



Parks & Open Space Advisory Board

April 2nd, 2014

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 6:54 p.m.

Present: Marilyn Grimes, Patty Linn, Rick Dominguez, JoAnn Neddeau, Pat MacDermott, and Elizabeth Coleman.

Absent: Brandie Simon.

Public: None.

Presiding: Marilyn Grimes.

The meeting was called to order at 6:54 p.m. The Pioneer Picnic Association Letter was added to the agenda. The February 5th & March 5th, 2014 minutes were approved with no corrections. A motion was made by Mrs. Neddeau, seconded by Ms. Linn and the minutes were passed unanimously.

Park Walk

The Board met at 6:00pm for the scheduled "Walk in the Park". Chair Grimes led the board along and within the perimeter of the Park; the following items were observed and discussed:

- Parking bollards behind the stadium seating to be painted this year.
- "Leaning tree" behind the Stage.
- River impact on Park land.
- Possible liability issues regarding the green snow fence and signage.
- Installation of both green gates at the entrance to the ball fields and into the camping areas.
- Possible future site of a playground structure for 2-5yr olds.
- Sandbox status; are they being used?
- Kiddie Park options; slide removal?
- Swing set at Kiddie Park; fall protection.
- Additional bench at the Kiddie Park?
- Playground chips under the swings in the Kiddie Park.
- Monkey bars & swings could use new paint; High School community service project? FFA?
- Obstacles in the river; what is the status?

Pioneer Picnic Letter

The board reviewed the Pioneer Picnic Association letter for 2014. The letter reviews responsibilities and expectations of the Association during this great family event. A few items have been added to the help ensure a positive experience for all involved.



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Park Caretakers/Seasonal Employee

Staff is excited to meet Lamont & Georgann Davis who will be our caretakers from May through September. In addition, a seasonal employee will be hired to assist the caretakers & Public Works with various park duties and tasks. The caretakers and seasonal employees of Pioneer Park play an extremely valuable role in assisting City Staff with the daily responsibilities of maintaining our Park and assisting those who use it.

Progress Reports

Mrs. Coleman reported that Public Works is diligently working to prepare the Pioneer Park for summer; fresh playground chips, new gates, and regular maintenance help keep our park in order.

McFarland Cascade, the pole peeling facility, is installing a new sewer line on Hwy 228; there will be construction and some delays during this project. Staff is excited to work with McFarland on this project and to see forward movement for the Light Industrial zone.

General Updates

Mr. McDowell is in the process of firming up MOU's for several of our yearly Pioneer Park users. Staff is pleased the various organizations renew their agreements for 2014.

Mrs. Coleman reported that Staff is still working on options for electricity in the Pioneer Park. Depending on budgetary needs, the project may be completed in two phases. The upgrades to the Stage & Pavilion will most likely be a shorter phase than pedestal installation of the Prairie.

There being no further business to discuss, the meeting adjourned at 7:27 p.m.

ATTEST:


Elizabeth E. Coleman
Administrative Assistant


Marilyn Grimes
Chair