CITY OF BROWNSVILLE

Council Meeting

Tuesday – December 27th, 2011

Regular Session 7:00 p.m.

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CITY OF BROWNSVILLE

Council Meeting

City Hall – Council Chambers
Tuesday, December 27th, 2011

AGENDA

Regular Session **7:00 p.m.**

1) CALL TO ORDER
2) ROLL CALL
3) PLEDGE OF ALLEGIANCE
4) ADDITIONS OR DELETIONS TO AGENDA
5) MINUTES: November 29th, 2011
6) PUBLIC HEARINGS OR PRESENTATIONS
   A. Kathy Nida Recognition
   B. Brownsville Art Association – Alice Tetamore
   C. Eugene Kennel Club Review – Angela Pellerin
   D. Senior Center Contract Review – Marilee Frazier
7) DEPARTMENT REPORTS:
   A. Sheriff
   B. Planning
   C. Public Works
   D. Administration
   E. Library
   F. Court
   G. Council
8) CITIZEN COMMENTS (Non-agenda & Agenda items)
9) LEGISLATIVE:
   A. R 672 – Kathy Nida Acknowledgement

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the City Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You.

10) ACTION ITEMS

A. Senior Center Agreement

11) DISCUSSION ITEMS:

A. Council Retreat
B. New Cougar Sightings
C. November Financials

12) CITIZEN QUESTIONS & COMMENTS

13) COUNCIL QUESTIONS & COMMENTS

14) EXECUTIVE SESSION

A. Oregon Revised Statutes, Chapter 192.660 governs the conditions for a public body to convene in an Executive Session. The City will invoke Section (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

15) ADJOURN

This Agenda is a list of the subjects anticipated to be considered at the meeting, but the City Council may consider additional subjects as well. The location of the meeting is accessible to physically challenged individuals. Should special accommodations be needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank You.

BROWNSVILLE CITY COUNCIL
MEETING MINUTES

November 29th, 2011

ROLL CALL: Mayor Ware called the meeting to order at 7:00 p.m. with Councilors Van Sandt, Shepherd, Cole and Gerber. Councilors Boyanovsky and Chambers were excused. City Administrator Scott McDowell, Public Works Director Karl Frink, City Planner Bill Sattler and Administrative Assistant Katie McCord were also present. Sergeant Kelly was also excused.

PUBLIC: Debbie Berry, Angela Pellerin, Rick Dominguez, Mike Nida and Kaye Fox.

ADDITIONS AND DELETIONS: Mr. McDowell added an Action Item regarding Kirk's Ferry Trading Company and their liquor license application and deleted the agenda item regarding Water Resources.

MINUTES: The Council reviewed the minutes of the October 25th, 2011, meeting. Councilor Cole moved to approve the minutes as presented. The motion was seconded by Councilor Van Sandt and was approved unanimously.

PUBLIC HEARINGS OR PRESENTATIONS:

1. Katie McCord. Mr. McDowell introduced Ms. McCord to Council. She recently began working for the City as Administrative Assistant.

2. Eugene Kennel Club. Ms. Debbie Berry introduced Ms. Angela Pellerin who will be chairing the dog show in 2012. Ms. Pellerin said that the 2011 dog show had done well but there had been a large deficit from 2010 they were still trying to cover and 2011 had been slightly in the red. She said that she had received excellent feedback from the people who attended the show in Brownsville with many saying that it reminded them of how dog shows used to be. Mayor Ware said that there had been a few issues during the show where residents were asked to pay for parking when entering Pioneer Park. Mr. McDowell said that those type of issues would be addressed in an operating agreement should the Council decide to authorize the event for 2012. Councilor Cole moved to authorize Mr. McDowell to move forward with negotiating an agreement with the Eugene Kennel Club for their event in 2012. The motion was seconded by Councilor Shepherd and was approved unanimously. Councilor Gerber expressed her concern about the size of the event, saying that the park could not accommodate a much larger crowd.

3. Emergency Preparedness Committee – Mike Nida. Mr. Nida said that the EPC has developed a Memorandum of Agreement which would be entered into with various local individuals and entities that would be willing to participate in providing assistance in the event of an emergency. Mr. Nida said it would be good to have the agreements in advance of any such event. Mr. McDowell said it would also be to the City's advantage in order to allow the City to be reimbursed for expenses in some circumstances. Mr. McDowell said that some of the EPC is participating in FEMA's NIMS training. Mr. McDowell encouraged the Councilors to also participate in the training through the FEMA website and said he would send them information on how to do so. Councilor Gerber made a motion to express the Council's support for the work of the EPC and directing them to move forward with the Memorandum of Agreement. The motion was seconded by Councilor Cole and was approved unanimously.

4. Pioneer Park Erosion. Mr. McDowell gave a presentation of photos of the erosion issues in Pioneer Park. McDowell has met with River Design Group and the Calapooia Watershed Council on several occasions. Mr. McDowell said that it was important to consider ongoing operations and maintenance costs associated with a stabilization effort. McDowell indicated that River Design Group provided a proposal in the $200,000-$225,000 range. Mr. McDowell

said that it is important to consider all options including retreating. It is very difficult to recommend a project that has a relatively high probability of being destroyed by the Calapooia. Mr. McDowell said Council should decide if they really want to see a stabilization project constructed or if an aggressive retreatment strategy would be acceptable to the community. The City should examine all options very closely before attempting to seek funding through political means. He suggested having a public meeting in January with Mr. Scott Wright and the Calapooia Watershed Council presenting options. Councilors Van Sandt and Gerber expressed their support for some type of work to stabilize the bank. Councilor Shepherd asked what the process would be to work on getting funding for the project. Mr. McDowell indicated that the major funding source, OWEB, has been approached twice and the project has been denied both times. McDowell said that is why it is important for Council to be able to say that they have examined all possibilities. Councilor Van Sandt made a motion to have a public meeting in January and to advertise the meeting. The motion was seconded by Councilor Cole and was approved unanimously.

DEPARTMENT REPORTS:

1. Sheriff's Report. Sgt. Kelly was unable to attend.

2. Planning. Mr. Sattler told the Council that had received a $1,000 grant from DCLD but had not heard back on the Technical Assistance Grant. He said that he had received a letter of approval from the Department of Environmental Quality regarding the Total Maximum Daily Load plan update.

3. Public Works. Mr. Frink said that things had been fairly quiet. He said that a sewer lift station pump had failed when a 6" sewer cap came through the collection system. He said that the inmate work crew will be picking up leaves in Pioneer Park on Saturday and the Public Works employees will be working to supervise them. Mr. Frink said that if anyone wants leaves to come down on Saturday and they will load the leaves for you. Mr. Frink said that there had been many inquiries about what was being done at Kirk's Ferry Park and that they redoing the fencing and making changes that have been approved by the Park Board two years ago.

4. City Administrator. Mr. McDowell reported hat Commissioner Nyquist had visited to discuss the Gateway Project and the Willamette Country Music Festival. Mr. McDowell said that he had heard that several Councilors received telephone calls from the media after the last Council meeting and recommended that Councilors refer any inquiries to Mayor Ware or himself so that information put out for public consumption could be consistent. He said that Pat Manning had cleaned out a long section of the drainage ditch running north out of town. McDowell reported that Westech has indicated that installed a surge protector system for the electronics at the Water and Wastewater plants would be cost prohibitive. McDowell was recently recognized for the work he did with the League of Oregon Cities in creating a Council training video.

5. Library Report. Ms. Lemhouse was present and provided a report to Council. Councilor Van Sandt said that the Friends of the Library book sale would begin on the next Saturday.

6. Court Report. Ms. Nida provided a written report.

7. Council Comments. Councilor Gerber said that she had discussed the contract with Mrs. Joni Nelson and the Gerber's wouldn't be renewing the contract with the Croquet Club so the City should turn off the water line serving the courts.

8. Citizen Comment. Mr. Rick Dominguez said that he had purchased the Family Bible Church building downtown to use for the American Legion meeting hall. He said that the Festival of Trees will be using the space and he hoped other groups could use it as well, such as the

Seniors. Ms. Kaye Fox said that the Seniors Executive Board hadn't made a decision on whether to move. She said that the next General Meeting will be on December 14th, 2011 and there will be a vote on what to do. She said that the Seniors had contributed $650 to make the first payment on the building. She asked if the portable restroom was being removed from Kirk's Ferry Park. Mr. McDowell said that is in the process of being removed.

LEGISLATIVE:

1. Resolution 671 – Sewer Construction Fund Transfer. Councilor Cole moved to approve Resolution 671. The motion was seconded by Councilor Van Sandt and was approved unanimously.

ACTION ITEMS:

1. Fire Department Recognition. Councilor Shepherd wanted to recognize the fine work of the Brownsville Rural Fire District in keeping the fire at the Corner Café from spreading. McDowell was asked to forward a recognition letter to the Department.

2. Final Proof Survey – Jon Erwin. Mr. McDowell reported that Staff including City Engineer Jon Erwin had met with Ann Reece from the Oregon Water Resources and that the meeting had gone well. McDowell explained that the Legislature had passed a law curtailing municipal water rights that had not yet been implemented. He reported further that the City has some water rights that have not been proven and that it appears there will be time to do a final proof survey so that they are may not be subject to curtailment. He said that a test has been done of flow from the infiltration gallery but that the results are not yet available. Another survey will be done of the well system. Councilor Gerber moved to support and move forward with the final proof surveys. The motion was seconded by Councilor Cole and was approved unanimously.

3. Kirk's Ferry Liquor License. Councilor Cole moved to recommend approval of the liquor license application and to authorize Mr. McDowell and Mayor Ware to execute any needed documents. The motion was seconded by Councilor Shepherd and was approved unanimously.

4. River Design Group Proposal. Already covered, no further discussion.

DISCUSSION ITEMS:

1. Gateway Street Trees & Vegetation. Mr. McDowell said it appeared a few of the trees will need to be moved and/or trimmed due to sight line issues. He said that there is a one year warranty on the trees and that next year they will be pruned into shape. The City is responsible for the trimming of these trees and vegetation.

2. Rec Center Phone Service & Restrooms. Councilor Boyanovsky reported that the Rec Board had said that they would help in any way they could in replacing the restrooms in Pioneer Park. He said that the Rec Board has been paying for phone service but that they didn't believe there was a real need for it other than for the security system so they are asking that the City pay for the line. Councilor Van Sandt moved to have the City take over the cost of the line since it was in keeping with the agreement with the Central Linn Rec Board. The motion was seconded by Councilor Gerber and was approved unanimously.

3. Sharing Hands Capital Campaign. Councilor Cole said that Sharing Hands is trying to raise money to support their move and she thought the Council should give them $1,000, the amount that was given to Meals on Wheels. Councilor Cole made a motion to that effect but it did not receive a second. The Council discussed their policy on funding nonprofits and decided that contributions should be made on an individual basis.

4. Christmas Decorations. Mr. McDowell indicated that the Chamber had been given permission to decorate a City tree next to the downtown restrooms and that they did 20 wreaths for downtown decorations. McDowell and Frink worked with Pacific Power to place the decorations.

5. October Financials. No discussion.

CITIZEN COMMENT:

EXECUTIVE SESSION. The Council adjourned to an Executive Session pursuant to ORS 192.660 at 8:50 p.m. The Council returned to regular session and adjourned at 9:10 p.m. A motion was made by Councilor Van Sandt, seconded by Councilor Shepherd to authorize the Administrator to move forward with a lot line adjustment for public property on Main Street.

Mayor Ware indicated that December 16th was the deadline for returning necessary evaluation documents to him for compilation.

ADJOURNMENT: The Council returned to regular session and adjourned at 9:10 without taking further action.

City Administrator S. Scott McDowell Mayor Don Ware

City Administrator Report

December 27th, 2011

From: S. Scott McDowell
To: Mayor & Council
Re: General Business

Brownsville Art Association Update – Mrs. Alice Tetamore will give a brief report on Art Association activities and will be available for any other questions. Mrs. Tetamore is actively working on the grant the City received from the County on behalf of the Art Association. The grant has a February 2012 deadline.

Senior Citizen Contract Review – The current agreement with the Senior Center is scheduled to expire in February of 2012. The original intent of the agreement was to work cooperatively with the Senior Center to provide space for their activities at City Hall. According to all reports, the Seniors are very close to entering into an agreement with the American Legion which would put the Senior Center back downtown in the old Family Bible Church building. The Seniors have certainly missed having "sidewalk presence" since moving to City Hall. Mrs. Marilee Frazier will be available to provide a brief report and to answer any questions.

Northwest Natural Gas Bill – The City is in the process of doing an audit on our heating units here at City Hall. Last month we received an unusually high gas bill. Birchfield Heating & Cooling out of Albany is currently working on a proposal to make any necessary repairs.

Katie McCord & Kurtrinea Muhs – On December 16th, 2011, Katie McCord left a voicemail indicating that she was looking for another position. She did not feel comfortable with the job duties and the necessary public interactions. The City contacted the Cascade West Council of Governments and the League of Oregon Cities to explore all options and possibilities of filling the position in such a short timeframe. The City also contacted the other candidates from the application pool for the Administrative Assistant position back in September. Kurtrinea Muhs was available and willing to take the position. Ms. Muhs started last Thursday and will work closely with Mrs. Nida to learn the General Ledger and Payroll aspects of the position. The City is also entered into an agreement with Mrs. Nida to provide training services for Ms. Muhs. The nature of this agreement will be short-term aimed at getting Ms. Muhs up to speed but also honoring Mrs. Nida's time.

New Cougar Sightings – Linn County Deputy George Sutton has been working with Nancy Taylor of Oregon Department of Fish & Wildlife (ODFW) regarding sightings north of town. ODFW needs to have verifiable sightings or reports of animals in the area in order to actually trap animals. Please encourage the public to report any sightings to

the non-emergency number at the Sheriff's Office which is 541.967.3911 or to contact the Department of Fish and Wildlife with any sighting information.

S. Oak Street Water Line – Public Works Superintendent Karl Frink and I sat down recently with Ryan Quigley of Erwin Engineering to put the finishing touches on the water line and roadway improvements for S. Oak Street. Council has already authorized advertisements for this project. The projected timeline is as follows:

January: The project out to bid.
February: Council approve the contract.
March: Execute contracts, hold the pre-construction meeting and construction start up.
May: Complete construction & finish any punch list items.
June: Complete all expenditures associated with project for close out.

Washington Street Grinding – The City is in the process of returning Washington Street from Washburn Street to Central Linn School property back to gravel. By returning the street to gravel, it will allow Public Works the opportunity to maintain the road.

Willamette Country Music Festival – The City is working with the Chamber of Commerce to host a meeting with the Willamette Country Music Festival that would allow local businesses to participate on the WCMF website and other possible marketing possibilities for this year's festival. The meeting is tentatively set up for January 9th or 11th at 7:00 p.m.

Court Room Update – The City will be installing a transaction window in the very near future with the help of Mr. Michael Worthing. Norm's Electric recently made provisions for the telephone and ethernet capabilities of the office. Furniture is in place.

Harris Computer Software Training – The three days spent with Mr. Jim Frank of Harris Computers was very productive. Several issues were resolved and everyone feels more comfortable with the software in general. The City will of course need to provide some form of training for Ms. Muhs in the near future.

Calapooia Food Alliance – The City provided three loads of leaves to the Community Gardens as has been done for the last several years. There was much discussion over how much material should be delivered to the property however the ultimate decision was the School district's wishes and intentions. The Community Gardens need to be a good neighbor and having leaves blow all over the neighborhood was probably not going to accomplish that goal. Several folks to have an opportunity to pick up leaves from Pioneer Park. The City hopes that the Food Alliance will work closely with staff to take advantage of utilizing more of the available material next year. The CFA should start early with public education so that folks know this material is available for their use as will the City in the September Newsletter.

Croquet Court – Public Works is waiting to remove the water meter until everything is settled with the Croquet Club. Mr. Brenner was going to discuss the matter with Mrs. Joni Nelson to determine the outcome of dissolving the agreement. At the last Council meeting, Councilor Gerber reported that the agreement would be dissolved.

Linn County Housing Rehabilitation Program (LCHRP) – The City is a part of this countywide effort to provide financial assistance for housing needs and improvements for low income households. The Willamette Neighborhood Housing Services (WNHS) would like to get the word out to the broader community of the programs they have available. Below is a website for more information:

http://w-nhs.org/

A link to the website can be found from the City's links page. Please encourage anyone you know to give them a call for more information. They can be reached toll-free at 800.403.0957.

Tree City USA – The City has reapplied for Tree City status for 2012.

Central Linn Rec Board – Representatives have been invited to discuss the possible contract agreement with the Eugene Kennel Club. The City also paid for the phone bill as approved by Council at the last meeting. The City is working with Pioneer Bookkeeping to make sure CenturyLink gets the bill sent to the proper address. The City is also working on ways to improve communications with the folks in charge of running the sports programs for the Rec Board. The City is continuing to work on getting specifications put together for the work on the gym floor and bleachers.

Eugene Kennel Club – The City has invited George Frasier and Mark Running from the Central Linn Rec Board; Jim Mayer, Brandie Simon and Marilyn Grimes from the Park Board to review the possibility of entering into an agreement for the Club to use the Park for their annual show in 2012. Please see the e-mail as included in the packet for necessary additional information.

Considerations

Recent History

Council and Park Board decided to move forward with agreements with the Eugene Kennel Club and the Oregon Bicycle Ride last year. The intent of entering into those agreements was to see of special events of this nature could work in the Park.

Council recently decided that as long as these kinds of events were limited, the City would move forward in working up these kinds of agreements for 2012. The process would include review from the Park Board the Central Linn Rec Board with the ultimate focus being not to overly disrupt normal park use or interfere with Rec Center activities.

History

Years ago, the Park was rented out and used for private parties. Council determined that the community wanted this practice to change so they put into place a few concepts to help them make decisions regarding private parties in the Park. One stipulation that has been in place is that no party can charge for admission to the Park or for parking.

Allowing events to charge for parking or for entry certainly opens the Park up to a different purpose. A purpose that may have unwanted consequences.

The Ordinance

8.20.020 General regulations.

It shall be unlawful for any person, firm or corporation, in or upon lands owned by the City of Brownsville and designated as a public park, to:

A. Build, light or maintain any fire except in a stove, pit or fireplace especially designated for such purpose, or to leave said fire unattended. A portable gas, gasoline, charcoal, sterno or oil camp stove may be used within said park if in a safe operating condition. All fires must be completely extinguished by the user before leaving the park.

B. Discharge any firearm, slingshot, crossbow, bow and arrow or weapon that acts by force of a spring or pressurized air, gas, gunpowder or other explosive, per BMC Title 9.

C. In any manner, pursue, hunt, trap, or molest any bird or animal.

D. Pick, mutilate, dig or remove any plant, whether living or dead, or in any way deface, mutilate, burn, destroy or defile any tree or plant within the limits of such areas.

E. Create or erect signs, markers, or inscriptions of any type without prior permission from the City Recorder or park attendant.

F. Deposit any rubbish, garbage, glass or other litter except in receptacles designated for that purpose.

G. Use abusive, threatening, obscene or indecent language or gestures in a manner which causes a public nuisance.

H. Operate radios, television, musical instruments, and other noise-producing devices, or otherwise cause unnecessary sound in violation of City ordinances.

I. Park any automobile, motorcycle, truck, trailer, or other vehicle in any area other than an area specifically designated for such purposes.

J. Drive a vehicle at a speed greater than is reasonable and prudent, having due regard for traffic, surface of roadway, hazards at intersections and other conditions then existing. The maximum speed limit on all park roadways shall be five miles per hour, unless otherwise posted.

K. Drive a motor vehicle on any walk, path, trail, service road or other area, unless said walk, path, trail, service road or area has been officially designated for use by motor vehicles.

L. Ride, drive, lead or keep a saddle horse, or similar animal, anywhere in a park except on public roads or in designated areas.

M. Operate a concession, either fixed or mobile, solicit, sell or offer for sale, peddle, hawk, or vend any goods, wares, merchandise, foods, liquids or services without permission from the City Council. Council shall hear all proposals at a regularly scheduled session of Council. Council may include the Parks and Open Spaces Advisory Board for consideration and input.

N. All approved special events shall be subject to the terms, conditions and arrangements agreed to by and between the Council and any event organizer. Council shall ratify any specific terms and conditions for park use by written agreement and pass the same by resolution at a public meeting. Council will consider proposals based on whether the event is in the best interests of Brownsville's citizens and businesses.

O. Any event organizer shall provide the City Administrator with the details of the event in order for City officials to properly consider the proposed event.

Solutions

Council can decide to not have these kinds of events in the Park.

Council can choose to allow for these kinds of events.

Council can look to past precedence to make a decision ***or*** Council can develop specific criteria to be executed.

Suggestion

Council could limit the number of special events that can be held in the Park in any given year to two or three. The two weekends that would be eligible for a special event would by the weekend after the Fourth of July and the weekend after Labor Day. Council could also add the first weekend in June for certain kinds of events. Any event organizer would need to have their proposal in to the City Administrator by October of the previous year. Council would then consider the event of the upcoming Summer calendar. This process would work similarly to the way the lottery system works.

The reason for this kind of process is that Council does run the risk of turning the park into a place where people can charge for admission and collect fees for services. Council Boyanovsky recently drew the comparison to the operations of a fairground versus the typical operations of a park which is a very valid analogy.

Emergency Preparedness Committee – The Committee recently rescheduled their meeting to January 4th, 2012 at 7:00 p.m. at the new fire station on Blakely Avenue.

Pioneer Park Restroom – Mr. Bill Pease of BMGP engineering is working up a proposal on developing a 3-D rendering, schematics and specifications for the new

restroom. I hope to have the 3-D rendering available for Council review as early as the January 2012 meeting. The hope is to have a building constructed prior to Pioneer Picnic if possible.

From last meeting:

1. **Presently:** Hire design services for the restrooms which includes a rendering, plans and specifications.

2. **February 2012:** Council approves the restroom design and authorizes staff to obtain quotes based on the plans and specifications.

3. **March 2012:** Council and or the Central Linn Rec Board award the contract to the successful bidder.

4. **April – June 2012:** Finalize contracts and complete the construction of the new restrooms.

In the meantime, McDowell will research and possibly develop a Memorandum of Agreement that would potentially allow working the project through the Central Linn Rec Board.

Pioneer Park & Calapooia River Bank Erosion – The City has been working closely with the Governor's Office, Senator Beyer and Representative Barnhart. Council will be holding a Town Hall style meeting on Tuesday, January 24th at 7:00 p.m. in Council Chambers at City Hall. The plan for the meeting is to have a presentation by Mr. Scott Wright of River Design Group, Inc. which will be approximately twenty minutes. Mr. Wright will be demonstrating the pros and cons of stabilization projects of this kind. The Calapooia Watershed Council will give a brief overview of the regulatory and permitting implications which will be about ten minutes. Council will then take any public comments. Council will then deliberate on the next step.

Senator Beyer & Representative Barnhart will be attending the Town Hall meeting in February 2012.

Resolution 672: Kathy Nida Acknowledgement – Council is being asked to pass Resolution recognizing the career of Mrs. Nida. There will be a presentation at the meeting.

Oregon Water Resources – *From last meeting:* McDowell, Public Works Superintendent Karl Frink, City Engineer Jon Erwin and Consulting Engineer Jon Cunningham recently met with Ms. Ann Reece of Oregon Water Resources to discuss the impacts of the curtailment measures the State has recently adopted. Many things were discussed. The general outcome of the meeting was that the City could do a Final Proof Survey on the well water right and the infiltration gallery water right. By doing a Final Proof Survey, the City could prove more water is actually being used then was

defined 13 years ago. If the numbers were high enough, the City would not be required to curtail any water being currently used for municipal purposed.

Reece indicated that a lobby group by the name of Water Watch have really been putting their focus on municipal water sources. It seems the mission of Water Watch is to ensure very little, if any water resources, are taken out of Oregon's rivers. Fish protection and persistence is at the very heart of their mission. The League of Oregon Cities and the State of Oregon have been trying to work with the legislature to mitigate the impacts of these types of laws being implemented. However, two years ago the group was able to pass fish persistence measures that directly correlated to the curtailment of municipal uses. Any water right that was not certified before November 2nd, 1998 is subject to curtailment under the new law. City staff pointed out that the reason why the water rights are not certified in the first place, is because the State has a completely inefficient process. The City has been waiting since 1998 on certain water applications.

The outcome of the meeting was to do a Final Proof Survey at the Water Treatment Plant as described above. The City would ask for an extension, which would be approved by Ms. Reece, and the City could reassess how curtailment would impact municipal operations.

Staff will be strategizing what the next steps are with the State in an attempt to try to determine what it is they are requiring the City to do in terms of curtailment.

Water Master Plan – Due to the uncertainties with Oregon Water Resources, the City has extended the contract with Mr. John Cunningham for the completion of the Water Master Plan until April 2012. Mr. Jon Erwin is still compiling data for the final proof survey which will be submitted to the State this Winter.

From last meeting: During a recent meeting with Ms. Ann Reece of Oregon Water Resources, staff learned that an official Water Conservation Plan would be required as part of the Water Master Plan. Due largely to the fish persistence requirements that are mandating water curtailments for municipal sources. McDowell is working out the particulars with Mr. Erwin and Mr. Cunningham. At this time, it is very difficult to say when the Water Master Plan will be ready. It is officially due to the State by December of 2012.

From last meeting: Staff along with Mr. Erwin and Mr. Cunningham will be meeting with Ann Reece, Water Rights Services Division, to discuss the curtailment issues at her office in Salem on October 28th, 2011. The City is trying to determine the exact impact of the curtailment as being promulgated by the State of Oregon.

From last two meetings: The City recently entered into an agreement with Mr. John Cunningham to fine-tune the document and work in conjunction with Mr. Erwin to finish the document and forward it to the Department of Human Services by this Fall.

Gateway – Public Works Superintendent Karl Frink and I met with Linn County and the State of Oregon to do a final walk-through of the project. The County has asked the

City to forward a final letter of approval. Several issues on the project will go unresolved due to the way the specifications for the project were written; those issues include sidewalk cracks, finishing earthwork and the reflectors around the traffic calming devices. The City will be working on some of those issues with Tony Jones from the Oregon Department of Transportation. The City continues to work on lighting the two brick signs and is in the process of trying to find something to prevent skateboarders from grinding on the brickwork.

From last meeting: McDowell were allowed to review the placement of the new ash and ginkgo trees. Staff decided to leave the trees where they were with the understanding that exiting Dari Mart onto main Street could be very interesting in a couple of years. Right now, it isn't too bad because the ash trees have already lost their leaves for the season, but when fully blossoming sightlines will be obstructed. Public Works will need to prune all of the trees that impact motorists' vision up to a certain height in the next two or three years. Linn County Engineer Daineal Malone indicated that all vegetation was under a one-year warranty through the Contractor. Ms. Malone was very excited to see the project come together. The City has received many compliments about the trees and the overall look of the project. Public Works Superintendent Karl Frink pointed out a few punch list items that the City will bring to the attention of the Linn County Road Department at the appropriate time.

The Canal Company – *Form last meeting:* President John Holbrook reports that the company is trying to address some serious maintenance issues that are impacting the efficiency of the City's pump station.

League of Cities – The League of Oregon Cities sent out the new Council training video which the City gave significant contributions toward.

Boldt, Carlisle & Smith – The City is waiting on the final audit report.

From last meeting: Joshua Morrow recently reported that the City should have the results of the audit by Christmas.

Oregon Department of Revenue – *From last meeting:* There have been several changes to Oregon Budget Law that will come into play for fiscal year 2012 – 2013. The Department of Revenue is planning on having a training session in late February or early March 2012 to discuss the changes.

Sweet Home Sanitation Contract Review – Scott Johnson and McDowell have not had an opportunity to connect. McDowell projects this item to be back on the agenda for the March meeting.

From August meeting: Scott Johnson and I met to discuss some of the finer points of the contract. He will be providing Council with some financial comparisons of other waste services in our area. He has agreed in part to an annual report and has agreed in principle to doing a review every three years in keeping with all other Council contracts.

Visit Linn Coalition – The Visit Linn Coalition will be sending out a membership letter soon.

Cascades West Council of Governments – Executive Director Cynthia Solie visited City Hall on October 6th, 2011 to discuss COG services and opportunities to work together or regionally on planning efforts. She has asked to attend the January or February 2012 Council meeting. To learn more please visit http://www.ocwcog.org.

ODOT Outcome – Spoke with Tony Jones regarding this issue. Hopefully. The City will see some progress soon.

From April & July meeting: The City recently heard from the Department regarding obtaining a permit to know the welcome sign areas coming into the town from the East and West. We will be working with Permit Specialist Ken Lamb to finalize this piece.

Rec Center Floor Update – Still working with Mike Sossie to complete the specifications for the work to be done on the floor.

From April meeting: George Frasier, Mark Running and I met with Mr. Mike Sossie to develop the language for the specifications to be used in putting together a request for proposals (RFP). The RFP will include the gym floor, the bleacher area floor, refinishing the stage floor and the coach's office floor. Once we have the specifications we can put out the RFP and determine a timeline for when the floors will be completed.

Court Clerk Contract – Judge Lemhouse and I are drafting the Intergovernmental Agreement for the County's approval and execution. Council has already authorized the Mayor and the Administrator to negotiate and execute the necessary documents.

From the last meeting: I have been attempting to reach County Administrator Ralph Wyatt to develop the intergovernmental agreement with the Linn County Commissioners.

Kirk Avenue – *From past meetings:* Linn County is waiting to finalize the Gateway project before starting on Kirk. Mr. Darrin Lane indicated that he is still struggling with making the street work given the code requirements of building a street.

Respectfully Submitted,

S. Scott McDowell

To: Brownsville City Council
From: Bill Sattler, City Planner

December 21, 2011

I'm pretty stumped this month, it's been a busy month but just with day to day operations. We had the representative from Harris Software here for a week training and with getting ready for the changeover in the Court and other areas everyone has been hopping lately. I can't think of much out of the ordinary or particularly significant items to discuss this month. I'm still waiting for word on the DLCD Technical assistance grant before going any further in that direction.

1. Building Permits. Dealing with a lot of heating / furnace type of permits. We issued one permit for an addition to a downtown commercial building and have the approved permit for the new dental office ready to be issued so some activity on the commercial front. The cost of building permits continues to increase at a rapid pace. Apparently as the number of permits has decreased the cost per permit has been increased to make up for it. Most permits have increased 20-40 percent in the last three years.

2. Nuisances. We posted a couple of sites last month which were cleaned up by the owners so we didn't have to do abatement actions.

3. Computer Projects. Keeping up with the ongoing maintenance. We got the wiring finished to the new court office upstairs and obtained and configured a new laptop for use by the court clerk. The really good news in this area is the Library. After spending about a month fighting to get the new inventory system up and running it has been incredibly quiet since, meaning there have been almost no support calls required. The software seems to be working very well and the Library staff has had no problems operating it.

4. Grant Application. The results of the Technical Assistance grant program have not yet been announced.

5. Real Estate. Still seeing pretty decent sales of properties in the lower price range with the occasional sale in the mid-range. A home on Kirk recently went on sale and sold within about a week, but it's a distinctive older home on a large lot which is what many people thinking about moving to Brownsville are looking for.

6. Room Rentals. Just a general observation as I'm not sure how much Scott has reported on it, but I think Council would be amazed at how busy we have been regarding use of our public spaces. We've had days in the last week where there were 5-6 events scheduled for a single day in various rooms. The Oregon Lottery had a regional meeting here last month and liked it so much that apparently they're planning on being here monthly or so. The public rooms are getting a lot of use, much more than we had anticipated a year ago.

Public Works Report

December 21, 2011

Karl Frink, Public Works Superintendent

Water:

- *Billing Support-* Follow through on customer service support and requests.
- *Meter reading* – Water meters have been read for the month of December.
- *Distribution System* – Two small water leaks have been repaired. Two water meter was replaced this month.
- *Cross Connection Program-* I continue to work on the annual inspections of the water system to identify and correct any unsafe condition that may exist.
- *Water Treatment Plant* –The emergency response plan and operations and maintenance manual are under construction. Progress is slow, but slowly moving forward. The water plant is currently running on the infiltration galleries. Typically the water plant runs on the wells during this time of the year. The interior walls of the water plant have been repaired and painted. The leaves and gutters have been cleaned at this facility. The soda ash line to the effluent weir has plugged up several times and has been replaced. Public works is looking into different ideas on how to prevent this from happening in the future.

Sewer:

- *North Lagoons* – Public Works will begin discharging from this facility beginning in January. New "no trespassing" signs have been placed along the north fence line of the facility due to open field hunting that is now allowed in this area. There is a great deal of concern with public safety and vandalism to the facilities as a result of the open field hunting being allowed adjacent to the facility.
- *South Lagoons-* The emergency generator circuit board is scheduled to be replaced December 21. This should resolve the existing problem with the automatic transfer switch. Public Works will begin discharging from this facility upon completion of discharging from the north treatment plant.
- *Collection System-* There were no sewer back-ups this month. Public works routinely inspects the sanitary sewer system for any potential problems that may arise.
- *Misc.* – The emergency response plan for the wastewater system is currently being updated as required.

Streets:

- *Mowing/ Tree Maintenance* – Tree maintenance continues on an as needed basis.
- *Asphalt/ Gravel Road Maintenance* – The public works crew graded all the gravel streets in town.
- *Storm Drainage* – No additional drainage work has been done at this time.
- *Signs-* Public works will be ordering new stop signs that meet the new reflectivity requirements outlined in the MUTCD. According to the new federal requirements, all signs must meet both the new reflectivity and grammar requirements (upper and lower case letters).

Parks:

- *Pioneer Park* – The park is maintained weekly as needed. The annual leaf clean-up for Pioneer Park is complete. A total of ten 30 cubic yard dumpsters were removed from Pioneer Park. The gutters on all the facilities have been cleaned.
- *Blakely Park* – The leaves have been cleaned up at this facility.
- *Kirk's Ferry Park* –The leaves have been cleaned up at this facility. The fencing project is still in the works, I am currently acquiring estimates from local fencing companies to complete this work.
- *Remington Park*- Nothing to report at this time.

Cemetery:

- *Grounds* – Several burial sites have been marked this month.

Library:

- *Grounds*- The leaves have been cleaned up at this facility.
- *Buildings*- The gutters have been cleaned and all exterior lighting has been repaired. The gutters have been cleaned.

Downtown

- *Restrooms* – This facility is cleaned every Friday, or more often needed. The leaves have been cleaned up around this facility. The gutters have been cleaned.
- *Garbage cans* – Down town garbage cans are emptied every Friday, or more frequently as noticed.
- *Parking Lot* – This area is kept clean as needed.
- *Misc.* – Public works has been cleaning and maintaining the downtown sidewalks weekly.

City Hall:

- *Buildings* –The new phone and data cables to the Judge's chambers have been installed.
- *Grounds* – The leaves have been cleaned up at this facility.
- *Community Center*- Nothing to report at this time.

Rec. Center:

- *Grounds*- leaves have been cleaned up at this facility.
- *Buildings*- A smoke detector at this facility malfunctioned and has been repaired.
-

Public Works:

- *Grounds*- The grass is mowed as needed.
- *Buildings*- The gutters have been cleaned at this facility.
- *Misc.* – Preventative maintenance is being performed on all the vehicles and equipment. Work is under way to create bid documents for a new backhoe purchase.

Brownsville Community Library
Library Advisory Board
Librarian's Report

November 2011

November has been a month of gifts and joy. Patrons and volunteer staff bring their love of reading to the library and I get to enjoy the jubilation. I have fielded many calls regarding book donations – 'Do you take donated books? If so, what kinds?' Our typical reply is that we take all kinds, but please no old textbooks. Encyclopedia sets are usually recycled also. These questions have been pressing, since the annual Friends of the Library Book Sale will take place December 3 – 10. The storage closet is full of terrific books waiting for the sale. Many community members join in getting these books set out for the sale. It is a time of happy voices and busy hands. When the sale is over, the remainder books will be donated to St. Vincent DePaul. Some paperback books will also be donated to the Linn County Jail.

Story Time is going well on Friday mornings. Many community members have stepped up to volunteer to read to our children. The children love their stories! Game Night is another matter. For the past two months, no one has shown up to play. I am planning on one more month to see if it is worth continuing.

Here are a few facts about our library the month of November 2011. We have received 71 new books for the library. Volunteers donated 107.25 hours to our library. There were 1,195 materials checked out. 145 Non-fiction books; 463 adult fiction books; 108 large print books; 160 children's books; 197 junior books; 23 junior reference books and 99 audio materials.

Respectfully submitted,
Sherri Lemhouse,
Librarian

BROWNSVILLE MUNICIPAL COURT MONTHLY REPORT
STATISTICAL REPORT FOR THE MONTH OF NOV 2011

Offense Class	Pending First Day	Filed	Closed	Pending Last day	Trials
Misdemeanors	14	1	1	14	1
Violations	27	12	5	34	
Contempt/Other	71	5	1	75	
TOTALS	112	9	16	123	

BALANCE SHEET FOR MONTH OF NOV 2011

COURT REVENUE

Total deposits +	$2318.00
Total bail forfeits +	0.00
Total bail/Bank fees -	0.00
Total Refund/Rest -	10.00
Total NSF's -	0.00
TOTAL COURT REVENUE	2308.00

Credit given for Community Service $ 0.00

Other Credit Allowed Against Fines $ 0.00

TOTAL NON-REVENUE CREDIT ALLOWED $ 0.00

COURT PAYMENTS

City	1977.80
Restitution	10.00
Unitary Assessment	217.00
Jail Assessment	61.20
LEMLA	19.00
Intoxicated Driver	00.00
State Misc.	27.00
Court Security	9.00
DUII Surcharge	0.00

TOTAL COURT PAYMENTS $ 2318.00

TOTAL CASH PAYMENTS TO:

CITY	$ 1977.80
STATE	$ 250.00
COUNTY	$ 61.20
JUD.DEPT	$ 19.00
REFUND/RESTITUTION	$10.00

ACCOUNTS RECEIVABLE:

BEGINNING $ 90,408.25
ENDING $ 90,700.25

BROWNSVILLE MUNICIPAL COURT

CHECKBOOK RECONCILIATION

MONTH: NOV 2011

Beginning Balance		113.00
Deposits		+ 2318.00
Charge back fee deposited		+ 00.00
Disbursements:		
Checks	2318.00	
NSF'S	0.00	
Total Disbursements		- 2318.00
Total NSF's		-
Charge back Fees		-
ENDING BALANCE		113.00
Bail		-

$113.00 Account Balance

DISBURSEMENT RECONCILIATION:

To General Fund	1977.80
STATE	27.00
LEMLA	6.00
County	61.20
Unitary	217.00
Court Security	19.00
IDPF	00.00
Restitution	10.00
DUII Surcharge	00.00
Refund's/Misc-Bank Supplies	00.00
TOTAL:	2318.00

DEPOSIT RECONCILIATION:

Receipts #933467 through #933497

Total: $ 2318.00

LINN COUNTY SHERIFF'S OFFICE

Tim Mueller, Sheriff
1115 SE Jackson Albany, OR 97322
Phone: (541) 967-3950
www.LinnSheriff.org

2011

MONTHLY REPORT TO THE CITY OF BROWNSVILLE FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF: NOVEMBER

TRAFFIC CITATIONS:	1
TRAFFIC WARNINGS:	12
TRAFFIC CRASHES:	1
ADULTS CITED / VIOLATIONS:	1
ADULTS ARRESTED:	5
JUVENILES CITED / VIOLATIONS:	0
JUVENILES ARRESTED:	0
COMPLAINTS/INCIDENTS INVESTIGATED:	55

TOTAL HOURS SPENT IN: BROWNSVILLE 338

70 PERCENT COVERAGE OF TWO DEPUTIES PER MONTH= 202 HOURS

Tim Mueller,
Sheriff, Linn County

By: Sgt. Brad Kelley

PATRL_RPT#2 City Incident Report

ENTRY DATE	ENTRY TIME	CALL DESCRIPTION	STREET ##	ADDRESS	CITY	CDU NIT	DISPOSITION	DESCRIPTION
11/30/11	17:32:03	SECURITY CHECK	705	WASHBURN ST	Brownsville	756	180	MDT Narrative Update
11/30/11	17:26:28	Trf Equipment Viol	811	N MAIN ST	Brownsville	756	071	WARNING - EQUIPMENT VIOLATION
11/30/11	10:49:02	SUSP-CIRCUMSTANCES	631	N MAIN ST	Brownsville	756	014	No Additional Report Necessary
11/30/11	9:50:09	WELF CHECK	157	HOLLOWAY HTS	Brownsville	762	014	No Additional Report Necessary
11/28/11	13:00:00	TRESPASS	305	KIRK AV	Brownsville	721	014	No Additional Report Necessary
11/27/11	8:24:42	SUSP-CIRCUMSTANCES	111	STANARD AV	Brownsville	756	180	MDT Narrative Update
11/27/11	0:23:48	FIRE ARMS COMPL	221	E WASHINGTON AV	Brownsville	752	014	No Additional Report Necessary
11/26/11	19:53:24	Trf Equipment Viol	100	S MAIN ST	Brownsville	752	071	WARNING - EQUIPMENT VIOLATION
11/26/11	19:33:50	Trf Equipment Viol	200	N MAIN ST	Brownsville	752	071	WARNING - EQUIPMENT VIOLATION
11/26/11	19:29:50	Trf Equipment Viol	220	S MAIN ST	Brownsville	752	071	WARNING - EQUIPMENT VIOLATION
11/26/11	17:58:36	PROP-FOUND	200	N MAIN ST	Brownsville	752	014	No Additional Report Necessary
11/26/11	13:25:51	VIOL OF RESTR ORDER	867	NORTHPOINT LOOP	Brownsville	756	014	No Additional Report Necessary
11/25/11	5:07:52	NARCOTICS OFF	800	LOUCKS WY	Brownsville	703	001	Incident Report
11/25/11	4:37:19	WARRANT SERV	800	LOUCKS WY	Brownsville	703	014	No Additional Report Necessary
11/24/11	23:34:48	SUSP-CIRCUMSTANCES	220	S MAIN ST	Brownsville	703	014	No Additional Report Necessary
11/24/11	21:12:30	Trf Equipment Viol	220	S MAIN ST	Brownsville	703	071	WARNING - EQUIPMENT VIOLATION
11/24/11	18:21:15	ANIMAL - DEER	600	HAUSMAN AV	Brownsville	703	014	No Additional Report Necessary
11/24/11	8:44:22	Trf Speed Viol	200	N MAIN ST	Brownsville	721	070	WARNING - SPEEDING VIOLATION
11/23/11	20:35:08	WARRANT SERV	305	KIRK AV	Brownsville	778	014	No Additional Report Necessary
11/23/11	14:30:02	TRAFF-OTHER VIOL	430	N MAIN ST	Brownsville	754	014	No Additional Report Necessary
11/22/11	22:10:04	Trf Equipment Viol	400	E BISHOP WY	Brownsville	759	071	WARNING - EQUIPMENT VIOLATION
11/22/11	20:09:50	WARRANT SERV	100	PARK AV	Brownsville	771	014	No Additional Report Necessary
11/22/11	19:30:31	INTOX SUBJ	419	N MAIN ST	Brownsville	771	014	No Additional Report Necessary
11/22/11	14:32:15	THEFT-RPT	145	GALBRAITH ST	Brownsville	756	001	Incident Report
11/21/11	23:51:02	MVC-NON INJURY	200	ELM ST	Brownsville	771	001	Incident Report
11/21/11	22:42:21	HARASSMENT RPT	217	KIRK AV	Brownsville	759	001	Incident Report
11/21/11	11:20:42	INFORMATION REQUEST/RE	500	LOCUST AV	Brownsville	756	014	No Additional Report Necessary
11/20/11	18:00:24	Trf Speed Viol	220	S MAIN ST	Brownsville	703	070	WARNING - SPEEDING VIOLATION
11/19/11	22:54:22	SUSP-PERSON	419	N MAIN ST	Brownsville	703	014	No Additional Report Necessary
11/19/11	11:05:01	WELF CHECK	175	HUNTER ST	Brownsville	721	180	MDT Narrative Update
11/19/11	1:03:12	DISTB-DOMESTIC	175	HUNTER ST	Brownsville	703	014	No Additional Report Necessary
11/17/11	10:02:29	DISTB-DOMESTIC	600	LOUCKS WY	Brownsville	756	014	No Additional Report Necessary
11/16/11	20:48:03	Trf Equipment Viol	200	TEMPLETON ST	Brownsville	752	071	WARNING - EQUIPMENT VIOLATION
11/15/11	17:21:12	WELF CHECK	224	SAGE ST	Brownsville	723	014	No Additional Report Necessary
11/15/11	6:29:18	Trf Equipment Viol	100	PARK AV	Brownsville	721	071	WARNING - EQUIPMENT VIOLATION

11/15/11	4:46:16	THEFT-RPT	119	KIRK AV	Brownsville	733	001	Incident Report
11/14/11	21:13:34	THEFT-RPT	117	SPAULDING WY	Brownsville	733	001	Incident Report
11/14/11	20:09:16	DISTB-OTHER	220 S	MAIN ST	Brownsville	733	014	No Additional Report Necessary
11/14/11	17:57:08	SUSP-CIRCUMSTANCES	224	SAGE ST	Brownsville	733	014	No Additional Report Necessary
11/14/11	17:26:49	Trf Equipment Viol	900	PINE ST	Brownsville	721	071	WARNING - EQUIPMENT VIOLATIC
11/14/11	1:20:52	DISTB-DOMESTIC	217	KIRK AV	Brownsville	756	014	No Additional Report Necessary
11/13/11	13:33:14	VEH-STOLEN	289	WALNUT AV	Brownsville	752	001	Incident Report
11/13/11	7:39:27	VEH-RECOVERED	1135	OAK ST	Brownsville	752	001	Incident Report
11/12/11	20:46:06	ASST-PERSON	175	HUNTER ST	Brownsville	717	014	No Additional Report Necessary
11/12/11	19:30:30	DISTB-DOMESTIC	118 E	BLAKELY AV	Brownsville	717	014	No Additional Report Necessary
11/12/11	11:17:51	Trf Moving Viol	600 N	MAIN ST	Brownsville	752	100	CITE ISSUED - DWS/NO ODL
11/12/11	10:52:42	DISPUTE-NEIGHBOR	906 N	MAIN ST	Brownsville	752	014	No Additional Report Necessary
11/11/11	11:18:54	ALARM - POLICE	220 S	MAIN ST	Brownsville	752	014	No Additional Report Necessary
11/10/11	15:44:34	ASSAULT REPORT	203 W	BISHOP WY	Brownsville	733	014	No Additional Report Necessary
11/10/11	12:34:03	HARASSMENT RPT	189	WASHBURN ST	Brownsville	778	001	Incident Report
11/09/11	19:09:56	CIV DISP RPT	137	MILLHOUSE ST	Brownsville	754	014	No Additional Report Necessary
11/09/11	18:12:00	DISTB-OTHER	419 N	MAIN ST	Brownsville	721	001	Incident Report
11/09/11	16:39:13	SUSP-PERSON	203 W	BISHOP WY	Brownsville	737	014	No Additional Report Necessary
11/08/11	16:44:56	ANIMAL COMPLAINT - NON S	746	TEMPLETON ST	Brownsville	759	014	No Additional Report Necessary
11/08/11	8:53:46	NARCOTICS OFF	220 S	MAIN ST	Brownsville	759	014	No Additional Report Necessary
11/08/11	4:02:32	SUSP-PERSON	600	TEMPLETON ST	Brownsville	756	014	No Additional Report Necessary
11/08/11	1:09:50	Trf Moving Viol	100	STANARD AV	Brownsville	756	072	WARNING - MOVING VIOLATION
11/08/11	0:21:07	DISTB-DOMESTIC	203 W	BISHOP WY	Brownsville	702	014	No Additional Report Necessary
11/07/11	23:47:23	ASST-OUTSIDE AGENCY	431 N	MAIN ST	Brownsville	746	001	Incident Report
11/07/11	17:39:28	SUSP-CIRCUMSTANCES	128	SPAULDING AV	Brownsville	756	014	No Additional Report Necessary
11/06/11	4:10:33	PROWLER *THERE NOW*	219	STANARD AV	Brownsville	721	014	No Additional Report Necessary
11/05/11	21:21:05	SUSP-CIRCUMSTANCES	703	KIRK AV	Brownsville	721	014	No Additional Report Necessary
11/04/11	20:40:59	SUSP-CIRCUMSTANCES	630	KAY AV	Brownsville	721	014	No Additional Report Necessary
11/04/11	16:12:15	PROP-FOUND	255 N	MAIN ST	Brownsville	703	001	Incident Report
11/02/11	22:23:46	SUSP-VEHICLE	220 S	MAIN ST	Brownsville	702	014	No Additional Report Necessary
11/02/11	12:26:31	ALARM - POLICE	220 S	MAIN ST	Brownsville	730	014	No Additional Report Necessary
11/02/11	11:23:00	WELF CHECK	119 E	BLAKELY AV	Brownsville	762	001	Incident Report
11/01/11	17:04:43	PROP-FOUND	220 S	MAIN ST	Brownsville	703	001	Incident Report

Brownsville City Hall
255 N. Main Street • P.O. Box 188 • Brownsville, OR 97327 • (541) 466-5666 • Fax (541) 466-5118
TT/TDD 1 (800) 555-1155

November 30th, 2011

Brownsville Rural Fire District
Station 61
600 E. Blakely
Brownsville, OR 97327

Dear Chief Rogers:

All members of the Brownsville City Council would like to express their appreciation and gratitude for the excellent performance on the recent fire at the Corner Café. Your quick response and incident planning saved downtown from the potential of a much bigger loss. Please let all the firefighters know that we appreciate their effort and service to Brownsville!

Thank you,

Mayor Don Ware

c: Council
File

S. Scott McDowell

From: Angela Major Pellerin [pellerin@uoregon.edu]
Sent: Tuesday, December 20, 2011 4:14 PM
To: 'S. Scott McDowell'
Subject: RE: Brownsville - EKC Follow-Up
Attachments: Brownsville Contract 2012 Draft 9 Dec 2011.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Today

Hi Scott!

I ***just*** received the official "okie dokie" from the club president to move forward with the contract, as we discussed (attached). No problem at all to designate parking areas on the event map, and I will make it crystal clear to JIFYs (the parking vendor) about not parking on or across any sidewalks. Of course, we'll be happy to accommodate soccer or track practices that need to take place before or near the event. If it is possible, could we get a list or heads up as to what/whom to expect/times/locations? That would help a lot! We'd LOVE to have some local group take on the project of putting out and recycling containers for soda cans, etc., and retaining whatever proceeds they get from doing so. Just need to be sure they have the containers out there beforehand, and that they're monitored for overflow, and removed at the end of the show. If you hear of anyone who is interested, would you let me know? Delighted to work with them. I never heard back from the local school teacher that was mentioned doing that last month on your Brownsville Chamber of Commerce page, that I contacted via FB, so she must not be that interested. Need someone who can COMMIT to really doing it.

I've been racking my brain about the parking charge thing. I can sure be double-sure that our parking coordinators understand that Brownsville residents are able to have free access to other parts of the park that we are not using. As I mentioned, this is a critical revenue source for us to help offset the HUGE costs of putting on this show (hiring/flying in judges, superintendents, tenting, rental equipment, AKC fees, etc. ad nauseum), and hiring a professional, experienced parking crew to run the RV and day parking. Even doing this last year, we still lost ~ $4,000 (less than the previous year, but not something we can afford to do repeatedly). We can't raise our entry fees for exhibitors nor our vendor-space rentals or those will simply evaporate completely. The alternative would be to charge an admission fee to everyone to attend the dog show, but that would require completely securing and monitoring the perimeter and hiring MORE staff to man those entries. Not feasible 8-/. Charging SOME people, but not others is really tricky, but, we really, REALLY want the Brownsville residents to feel welcome to attend the show and, of course, use other parts of the park that we are not using. Could we again just try to find a way to let the Brownsville residents know that IF they want to use the other areas of the park, they can just mention that they are residents using other parts of the park to the parking attendants. I assure you we won't be hard-nosed about it, but we do need to be fair (and not lose another big chunk of money 8-)). I welcome any other ideas you might have for a workable solution. Just let me know!

OH! I remember last year, that the fire chief offered to come in and spray water on the gravel on Friday and Saturday nights, so that it wouldn't be kicking up a dust storm in the mornings! We ***LOVED*** that idea, and wonder if he'd still be willing to do that. We'd be so thankful!

Hope you have a wonderful holiday; restful, peaceful, and filled with only GOOD surprises!

Hope to hear from you soon!

Best,
Angela

From: S. Scott McDowell [mailto:admin@ci.brownsville.or.us]
Sent: Monday, December 12, 2011 9:13 AM
To: 'Angela Major Pellerin'
Subject: Brownsville - Additional Discussion Points

Good Morning Angela:

I found the items that I referenced last Friday. I have them listed below:

1. ***Parking Areas:*** We should designate parking areas on the event map so that everyone knows where they are authorized to park.
2. ***Parking on Sidewalks:*** No one should park on or across any sidewalks.
3. ***Parking Charge:*** Develop a plan for recouping some of your costs.
4. ***Soccer Practice:*** There was some confusion last year regarding a soccer practice and the start of the event. We need to make sure we have a clear understanding to prevent any conflicts.
5. ***Recycling Containers:*** Setting something up with a local group or using your own to recoup some costs. I may be able to leverage some containers through our waste hauler.

Please let me know if you have any questions or concerns. Thanks!

S. Scott McDowell
255 N. Main Street
P.O. Box 188
Brownsville, OR 97327
541.466.5880
Fax 541.466.5118

Portland State
UNIVERSITY

College of Urban and Public Affairs
Population Research Center

Post Office Box 751
Portland, Oregon 97207-0751
780 Urban Center
506 SW Mill Street

503-725-3922 tel
503-725-5199 fax
askprc@pdx.edu
www.pdx.edu/prc/

– IMPORTANT NOTICE –

Certified 2011 Population Estimate

December 15, 2011

To: **Brownsville city**

Listed below is the population estimate for July 1, 2011. Also included are the certified 2010 *revised* estimate and 2010 Census figure. The July 1, 2011 estimate is certified on December 15, 2011.

CERTIFIED POPULATION ESTIMATE:

JULY 1, 2011: **1670**

CERTIFIED POPULATION ESTIMATE:

JULY 1, 2010(REV): **1670**

CERTIFIED CENSUS FIGURE:

APRIL 1, 2010: **1668**

If you have any questions, please contact:

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LEAGUE of Oregon CITIES

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December 6, 2011

Dear City Official,

It is our pleasure to send you the enclosed copy of LOC's new Council Training Video. As many of you will recall, LOC had an older version of this video that we called the "Governing Bodies Bloopers" video.

In updating this tool for cities, we have worked to make it into a more stand-alone training video that can be used in group situations as well. For your convenience, we have posted a copy of the PowerPoint presentation incorporated into the video on the LOC website (www.orcities.org; click on the "Training" button).

LOC is sending one copy of this DVD to each city as a member service. Additional copies may be purchased in the future for $10/copy. We would appreciate any feedback you might have on this project.

We would like to thank the city officials who volunteered their time and considerable acting talents to the development of this video.

Sincerely,

Jennie Messmer

Jennie Messmer
Member Services Director

Enclosure

OSU
Oregon State
UNIVERSITY

DEPARTMENT OF SOCIOLOGY
Oregon State University, 307 Fairbanks Hall, Corvallis, Oregon 97331-3703
Phone 541-737-2641 | **Fax** 541-737-5372 | oregonstate.edu/cla/sociology | sociology@oregonstate.edu

Received
City of Brownsville
DEC 13 2011
Clerk _____

December 5, 2011

Friends, colleagues, and fellow Oregonians,

I hope you will consider visiting OSU in January to attend a special event designed with civic leaders and advocates like you in mind. The 2012 Food Security Summit will assemble leaders, advocates, service providers, producers, and educators, along with a bunch of energetic students, to talk about what people can do at the state, regional, county, and city level to address food insecurity in Oregon. This event is not primarily about collecting more emergency food but about how policies, decisions, politics, laws and practices influence the people in our communities. We will provide new information on root causes of domestic hunger and on emerging ideas and efforts to assist Oregon families struggling to put food on the table, and in so doing, improve our communities, counties, and state. We will also provide ample time for questioning, discussing and strategizing. Talented, motivated graduate and undergraduate students will attend too, injecting this event with their enthusiasm and looking for opportunities to come serve in your area.

We have two top-notch plenary speakers coming: Max Finberg of the USDA Office for Center for Faith-Based and Neighborhood Partnerships and Dr. Deborah Frank, a nationally recognized leader in combating childhood hunger in America. We also will have two special roundtable discussions, with one focusing on the role of local, regional, state, and national government in addressing food insecurity and the other exploring the role of the media in covering and influencing this topic.

Enclosed is a flyer about the summit. Or, to see a preliminary program and to register, you can go directly to our website at: http://osuhungersummit.org

I hope you can join us. Please email me if you have any questions.

Mark Edwards
Associate Professor of Sociology
OSU School of Public Policy
medwards@oregonstate.edu

ENDING HUNGER IN OREGON: 2012 FOOD SECURITY SUMMIT

OSU Campus, Corvallis

January 19-20, 2012

Featuring

Oregon's 5-year plan: ***Ending Hunger Before it Begins: Oregon's Call to Action***

Join us as we bring together Oregonians from across the state to assess current conditions, create solutions, and take action against hunger!

Two Keynote Speakers

Max Finberg USDA's Center for Faith-based and Neighborhood Partnerships

Dr. Debra Frank, MD Boston University School of Medicine and Children's HealthWatch

28 Workshops

Hear from community partners as they share best practices.
Participate in group discussions and bring new ideas back to your community.

Two Roundtables

MEDIA: Explore the role of media in covering hunger

POLICYMAKERS: Hear how policymakers can make a difference

REGISTER TODAY!

www.oregonstate.edu/conferences/event/2012hungersummit

Oregon State University | Outreach and Engagement

Oregon Hunger Task Force — *Creating Policies for a Hunger-Free Oregon*

Childhood Hunger Coalition

SIFE

Partners *for a* Hunger-Free Oregon

Oregon Food Bank

Kaiser Permanente Community Fund — *Where health begins*

PROVIDENCE Health & Services

Rural Studies Program OSU

United States Senate

WASHINGTON, DC 20510

December 9, 2011

The Honorable Harry Reid
Majority Leader
United States Senate
S-221 Capitol
Washington, DC 20510

The Honorable Mitch McConnell
Minority Leader
United States Senate
S-230 Capitol
Washington, DC 20510

The Honorable Daniel K. Inouye
Chairman
Committee on Appropriations
S-128 Capitol
Washington, DC 20510

The Honorable Thad Cochran
Ranking Member
Committee on Appropriations
S-146A Capitol
Washington, DC 20510

Dear Majority Leader Reid, Minority Leader McConnell, Chairman Inouye, and Ranking Member Cochran:

Everyone understands that the United States Postal Service (USPS) is experiencing significant financial problems today and that changes need to be made as the USPS adjusts to a digital world.

To address this serious problem, Congress is in the midst of significantly reforming the postal service. Several bills have been introduced in the Senate and the House on this issue. On November 9th, the Senate Homeland Security and Governmental Affairs Committee passed the 21st Century Postal Service Act, S.1789, by a vote of 9-1. The House is also moving forward with postal reform legislation.

While we may have very different views on how to financially improve the postal service, we all believe that democratically elected members of the Senate and the House have the responsibility to make significant changes to the postal service.

Unfortunately, we are concerned that the postal service may preempt Congress on this matter by closing or consolidating nearly 3,700 mostly rural post offices, over 250 mail processing facilities, and eliminating overnight delivery for first class mail before postal reform legislation is enacted. While some of these changes may be needed, we believe that it is very important to give Congress the opportunity to reform the postal service in a way that protects universal service while ensuring its financial viability for decades to come.

Therefore, we respectfully ask that you include language in the next appropriations bill to prevent the USPS from closing or consolidating area mail processing facilities or rural

post offices for the next six months. This six month moratorium will give Congress the time needed to enact reforms necessary for the postal service to succeed in the 21st century.

We look forward to working with you on this important issue. Thank you for your consideration.

Sincerely,

Bernard Sanders
United States Senator

Patrick Leahy
United States Senator

Ron Wyden
United States Senator

Kirsten Gillibrand
United States Senator

Mary Landrieu
United States Senator

Mark Begich
United States Senator

Jeff Merkley
United States Senator

John D. Rockefeller IV
United States Senator

Ben Nelson
United States Senator

Tim Johnson
United States Senator

Mark Udall
United States Senator

Michael Bennet
United States Senator

Amy Klobuchar
United States Senator

Jon Tester
United States Senator

Claire McCaskill
United States Senator

Max Baucus
United States Senator

Tom Harkin
United States Senator

Al Franken
United States Senator

Tom Udall

Jeff Merkley

Charles Schumer

Jeanne Shaheen

S. Scott McDowell

From: Chada, Juine (Wyden) [Juine_Chada@wyden.senate.gov]
Sent: Monday, December 12, 2011 10:33 AM
To: Chada, Juine (Wyden)
Subject: FW: Good CNN interview with the Postmaster General on our letter: (final letter included 22 signatures, see attached)
Attachments: Document.pdf

STATE OF THE UNION with CANDY CROWLEY

9:00 AM EST December 11, 2011 Sunday

CANDY CROWLEY, HOST: Eighteen Senate Democrats sent a letter to congressional leaders urging them to delay the postal plan, but it may be too late. Up next , the postmaster general, Patrick Donahoe.

CROWLEY: Joining me to talk about the future of the U.S. Postal Service is Postmaster General and CEO Patrick Donahoe.

Thank you so much for joining us, especially since are you not an entirely popular man on Capitol Hill these days.

PATRICK DONAHOE, POSTMASTER GENERAL & CEO, U.S. POSTAL SERVICE: Thank you for the invitation.

CROWLEY: Let me play for you something that Senator Bernie Sanders also said when he looked at this plan to try to make the Post Office a little more profitable -- actually, this is from -- a quote from The Hill in which he said: "If the Post Office starts making these drastic cuts, which will lay off workers, slow down mail delivery, cut back on rural postal services and Saturday deliveries, they're going to give us a fait accompli. They will have made major irreparable decisions before Congress has time to act."

So you are absolutely set on closing half of your distribution centers.

DONAHOE: Here's the situation, the postal service is very important for the American economy and American society. And we take no taxpayer money. So what has happened over the course of the last four or five years, we've lost about 25 percent of our volume. The economy...

CROWLEY: Email.

DONAHOE: Email.

CROWLEY: Right.

DONAHOE: People paying bills online. And that's natural. We know that. So what we need to do, like any other responsible business, is to cut costs in order to make -- get our finances back in order.

CROWLEY: But aren't you making the very thing that, you know, helps you is speedy delivery of first class mail, and now you're slowing it down. So don't you just drive people that are using the Post Office to the Internet now to pay their bills, to get their news magazine off the Internet? Don't you just -- aren't you just guaranteeing that this is the famous final scene for the Post Office down the line?

;

DONAHOE: Many people are making choices to move there anyway. What we know from what the future of the postal service will look like, we'll be delivering business, first class, advertising mail, and packages.

There is nothing in our plan at all that would have any slowdowns there. As a matter of fact, we're working to speed the package delivery up. First-class mail, commercial mailers will be able to enter mail to our facilities that are remaining and get overnight service into a larger area of territory.

CROWLEY: Are you not -- speaking of larger areas of territory, some of these cuts will harm the rural areas, and will be in places where people might not have these -- in some instances, poorer areas who may not have access to the Internet, whose only real way of getting things is the U.S. Postal Service.

DONAHOE: We don't have any plans on doing anything differently in the rural areas than we do in the city areas. You know, one of the things we are proposing, besides the consolidations, as part of our $20 billion plan is to move from six-day to five-day delivery.

Post offices will remain open, though. So access to rural communities is still there.

CROWLEY: But lines are getting longer. It's getting more expensive. It's getting slower. This is not a business plan for the future, it doesn't seem, to a lot of people. It seems as though you are putting yourself out of business.

DONAHOE: What we're looking at, from an access standpoint when you talk about lines, we are making a lot of changes here. Thirty- seven percent of Americans today buy postage and mail packages outside the Post Office. On the Internet, at stores, we're trying to go from an access and retail standpoint where Americans go.

So you're going to see us a lot more at shopping centers, at pharmacies, online, so it's more convenient. And we will eventually shrink down some of our footprint out there.

CROWLEY: Why don't you -- what would you have to raise the price of a first-class stamp be in order to deal with this huge deficit?

DONAHOE: If we -- here's the thing, if we wanted to not have -- not have to change deliveries on Saturday, keep six-day going, we'd have to raise prices across the board 6.8 percent. That's a big increase.

Now if we wanted to maintain the number of processing facilities out there, a first-class stamp would cost about 57 cents. It's 44 today, we're moving it up to 45 cents.

The key thing that we're looking at is this, we are facing this year, if we didn't get action with the Congress to delay a payment that we've got, we would have had a $10 billion loss. We have got to reduce costs in this organization by $20 billion. And that's what we're proposing to do.

CROWLEY: I need, if I can, a one-word answer from you. How many workers will get laid off as a result of these closings? Not attrition. How many people actively will be told, I know you want a job but you don't have one anymore?

DONAHOE: It's our goal to have zero. We've reduced this organization headcount by 250,000. Never laid anybody off. I'm proud of that. We have 155,000 people that can retire. We want to try to move in that direction.

CROWLEY: Postmaster General Patrick Donahoe, thank you so much for coming by.

DONAHOE: Thank you.

JOHN A. KITZHABER, M.D.
GOVERNOR

REGIONAL SOLUTIONS CENTERS & TEAMS
OUTCOME BASED IMPLEMENTATION
MAY 2011

Purpose

Rebuilding a strong economy for Oregon requires a level of collaboration and integration that goes far beyond current practices. The Governor's goal is to approach community and economic development by recognizing the unique needs of each region in the state and working at the local level to identify priorities, solve problems, and seize opportunities to get specific projects completed. Leveraging all funding opportunities to address the highest regional priorities is necessary for sound and long-term economic growth. The Governor believes the state can no longer afford single-objective spending. Agency work and investments and projects need to be better integrated and focused on regional priorities. To grow Oregon's economy and create jobs, all resources in the community – public, private, and civic – must join forces to shape the state's future and to successfully accelerate and complete on-the-ground projects.

Regional Solutions Centers

A partnership between state government and institutions of higher education will create a network of Regional Solutions centers and satellite offices designed to serve all Oregonians. Centers will be located at universities in Bend, Medford/Ashland, Eugene, Portland, Tillamook, and La Grande; they will be large enough to provide permanent office space, temporary work stations, teleconferencing, and meeting rooms. Smaller satellite offices will be housed at community colleges or universities in cities such as The Dalles, Klamath Falls, and Coos Bay; they may consist of just one workspace with access to meeting rooms, but can be larger as space allows and needs grow.

The entire network of centers will address the needs of all Oregon counties and cities by providing a neutral forum and a place for state agencies to work collaboratively with local governments, as well as civic and private interests, to help solve problems and seize opportunities that local communities have identified as regional priorities. Housing the centers at universities and community colleges will connect government to research and innovation and will give students opportunity to work on real, on-the-ground projects. Citizens will see integrated government service connected to institutions of higher education addressing regional priorities identified by and for local communities. The focus of these centers will be on completing specific, tangible projects that will bring new jobs to communities or retain existing ones.

Centers will be created out of existing budgets with no increase in cost. The goal is to have all six centers and at least four satellite offices fully operational, with a local advisory committee in place, no later than mid- 2011.

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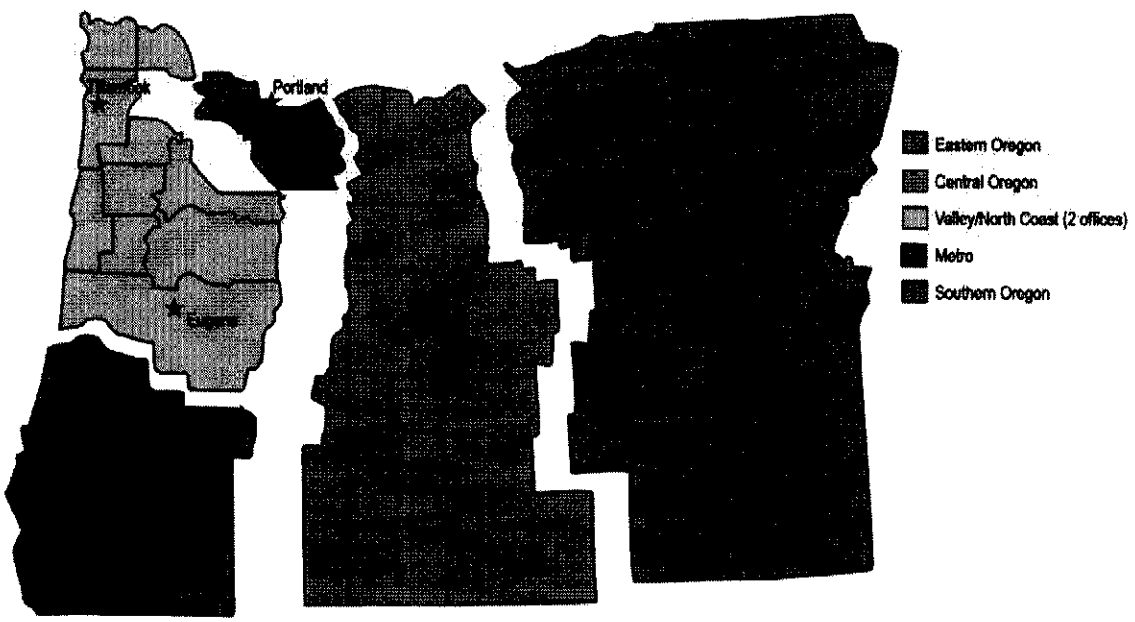
governor.oregon.gov

Regional Solutions Teams

Regional Solutions teams will build on the foundation of the previous models of Community Solutions and Economic Revitalization teams. Five state agencies will be part of all teams: the Department of Environmental Quality (DEQ), the Department of Land Conservation & Development (DLCD), the Department of Transportation (ODOT), the Department of Housing & Community Services (OHCS), and the Business Development Department (OBDD). Each of these five agencies has identified staff that will be permanently located in the Regional Solutions centers. Regional Solutions teams will serve each of the economic development regions that represent all 36 counties.

Additional state agencies will be added to the team based on the regional priorities but will not be expected to permanently locate at the centers. For example, if availability and use of water is a critical issue, the Water Resources Department (WRD) would be part of a region's team. If development of alternative energy is a priority, the Department of Energy (ODOE) would be added to the team. Participating on a solutions team does not take the place of an individual agency's responsibilities or authorities. Rather, state agencies will work in collaboration with other governments, as well as the private and civic sectors, on priorities and issues for which a single agency solution is not sufficient. The state agencies on each solutions team will meet as determined by the Governor's regional coordinator.

Regional Solution Teams
Geographical Regions



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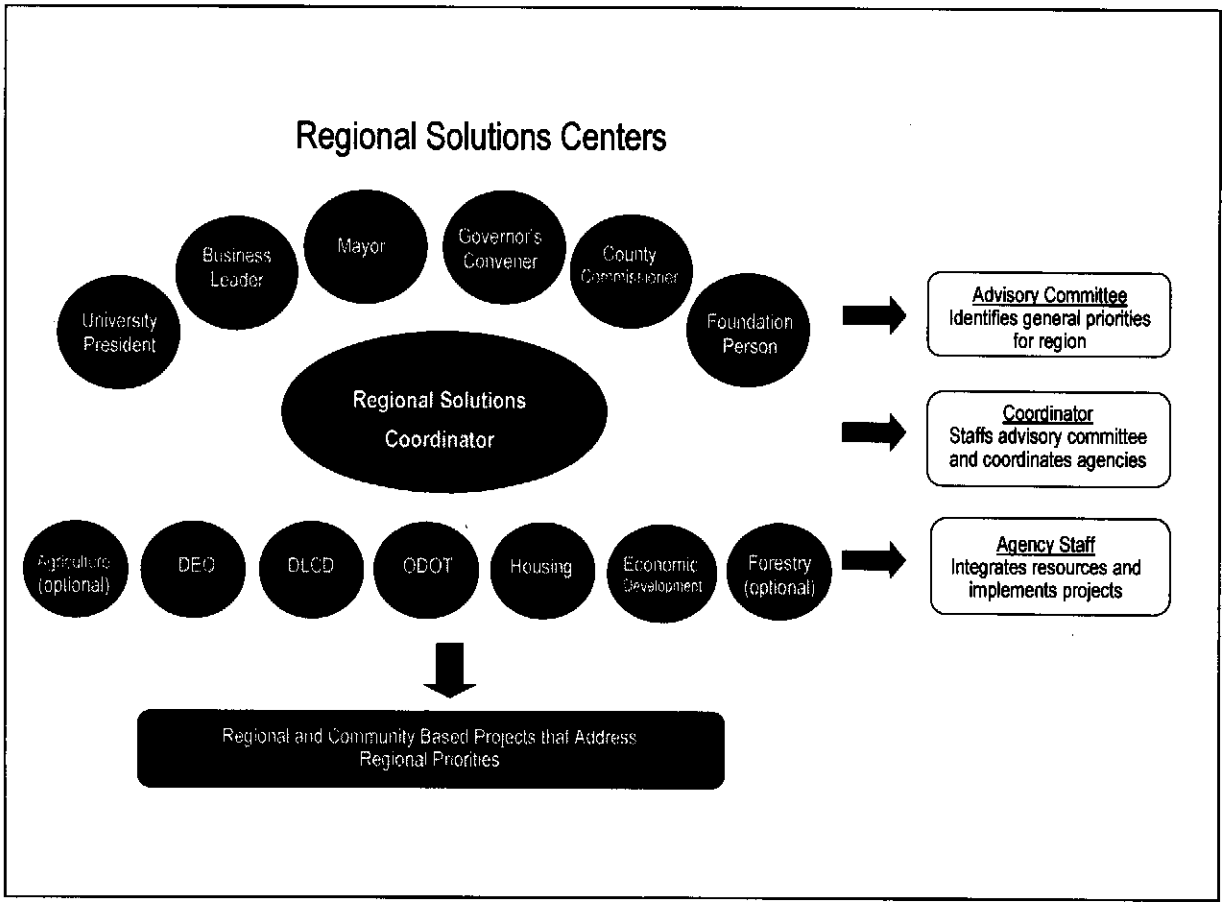
Local Advisory Committees

Local advisory committees will be formed for two purposes. First, they will help coordinators and solutions teams identify high level priorities for the public, private and civic sectors in the region. At least for the next two years priorities will be focused on economic development and job creation. Second the advisory committees will help connect resources from the community to expand our collective capacity to solve problems and seize opportunities.

The Governor will name a local convener for each advisory committee who will work with the Governor's regional coordinator and others to identify advisory committee members from civic and business organizations, government, foundations, and higher education. The makeup of each advisory committee will vary depending on the needs and priorities of the region.

There will be an advisory committee (supported by the Regional Solutions Team) for each of the eleven economic development districts. For example, one advisory committee and solutions team will cover Hood River, Wasco, and Sherman counties while another will cover Jefferson, Crook, and Deschutes counties. Each local advisory committee will determine its meeting schedule, which should include at least two meetings per year, with its state Regional Solutions Team.



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Agency Directors

Agency directors who have staff permanently located at the Regional Solutions centers will meet once a month with the Governor, the Governor's intergovernmental/regional solutions director, and the chief operating officer of the state. At these monthly meetings, the directors will review the progress of the Regional Solutions centers and teams. They will also discuss administrative issues, as well as community-based solutions and project, and, to the extent possible, remove barriers that have been identified by the team to ensure smooth operations. Other agency directors will attend the directors meeting at least twice a year and on an as needed basis.

Governor's Regional Coordinators

Regional coordinators' primary job is to be the catalyst for action in their regions. In addition to being the Governor's representative in the region, they will assist in the formation and staffing of advisory committees and will bring state agencies, local governments, and the other sectors together to undertake projects that address regional priorities.

These five regional coordinators will be based in the Regional Solutions centers in Bend, Medford/Ashland, Eugene, Portland and La Grande. The coordinators will work out of the satellite offices as needed to address local issues, coordinate Regional Solutions teams, and support each local advisory committee in their region. For example, the coordinator for the central corridor will work with three local advisory committees. The coordinator will be based in Bend but will also work out of satellite offices established at Columbia Gorge Community College and the Oregon Institute of Technology in Klamath Falls.

Sustainable Community Objectives

These sustainable community objectives were adopted by the Oregon State Legislature as part of the Oregon Revised Statutes in the 2001 Legislative Session. Regional Solutions teams will use them as a guide in leveraging investments and achieving multiple objectives in projects on the ground.

Economy

- A resilient economy that provides a diversity of good economic opportunities for all citizens.
- Workers whose knowledge and skills are globally competitive and supported by life-long education.

Community

- Independent and productive citizens.
- Youth who are fully supported by strong families and communities.
- Vital and active downtowns and main streets.
- Efficient development that saves infrastructure investments and natural resources.
- Quality affordable housing that is available to those who need it.

Environment

- Healthy urban and rural watersheds and species abundance and diversity.
- Clean and sufficient water for human and natural use.
- Efficient use and reuse of resources, and the elimination of harmful toxins in the environment.

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Community Projects

To keep the team oriented to action, the measure of success for the Regional Solutions Team will be the number of community-based projects that are completed in each region that:

1. Address regional priorities.

2. Involve multiple agencies and achieve multiple objectives, as defined by the state's sustainable community objectives.

For each regional priority selected, the regional coordinators will develop a priority work plan that includes objectives, expected outcomes, agency involvement, targets, and milestones. The five regional coordinators will assemble a statewide measures report on the overall outcome of priority work. This report will help guide the work being done and highlight the needs to make overall priority work successful. Initially the measurement will be tied to those projects that create or set the stage for the creation of jobs.

When conflicts arise and need resolution in order to achieve job creation and economic objectives, coordinators will call on the resources of Oregon Consensus, the state's dispute-resolution program. When solutions require the engagement and joint action of the public, private, and civic sectors, the coordinators will call on the resources of Oregon Solutions, the state's collaborative implementation program. Coordinators will work with universities to identify capacity and expertise in undertaking community projects in their regions. They will also develop connections to private and philanthropic resources to assist in project delivery.

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Cascades West Area Commission on Transportation

Staffed by Oregon Cascades West Council of Governments

Notes from December 1, 2011 CWACT Meeting

1. Introductions

Sonny Chickering, the recently appointed ODOT Region 2 Manager was introduced. Mr. Chickering served for four years as Region 2, Area 5 (Eugene-Springfield area) Manager and he spent 15 years with Lane County. He noted the major transportation projects currently under design and construction in Region 2; the redistricting of ODOT's maintenance program (Columbia County will move from Region 1 to Region 2); the importance of the Northwest Operations Center in Salem and the accompanying incident response teams; and ODOT's partnership with the Regional Solutions Team/Center.

Bobby Lee, the recently appointed Coordinator for the South Valley Regional Solutions Center, was introduced. The Regional Solutions Teams will integrate state agency work and funding to ensure that projects are completed in the most economical and streamlined process possible. The Teams are based at Regional Solutions Centers in partnership with Oregon colleges and universities. The South Valley Center is based at the University of Oregon.

It was announced that the Governor has nominated Pat Egan to Chair the Oregon Transportation Commission. Egan, who currently serves as a Vice President for PacificCorp, has significant transportation experience with the Port of Portland and as Governor's Kulongoski's transportation policy analyst and Chief of Staff.

2. Meeting with ACTs and the Oregon Transportation Commission

The OTC met on November 16 with the Chairs of ACTs and OTC Advisory Commissions. Among other items, the OTC discussed the challenges of funding modernization projects, as well as maintenance, bridges and safety needs. The debt service from prior projects and Jobs and Transportation Act earmarked obligations were discussed. Fuel tax revenue is declining and the OTC is interested in reviewing alternative options including a mileage-based funding option. Some participants were not supportive of this option and suggested indexing the current fuel-based tax to inflation or some other index to ensure sufficient revenue to address highest transportation priorities.

Some participants suggested an expanded role for ACTs beyond modernization projects to include safety, bridge and other transportation projects.

3. Electric Vehicle Recharging Stations

To support the rapidly increasing number of electric vehicles traveling Oregon roads ODOT is involved in planning and developing electric vehicle charging stations. Currently three federal and state-funded projects, managed by ODOT's Office of Innovative Partnerships, are under development:

Eight hundred 250 volt "Level 2" charging stations are being installed at homes, businesses and public areas. A complete charge of a depleted battery would take 3-4 hours.

Thirty 480 volt "quick charging" stations are being installed along the I-5 corridor. A complete charge of a depleted battery would take about 20 minutes.

Twenty-two 480 volt "quick charging" stations are being installed along key highway corridors along the coast, the Columbia Gorge and in central Oregon.

Additional information available at: http://www.oregon.gov/ODOT/HWY/OIPP/inn_ev-charging.shtml

4. Least Cost Planning Efforts

The 2009 Jobs and Transportation Act directed ODOT to develop a "least cost planning" model for use as a decision making tool in the development of plans and projects at the state and regional level. The Act describes "least cost planning" as "a process of comparing direct and indirect costs of demand and supply options to meet transportation goals, policies of both, where the intention is to identify the most cost-effective mix of options".

ODOT is currently developing a methodology for least cost planning which could ultimately be used as a decision making tool for the development of transportation plans and projects throughout the state. Key objectives of the least cost planning effort include helping to ensure transportation decisions are made in a way that is transparent and accountable to the public and makes the best use of public funds to achieve long-term goals.

The least cost planning methodology does not mandate that any specific state, regional or local agency use it. Rather, ODOT is developing the methodology with the assistance of other agencies and transportation stakeholders to enable transportation agencies to more fully and consistently evaluate investment impacts on a range of issues including livability, environmental and economy; as well as traditional capital, maintenance and operations costs and benefits.

Two groups are currently working on this effort:

The Statewide Transportation Improvement Plan Stakeholder Committee. A group of 20 representatives of stakeholder interests, affected governments and geographic areas.

A working group that includes staff members from ODOT and Metropolitan Planning Organizations.

A discussion paper has been completed which outlines objectives and transportation system performance categories, current procedures, general indicators and outreach recommendations. During the next year a least cost planning tool and guidebook will be developed that will include specific indicators, an indicator comparison process and a least cost planning analysis methodology.

Additional information available at: http://www.oregon.gov/ODOT/TD/TP/LCP.shtml

5. Federal Transportation Legislation and Budget

The Senate Environment and Public Works Committee has approved a component of the federal transportation reauthorization bill. Titled ***Moving Ahead for Progress in the 21st Century*** **(MAP-21)**, it is a two-year reauthorization of federal highway programs at the current total transportation funding level.

The bill incorporates the general concept of a new federal omnibus transportation bill that we have discussed at several CWACT meetings. The Senate's draft consolidates about 90 current federal highway programs into less than 30 and increases the flexibility of the delivery of highway projects. The goal is to break down program funding silos/barriers that limit state and local governments in pursuing their highest priority projects.

Transit, rail and safety components are not included in this bill. Other Senate Committees are responsible for these components and it is expected that the committees will release and discuss draft bills in the next month or two.

The funding element has not yet been addressed. The federal government is currently spending about $50 billion a year on transportation programs (about $40 billion for highways and about $10 billion for public transit) with current revenue of about $35 billion a year.

Of local importance, the Senate bill would increase the minimum size of a Metropolitan Planning Organization (MPO) from 50,000 residents to 200,000; with a provision that existing MPOs could request re-certification. This would impact the existing Corvallis Area MPO and the Albany area which is expected to be designated next Spring as an urbanized area by the Census Bureau.

The House has discussed a 5 year omnibus transportation bill so the gap between current revenue and current expenditures is obviously much larger than the Senate's two year bill. In the past year House has generally discussed a bill with an annual funding level of $35 billion. Recently the Speaker has indicated interest in a transportation and energy package, with revenue from increased domestic production in oil used to fill the gap between $35 billion and $50 billion a year for transportation. In the past, the Senate has opposed an increase in domestic oil production.

The prospects for approval of a multi-year transportation bill in the coming months are unclear. Generally, many capitol observers think the current bill (SAFETEA-LU) will be extended until 2013.

Meanwhile, the President has signed the transportation appropriations bill for federal Fiscal Year 2012. Federal funding for highways will be $39.9 billion, a reduction of about 5% from the current level of $41.1 billion. Oregon's formula funds will fall from $480 million to about $450 million. It is important to remember that ODOT "flexes" these funds into a long list of programs and projects including direct allocations to cities and counties, special transportation programs, the Transportation Enhancement Program and the Transportation Growth Management Program.

Transit formula programs are funded at the current authorized level of $8.38 billion.

Although the FY 2012 allocation is larger than the amount generally discussed in the House in the past several months, it is important to note that this level of funding is not

sustainable. Congress has allocated about $15 billion more than anticipated FY 2012 revenue receipts. The reserves in the federal highway/transit trust account are sufficient to cover the FY 2012 gap but will be zeroed out in about a year.

6. ConnectOregon IV Program

The Legislative Assembly approved $40 million in lottery-based backed bonds for the ConnectOregon IV program. The previous three programs were each funded at $100 million. Similar to the first three programs the funds will be allocated to air, marine, rail and transit programs.

70 applications were received with requests totaling $84 million. Similar to the previous programs, following a review by ODOT staff and by modal committees, CWACT will review and prioritize applications from the area. A Statewide Review Committee, with modal committee and ACT participants, will make final recommendations to the OTC.

7. Construction Update and Highway 20 Pioneer Mountain-Eddyville Project

A. Highway 101 Lincoln City. ODOT continues to work with Lincoln City on the final design of the Highway 101 project.

B. Highway 20 Pioneer Mountain-Eddyville project. ODOT Project Manager Joe Squire provided an update.

As previously reported, in February 2010 movement was detected at two bridge locations, and subsequently at two additional bridge locations, and bridge columns were found to have moved out-of-plumb. This is a complex item involving bridge design and construction in an area that includes a known large ancient landslide. The design/build contractor, working with ODOT, has gathered and analyzed additional information about the landslide and the design of the bridges.

Recently the design engineer informed ODOT that is does not support the construction of bridges at the four locations where landslide activity continues. Elimination of the bridges would require changes in alignment and profile (potentially a vertical change of 5 ft. to 40 ft. and a horizontal change of 40 ft. to 80 ft) to enable roadway construction through the four creek drainages rather than traveling on bridges above the drainages. This would involve significant cuts and fills.

ODOT is gathering additional information and will review it with environmental agencies to determine the impact on site permits. It is too soon to determine the construction cost but it is ODOT's position that the design/build contractor remains responsible for the successful completion of the project

ODOT's goal is to find solutions so that on-site work can move forward in the 2012 construction season. ODOT indicates, once work resumes, it will take at least two construction seasons to complete the project.

For additional information or to provide comments and suggestions please contact:
Mark Volmert (541) 924-8430 mvolmert@ocwcog.org
CWACT website: ocwcog.org/ccbindex.asp?ccbid=01