



CITY OF BROWNSVILLE

Council Meeting

Tuesday – February 28th, 2012

Regular Session 7:00 p.m.

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CITY OF BROWNSVILLE

Council Meeting

City Hall – Council Chambers
Tuesday, February 28th, 2012

AGENDA

Regular Session

7:00 p.m.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) ADDITIONS OR DELETIONS TO AGENDA
- 5) MINUTES: January 24th, 2012
- 6) PUBLIC HEARINGS OR PRESENTATIONS
 - A. Cascade West Council of Governments – Cynthia Solie
 - B. Brownsville Senior Center – Phone & Internet
- 7) DEPARTMENT REPORTS:
 - A. Sheriff
 - B. Planning
 - C. Public Works
 - D. Administration
 - E. Library
 - F. Court
 - G. Council
- 8) CITIZEN COMMENTS (Non-agenda & Agenda items)
- 9) LEGISLATIVE:
 - A. R 675 – Budget Transfers

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the City Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You.

10) ACTION ITEMS

- A. Award S. Oak Street Water Line
- B. Acknowledge American Floor Sanding, Inc. Contract
- C. Authorize Budget Committee Advertisements
- D. Pioneer Picnic Parade Road Closures Request
- E. Meals on Wheels Program Support Request

11) DISCUSSION ITEMS:

- A. Park Erosion
- B. Water Rights & Schroeder Law
- C. 2011 Audit Report
- D. December Financials

12) CITIZEN QUESTIONS & COMMENTS

13) COUNCIL QUESTIONS & COMMENTS

14) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the City Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You.

BROWNSVILLE CITY COUNCIL
MEETING MINUTES

January 24th, 2012

ROLL CALL: Mayor Ware called the meeting to order at 7:00 p.m. with Councilors Van Sandt, Shepherd, Cole, Chambers and Gerber present. City Councilor Boyanovsky was excused. Administrator Scott McDowell, Public Works Director Karl Frink and City Planner Bill Sattler were also present.

PUBLIC: Bobby Lee, Senator Lee Beyer, Representative Phil Barnhart, Sarah Dyr Dahl, Denise Hoffert-Hay, Bud Baumgartner, Mark Running, Chuck Knoll, Scott Wright, Kaye Fox, Edi Smith, Dan Wright, Dee & Kathleen Swayze, Jo Ann McQueary, Rick Dominguez, Jim Bitle, Jennifer Moody, Patty Linn, Sarah MacDonald, Don Lyon, Chenoweth Robertson, Dot Marsh, Eric Gerber, Charlie Stokes, Cheryl Hayworth, Roger & Alice Tetamore.

ADDITIONS AND DELETIONS: Mr. McDowell added a discussion item regarding the Senior Center.

MINUTES: The Council reviewed the minutes of the January 10th, 2012, meeting. Councilor Cole moved to approve the minutes as presented. The motion was seconded by Councilor Shepherd and was approved unanimously.

PUBLIC HEARINGS OR PRESENTATIONS:

1. Calapooia River Erosion – Town Hall. Mr. McDowell began by introducing some of the attendees, including State Senator Lee Beyer, State Representative Phil Barnhart, Mr. Bobby Lee of the Regional Solutions Team from the Governor's Office, Linn County Engineer Chuck Knoll, Sarah Dyr Dahl from the Calapooia Watershed Council and Mr. Scott Wright of the River Design Group. Mr. McDowell explained how the process of the hearing would work and gave a history of the river erosion in Pioneer Park. Mr. McDowell explained that the City has applied for funding assistance from the Oregon Watershed Enhancement Board (OWEB) through the Calapooia Watershed Council and worked with several other agencies with no success. Mr. Scott Wright then gave a presentation showing various examples of riverbank restoration project he has been involved in along the Calapooia River. Mr. Wright pointed out the common themes of installing large pieces of wood to roughen the bank, sloping the bank back more gently and planting vegetation such as willows to stabilize the bank. In addition, Mr. Wright said that any restoration project needs ongoing maintenance to succeed. Mr. Wright estimated the cost of the restoration work in Pioneer Park at \$180,000, not including engineering and permitting costs. He said that it might be possible to reduce the cost if the large wood pieces could be obtained inexpensively or donated as they are a large component of the cost. Mr. Wright said that it might be possible to extend the project into the existing waterway to save more of the bank. McDowell clarified that Staff has been told by the Army Corps that the City cannot extend the bank or reclaim any lost property. Councilor Cole said that there was a concern about the project being destroyed by high flows and asked what Mr. Wright thought were the chances of the project surviving long enough to stabilize for the long term. Mr. Wright said that there are no sure bets. He said that the project becomes less vulnerable as time goes by and it gets more established. Mr. Chuck Knoll spoke next. He said that Linn County uses large rocks as ballast for engineered wood structures in bank stabilization work. He said that if the project follows the approved Federal guidelines that permitting is fairly quick and easy. Ms. Sarah Dyr Dahl of the Calapooia Watershed Council gave a history of their involvement. She said that the Watershed Council had obtained a grant from the Bureau of Land Management (BLM) for engineering on some projects in the area, including Pioneer Park, and that they had applied for funding from the OWEB twice with no success. She said that she didn't think the chances of obtaining funding from them were very good due to the criteria they use in selecting projects. Ms. Dyr Dahl explained that any project needs to be permitted through the Oregon Department of State Lands (DSL) and also through the Army Corps of Engineers. She said that there are pre-approved designs that are easy to permit but that other designs are very expensive

and difficult to permit. Mayor Ware then opened the floor to public comments. Mr. Chuck Knoll spoke again, saying that all of their projects were built out from the waterline. He said that the City should investigate possible funding through FEMA. Mr. Charlie Stokes spoke, saying that the erosion in the park was caused by trees falling down and causing high current to flow into the river banks. He passed out diagrams and photos to support his point. Mr. Stokes said that the fallen trees needed to be removed to prevent further erosion. Mr. Stokes said that no permit is needed to remove the trees according to his research with DEQ. Mr. Bobby Lee then spoke, introducing himself as a member of the Governor's Regional Solutions Center. He said that his team will be here next Thursday to look at the site to try to come up with possible solutions. Mr. Lee indicated that he may be able to come up with some matching funds but not funding for the entire project.

2. Brownsville Art Association – Ms. Alice Tetamore. Ms. Tetamore provided a report on the last year's activities of the Art Association. She said that they are up to about 40 active members from Brownsville and the surrounding rural areas. Ms. Tetamore said that the art shows they have put on have brought people into the community and have been very successful. They have been teaching art classes with good success and their classes for Central Linn students had 16 attendees for both classes. Ms. Tetamore said that remodeling of the space is still ongoing. She said that the floor had been professionally cleaned but that there is still grease in the floor. They are looking at options for how to proceed. The City received a \$1,000 grant on behalf of the Art Association for new storage cabinets and Mr. Rick Dominguez is working on those. She said that the Art Association is doing very well and is financially sound.

DEPARTMENT REPORTS:

1. Sheriff's Report. Sgt. Kelly was unable to attend. The Council received a written report.
2. Planning. Mr. Sattler said that due to the short time since the last Council meeting he did not do a written report but would answer questions. The Council did not have any questions for him.
3. Public Works. Mr. Frink provided a written report and told the Council that the Public Works shop had flooded the previous week during the high water. There was some discussion about relocating the shop buildings but due to the cost of taking on such a project, no action was taken.
4. City Administrator. Mr. McDowell stated that Sweet Home Sanitation would like to have the annual Clean Up Day on April 21st, 2012 which is the usual time period for it. He said that the collection process would be the same as last year; depot style. Mr. McDowell said that staff had met with Ryan Quigley from Erwin Engineering to discuss the Oak Street waterline project. Mr. Quigley said that the bidding environment is very favorable and he is hoping the bids come in around \$195,000. The project will go to bid soon and the estimated start date is April 28th, 2012. Mr. McDowell said that work is continuing on Washington Street. Mr. McDowell indicated that the paving has deteriorated to the point where it cannot be maintained so the plan is to grind the paving and maintain the street as gravel. Mr. McDowell said that he had also met with Mr. Quigley regarding the waterline leak under the Calapooia River. Mr. McDowell said that after much consideration he believes that the best option will be to bore a new line under the river rather than attempting to repair the existing line as there is too much chance of the line breaking again, based on the worst case scenario. A new line could be bored deep enough to be much safer. Mr. McDowell said that the cost of boring would be in the range of \$500 to \$1,000 per foot and given the depth required would probably be near the top of that range. There are a total of 365 linear feet. Erwin Engineering is preparing an estimate for the cost. Mr. McDowell was asked if funding might be obtained from FEMA. McDowell indicated that at the most recent League of Oregon Cities Conference the threshold was discussed for the State and was very high. There would need to be massive, wide scale damage for the State to be eligible to receive FEMA funding. McDowell said that he wouldn't hold out much hope but that he would certainly pursue the opportunity. Councilor Shepherd asked if the Oak Street project should be postponed. McDowell recommended that Council continue with the completion of the project since it has been planned for such a long time and the Engineer is

currently bidding the project. Mr. McDowell said that he water line repair or replacement definitely needs to be done but it will be in the next fiscal year and he will be looking at all possible funding options. He said that Sarah McDonald is not available to perform the design work for the Pioneer Park restroom project so he is exploring other options. McDowell is also working on finalizing the details for the Rec Center gym floor maintenance project.

5. Library Report. Ms. Lemhouse provided a written report.
6. Court Report. The Municipal Court provided a written report.
7. Council Comments. None.
8. Citizen Comment. Mr. Rick Dominguez said that he lives near Washington Street and it has been a problem for a long time but he didn't want to see it made into gravel. He said that he was concerned about dust in the summer. Mr. McDowell said that the road simply cannot be maintained as it is. If the street were gravel, then the street could be graded and treated for dust control. He said that it will be an improvement over the existing conditions. Mr. Kelly Lovelace introduced himself and said that he is running against Phil Barnhart for State Representative. He said that it appeared the City was well organized and prepared for the big projects ahead of it.

LEGISLATIVE:

1. Resolution 673 – Appointing Pro Tem Judges (Annual). Councilor Cole moved to approve Resolution 673. The motion was seconded by Councilor Van Sandt and was approved unanimously.
2. Resolution 674 – Authorize 2012 Pressure Reducing Valves Maintenance. Mr. McDowell said that since this is a sole source contract he would like the Council to approve it by Resolution. Councilor Cole moved to approve Resolution 674. The motion was seconded by Councilor Shepherd and was approved unanimously.

ACTION ITEMS:

1. Riverbank Stabilization. Councilor Cole thanked Mr. McDowell and Mr. Wright for their excellent presentations. Councilor Van Sandt said that the project on the Nealon property looked great. Mr. McDowell said that when the water goes down it will be possible to see how well it survived the high flows. Mr. McDowell said that the first step in the project will be to retain a design firm such as River Design Group. He estimated the cost of the work at \$20,000 to \$30,000 for engineering and design. Mr. McDowell said that if the work is started immediately he will need to move some funds around in the budget. He said that the design and engineering work is necessary in order to seek funding for the project and that it may not be possible to do any work this summer. Councilor Shepherd made a motion to move forward with engineering and design work. Councilor Cole seconded the motion and it was approved unanimously. Councilor Van Sandt suggested that it may be possible to incorporate the work to repair the waterline into the overall project.

DISCUSSION ITEMS:

1. Council Retreat. Mr. McDowell reminded the Council that the retreat will be held on February 7th, 2012, at 7:00 p.m. Mr. McDowell said that he will go over Council roles and responsibilities.
2. 2011 Audit Report Review. The Council decided by consensus to address this at the February meeting.
3. December Financials. No discussion.

4. Senior Center. Mr. McDowell said that the Seniors are moving to their new location on Main Street and they had asked if the Council would continue to pay for a phone line and they hoped to have internet service added. Mr. McDowell said the City had provided phone line for the Seniors for a number of years but that a few months ago the Seniors had said that they no longer needed a phone line as almost everyone has a cell phone. He said that the cost would be around \$60 to \$70 per month for the phone and internet. Councilor Cole agreed that with cell phones there was little need for a wired phone. Councilor Shepherd moved to pay up to \$45 per month toward their phone bill. The Council discussed their policy regarding donation requests for non-profits and decided not to approve the expenditure at this time. Councilor Shepherd withdrew his motion and the Council decided to postpone a final decision until the February meeting when the Seniors could be present to discuss the request in person.

CITIZEN COMMENT: NONE

ADJOURNMENT: Councilor Shepherd moved to adjourn. The motion was seconded by Councilor Chambers and was approved unanimously. The meeting was adjourned at 9:05 p.m.

City Administrator S. Scott McDowell

Mayor Don Ware



City Administrator Report

February 28th, 2012

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Cynthia Solie – Cascade West Council of Governments (COG) Executive Director Cynthia Solie will be giving a retrospective about the services COG provides and the additional support they could offer.

Brownsville Senior Center & Marilee Frazier – The Senior's would like to request Internet service along with their phone service. A year ago, the Senior's were willing to discontinue the phone service due to the majority of membership having cell phones. The group is interested in having the Internet available for members and programming efforts at the new location. The City is paying \$32.82 per month for this line. The phone and Internet would be about \$60 per month.

R 675: Budget Transfers – Council is being asked to transfer funds to provide an accurate account of expenditures for FY 2011-2012. The City typically does this annually, however I am requesting this be passed earlier so that Kurtrinea Muhs can be trained. I will prepare another Resolution for the May or June meeting.

S. Oak Street Water Line – The City held a bid opening on February 22nd, 2012 in Council Chambers. The City received some great prices for the project. The actual bid results are included in the agenda packet. The unofficial results were as follows:

Unofficial Results

Bid Opening: 02.22.2012 at 4:00 p.m. p. s. t.
City Engineer: Erwin Consulting 541.259.2190
Engineer Estimate: \$204,151 (*Base*) \$213,151 (*Alternate*)
Total Bids Received: 12
Current Status: Bids are being reviewed for accuracy and prepared for acceptance by Council on February 28th, 2012.

		<i>Base Bid</i>	<i>Alternative</i>
1.	M.C. Houck Construction Co.	\$151,013.00	\$159,173.00
2.	Pacific Excavation, Inc.	\$157,728.00	\$160,728.00
3.	North Santiam Paving	\$160,476.00	\$168,036.00

I will have Erwin's recommendation at Council meeting.

Projected Timeline

January: The project out to bid.

February: Council award the bid.

March: Execute contracts, hold pre-construction meeting & start construction.

May: Complete construction & finish any punch list items.

June: Complete all expenditures associated with project for close out.

Acknowledge Gym Floor Award: Special Circumstances – Staff has been working with the Central Linn Rec Board preparing for the necessary care for the gym floor at the Rec Center. Council may recall that in 2010 a recommendation was accepted from the Central Linn Rec Board and Staff to refinish the gym floor, the stage, the coaches room and the bleachers. American Floor Sanding, Inc. out of Albany came very highly recommended from several area gymnasiums including the Albany YMCA. Mr. Mike Sossie is the owner of the company. The City attempted to have him develop specifications for the work but due to his extremely busy schedule he has been unable to complete that task. Everyone involved with the recommendation felt very comfortable with Mr. Sossie performing the work of refinishing the floor, replacing certain boards and repairing the hole in the floor in the southwest corner. He has completed restoration work on several older floors all over the western United States. The City tried to get several other flooring companies to provide quotes, but those attempts were unsuccessful. Recently, the City hired American Floor Sanding, Inc. to perform the necessary work at the Rec Center based on his qualifications to perform the delicate work. The estimate provided is well under the budgeted amount. The other driving factor to complete this project is the huge potential cost outlay for capital improvements projects in FY 2012–2013; namely the Calapooia crossing water line project. Council is being asked to acknowledge this award for auditing purposes.

Authorize Budget Advertisements – Council is being asked to authorize the necessary advertisements for this year's budgetary process. This motion includes all the required advertisements for State Revenue Sharing. The Budget Committee does not have any vacancies for FY 2012–2013. The City is expecting a full, fourteen member Committee. Meetings are scheduled for April 26th, May 3rd & May 10th. A letter will go out the first full week of March explaining the details to Budget Committee members.

Pioneer Park & Calapooia River Bank Erosion – Staff met with Bobby Lee and the Regional Solutions Team on Thursday, February 2nd, 2012. Many state agencies were represented in the meeting including the Department of Land Conservation and Development (DLCD), the Department of Environmental Quality (DEQ) and Biz Oregon formerly known as the Oregon Economic Community Development Department. Mary Camarata of Department of Environmental Quality (DEQ) offered to put the City on a list (SEP) that would make us eligible to receive State fines generated from an offending company directly. The State offers 80% of State fines to eligible, ecological projects. She indicated that the odds were long, but it would still be good to get on the list just in case. Christine Shirley of DLCD stated that if the City is eligible for the FEMA Public Infrastructure money, typically there is a 25% match required of the City. Troy Brandt represented River Design Group, Inc. and Sarah Dyr Dahl represented the Calapooia Watershed Council both gave similar presentations as was done at the Town Hall

meeting in January. Dyrdaahl reported, that since the City is interested in the design as presented by River Design Group, slopes guidance requirements would need to be followed which is a two-month permitting process. Louise Burk indicated that the money the State and Federal government have available is for the water line only. The stabilization project would be separate. The money available is loan only and not grant money. Mrs. Burk will be sending the necessary forms to get the process started. She indicated that there is no obligation until you break ground on a project. The current rate is 3.87% for 25 years. If the water line cost \$400,000 to repair, water rates would need to be adjusted to about \$4.50 per customer per month. I expressed the City's concern regarding project timelines, funding timelines and other possibilities that could cause serious scheduling concerns.

Later that afternoon I met with Linn County Emergency Management and representatives from the Natural Resources Conservation Service (NRCS). Joe Larson, Linn County Emergency Management, felt that the chances were very good that the State would hit the threshold to receive FEMA money. Larson indicated that it would take several months before any money would be received, maybe as late as October. I forwarded several documents to Bruce Sandoval of NRCS to verify the dollar figures used to generate the estimates used in the initial damage assessment.

On February 9th, 2012, I met with FEMA officials to review the stabilization effort and concerns regarding the Calapooia crossing water line break. FEMA officials were provided pictures, estimates and all necessary documentation including the City budget to fully demonstrate the City's need. County officials indicated that the meeting went well. FEMA officials were appreciative of the information received. The City was told at that meeting that an official determination would not be made until the first or second week of March. I received an e-mail from Joe Larson indicating that it was up to President Obama. Below is part of the e-mail:

NEWS RELEASE

February 16, 2012

Media Contact: Tim Raphael, 503-689-6117
Amy Wojcicki, 503-689-5324

Governor Kitzhaber Requests Federal Disaster Declaration

Severe winter weather in January caused extensive damage in 12 Oregon counties

(Salem, OR) — Governor Kitzhaber today sent a formal request to President Obama asking for a federal disaster declaration due to the severe winter storms of January 17 through 21. The complex storm system that moved through the Pacific Northwest resulted in broad weather-related impacts from heavy snow, damaging winds, heavy rainfall, significant flooding, landslides and freezing rain.

The Governor's letter specifically requests "Public Assistance" for emergency response costs and public damages in Benton, Columbia, Coos, Curry, Douglas,

Hood River, Lane, Lincoln, Linn, Marion, Polk and Tillamook counties. He also requested "Individual Assistance" for families whose homes were damaged by the storms in Benton, Lane, Linn, Marion and Polk counties.

"The resilience of our citizens and communities is impressive, but we must continue to assist counties that suffered significant damages from these severe winter storms," said Governor Kitzhaber. "Federal disaster aid will be essential to help our citizens and local governments fully recover."

Immediately following the storms and initial emergency response, the Governor directed the Office of Emergency Management (OEM) to coordinate the gathering of damage assessment data by the counties. OEM, the Federal Emergency Management Agency (FEMA), the Small Business Administration (SBA) and local officials traveled the state verifying damage estimates to ensure all damages and expenses were captured.

Eligible public costs for this disaster were estimated at \$16.3 million as well as \$19.5 million in federal highway damage.

Department of Environmental Quality's (DEQ) Mary Camarata indicated that the SEP money was available in awards of \$5,000 or \$10,000. Ms. Camarata indicated that it may be able to be used as a part of the total stabilization project. She also provided some information regarding the USEPA program that I am currently investigating.

The State has loans available for the water line project only.

The City's best shot at receiving funding for the water line project is through FEMA. FEMA officials indicated to me that they would **not** fund the stabilization effort.

The only other option Council may be interested in pursuing is through Senator Merkley's Office and U.S. Representative DeFazio's Office requesting any discretionary Army Corps funding. I do think this option is a last resort effort.

Water Rights & Schroeder Law – Two weeks ago I attended a League of Oregon Cities (LOC) meeting in Philomath. Wyatt Rolfe represented Schroeder Law from Portland, Oregon. Schroeder Law is one of the prominent water rights firms in Oregon. Mr. Rolfe indicated that his company would do a Water Rights File Search which included reviewing any and all documents at the State regarding the City's water rights for \$375. Upon completion of this task, my recommendation to Council is to retain their services to assist in determining the impacts of the curtailment legislation.

Boldt, Carlisle & Smith – Please bring your Audit Reports along with any questions you may have to the meeting. Nearly all of the City's responses are in that report.

Northwest Natural Gas Bill – Birchfield Heating & Cooling of Albany made several repairs to the system at City Hall on Saturday, January 14th, 2012. I also ordered a

thermostat cover to prevent misuse of heating a space that is not being used. The result is that the bills have returned to acceptable levels.

Washington Street Grinding – The City will be working with North Santiam Paving Company to execute this project. The contractor is waiting for a slight break in the weather. They will be coordinating the effort with Public Works and the City will put out a letter explaining the project to residents along the street. The entire process shouldn't take longer than four hours.

Central Linn Recreation Board Update - The Board is aware that the Eugene Kennel Club agreement has been executed. The City recommended that they make provisions to play soccer elsewhere for the week of and the week after the Kennel Club event. I explained to the Board the City's plan for the gym floor project and the restroom project. Mark Running was instrumental in getting interest from Mr. Todd Karo to work on the restroom design and specifications. I detailed the City's plan for the stabilization effort in the Park. I requested and received permission for Sweet Home Sanitation to host Cleanup Day in the Rec Center parking lot on April 21st, 2012. The Board may also be using the City's copy machine to PDF historical documents including minutes.

Park Caretakers - The deadline for applications is March 2nd, 2012. Karl and I will be working on interviews in the near future.

Kirk's Ferry Park Update – Island Fencing, Inc. recently completed their work. Public Works will be making a few other improvements in the Park as well. The City attempted to purchase the materials for the job locally, however the price was \$500 more than hiring a contractor to install and purchase the same materials.

Spring Clean-Up – *From last meeting:* Saturday, April 21st, 2012 is the official day for City Clean-Up. Sweet Home Sanitation will be conducting a depot style clean-up behind City Hall in the Rec Center parking lot just like last year.

Court Room Update – The City is currently under contract to build additional desk area and move the phone line to the other side of the door. The intergovernmental agreement (IGA) with Linn County is in place for Court Clerk Services.

Harris Computer Software Training – The City will be working with Harris to provide webinar training for Ms. Muhs and to resolve issues regarding the general ledger.

Linn County Housing Rehabilitation Program (LCHRP) – *From last two meetings:* The City is a part of this countywide effort to provide financial assistance for housing needs and improvements for low income households. The Willamette Neighborhood Housing Services (WNHS) would like to get the word out to the broader community of the programs they have available. Below is a website for more information:

<http://w-nhs.org/>

A link to the website can be found from the City's links page. Please encourage anyone you know to give them a call for more information. They can be reached toll-free at 800.403.0957.

Eugene Kennel Club – The agreement is executed.

Emergency Preparedness Committee – The EPC will be meeting in March. Due to scheduling difficulties, the February meeting was cancelled.

Linn County Cultural Coalition Grant – The City has requested an extension for the completion of this grant award. The City was awarded \$1,000 for the construction of cabinets on behalf of the Brownsville Art Association. Mr. Rick Dominguez of the American Legion has been working with a host of volunteers to complete the project.

Pioneer Park Restroom – Local contractor Todd Karo has been retained to develop the design and specifications for this project. The City will proceed once the cost projection is determined. The City does have money in this FY budget.

From the November 2011 meeting:

1. **Presently:** Hire design services for the restrooms which includes a rendering, plans and specifications.
2. **February 2012:** Council approves the restroom design and authorizes staff to obtain quotes based on the plans and specifications.
3. **March 2012:** Council and or the Central Linn Rec Board award the contract to the successful bidder.
4. **April – June 2012:** Finalize contracts and complete the construction of the new restrooms.

In the meantime, McDowell will research and possibly develop a Memorandum of Agreement that would potentially allow working the project through the Central Linn Rec Board.

Oregon Department of Revenue – Staff will be attending training in Keizer on February 28th, 2012.

From last meeting: There have been several changes to Oregon Budget Law that will come into play for fiscal year 2012 – 2013. The Department of Revenue is planning on having a training session in late February or early March 2012 to discuss the changes.

The Canal Company – *From January meeting:* President John Holbrook reports that the company is trying to address some serious maintenance issues that are impacting the efficiency of the City's pump station.

Oregon Water Resources – *From last meeting:* McDowell, Public Works Superintendent Karl Frink, City Engineer Jon Erwin and Consulting Engineer Jon Cunningham recently met with Ms. Ann Reece of Oregon Water Resources to discuss the impacts of the curtailment measures the State has recently adopted. Many things were discussed. The general outcome of the meeting was that the City could do a Final Proof Survey on the well water right and the infiltration gallery water right. By doing a Final Proof Survey, the City could prove more water is actually being used than was defined 13 years ago. If the numbers were high enough, the City would not be required to curtail any water being currently used for municipal purposes.

Reece indicated that a lobby group by the name of Water Watch have really been putting their focus on municipal water sources. It seems the mission of Water Watch is to ensure very little, if any water resources, are taken out of Oregon's rivers. Fish protection and persistence is at the very heart of their mission. The League of Oregon Cities and the State of Oregon have been trying to work with the legislature to mitigate the impacts of these types of laws being implemented. However, two years ago the group was able to pass fish persistence measures that directly correlated to the curtailment of municipal uses. Any water right that was not certified before November 2nd, 1998 is subject to curtailment under the new law. City staff pointed out that the reason why the water rights are not certified in the first place is because the State's inefficient process. The City has been waiting since 1998 on certain water applications.

The outcome of the meeting was to do a Final Proof Survey at the Water Treatment Plant as described above. The City would ask for an extension, which would be approved by Ms. Reece, and the City could reassess how curtailment would impact municipal operations.

Staff will be strategizing what the next steps are with the State in an attempt to try to determine what it is they are requiring the City to do in terms of curtailment.

Water Master Plan – *From last meeting:* Due to the uncertainties with Oregon Water Resources, the City has extended the contract with Mr. John Cunningham for the completion of the Water Master Plan until April 2012. Mr. Jon Erwin is still compiling data for the final proof survey which will be submitted to the State this Winter.

From November meeting: During a recent meeting with Ms. Ann Reece of Oregon Water Resources, staff learned that an official Water Conservation Plan would be required as part of the Water Master Plan. Due largely to the fish persistence requirements that are mandating water curtailments for municipal sources. McDowell is working out the particulars with Mr. Erwin and Mr. Cunningham. At this time, it is very difficult to say when the Water Master Plan will be ready. It is officially due to the State by December of 2012.

From last meeting: Staff along with Mr. Erwin and Mr. Cunningham will be meeting with Ann Reece, Water Rights Services Division, to discuss the curtailment issues at her

office in Salem on October 28th, 2011. The City is trying to determine the exact impact of the curtailment as being promulgated by the State of Oregon.

Gateway – The City is in the process of filing for a permit to install additional concrete along all curb cuts and driveway approaches. The City installed the hardware to discourage skaters from "grinding" on the brickwork.

Sweet Home Sanitation Contract Review – Scott Johnson and McDowell have not had an opportunity to connect. McDowell projects this item to be back on the agenda for the March meeting.

From August meeting: Scott Johnson and I met to discuss some of the finer points of the contract. He will be providing Council with some financial comparisons of other waste services in our area. He has agreed in part to an annual report and has agreed in principle to doing a review every three years in keeping with all other Council contracts.

ODOT Outcome – *From last meeting:* Spoke with Tony Jones regarding this issue. Hopefully, the City will see some progress soon.

From April & July meeting: The City recently heard from the Department regarding obtaining a permit to know the welcome sign areas coming into the town from the East and West. We will be working with Permit Specialist Ken Lamb to finalize this piece.

Kirk Avenue – *From past meetings:* Linn County is waiting to finalize the Gateway project before starting on Kirk. Mr. Darrin Lane indicated that he is still struggling with making the street work given the code requirements of building a street in an historic setting.

Respectfully Submitted,



S. Scott McDowell



Planning

February 23, 2012

To: Brownsville City Council
From: Bill Sattler, City Planner

1. Building Permits. Things are picking up a bit with the weather warming up. We've had no new residences but one very large addition, a garage and some others.
2. Nuisances. We receive one or two calls a week and follow up on them. We've been able to resolve most of them with a letter to the property owner. No major problems at this time.
3. Computer Projects. Still plugging away with a fair bit of maintenance issues at the Library. Have isolated one issue to an older printer and have a replacement on the way that I hope will resolve the issues we've been having.
4. Grant Application. We were not successful with the Technical Assistance grant application but I had a good meeting with our DLCD representative and we're exploring some other alternatives that might help us.
5. Real Estate. We've had a couple of sales in the upper mid-range, \$200-\$250,000 or so in the last few weeks. This is really the first sign of activity in that portion of the market in quite a while.
6. Historic Review Board. A while back the HRB was approached by the State Historic Preservation Office (SHIPO) about participating in what they call a Certified Local Government program. The gist of it is that if the City adopts certain standards required by SHIPO we could potentially become eligible for certain grant programs offered by SHIPO. The HRB asked me to look into this and report back to them, which I did. On further investigation what I found is that SHIPO requires the City to adopt a 20 page ordinance setting up, among other things, a new Commission to oversee the new regulations regarding historic homes and create the position of "Historic Preservation Officer". This Commission is supposed to consist of professionals in certain area of historic preservation and is set up to "...designate properties to the Local Landmark Register", and "...act upon applications for the alteration, relocation or demolition of landmarks." The ordinance does provide that no permit is required for changes to the interior of the building or changes in landscaping, other than that a permit is required from the Historic Preservation Officer for any changes to the building. Note that SHIPO's definition of an historic structure is that it is over 50 years old, so currently any home built in the 1950's or before would be considered "historic". This is a very broad overview of the ordinance, it's quite complex and if anyone is interested in looking into it further I have a copy for review. After the City adopts all of this, we would become eligible for the SHIPO grant program. They sometimes offer grants of \$3,000 to \$5,000 to cities for historic preservation work. These grants require a 50 percent city match. After reviewing the situation, the Historic Review Board decided that they were satisfied with the current arrangement and were not interested in pursuing the Certified Local Government program. They felt that the ordinance was too complex and over-reaching for Brownsville and that the potential benefits were too small.



Public Works Report

February 23, 2012

Karl Frink, Public Works Superintendent

Water:

- *Billing Support*- Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the month of February.
- *Distribution System* – Two small water leaks have been repaired. 2 water meters have been replaced. Several fire hydrants have been flushed.
- *Cross Connection Program*- I continue to work on the annual inspections of the water system to identify and correct any unsafe condition that may exist.
- *Water Treatment Plant* –The emergency response plan and operations and maintenance manual are under construction. Progress is slow, but slowly moving forward.

Sewer:

- *North Lagoons* – Public Works will begin discharging from this facility on March 12, 2012.
- *South Lagoons*- Public Works began discharging from this facility on January 24th. To date a total of approximately 23 million gallons of treated effluent has been discharged into the Calapooia River. The carrier water pumps have been unclogged several times during the discharge process. The staff gauges and other related equipment has been cleaned and maintained as needed.
- *Collection System*- There were no sewer back-ups this month. Public works routinely inspects the sanitary sewer system for any potential problems that may arise.
- *Misc.* – The emergency response plan for the wastewater system is currently being updated as required.

Streets:

- *Mowing/Tree Maintenance* – Tree maintenance continues on an as needed basis.
- *Asphalt/ Gravel Road Maintenance* – All the gravel streets in town have been graded.
- *Storm Drainage* – No additional drainage work has been done at this time.
- *Signs*- The east welcome sign was located, repaired and reinstalled. It is staff's recommendation to replace both welcome signs when finances allow. Both signs are rotted, crumbling apart and severely weathered and faded.

Parks:

- *Pioneer Park* – All of the flood debris has been cleaned up and removed from Pioneer Park. The basketball court has been power washed. The kitchen is currently being remodeled to better accommodate the different appliances that have been added over the last several years.
- *Blakely Park* – Nothing to report at this time.
- *Kirk's Ferry Park* –The fencing project is complete. The basketball court has been power washed.

- *Remington Park*- Nothing to report at this time.

Cemetery:

- *Grounds* – Several burial sites have been marked this month.

Library:

- *Grounds*- All of the sidewalks and McAfee Trail have been power washed.
- *Buildings*- The heating units have been inspected and air filters changed..

Downtown

- *Restrooms* – This facility is cleaned every Friday, or more often needed.
- *Garbage cans* – Down town garbage cans are emptied every Friday, or more frequently as noticed.
- *Parking Lot* – This area is kept clean as needed.
- *Misc.* – Public works has been cleaning and maintaining the downtown sidewalks weekly. The sidewalks around the Pioneer Picture Gallery have been power washed.

City Hall:

- *Buildings* – The fire extinguisher in Fisher Hall has been relocated to accommodate the new transaction window. The Senior Center/American Legion sign has been removed.
- *Grounds* – The sidewalks around City Hall have been power washed.
- *Community Center*- A carpet transition strip has been repaired.

Rec. Center:

- *Grounds*- All sticks and debris have been cleaned up.
- *Buildings*- The rear entry door hinges have been repaired.
-

Public Works:

- *Grounds*- Nothing to report at this time.
- *Buildings*- Several repairs have been made, with several repairs pending as time allows.
- *Misc.* – Preventative maintenance is being performed on all the vehicles and equipment. Bid documents have been created for a new backhoe purchase.
- All City owned fire extinguishers have been tested and inspected as required.



Library Advisory Board

Librarian's Report

January 2012

Volunteers have been busy at the library this month. Volunteers donated 185.75 hours to our library. I would like to welcome new volunteer Leah Stevens to our library. She is helping to conduct a full inventory. Thanks to a Community Service worker the Work Room, all three bathrooms, the Kirk Room closet have been painted. She is also changing the trim color in the Kirk Room. It looks clean and fresh all around.

I have added a short Story Time on Tuesday mornings to bring mom's together before Parents and Pals. This program helped me to become a better mother to my children. By having this gathering time I feel I am paying it forward. During the month of January we had 54 participants during our Story Time. For a short time afterward, I have been leading a craft time. We are making Valentines. If you have a moment, take a look at the collages on the library website: brownsville.plinkit.org. 54 children and moms have participated in Story Time this month.

Thanks to the flooding something good came of it. Moms, dads and kids joined me at the Library for Game Night and it was a blast this month with 17! Games included Chutes and Ladders, Parcheesi, chess and Mah Jong with a beautiful antique set. I have to admit I vacuumed.

There were 39 books purchased this month. Among the few are a set of crochet, knitting, sewing and quilting. The ladies in the Stitchery Group that meet on Wednesday were excited to see how to books demonstrate left-hand and right-hand examples. 19 people joined us for Stitchery on Wednesday afternoons in the Kirk Room. Patrons checked out 1,266 materials in January. 172 Non-fiction books; 530 adult fiction books; 66 large print books; 173 children's books; 203 junior books; 45 junior reference books and 77 audio materials.

Respectfully submitted,
Sherri Lemhouse,
Librarian

PATRL_RPT#2 City Incident Report

CAD Call#	ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET T ##	ADDRESS	CITY	CDU NIT	DESCRIPTION
120310266	1/31/12	13:33:32	WELF CHECK	333	WILSON AV	Brownsville	752	Incident Report
120300081	1/30/12	8:33:58	NEG BAD CHECK	255	N MAIN ST	Brownsville	752	Incident Report
120290160	1/29/12	14:35:16	CRIM MISCHIEF	221	E WASHINGTON AV	Brownsville	721	Incident Report
120280132	1/28/12	11:48:31	ALARM - POLICE	204	N MAIN ST	Brownsville	733	No Additional Report Necessary
120280089	1/28/12	9:28:54	SUSP-VEHICLE	600	WASHBURN ST	Brownsville	733	No Additional Report Necessary
120280019	1/28/12	1:59:37	DISTB-NOISE	217	KIRK AV	Brownsville	721	MDT Narrative Update
120280004	1/28/12	0:10:54	DOG COMPLAINT	130	FIELDS CT	Brownsville	781	No Additional Report Necessary
120270332	1/27/12	20:28:10	JUV-COMPLAINT	27910	SEVEN MILE LN	Brownsville	721	No Additional Report Necessary
120270322	1/27/12	19:32:09	Trf Equipment Viol	200	ELM ST	Brownsville	721	WARNING - EQUIPMENT VIOLATION
120270253	1/27/12	15:24:25	CIV PROCESS-RESTRAINING	405	KIRK AV	Brownsville	747	Civil process, service completed
120270117	1/27/12	10:19:33	WELF CHECK	761	TEMPLETON ST	Brownsville	775	No Additional Report Necessary
120260212	1/26/12	13:21:41	FIRE ARMS COMPL	310	WALNUT AV	Brownsville	758	No Additional Report Necessary
120260185	1/26/12	12:16:15	WELF CHECK	515	N MAIN ST	Brownsville	736	No Additional Report Necessary
120260063	1/26/12	5:52:13	ALARM - POLICE	513	OAK ST	Brownsville	756	No Additional Report Necessary
120260046	1/26/12	5:06:28	Trf Speed Viol	100	WALNUT AV	Brownsville	756	WARNING - SPEEDING VIOLATION
120250431	1/25/12	23:35:39	Trf Moving Viol	1000	LINN WY	Brownsville	756	WARNING - MOVING VIOLATION
120250062	1/25/12	6:40:46	PROWLER RPT	125	FIELDS CT	Brownsville	758	No Additional Report Necessary
120230136	1/23/12	10:18:20	ANIMAL COMPLAINT - NON SI	985	WASHBURN ST	Brownsville	733	No Additional Report Necessary
120200315	1/20/12	19:12:16	ASST-OUTSIDE AGENCY	519	E BLAKELY AV	Brownsville	702	Incident Report
120190303	1/19/12	18:15:22	SECURITY CHECK	190	FAUST ST	Brownsville	721	No Additional Report Necessary
120190190	1/19/12	13:03:07	DOG COMPLAINT	723	KIRK AV	Brownsville	703	No Additional Report Necessary
120180401	1/18/12	20:07:08	THREATS	317	W BISHOP WY	Brownsville	781	No Additional Report Necessary
120180314	1/18/12	16:26:35	THEFT-RPT	203	W BISHOP WY	Brownsville	733	Incident Report
120180238	1/18/12	13:25:20	SUSP-CIRCUMSTANCES	366	KIRK AV	Brownsville	703	No Additional Report Necessary
120170359	1/17/12	17:37:50	THEFT-RPT	203	W BISHOP WY	Brownsville	702	No Additional Report Necessary
120160322	1/16/12	23:41:06	ALARM - POLICE	411	N MAIN ST	Brownsville	702	No Additional Report Necessary
120160279	1/16/12	19:41:26	WELF CHECK	405	KIRK AV	Brownsville	702	No Additional Report Necessary
120160274	1/16/12	19:14:30	EMERGENCY MESSAGE	619	OAK ST	Brownsville	702	No Additional Report Necessary
120160105	1/16/12	10:40:14	DOG COMPLAINT	1031	OAK ST	Brownsville	752	No Additional Report Necessary
120140291	1/14/12	20:35:54	JUV-COMPLAINT	400	E BISHOP WY	Brownsville	781	Call completed
120140287	1/14/12	20:06:16	JUV-COMPLAINT	500	LOUCKS WY	Brownsville	721	No Additional Report Necessary
120140211	1/14/12	16:47:21	Trf Speed Viol	800	LOUCKS WY	Brownsville	778	WARNING - SPEEDING VIOLATION
120140183	1/14/12	14:44:57	MVC-HIT & RUN	203	W BISHOP WY	Brownsville	778	Incident Report
120140105	1/14/12	9:57:53	SUICIDAL-SUBJECT	313	SCHOOL AV	Brownsville	733	No Additional Report Necessary
120130385	1/13/12	23:22:36	Trf Moving Viol	100	S MAIN ST	Brownsville	781	WARNING - MOVING VIOLATION
120130208	1/13/12	13:21:05	SUSP-CIRCUMSTANCES	415	TEMPLETON ST	Brownsville	703	No Additional Report Necessary
120130172	1/13/12	12:10:15	ASST-OUTSIDE AGENCY	404	FRENCH ST	Brownsville	733	Incident Report
120120428	1/12/12	20:11:39	FIRE ARMS COMPL	234	GALBRAITH ST	Brownsville	756	No Additional Report Necessary
120110297	1/11/12	17:29:07	TRESPASS	219	STANARD AV	Brownsville	756	No Additional Report Necessary
120100288	1/10/12	17:51:01	WELF CHECK	500	LOUCKS WY	Brownsville	754	No Additional Report Necessary

ERWIN CONSULTING ENGINEERING

February 23, 2012

City of Brownsville
P.O. Box 188
Brownsville, OR 97327

ATTN: Mr. S. Scott McDowell

RE: Oak St. Waterline Replacement & Street Reconstruction - Bid Results

Dear Scott,

On February 22, 2012 bids were opened for the subject project at the City of Brownsville City Hall. The results are as follows:

Bidders Name	Base Bid Amount	Bid Amount with Additive Alternate
1. M.L. Houck Construction Co. - Salem, OR	\$151,013.00	\$159,173.00
2. Pacific Excavation, Inc. - Eugene, OR	\$157,728.00	\$160,728.00
3. North Santiam Paving Co. - Stayton, OR	\$160,476.00	\$168,036.00
4. HSC LLC - Aumsville, OR	\$160,861.05	\$168,061.05
5. Banzer Construction Co. - Salem, OR	\$162,212.00	\$169,412.00
6. R.J. Armstrong & Assoc. - Lebanon, OR	\$170,676.00	\$175,476.00
7. Kipco, Inc. - Eugene, OR	\$171,641.00	\$175,841.00
8. CG Contractors, LLC - Salem, OR	\$178,391.00	\$183,791.00
9. Stan Anderson Builders, LLC - Portland, OR	\$183,612.86	\$193,212.86
10. Curtis Excavation, LLC - Brownsville, OR	\$187,441.00	\$191,761.00
11. Knife River - Tangent, OR	\$191,166.50	\$196,806.50
12. Wildish Construction Co. - Eugene, OR	\$208,247.50	\$211,847.50
Engineer's Estimate	\$204,151.00	\$213,151.00

A bid tabulation is attached showing the unit prices and totals for all bidders. The low bidder was M.L Houck Construction Co. from Salem, Oregon with a total base bid of \$151,013.00 and a total bid of \$159,173.00 with Additive Alternate No. 1 included. M.L. Houck Construction Co. is a reputable construction company that has performed similar work throughout Oregon.

We recommend the City of Brownsville award the project to M.L. Houck Construction Co., in the amount of \$159,173.00, which includes the Additive Alternate option. If the Additive Alternate option is not selected, we would recommend award to M.L. Houck Construction Co. in the amount of \$151,013.00.

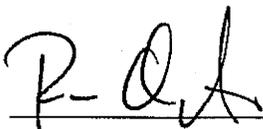
The Additive Alternate adds all new water meter services to the project for the properties on Oak St. (from Depot Ave. to Locust Ave.) and Center Ave. (from Oak St. to Ash St.). The base bid only provides for reconnecting the existing services to the new water main. Based on the old age of the majority of the water meter services in the area and the favorable bid pricing received, it is recommended that these services be upgraded at this time as part of the subject project.

With city council approval we will issue contracts for execution by all parties. When the contracts are executed we can begin work on scheduling a pre-construction conference.

Should you have any further questions, please feel free to call.

Sincerely,

ERWIN CONSULTING ENGINEERING



Ryan H. Quigley, P.E.

Enclosure

CITY OF BROWNSVILLE, OREGON
OAK STREET WATERLINE REPLACEMENT & STREET RECONSTRUCTION
January-12
ENGINEERS ESTIMATE

Item	Est.				
No.	Description	Qty.	Unit	Unit Price	Total Price
1	Mobilization, Bonds, Permits, and Ins.	ALL	L.S.	LUMP SUM	\$ 15,500.00
2	6 Inch Ductile Iron Waterline	908	L.F.	\$ 26.00	\$ 23,608.00
3	Waterline Trench Excavation & Backfill				
a.	Class I - Granular	908	L.F.	\$ 23.00	\$ 20,884.00
4	Waterline Trench Surface Restoration				
a.	Class A	25	L.F.	\$ 20.00	\$ 500.00
b.	Class C	195	L.F.	\$ 7.00	\$ 1,365.00
5	Water Service				
a.	Water Service Reconnection	12	Each	\$ 500.00	\$ 6,000.00
6	Fire Hydrant Assemblies	1	Each	\$ 4,500.00	\$ 4,500.00
7	Blow-off Assemblies	1	Each	\$ 2,000.00	\$ 2,000.00
8	Mainline Connections				
a.	Connection 1	ALL	L.S.	LUMP SUM	\$ 4,500.00
b.	Connection 2	ALL	L.S.	LUMP SUM	\$ 11,000.00
c.	Connection 3	ALL	L.S.	LUMP SUM	\$ 3,500.00
d.	Connection 4	ALL	L.S.	LUMP SUM	\$ 2,500.00
9	10" Corrugated HDPE Storm	185	L.F.	\$ 12.00	\$ 2,220.00
10	Storm Trench Excavation & Backfill				
a.	Class I - Granular	185	L.F.	\$ 35.00	\$ 6,475.00
11	Catch Basins	8	Each	\$ 1,200.00	\$ 9,600.00
12	Storm Manhole	1	Each	\$ 2,500.00	\$ 2,500.00
13	Foundation Stabilization	10	C.Y.	\$ 35.00	\$ 350.00
14	Rock Excavation	10	C.Y.	\$ 150.00	\$ 1,500.00
15	Street Reconstruction				
a.	Roadway Excavation	840	C.Y.	\$ 15.00	\$ 12,600.00
b.	Base Rock	962	TON	\$ 17.00	\$ 16,354.00
c.	Ashalt Roadway	453	TON	\$ 90.00	\$ 40,770.00
d.	Replace Existing Curb (as directed)	100	L.F.	\$ 25.00	\$ 2,500.00
e.	Sidewalk Access (Locust Ave.)	ALL	L.S.	LUMP SUM	\$ 7,000.00
f.	Sidewalk Access (Center St.)	ALL	L.S.	LUMP SUM	\$ 6,000.00
TOTAL ESTIMATED CONSTRUCTION COST:				\$	203,726.00
Additive Alternate #1-					
	New Water Service Installation	11	Each	\$ 750.00	\$ 8,250.00
TOTAL ESTIMATED CONSTRUCTION COST WITH ADDITIVE ALTERNATE:				\$	211,976.00

Estimate

American Floor Sanding, inc

PO Box 821
Albany, OR 97321

Phone: 541-979-6095
Fax: 541-928-7350

Email: MikeSossie@yahoo.com

Estimate No: 32
Date: 2/12/2012
Territory:

For: **S. Scott Mcdowell**
255 North Main Street
Brownsville, OR 97327

Code	Description	Quantity	Rate	Amount
	Re-coat gymnasium floor- Lightly sand floor using abrasive screens vacuum thoroughly tack and clean with adhesion promoter apply one coat of polyurethane floor finish	1.00	\$1,417.50	\$1,417.50
	strongly recommended 2nd coat	1.00	\$405.00	\$405.00
	Patch corner area - will be a lighter color than existing floor. Will match if entire floor is sanded.	1.00	\$300.00	\$300.00
	Patch boards that have top of groove splitting off- Price is per area. About 6 areas minimum recommended will be a lighter color than existing finish which is yellowed with time. Will match if entire floor is sanded.	6.00	\$100.00	\$600.00

.....
All material is guaranteed to be as specified. All work to be completed in a
workmanlike manner according to industry standards. Any deviation from above
specifications may result in an extra charge. Owner to carry fire and other
necessary insurance. Our workers are fully covered by Workmen's
Compensation Insurance

Total \$2,722.50

** Please see notes below.*

Estimate

American Floor Sanding, inc

PO Box 821
Albany, OR 97321

Phone: 541-979-6095
Fax: 541-928-7350

Email: MikeSossie@yahoo.com

Estimate No: 33
Date: 2/12/2012
Territory:

For: **S. Scott Mcdowell**
255 North Main Street
Brownsville, OR 97327

Code	Description	Quantity	Rate	Amount
	Refinish stage in gymnasium Includes sanding floor to bare wood apply 2 seal coats apply 4 finish coats Owner to remove and store large doors with wheels - Can wheels be moved slightly while doors are off so that they will not wear in existing ruts? Includes landing areas at top of steps	730.00	\$4.00	\$2,920.00
	Refinish steps on ends of stage Includes sanding treads only to bare wood apply 2 seal coats apply 4 finish coats	8.00	\$50.00	\$400.00
	Refinish coaches room Includes sanding floor to bare wood apply 2 seal coats apply 4 finish coats	211.00	\$4.00	\$844.00
	Refinish bleachers Includes sanding floor to bare wood apply 2 seal coats apply 4 finish coats	3.00	\$500.00	\$1,500.00

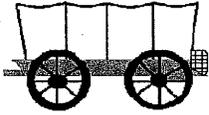
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to industry standards. Any deviation from above specifications may result in an extra charge. Owner to carry fire and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance

Total \$5,664.00

Grand Total = \$8,386.50

02.13.2012 - The City is interested in executing both of these estimates. Please refer to Purchase Order #962 when billing for services rendered. Please forward a contract and a start date for the project. We look forward to working with you on this important project! Thanks Mike.

Pioneer Picture Gallery



Linn County Pioneer Picnic

Linn County Pioneer Association

*P.O. Box 57 * Brownsville, OR 97327 * 541.466.5656*

A non-profit organization

February 21, 2012

Dear City of Brownsville:

The Linn County Pioneer Association is requesting road closures during Pioneer Picnic.

On June 15, we would like to close Main Street from approximately 12:55pm to 1:30 pm for the Kiddies Parade. We also would like to close Park Street from Main Street to Averill Ave. to be able to disband the Kiddies Parade.

On June 16, we would like to close the following roads for the Grand Parade: Hwy 228, Main St., Kirk Ave, Standard Ave., Averill St. and Park Ave. from approximately 9:55 to 11:30 am.

Thank you!

Holly Gosda
Secretary
Linn County Pioneer Association



Meals On Wheels

Our Table or Yours

1400 Queen Ave SE, Albany, OR 97322
888-251-8392 Fax 541-924-4544

January 27, 2012

Don Ware
City of Brownsville
PO Box 188
Brownsville, OR 97327

Dear Mayor Ware,

The Meals on Wheels Program is one of the most recognizable services for older adults in our communities. Many of us have volunteered or have family and friends who have volunteered to serve meals or deliver meals to those who are home bound. The program offers nutritious meals, a friendly visitor to check in on vulnerable adults as well as a community dining experience where eating with friends in a relaxed setting adds to the joy of living in the community.

Each year our program provides both home delivered meals and meals served in a community dining room to people 60 years and older. Below is a summary of the services delivered from your local meal site, South Linn, which represents information from our last fiscal year. If you would like to see service information that is specific to only your city, please, call 888-251-8392 and we will provide you with that information.

Total Meals Served: 7,917
Home Delivered Meals Served: 5,266
Dining Room Meals Served: 2,651
Total Unduplicated Clients Served: 136

For many of our seniors, Meals on Wheels volunteers are the only contact that they have with someone from outside their home. We are the eyes and ears and often the safety net for our most vulnerable citizens.



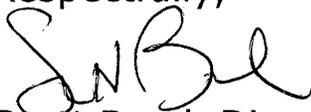
A program of Senior & Disability Services
Meal sites serving the communities of Albany, Corvallis, Lebanon, Lincoln City, Mill City
Newport, Siletz, South Linn County, Sweet Home, Toledo and Waldport

As a leader in local government, it is no surprise to you that the economy in Oregon is still not performing at a level that supports new job creation. Until we are able to see new jobs and a stabilization of our local economy, services such as Meals on Wheels will continue to experience an increasing demand both for home delivered meals as well as meals served in our community dining centers. The success of our Meals on Wheels program is dependent on our ability to have support from a variety of sources. As in the past, our cities and counties in our region are an important part of our support.

We appreciate your past support and are requesting \$1000 from City of Brownsville this year. We are asking that you consider your contribution as an investment in the health of your citizens. By supporting the Meals on Wheels program, you are providing a meal to vulnerable older adults in your community. This is your opportunity to support those who have helped create the communities that we live in. Now is the time to give back to those who need our help.

I would be happy to talk to you more and share information about the services offered through our program. Thank you for your consideration and for your support of seniors in your community.

Respectfully,

A handwritten signature in black ink, appearing to read "S. Bond".

Scott Bond, Director

Senior and Disability Services

ERWIN CONSULTING ENGINEERING

February 9, 2012

City of Brownsville
P.O. Box 188
Brownsville, OR 97327

Attn: S. Scott McDowell

RE: Calapooia River Crossing Replacement

Received
City of Brownsville
FEB 10 2012
Clerk _____

Dear Scott,

Please find the attached construction cost estimate for the Calapooia River waterline crossing replacement. The estimated cost is based on boring a 24" steel casing under the river to house a 16" fused HDPE waterline. The new crossing will be approximately 10' below the river bottom. With this additional cover (the existing line only has 5 feet of cover per the 1996 construction plans) and a steel casing housing the new 16" HDPE pipe, we believe the new crossing will have a much longer lifespan than that seen by the existing ductile iron waterline installed across the river.

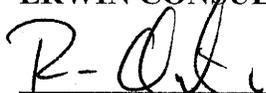
The cost estimate accounts for digging a large bore pit on the west side of the river and a smaller receiving pit on the east side of the river and reconnecting to the existing waterline on each side, within 100 linear feet of these pits. As discussed, it will probably be necessary to move the existing pressure reducing valve vault further away from the river on the east side in order to make the new connection.

Part of the total cost includes an estimated engineering cost for design and project administration. To ensure that boring a 24" casing under the river is a viable option, part of the design will require a subsurface geotechnical investigation to be completed. The results of the geotechnical investigation might require the casing to be "upsized" in order to be successfully bored, which will increase the cost of the project.

The cost estimate does not include any major riparian area or river bank restoration, as it appears the bore/receiving pits will be far enough away from the river. This will need to be confirmed with the Oregon Division of State Lands during design. It also does not include any required permit fees, easement costs, or land acquisition costs.

We look forward to serving the City on this important project. If you have any questions, please feel free to call.

Sincerely,
ERWIN CONSULTING ENGINEERING, LLC



Ryan H. Quigley, P.E.

Enclosure

City of Brownsville, Oregon
 Calapooia Waterline Crossing Replacement Estimate
 February 9, 2012

Item	Description	Qty	Unit	Unit Price	Item Total	Sub-Totals
1	Bore Pit (west side of river)					
a.	Excavation	550	C.Y.	\$ 15	\$ 8,250	
b.	Crushed Rock Backfill	300	TON	\$ 17	\$ 5,100	
c.	Native Backfill	350	C.Y.	\$ 14	\$ 4,900	
d.	Surface Restoration	ALL	L.S.	Lump Sum	\$ 2,500	
e.	Dewatering/Shoring	ALL	L.S.	Lump Sum	\$ 7,263	\$ 28,013
2	Receiving Pit (east side of river)					
a.	Excavation	200	C.Y.	\$ 15	\$ 3,000	
b.	Crushed Rock Backfill	250	TON	\$ 17	\$ 4,250	
c.	Native Backfill	175	C.Y.	\$ 14	\$ 2,450	
d.	Surface Restoration	ALL	L.S.	Lump Sum	\$ 2,500	
e.	Dewatering/Shoring	ALL	L.S.	Lump Sum	\$ 4,270	\$ 16,470
3	River Boring (24" Casing w/16" HDPE Carrier)	250	L.F.	\$ 800	\$ 200,000	\$ 200,000
4	East Side Connection to Existing					
a.	12" Ductile Iron - Excavation & Backfill	100	L.F.	\$ 85	\$ 8,500	
b.	Pipe Fittings and Materials	ALL	L.S.	Lump Sum	\$ 16,500	
c.	Abandon Existing	ALL	L.S.	Lump Sum	\$ 3,500	\$ 28,500
5	West Side Connection to Existing					
a.	12" Ductile Iron - Excavation & Backfill	100	L.F.	\$ 85	\$ 8,500	
b.	Pipe Fittings and Materials	ALL	L.S.	Lump Sum	\$ 16,500	
c.	Abandon Existing	ALL	L.S.	Lump Sum	\$ 3,500	
d.	Relocate Existing Pressure Reducing Vault	ALL	L.S.	Lump Sum	\$ 32,900	\$ 61,400
	Construction Total					\$ 334,383
	Mobilization & Bond					\$ 26,751
	Construction Contingency					\$ 36,113
	Engineering & Project Administration (25% of Const. Cost)					\$ 99,312
	Total Project					\$ 496,558



EXPIRES: 12/31/12

S. Scott McDowell

From: Birk Louise R [louise.r.birk@biz.state.or.us]
Sent: Thursday, January 26, 2012 3:49 PM
To: S. Scott McDowell
Subject: Brownsville Broken Pipe Project

I forwarded the EDU/rate information to the department's public finance officer and based on an estimated amount of \$900,000 they told me the following:

"A very rough estimate would indicate that a Water/Wastewater Financing Program loan at about 3.9% for 25 years would require annual debt service of almost \$60K. To this we can add about \$8K for debt service coverage. If the annual costs result is \$68K and it is divided among 690 EDU's, the added annual monthly cost/EDU is about \$8. When combined with their current \$32.30, the result is less than their affordability threshold rate. Consequently, the likely result of our financial analysis is 100% loan."

Hope this information about a very early and rough financing estimate is helpful to the city in its decision making process. See you next week.

S. Scott McDowell

From: CAMARATA Mary [CAMARATA.Mary@deq.state.or.us]
Sent: Monday, February 13, 2012 11:20 AM
To: 'S. Scott McDowell'
Subject: RE: Brownsville, OR - SEP List

Hi Scott,

I have made contact with DEQ's Office of Enforcement and Compliance. I am waiting to discuss your project with DEQ staff member (Jenny Root) who assists with SEPs. I will follow up with you when I understand how to qualify your bank restoration project.

Thanks,
Mary

From: S. Scott McDowell [mailto:admin@ci.brownsville.or.us]
Sent: Monday, February 06, 2012 9:29 AM
To: CAMARATA Mary
Subject: Brownsville, OR - SEP List
Importance: High

Good Morning Mary:

I had a note that I needed to forward you a letter to be placed on the Supplemental Environmental Projects list for the Pioneer Park stabilization effort. Is there a specific form that is preferred? I appreciate you taking the time to visit last week. Thanks for the treats!



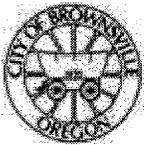
S. Scott McDowell
255 N. Main Street
P.O. Box 188
Brownsville, OR 97327
541.466.5880
Fax 541.466.5118

S. Scott McDowell

From: S. Scott McDowell [admin@ci.brownsville.or.us]
Sent: Monday, February 06, 2012 8:59 AM
To: 'Monical, Teena G NWP'
Subject: RE: Project Status (UNCLASSIFIED)

Good Morning Teena:

Council has recently decided to work with River Design Group, Inc. out of Corvallis to put together a stabilization design. The State has been working with us to try to find funding opportunities. The most recent flood damaged the City's 12" water main which adds a level of urgency that we haven't had before. The City filed an initial damage assessment report with Linn County Emergency Management. I met with NRCS last week and FEMA is planning on being in town Thursday for review. We are hoping for a funding opportunity that won't cause further financial hardship to the City. The City Engineer estimates the water line repair to be in the ball park of \$360,000 along with a \$200,000 stabilization project. It is much to consider and coordinate. I will certainly keep you posted on significant developments. Thanks for your interest!



S. Scott McDowell
255 N. Main Street
P.O. Box 188
Brownsville, OR 97327
541.466.5880
Fax 541.466.5118

-----Original Message-----

From: Monical, Teena G NWP [mailto:Teena.G.Monical@usace.army.mil]
Sent: Friday, February 03, 2012 2:37 PM
To: admin@ci.brownsville.or.us
Subject: Project Status (UNCLASSIFIED)

Classification: UNCLASSIFIED
Caveats: NONE

Scott,

Just checking in regarding the bank protection project. We heard there was some discussion at a recent public meeting and was wondering how things were going.

Hope you are doing well.

Teena

Teena Monical
Chief, Permit Section
Regulatory Branch
U.S. Army Corps of Engineers, Portland District
1600 Executive Parkway, Suite 210
Eugene, Oregon 97401
Tel. 541.465.6877
Fax 541.465.6888

Classification: UNCLASSIFIED
Caveats: NONE



Restroom Specifications

Building

- ✦ Block or Wood/Stone Building
 1. *Men & Women*
 2. *Custodian Closet*
 3. *Maximum amount of stalls per side with one ADA stall per side*
 4. *Split Face Block or Hardiplank*
- ✦ Steel Entry Doors (Lockable by City)
- ✦ Corrosion Resistant Floor Drains
- ✦ Smooth Finish Concrete Floors
- ✦ Weather Proof Coating (Block Sealant)
- ✦ Gutters

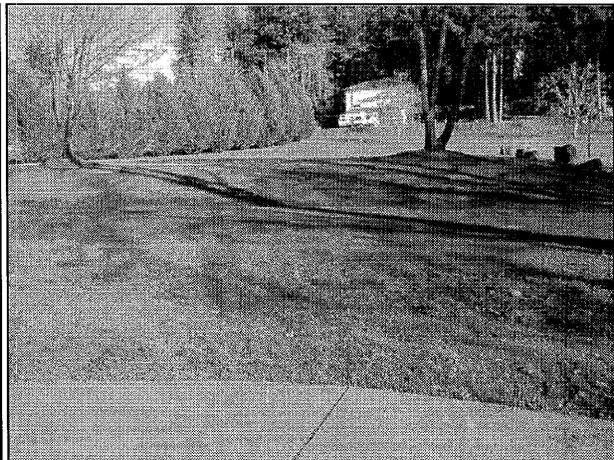
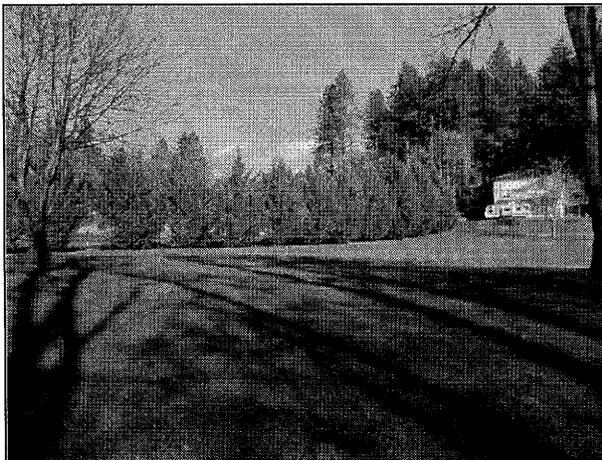
Accessories

- ✦ Toilets, Soap Dispensers – City Provided
- ✦ (2) Wall Mounted Sinks at ADA Height per side
- ✦ (2) Stainless Steel Urinals (Bradley or Comparable)
- ✦ (2) Power Electric Hand Dryers
- ✦ Phenolic Stall Walls

Utility

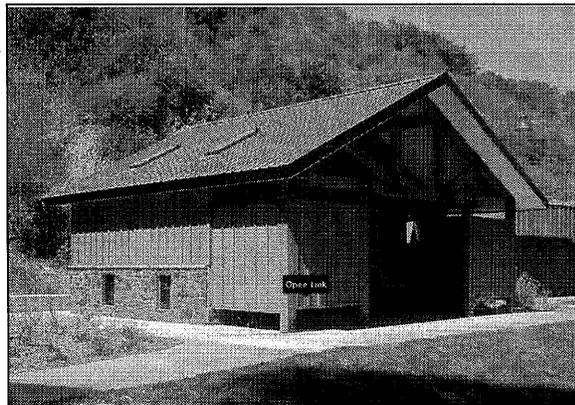
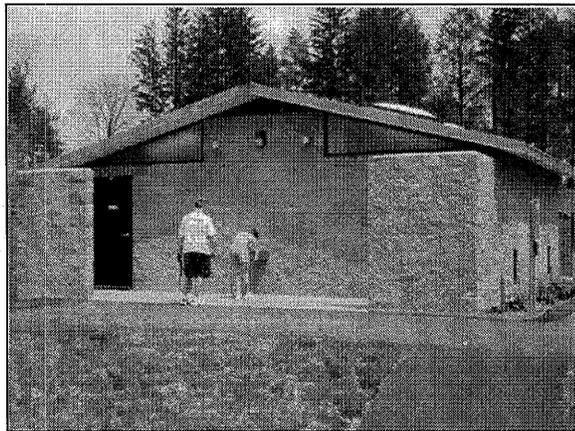
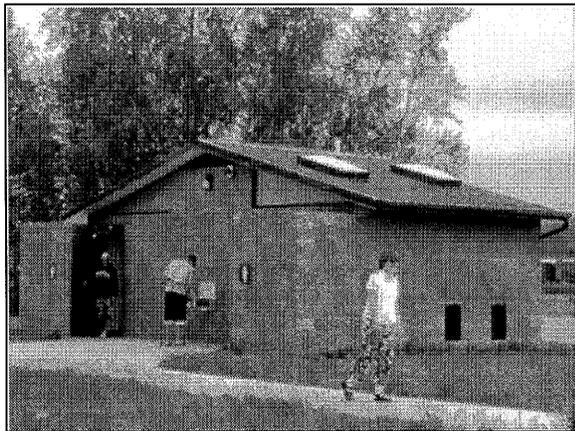
- ✦ (3) Exterior Spigot (Security Key)
- ✦ (2) Interior Spigot (Security Key)
- ✦ (4) Sky Lights (Opening)
- ✦ Low Energy Lighting (Motion Sensor)
- ✦ Interior Lights
- ✦ Exterior Lights
- ✦ (4) Exterior Power Outlets
- ✦ (3) Interior Power Outlets
- ✦ No Exposed Conduits
- ✦ City to install water and sewer hookups

SITE





BUILDING TYPES



DETAILS

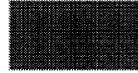


Mighti-Rib R-Panel

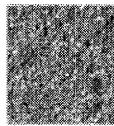


Mighti-Rib is a strong 26 gauge steel panel. A wide variety of colors make it the durable choice for your roofing and siding needs.

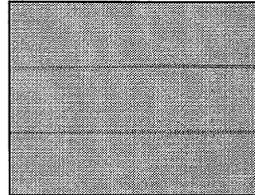
[More R-Panel Info](#)



Evergreen
574




Cocoa



ACCESSORIES & FIXTURES



	<p>ADA Fixed Tilt Mirror - 18 in. x 30 in.</p> <p>Our Price: \$131.01</p> <p>Mirror - Fixed Tilt 18 in. x 30 in. More Info</p>
	<p>ADA Fixed Tilt Mirror - 18 in. x 36 in.</p> <p>Our Price: \$138.69</p> <p>Mirror - Fixed Tilt 18 in. x 36 in. More Info</p>
	<p>ADA Fixed Tilt Mirror - 24 in. x 36 in.</p> <p>Our Price: \$152.08</p> <p>Mirror - Fixed Tilt 24 in. x 36 in. More Info</p>

<p>Chase Mounted Stainless Steel Straddle Blowout Urinal</p>  <p>Model Numbers: UR18200</p> <p>More Information</p>	<p>Front Mounted Stainless Steel Straddle Blowout Urinal</p>  <p>Model Numbers: UR18202FM</p> <p>More Information</p>
<p>Chase Mounted Stainless Steel Straddle Washout Urinal</p>  <p>Model Numbers: UR18300</p> <p>More Information</p>	<p>Front Mounted Stainless Steel Straddle Washout Urinal</p>  <p>Model Numbers: UR18302FM</p> <p>More Information</p>

CITY OF BROWNSVILLE

NAME	POSITION	ELECTED	TERM	EXPIRATION
Don Ware	Mayor	11-2-10	4 year	1-15
Mandy Cole	Council 1	11-2-10	4 year	1-15
Gary Earl Shepherd	Council 2	11-2-10	4 year	1-15
Rob Boyanovsky	Council 3	11-2-10	4 year	1-15
Carla Gerber	Council 4	11-4-08	4 year	1-13*
Nan Van Sandt	Council 5	11-4-08	4 year	1-13*
Lynda Chambers	Council 6	11-4-08	4 year	1-13*

First Monday in January

***Position to appear on the ballot for the November, 2012 General Election**

(POSITION NUMBERS DO NOT APPEAR ON BALLOT)

DESIGNATED NEWSPAPER: BROWNSVILLE TIMES

PLEASE NOTE:

IF A DIRECTOR HAS BEEN APPOINTED TO FILL A VACANCY, COMPLETE THE FOLLOWING:

NAME OF APPOINTEE	POSITION NUMBER	DATE APPOINTED	NAME OF OFFICIAL REPLACED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Person to contact regarding elections:

admin@ci.brownsville.or.us

NAME: Scott McDowell

TELEPHONE: 541- 466-5666

FAX: 541-466-5118

ADDRESS: PO Box 188

CITY: Brownsville, OR 97327

**IMPORTANT: I VERIFY THAT THE INFORMATION ABOVE IS CORRECT AS OF THIS DATE.
(PLEASE SIGN BELOW AND RETURN THIS INFORMATION TO THE LINN COUNTY CLERK'S OFFICE.)**

DATE: *S. Scott McDowell Jr*

SIGNED: *02.13.2012*

Cascades West Area Commission on Transportation

Staffed by Oregon Cascades West Council of Governments

Notes from January 26, 2012 CWACT Meeting

1. CWACT 2012 Executive Committee Members Selected

The following people will serve on the CWACT 2012 Executive Committee:

Roger Nyquist-Linn County (CWACT Chair)	Don Lindly-Lincoln County
Linda Modrell-Benton County (CWACT Chair Elect)	Rocky Sloan-City of Philomath
Doris Johnston-Linn County Private Sector	Frannie Brindle-ODOT Region 2
Bill Bain-Lincoln County Private Sector	

2. Update on Highway 20 Pioneer Mountain-Eddyville Project

ODOT Project Manager (and recently appointed ODOT Maintenance District 4 Manager) Joe Squire provided an update.

As previously reported, in February 2010 bridge columns at two locations were found to have moved out-of-plumb and, subsequently, at two additional locations. This is a complex item involving bridge design and construction in an area that includes a known large ancient landslide. The design/build contractor, working with ODOT, has continued to gather and analyze additional information about the landslide and the design of the bridges.

Recently the design engineer informed ODOT that it does not support the construction of bridges at the four locations (Cougar Creek, Crystal Creek, Eddy B Creek and Eddy C Creek) where landslide activity continues. Elimination of the bridges would require changes in alignment and profile (potentially a vertical change of 5 ft. to 40 ft. and a horizontal change of 40 ft. to 80 ft) to enable roadway construction through the four creek drainages rather than traveling on bridges above the drainages. This would involve significant cuts and fills and the design engineer is developing plans.

ODOT is working with environmental agencies to determine the impact on site permits. It is too soon to determine the construction cost but it is ODOT's position that the design/build contractor remains responsible for the successful completion of the project

ODOT's goal is to find solutions so that on-site work can move forward in the 2012 construction season. ODOT indicates, once work resumes, it will take three construction seasons to complete the project. The nature of soil conditions in the coastal range limits the construction season to about 90 days a year.

3. ODOT Report on Recent Storms

Joe Squire reported on the recent storm and flood issues related to roads including Highway 226 between Albany, Scio and Lyons; Highway 18 in Lincoln County; Highway 101 near Newport; Highway 34 between Alesa and Waldport; Highway 34 near Philomath; Highway 99E in Linn County; and Highway 99W in Corvallis.

Beyond the immediate repairs that have been made/will be made in the next few weeks, ODOT will have a long list of projects in the next construction season including repairs to miles of highway shoulders, removal of slide material, repairs to road surfaces, replacement of culverts and removal of trees adjacent to roadways.

CWACT members expressed their appreciation for the exceptional efforts of ODOT staff, ODOT maintenance crews and ODOT contractors. They also expressed their thanks for ODOT's partnership efforts with city and county maintenance crews, emergency management programs and public safety programs.

4. ODOT Rail Funding Task Force and the Governor's Non-Roadway Transportation Funding Working Group

Betsy Imholt, ODOT Government Relations Manager (and previous Interim ODOT Rail Division Administrator) and Hal Gard, recently appointed Interim ODOT Rail Division Administrator, discussed rail funding items with CWACT members.

Last spring ODOT formed an Oregon Rail Funding Task Force to review and recommend rail funding options and strategies that will support the rail needs of the state. The report was completed in November and presented to the Oregon Transportation Commission at its December meeting.

After reviewing 20 potential funding opportunities, five were recommended by the Task Force including: (1) the formation of a special district (counties of Multnomah, Clackamas, Washington, Marion, Linn and Lane) and establishment of a property tax to fund passenger rail capital projects and operating costs; and (2) the reallocation of property taxes paid to local taxing districts by freight railroads to the state to fund freight rail improvements, backfilled with the establishment of a monthly fee on telecommunication lines and devices including cellular phones.

CWACT members noted that representatives of the Association of Oregon Counties, the League of Oregon Cities, the Oregon MPO Consortium and ACTs were not involved in the development of the report. The AOC and LOC expressed their strong opposition to the recommendations related to property tax and telecommunication fees.

CWACT members also indicated that local governments that would be affected by the property tax had not been notified and that the "experts" involved in the study had failed to review with local officials the significant current challenges of property assessment/ market value compression and the revenue impact on local governments.

The recommendations of the Oregon Rail Funding Task Force have been forwarded to the Oregon Non-Roadway Transportation Funding Working Group for inclusion in its larger, more comprehensive review of non-roadway transportation projects and programs. The Working Group was recently convened by Governor Kitzhaber to engage the State of Oregon, transportation providers and other stakeholders in developing and implementing a plan to establish dedicated funding for non-roadway transportation projects and programs, including rail, marine, aviation, transit, and bicycle and pedestrian paths.

The working group includes dozens of stakeholders representing diverse perspectives including transit, ports, the environmental community, bicyclists, legislators, local officials and auto and roadway interests. The project is being coordinated by Oregon Consensus, the state's legislatively-created program for collaborative governance.

Additional information about the Rail Funding Task Force is available at:

http://www.oregon.gov/ODOT/RAIL/docs/Rail_Funding_TF/Dec_2011_OTC_Agenda_G.pdf

Additional information about the Non-Roadway Transportation Funding Working Group is available at:

<http://www.orconsensus.pdx.edu/11-019NonRoadwayTranspMainPage.php>

5. Regional Transportation Demand Management Program

OCWCOG staff member Phil Warnock manages the regional transportation demand management program. He indicated Valley VanPool (a partnership of OCWCOG, Lane Transit and Salem-Keizer Transit) provides support, promotion, coordination and federal financial assistance to 30 vanpools. Each vanpool is formed by individuals who share similar commute routes and lease vans from private contractors. Recently a Corvallis to Newport vanpool was formed and, if sufficient interest is received, a Newport to Corvallis vanpool may be formed.

A statewide carpool match software program has recently been developed with a statewide data base. Drive Less Connect provides an easy-to-use on-line ride matching tool for work, school or other activities including single trips.

Information and registration is available at: <http://www.drivelessconnect.com>

6. Federal Transportation Legislation Update

CWACT staff member Mark Volmert presented a brief update on federal legislation.

As previously reported, SAFETEA-LU (the multi-year omnibus federal surface transportation bill) expired in September 2009 and has subsequently been extended several times to March 2012. In November a Senate Committee approved a bill that addresses highway programs. A Senate Committee is expected to review, in the next two weeks, a bill that addresses public transportation programs. A funding bill has not yet been introduced in the Senate.

The House is expected to introduce and move out of committee, within the next week, its comprehensive transportation bill that addresses all surface transportation programs. A funding bill is also expected to be introduced in the next week or two.

The Senate is pursuing a 2 year bill whereas the House will pursue a 5 year bill.

The federal government is currently spending about \$50 billion a year on transportation programs (about \$40 billion for highways and about \$10 billion for public transportation) with a current revenue stream of about \$35 billion. Senate leadership has long indicated support of a bill in the range of \$50 billion per year. House leadership initially discussed a bill that stays within the current revenue stream of \$35 billion. Recently the Speaker indicated support of a bill in the range of \$50 billion a year with an increase in domestic oil production to fund the \$15 billion a year shortfall in revenue.

7. ODOT Area Manager's Report

Frannie Brindle reported the 2012-2015 Statewide Transportation Improvement Program will be forwarded to the Oregon Transportation Commission in March.

ODOT has published a list of 24 projects recommended by ODOT staff for Flexible Funds awards totaling \$21.5 million in 2011-2013. Funding for the bicycle/pedestrian projects and transit/Transportation Demand Management projects comes from federal Surface Transportation Program funds that are "flexed" to non-highway programs.

The list includes \$1.18 million for a pedestrian project in Albany and \$450,000 for pedestrian safety improvements in the City of Newport. Two park and ride lots in Linn County are on the alternate list of projects (which could be funded in the future if some of the 24 projects do not move forward).

For additional information or to provide comments and suggestions please contact:

**Mark Volmert (541) 924-8430 mvolmert@ocwcog.org
CWACT website: ocwcog.org/ccbindex.asp?ccbid=101**

From: Mark Volmert [MVolmert@ocwcog.org]
Sent: Monday, February 06, 2012 11:33 AM
To: admin@ci.brownsville.or.us
Subject: CWACT: Update on federal transportation legislation

To CWACT Members and Alternates, CWACT TAC Members and City Manager/Administrators/Recorders

It has been a very busy week in Washington D.C. related to transportation legislation.

As we have often discussed, SAFETEA-LU (the multi-year omnibus federal surface transportation bill) expired in September 2009 and has subsequently been extended several times to March 2012.

The federal government is currently spending about \$50 billion a year on transportation programs (about \$40 billion for highways and about \$10 billion for public transportation) with a current revenue stream of about \$35 billion. It is important to remember that states, counties and cities receive a large portion of these federal funds for their highway/road and transit programs.

In November a Senate Committee approved a bill that addresses highway programs. The bill consolidates about 100 current highway programs into about 30 programs (thereby eliminating many of the current challenges related to funding silo limitations and increasing flexibility so that the highest priority projects are easier to fund); establishes performance management standards; and accelerates project delivery. The Senate Committee indicated its intent to fund highway programs at about the current level.

A transit bill was introduced in the Senate last week and committee action is expected this week. The bill consolidates a couple of programs but otherwise is relatively similar to current law. The Senate Committee indicated its intent to fund transit at about the current level.

The Senate bills are two year bills and the funding bill to pay for the highway and transit program has not yet been introduced. Senate leadership has searched for several months for funds to fill the gap between existing expenditures and existing revenue. In simple terms, the two year gap is about \$30 billion. The highway and transit trust accounts have a balance of about \$18 billion so the Senate has searched for about \$12 billion in addition funds to maintain the current level of transportation programs for the next two years.

Last week the House Transportation and Infrastructure Committee introduced, marked up and approved a 820 page transportation bill that includes highway and transit programs. It is a 5 year \$260 billion bill so the total gap between revenues and expenditures is much larger than the Senate bills (5 years of gap instead of two years of gap using some carry forward funds).

The House bill is generally similar to the Senate bills regarding most highway and transit programs, although the provisions related to MPOs are different. The House bill is significantly better for smaller MPOs than the Senate bill.

The House also introduced, marked up and approved a funding bill. As we have reported during the past several weeks, the House proposes to fill the gap between current revenue and current expenditures by increasing domestic oil production. The House bill directs the revenue from this increased oil production to the Mass Transit Trust Account, renamed "Alternative Transportation Account". This would replace the current 2.8 cents of the federal fuel tax that is pledged to mass transit (with the 2.8 cents directed to highway programs). The Republicans on the committee supported the bill and the Democrats opposed the bill.

This proposal has prompted an outcry from some groups that have called it "an assault on public transit"; with a concern that its moves transit funding to a volatile and unstable funding source.

But others have looked at the larger picture, indicating Congress needs to find a way to fill the combined highway and transit gap of \$15 billion a year. Without additional funds the current level of highway and transit funding is not sustainable. Since the Senate, the House and the White House have opposed an increase in the federal fuel tax, the path

for finding the money has been unclear for several months. Some people are withholding specific comments about the House proposal until other funding options are proposed by the Senate.

The outcome of the transportation debate is unclear. There is a general sense that the Senate and House will not be able to resolve their differences and that the current SAFETEA-LU bill will once again be extended; with another effort made in 2013.

The good news is that the long-delayed bills have finally been published. To the extent that many provisions are similar we now have a pretty good picture of what is likely to be included in the final bill; and we can start preparing for 2013 and beyond. We'll have to wait on the areas where there are differences in the bills.

Mark Volmert
Transportation Planner
Oregon Cascades West Council of Governments/
Cascades West Area Commission on Transportation
(541) 924-8430

MONTH END RECAP

		January 2012					
	REVENUE	EXPENDITURES	YTD	%	Unexpended		
1	GENERAL	\$ 17,350.60	\$ 29,666.98	\$ 323,082.20	27.09%	\$ 869,657.30	1
2	WATER	\$ 18,967.29	\$ 19,651.23	\$ 144,658.29	19.58%	\$ 594,069.48	2
3	SEWER	\$ 24,827.73	\$ 25,284.37	\$ 112,995.61	11.94%	\$ 834,628.55	3
4	STREETS	\$ 11,462.26	\$ 7,271.04	\$ 71,816.20	13.90%	\$ 444,883.80	4
5	WATER BOND	\$ 685.00					5
6	SEWER BOND	\$ 3,048.28		\$ 356,624.94			6
7	SEWER DEBT FEE	\$ 10,586.81		\$ 75,802.76			7
8	BUILDING & EQUIPMENT	\$ 175.35	\$ 2,269.49				8
9	WATER RESERVE	\$ 20.65					9
10	HOUSING REHAB	\$ 84.57					10
11	WATER SDC	\$ 76.02					11
12	SEWER SDC	\$ 98.12					12
13	STORMWATER SDC	\$ 14.98					13
14	BIKEWAY/PATHS	\$ 79.78					14
15	LIBRARY TRUST	\$ 2.58					15
16	CEMETERY	\$ 1,510.00					16
17	TRANSIENT ROOM TX	\$ 0.43					17
18	SEWER CONSTRUCTION	\$ 4.26					18
19	LAND ACQUISITION	\$ 52.83	\$ 1,920.00				19
20	COMMUNITY PROJECTS	\$ 89,047.54	\$ 86,063.11	\$ 46,677.28	20.63%	\$ 181,081.37	20
		\$ 89,047.54	\$ 86,063.11				

KeyBank Accounts

General	\$ 9,521.05
Land Use (Deposits)	\$ 4,554.00
Water	\$ 16,300.00
Park	\$ 112.50
Court	\$ 113.00

Oregon State Treasury \$ 4,553,000.63
Community Improvements \$ -

2011-2012 **YTD** **% of Total**
 Appropriated \$ 1,056,154.52 19.50%

DEBT Payments **Totals**
 Water \$ 54,627.00
 Wastewater \$ 360,000.00

Total Debt
 Water \$ 1,678,788.00
 Wastewater \$ 7,730,852.00