Report Necessary
121880273	7/06/12	16:51:29	INFORMATION REQUEST/REPC	745	TEMPLETON ST	Brownsville	No Additional Report Necessary
121880178	7/06/12	12:52:29	DISPUTE-NEIGHBOR	628	OAK ST	Brownsville	No Additional Report Necessary
121880106	7/06/12	9:18:06	THEFT-RPT	333	WILSON AV	Brownsville	No Additional Report Necessary
121870054	7/05/12	3:37:24	ASST-PERSON	200	PARK AV	Brownsville	No Additional Report Necessary
121870040	7/05/12	2:08:30	DOG COMPLAINT	150	PARK AV	Brownsville	No Additional Report Necessary
121860415	7/04/12	23:05:51	THREATS	200	PARK AV	Brownsville	No Additional Report Necessary
121860414	7/04/12	23:04:34	ASSAULT REPORT	200	PARK AV	Brownsville	No Additional Report Necessary
121860334	7/04/12	20:30:31	PERS-MISSING	200	PARK AV	Brownsville	No Additional Report Necessary
121860311	7/04/12	19:18:19	TRESPASS	906 N	MAIN ST	Brownsville	No Additional Report Necessary

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET #	ADDRESS	CITY	DESCRIPTION
121860151	7/04/12	12:04:29	DISTB-OTHER	100	STANARD AV	Brownsville	No Additional Report Necessary
121860144	7/04/12	11:49:56	JUV-COMPLAINT	200	PARK AV	Brownsville	No Additional Report Necessary
121860130	7/04/12	11:06:01	TRAFF-OTHER VIOL	35620	KIRK AV	Brownsville	No Additional Report Necessary
121860105	7/04/12	9:45:32	DOG COMPLAINT	200	PARK AV	Brownsville	No Additional Report Necessary
121850366	7/03/12	22:31:25	Trf Speed Viol	811	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
121850351	7/03/12	21:41:20	Trf Aggressive Driver	200	E WASHINGTON AV	Brownsville	CITE ISSUED - AGGRESSIVE DRIVER
121850017	7/03/12	0:54:58	Trf Moving Viol	200	N MAIN ST	Brownsville	WARNING - MOVING VIOLATION
121830220	7/01/12	15:42:32	Trf Speed Viol	200	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
121830217	7/01/12	15:28:26	Trf Speed Viol	200	N MAIN ST	Brownsville	WARNING - SPEEDING VIOLATION
121830167	7/01/12	13:10:58	Trf Speed Viol	200	N MAIN ST	Brownsville	CITE ISSUED - SPEEDING VIOLATION
121830158	7/01/12	12:46:22	ALARM - POLICE	400	HUME ST	Brownsville	No Additional Report Necessary
121830108	7/01/12	10:28:17	ALARM - POLICE	400	HUME ST	Brownsville	No Additional Report Necessary



Oregon

John A. Kitzhaber, MD, Governor

Department of Transportation

Traffic-Roadway Sect. - MS 5
4040 Fairview Industrial Dr SE
Salem, OR 97302-1142
503-986-3568
Fax: 503-986-3749

August 9, 2012

Received
City of Brownsville

TRA 7-2

AUG 14 2012

Scott McDowell, City Administrator
City of Brownsville
PO Box 188
Brownsville, OR 97327-0188

Clerk _____

Dear Scott,

Thank you for your letter of 8/8/2012 concurring with the proposed retention of existing speed zoning on Halsey-Sweet Home Hwy from 0.17 mile east of Enos Drive (MP 5.49) to 0.19 mile east of Walker Lane (MP 7.00) (Request ID 6916). Enclosed is a copy of Speed Zone Order No. J8580 dated 8/9/2012 retaining the speed zoning with updated descriptions.

No changes in signing should be required in this case.

If you have any questions, please call me at (503) 986-3609.

Sincerely,

Kathi McConnell
Traffic Investigations Coordinator

Enclosure(s)

Copy with Enclosure(s) to:

Weldon Ryan, Traffic Investigator, ODOT Region 2
Jennifer Campbell, HPMS Coordinator, ODOT

KM/cwc



Speed Zone Order

Whereas, pursuant to ORS 810.180, the Oregon Department of Transportation has been requested to establish designated speed(s) for the below described section(s) of state, county, city or federal agency highway as defined by ORS 801.305; and

Whereas, the State Traffic Engineer has been authorized to act on behalf of the Oregon Transportation Commission; and

Whereas, pursuant to ORS 810.180, an engineering and traffic investigation has been made; the data, facts, and information obtained in connection with said engineering and traffic investigation are on file in the office of the State Traffic Engineer at the Oregon Department of Transportation in Salem, Oregon; and

Whereas, based upon said engineering and traffic investigation, the State Traffic Engineer has found that the speed designated in ORS 811.105 or ORS 811.111 is greater than is reasonable under the conditions found to exist upon the section(s) of highway for which a lesser speed is herein designated or that the speed designated in said statute is less than is reasonable under the conditions found to exist upon the section(s) of highway for which a greater speed is herein designated; and

Whereas, the provisions of ORS 810.180 respecting notice and hearing have been complied with:

It is **Therefore Ordered** that the designated speed for the following section(s) of highway be as follows:

Name Halsey-Sweet Home Hwy ((OR 228))

LOCATION OF TERMINI

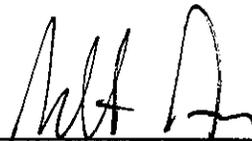
From	MP	To	MP	Designated Speed (Miles Per Hour)
0.17 mile east of Enos Drive	5.49	0.13 mile west of W Loucks Way	5.64	45 ₁
0.13 mile west of W Loucks Way	5.64	250 feet east of E Loucks Way	6.03	45 ₂
250 feet east of E Loucks Way	6.03	50 feet west of Hume Street	6.57	35 ₂
50 feet west of Hume Street	6.57	0.12 mile east of Hume Street	6.70	35 ₁
0.12 mile east of Hume Street	6.70	0.19 mile east of Walker Lane	7.00	45 ₁
1 ODOT - Road Authority				
2 City of Brownsville - Interested Jurisdiction				
This rescinds SZRP Resolution 461 of 1/29/1957, OTC Order 1107 of 2/6/1996				

Be it further ordered that the roadway authority or authorities responsible for the above section(s) of highway install appropriate signs giving notice of the designated speed(s) therefore as per ORS 810.180, Subsection 4(c) and/or Subsection 5(e).

Be it further ordered that signs installed pursuant to this order comply with the provisions of ORS 810.210 and 810.220.

Be it further ordered that any previous order made by the Department with respect to the designated speed for the above section(s) of highway which is in conflict with the provisions of this order is hereby rescinded.

Be it further ordered that this order will remain in effect until and unless rescinded by the State Traffic Engineer of the Oregon Department of Transportation.


Bob Pappe, PE, PLS, State Traffic and Roadway Engineer

From: Kelly Halbeisen [kelly@tmd-usa.com]
Sent: Tuesday, August 21, 2012 7:58 AM
To: admin@ci.brownsville.or.us
Cc: Charlotte Craig; Joey Halbeisen
Subject: Safety Hazard
Attachments: photo.JPG

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Today

Good Morning Scott,

I just returned from a wonderful trip to my beloved Brownsville and must say that I love the changes I see taking place...very exciting.

On a slightly different note, I am writing today to bring to your attention a safety hazard out in front of the kitting shop. The photo attached doesn't do it justice but my poor mom was walking to her car and her foot caught a raised area on the sidewalk and it is fortunate that she wasn't hurt worse than she was. In addition to hitting her face...she sustained injury to her shoulder, both knees, finger...basically everywhere. It was terrible. In chatting with some of the other ladies, I understand that this isn't the first fall that has taken place out there. I thought that you should know, just in case you were not aware.

If you have any questions as to the exact location so that you can further inspect you can reach my mom at the following number:

Charlotte Craig - 541-466-3306.

Have a great day!

Kelly R. Halbeisen
THE MARKETING DEPARTMENT
www.tmd-usa.com

80-886 Hwy 111
Indio, CA 92201
Office: 760.342.4420
Cel: 760.275.4426
Fax: 760.342.4424

-----Original Message-----

From: Kelly Halbeisen
Sent: Tuesday, August 21, 2012 7:49 AM
To: Kelly Halbeisen
Subject:

From: Joey Halbeisen [joey@tmd-usa.com]
Sent: Tuesday, August 21, 2012 10:29 AM
To: Kelly Halbeisen; admin@ci.brownsville.or.us
Cc: Charlotte Craig
Subject: RE: Safety Hazard

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Today

Hi Scott,

Kelly's other half Joey here.... Just wanted to add that quite honestly that isn't the worst area in the sidewalk. I think if someone had an opportunity to look at the sidewalk all around the building (and in town for that matter), they would find several areas where hazards could be rectified with relative ease. A simple concrete grinder could easily smooth the problem areas and alleviate future injuries (and possible law suites!). Appreciate your time and attention and please keep us posted.
joey

From: S. Scott McDowell [admin@ci.brownsville.or.us]
Sent: Wednesday, August 29, 2012 2:37 PM
To: Kelly Halbeisen (kelly@tmd-usa.com); Joey Halbeisen (joey@tmd-usa.com); Charlotte Craig (charlotte@tmd-usa.com)
Subject: Brownsville, OR - Sidewalks

Good Afternoon Kelly, Joey & Charlotte:

I hate to hear about Charlotte's accident! We wish her a speedy recovery. I have not heard of any other incidents so I do appreciate you bringing this to my attention. I walked down there yesterday for a quick lunch break and witnessed that the sidewalk is bad in a few spots along Spaulding. Council has been considering adopting an official sidewalk plan for the last several years however due to the huge expense of the 2007-2008 Wastewater Improvements project and the remaining debt obligations for the Water Plant and the New Fire Station, they decided not to add further financial burden to property owners. Brownsville required property owners to maintain sidewalks. I believe that Council will adopt a sidewalk plan in the next couple of years with that being said. Below is the excerpt from the Municipal Code for your review: (The full Code can be accessed from the City website www.ci.brownsville.or.us.)

12.05 Sidewalks

12.05.010 Definition of sidewalk.

“Sidewalk” means the improved part of the street right-of-way between the curblines or the lateral lines of a roadway and the adjacent property lines that is intended for pedestrian use. [Ord. 549 § 1, 1984; 1981 Compilation § 8-9.1.]

12.05.020 Repair of sidewalks.

The owner of land abutting a sidewalk shall maintain it in good repair and safe condition. [Ord. 549 § 2, 1984; 1981 Compilation § 8-9.2.]

12.05.030 Liability for sidewalk injuries.

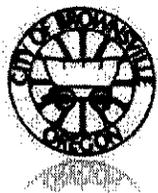
A. The owner of real property abutting a sidewalk shall be liable to any person injured because of failure by such owner to maintain the sidewalk in good repair or safe condition.

B. If the City is required to pay damages for an injury to any person caused by the failure of an owner to maintain a sidewalk in good repair or safe condition, such owner shall reimburse the City for the amount of the damages thus paid, and for the attorney's fees and costs of defending against the claim for damages. The City may maintain an action in a court of competent jurisdiction to enforce the provisions of this section. [Ord. 549 § 3, 1984; 1981 Compilation § 8-9.3.]

12.05.040 Standards and specifications.

Sidewalks shall be constructed, altered and repaired in accordance with standards and specifications determined by the City Engineer. [Ord. 549 § 4, 1984; 1981 Compilation § 8-9.4.]

I am glad you like the improvements Council is making throughout town. Please let me know if you have any questions or concerns. Thanks!



S. Scott McDowell
255 N. Main Street
P.O. Box 188
Brownsville, OR 97327
541.466.5880
Fax 541.466.5118

S. Scott McDowell

From: Kelly Halbeisen [kelly@tmd-usa.com]
Sent: Thursday, August 30, 2012 10:02 AM
To: S. Scott McDowell
Cc: Joey Halbeisen; Charlotte Craig
Subject: RE: Brownsville, OR - Sidewalks

Follow Up Flag: Follow up
Flag Status: Completed

Thanks Scott, It had never occurred to me that the sidewalks would be our responsibility.

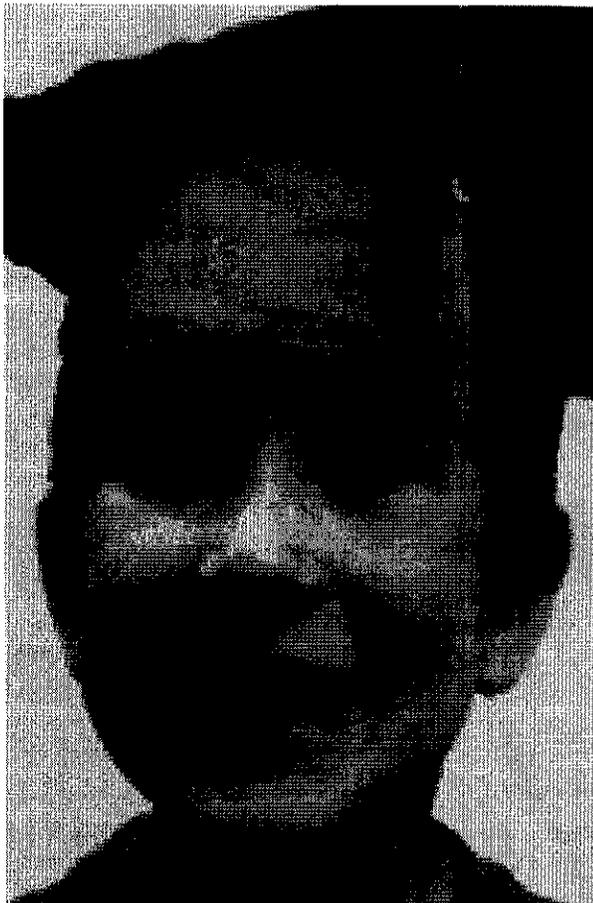
I guess we will look into what reasonable options might be available on our end.

Kelly R. Halbeisen

THE MARKETING DEPARTMENT
www.tmd-usa.com

80-886 Hwy 111
Indio, CA 92201
Office: 760.342.4420
Cel: 760.275.4426
Fax: 760.342.4424

Boy dies after near-drowning, coma



AUGUST 23, 2012 6:15 AM • DEMOCRAT-HERALD

A 6-year-old Corvallis boy died Aug. 16 in a Portland hospital after being in a coma since a near-drowning six days before at a family reunion in Linn County.

Ryan Charles Garrette, a student at Lincoln School, died at Doernbecher Children's Hospital.

According to Undersheriff Bruce Riley, Linn County deputies investigated a call of a possible drowning at 6:08 p.m. Friday, Aug. 10, at Pioneer Park in Brownsville.

Rachelle Guess, 25, of Corvallis and her son, Ryan, 6, were with friends at the park, including several small children. Some of the children were swimming in a shallow area, but Ryan was wearing pants instead of swimming trunks, so he was sitting on the bank of the river with his feet in the water.

"It's a common swimming hole," Riley said. "It's gradually shallow and a calm area. It's not a dangerous part of the river."

When his mother left to go pick up her husband, Chad, in Junction City, she left Ryan in the care of her friend, Stacy Nichol, 29, of Curtain. After a short time, Nichol could not see Ryan and thought he might have gone back to the family's vehicle in the parking lot. She checked the area unsuccessfully, and her father, Steve Nichol, 55, put on a snorkel and swim fins and found Ryan in about 5 feet of water.

Steve Nichol began administering CPR and medics were called.

Ryan was transported to Good Samaritan Regional Medical Center in Corvallis, and then transferred to Doernbecher.

Ryan had attended kindergarten at Lincoln Elementary School and would have started first grade in September. Corvallis School District officials sent letters about his death to all parents of students at the school. Lincoln Elementary staff was alerted through a phone tree, and parents of students in Ryan's and his sisters' classes also were called.

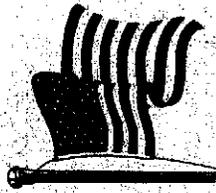
According to his obituary, Ryan was born in Corvallis to Rachelle Guess and Ryan

Garrette. He had three sisters: Katelin Gardine, Faith Garrette and Peyton Garrette, and a brother, Elijah Stahl.

His obituary noted that Ryan "loved Jesus Christ, superheroes and peanut butter and jelly."

A celebration of his life is set for 2 p.m. Saturday, Sept. 8, at the Celebration Church in Corvallis.

Donations can be made to the Ryan Garrette Memorial Fund at Wells Fargo, Acct. No. 27836690.



In God We Trust

\$1.00

25th Year, No. 35

Covering the News of the Central Linn Area:

Brownsville, Crawfordville, Halsley, Shedd, and Oregon since 1888

Wednesday, August 29, 2012

Local Alpaca Rancher Wins International Awards

Alison Stockland of Brownsville received two first place awards in cinch making at the "Art of the Cowboy Makers" this summer in Loveland, Colorado. The "Art of the Cowboy Makers" is an annual event that showcases hand-made, heirloom equestrian products such as saddles, reins, boots, spurs, bits, hats, leather carving, braiding, engraving, chaps and this year, cinches. The event attracts artisans and fans of Western regalia from all over the world and many pieces are on display at the renowned ProRodeo Hall of Fame and American Cowboy Museum.

Alison, who uses the fiber from the alpacas she raises on her ranch outside of Brownsville, "Alpacas at Savanna Creek", was a first-time competitor at this event. She entered her hand-crafted alpaca piece in the cinch category of

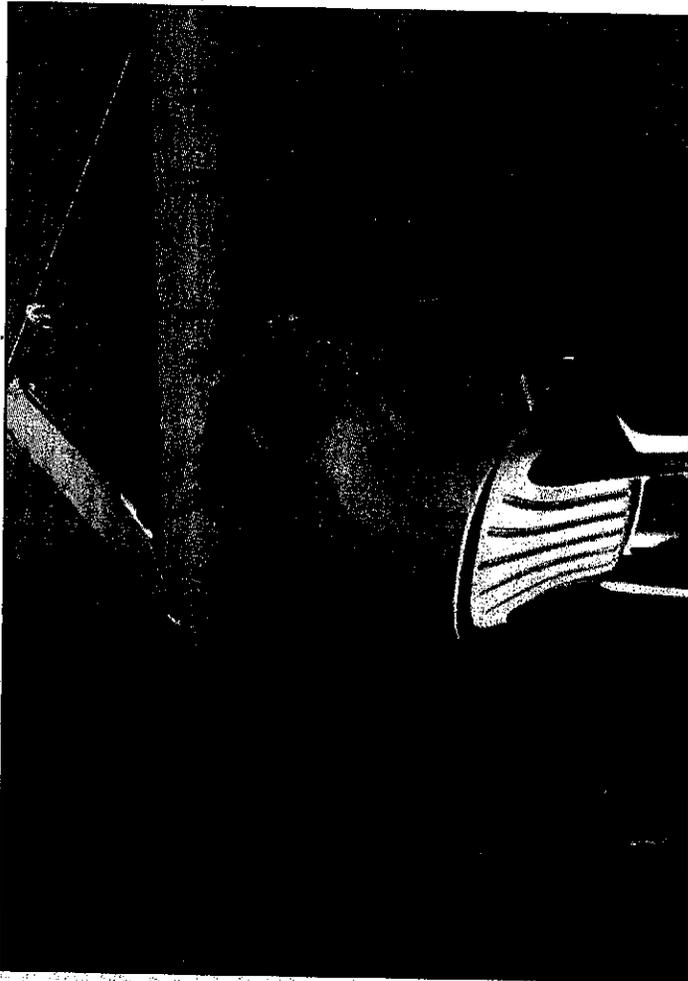


Alison Stockland makes cinches and reins from her alpaca herd.

Boy Drowned in Pioneer Park

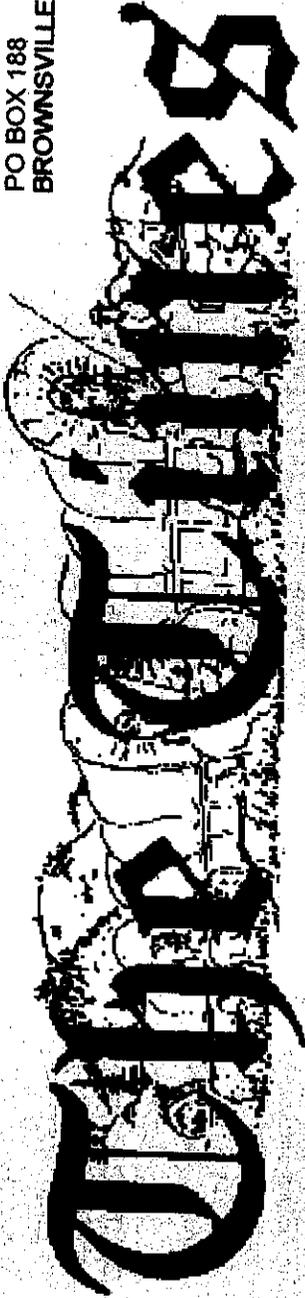
On Friday, August 10, Ryan Garrette, age 6, of Corvallis drowned in the Calapooia River at Pioneer Park. He was in a coma while at Doernbecher Children's Hospital in Portland, and died on August 16. His parents are Rachelle and Chad Guess. He was a student at Lincoln School and was at Pioneer Park with his family for a family reunion.

OPB Interviews the VanLeeuwens



George and Liz VanLeeuwen are interviewed by OPB's Vince Patton on their farm near Halsley.

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PO BOX 188
BROWNSVILLE OR 97327-0188



FESTIVAL

Music fest: Now on to 2013



AUGUST 21, 2012 7:45 AM • BY ALEX PAUL, ALBANY
DEMOCRAT-HERALD

BROWNSVILLE — There were 15,000 fans at the fifth annual Bi-Mart Willamette Country Music Festival over the weekend, but 8-year-old Emma Adams of Brownsville is the only one to take home a hat worn by performer Trace Adkins.

“It was pretty awesome,” the daughter of Nathan and Candace Adams said. “I like country music and I really like Trace Adkins.”

Emma, who will be in the third grade at Central Linn Elementary, was standing close to the stage Sunday evening while Adkins performed.

“She was dancing and throwing him kisses at him and he kept winking at her,” her father

said.

Adkins left the stage and then returned for an encore. At the end of that set, he tossed Emma his headband and then reached down and handed her his black Stetson cowboy hat.

“His security guards then surrounded us and walked us to our car,” Nathan Adams said. “Everyone was trying to grab the hat.”

Emma said it was “a little scary.”

Don Leber, director of marketing for Bi-Mart, said the weather cooperated and the festival had to cap its crowd at 15,000 per agreement with the Linn County Board of Commissioners.

“It was a little warm on Friday, but Saturday and Sunday the weather was perfect, in the 80s,” Leber said.

Traffic was heavy going to and from the venue. One spectator said it took an hour and 15 minutes Friday to get from the Brownsville city limits to the site, about three miles away. Another driver took 2 1/2 getting out of the venue and back to Albany on Sunday.

Leber admitted there was traffic congestion on Highway 228 on Friday.

"We think part of that was because people wanted to wait a little later to avoid the hot weather, plus they have to get off work," Leber said. "Things got better on Saturday and Sunday. We have to work on improving the flow of the pinch points within the venue."

Leber said there were 3,100 VIP seats and this year space for 1,000 premium general admission ticket holders, right behind the VIP section.

"The premium general admission was very popular and we will probably increase both VIP and premium general admission for next year," Leber said.

Leber said the stage will have to be bigger as well.

"We have already announced that Brad Paisley and Carrie Underwood have been signed for next year," Leber said. "Brad brings 10 semi-trailers of equipment, so our roof is going to have to be bigger to hold all of that and that means we will need a bigger stage as well."

An on-site mobile medical center worked extremely well, Leber said. There were only two medical transfers all weekend, one for a heart condition and another for an asthma condition.

"We had lots of cold water available for \$1, with proceeds going to schools, or free in the medical unit," Leber said. "We wanted everyone to stay hydrated and it appears they did."

Law enforcement

AUGUST 21, 2012 6:30 AM

A key goal for the 2013 Bi-Mart Willamette Country Music Festival will be increasing the number of law enforcement officers on-site to deal with the large number of patrons and campers, said Don Leber, Bi-Mart marketing director.

Undersheriff Bruce Riley said the festival created a "huge demand on law enforcement."

"This was the first year we contracted to be on site and there are always bugs to be worked out," Riley said. "We had six to eight deputies working at peak times and we were present 24 hours a day. There were a lot of disturbances and a lot of intoxicated people at times."

Riley said he also was concerned by criminal activity, such as vehicle break-ins in broad daylight.

"It was a huge event that taxed our resources for the weekend," Riley said.

County, Oregon Jamboree working toward river front venue



AUGUST 23, 2012 6:00 AM • BY ALEX PAUL, ALBANY DEMOCRAT-HERALD

SWEET HOME — The Oregon Jamboree in Sweet Home may soon get a new home.

Linn County and officers of the Sweet Home Economic Development Group, which sponsors the annual country music festival, want to develop a campground and events center at the former Knife River sand and

gravel pit off Clark Mill Road.

The 200-acre site borders the South Santiam River and features several small ponds. Not all of it may be needed for the project.

It is part of 389 acres the county foreclosed on in lieu of \$505,000 in back taxes in December 2010. The property had been owned by Western States Land Reliance Trust, which planned to create a large housing complex.

The three-day Jamboree celebrated its 20th anniversary earlier this month, attracting up to 14,000 fans. It is held on the athletic fields behind Sweet Home High School and in adjoining Sankey Park.

“The potential exists to hold not only the Jamboree, but other events throughout the year,” said Linn County Commissioner Roger Nyquist. “From a county perspective, having access to the South Santiam River will have great potential for our parks system in terms of fishing and boating.”

Nyquist said the property is a blank slate with only one small building in place.

Jamboree director Erin Regrutto said the property would allow the Jamboree to move all of its 3,000 camping spaces to one location. Currently, camping is spread out throughout the community.

“This would also allow us to increase the size of the Jamboree to 20,000 to 25,000 people,” Regrutto said. “It would make it so much easier for our volunteers, because infrastructure could be constructed instead of having to put up and take down things, such as the stage.”

Regrutto said the the Jamboree has reached capacity level at its current venue.

Nyquist said the county is working with Knife River, which acquired the property when it

purchased Morse Bros., concerning reclamation issues controlled by Oregon Department of Geology and Mineral Industries.

Nyquist said the county has directed parks director Brian Carroll to take the lead on the project, which may include an amphitheater, RV parking, small stages so several events could be held at the same time, as well as forested areas and hiking trails.

Conceptual drawings are being drafted by John Stewart, the architect who designed the county's popular Riverbend Campground near Cascadia, and Jerry Davis, former Benton County planning director.

Regrutto announced this week that a second festival will be held in 2013.

"We are going to host an alternative independent rock festival the week before the Jamboree," Regrutto said. "It's an entirely different genre of music, but we will utilize the same infrastructure."

It will be held at the same venue as the Jamboree and will be a warm-up to managing multiple events throughout the year at the proposed new site.

Brownsville decides to let river have its way

JULY 28, 2012 6:31 AM • BY JENNIFER MOODY, ALBANY DEMOCRAT-HERALD

BROWNSVILLE — City of Brownsville to Calapooia River: You win.

In spite of losing large chunks of Pioneer Park to the Calapooia River in recent years, the Brownsville City Council decided on Tuesday the cost and uncertainty factors involved in stabilizing the bank are too high to warrant a project there.

Councilors voted 5-0 to “let nature do its thing,” Mayor Don Ware said. Mandy Cole and Carla Gerber were absent.

If the river chews too close to the large play structure, plans might be made to relocate it, City Administrator Scott McDowell said in a recorded update following Tuesday’s meeting. However, he said, no particulars have been determined.

The Calapooia’s wayward ways have long been an issue in Brownsville. Boulders, riprap and even old cars have been used as bank stabilizers over the years.

In 2008, the river swallowed a picnic table, an iron camp stove, several trees and at least 25 feet of riverbank, coming within 10 feet of the Pioneer Park restrooms, which have since been relocated.

Last December, a 12-inch water main broke under the river where it crosses the park. McDowell said the river finally dropped on Monday to the point where public works crews and Brownsville firefighters could assess the damage, and found the current had pulled the pipe from its moorings 5 feet below the riverbed.

“Basically, the city’s lost about 40 feet of waterline in the river that was underneath the river, and the part that was underneath the river is now sitting on the riverbed,” McDowell said.

The city is working with the governor’s regional solutions team, the Department of State Lands and the state’s Infrastructure Finance Authority to find a way to pay for line repairs. Ware said no firm estimates have been made, but that councilors were told work could cost about half a million dollars.

City officials have been researching possible stabilization projects for years, even agreeing to contract with River Design Group of Corvallis to develop a plan. But they haven’t found a way to surmount the two main obstacles: government regulations and lack of cash.

“If this was 40, 50 years ago, we’d go in there with a Caterpillar and fix it up,” Ware said.

There’s no guarantee even a quick fix would work, however, Ware acknowledged. Historic projects haven’t been permanent solutions. That’s another reason the council has decided

not to pursue a new development, he said.

“All the projects we know about that have been done on the river eventually fall apart and end up costing a lot of money,” he said. “So why do something that’s eventually going to have to be redone, especially since it’s going to cost quite a lot to do it?”

2012 Proper Walk



Peace is the walk.
Happiness is the walk.
Walk for yourself
and you walk for everyone.

Thich Nhat Hanh



Who: *Paul and Quinn Baxter*

What: *Walking, at least 150 miles*

When: *July 27-August 7, 2012*

Where: *The Great Rift Valley, Kenya*

Why: *To raise money for the Makindu Children's Program*

In 2002, I walked to raise money for the Makindu Children's Program. Now, ten years after that first excursion, I and my son, Quinn, will return to Africa, hoping to raise \$20,000 because the need is still there. Indeed the need has grown. In 2002 we cared for 100 orphans, today we care for more than 1200.



Please consider a generous pledge to support Quinn and my efforts. We are paying our own expenses and everything you give will go directly to care for our kids. Donations are tax deductible as the program has 501C3 status. Please send checks to:

Makindu Children's Program, c/o Baxter, PO Box 273, Brownsville, OR

Guardians

*They sit quietly,
not talking,
not complaining,
not railing against a world
that treats them and those they
love like this.*

*That kills their children
and starves their grandchildren.
That makes them feel lucky to live
in a mud hut.
That makes them give prayers of
praise to a god
that sends the rain to grow their
meager crops,
and then washes away their
houses.*

*These women
give stone
lessons in patience.*

*Wrinkled, wronged and resilient,
conga wrapped heads and bodies,
arthritic, worn, bare feet –
these old ladies wait hours
in the sweltering, bone melting heat
for a plate of rice and roast goat
and the opportunity to thank us.*

*There are things in this world
that will stun you,
that will silence you,
that will show you the way.*

-- Paul W. Baxter



Statement of Revenues & Expenditures

City of Brownsville

For Period Ending 08/31/2012

Selecting on TYPE equals 900

ACCOUNT DESCRIPTION	CURRENT YEAR		CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		% USED
	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL		
Totals for FUND: 100 (GENERAL)	1,265,903.00		64,850.14	1,265,903.00	113,940.29	9.00	
Totals for FUND: 200 (WATER)	1,148,450.00		31,802.93	1,148,450.00	71,505.10	6.23	
Totals for FUND: 210 (SEWER)	949,600.00		12,806.63	949,600.00	36,489.47	3.84	
Totals for FUND: 300 (STREETS)	507,100.00		8,000.68	507,100.00	18,185.53	3.59	
Totals for FUND: 450 (WATER BOND)	75,077.00			75,077.00		0.00	
Totals for FUND: 460 (SEWER BOND FUND)	418,174.00			418,174.00		0.00	
Totals for FUND: 500 (BUILDING & EQUIPMENT)	320,000.00			320,000.00		0.00	
Totals for FUND: 550 (WATER RESERVE)	1,300.00			1,300.00		0.00	
Totals for FUND: 600 (HOUSING REHAB)	199,000.00			199,000.00		0.00	
Totals for FUND: 700 (WATER SDC)	179,000.00			179,000.00		0.00	
Totals for FUND: 720 (SEWER SDC RESERVE FUND)	235,000.00			235,000.00		0.00	
Totals for FUND: 730 (STORMWATER SDC)	36,700.00			36,700.00		0.00	
Totals for FUND: 750 (BIKEWAY/PATHS)	29,100.00			29,100.00		0.00	
Totals for FUND: 800 (LIBRARY TRUST)	6,050.00			6,050.00		0.00	
Totals for FUND: 850 (CEMETERY)	64,500.00			64,500.00		0.00	
Totals for FUND: 875 (TRANSIENT ROOM TAX)	1,900.00			1,900.00		0.00	
Totals for FUND: 905 (SEWER IMPROVEMENT CONSTR. FUND)						N/A	
Totals for FUND: 911 (LAND ACQUISITION)						N/A	
Totals for FUND: 916 (COMMUNITY PROJECTS)	245,500.00		52,099.54	245,500.00	61,197.03	24.93	
Total Expenditures	5,682,354.00		169,559.92	5,682,354.00	301,317.42	5.30	