



## Parks & Open Space Advisory Board

March 6<sup>th</sup>, 2013

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:03 p.m.

**Present:** Marilyn Grimes, Pat MacDermott, Rick Dominguez, Patty Linn, Brandi Simon, Elizabeth Coleman & S. Scott McDowell.

**Absent:** Jim Mayer.

**Public:** George Frasier.

**Presiding:** Marilyn Grimes.

The meeting was called to order at 7:03 p.m. Mrs. Grimes asked if there were any additions or deletions to the agenda. As Mr. Mayer was absent, Mrs. Grimes deleted the disc golf presentation from the agenda. The February 6, 2013 minutes were approved with two typographical corrections. A motion was made by Mrs. Simon, seconded by Mrs. MacDermott, and the minutes were passed unanimously.

### Central Linn Rec Board- Selling Firewood

Mr. George Frasier of the Central Linn Rec Board presented a fundraising opportunity to the Board involving the sale of firewood to campers in the Pioneer Park. Mr. Frasier would like approval from the Rec Board, the Park Board and the City Council. Ms. Linn mentioned Linn County Parks sells firewood to campers; this could be a great way to earn money for sports scholarships. Mr. McDowell added if the fundraiser is approved, it would be included in the Park Caretaker's job description. Mr. Frasier would like to generate a waiver stating the Caretakers are not responsible for theft of firewood. Mr. Dominquez stated the American Legion would be willing to build a storage shed to deter theft after a year to determine interest.

Ms. Linn made a motion to recommend the fundraiser to Council. Mrs. Simon seconded; motion passed unanimously.

### Arbor Day

Mr. McDowell discussed setting the official Arbor Day date to October 19<sup>th</sup>. Mrs. Simon made a motion to set the date, Ms. Linn seconded; motion passed unanimously.

### Information and History Board Options

Mr. McDowell gave the Board a brief presentation of Information/Message board options to be used at Pioneer Park. Discussion followed.



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### **Playground Structure Options**

Mr. McDowell and Mrs. Coleman presented small playground structure options to be utilized near the baseball area. The targeted age group is toddler to kinder (ages two years to five years). Discussion followed.

### **Master Plan Goals**

Mr. McDowell reported on budget needs in relation to the Master Plan goals. Installation and upgrades to Park electricity (\$12,000-\$15,000), new entry gates (\$7,500), and new playground equipment (\$10,000) were discussed. McDowell indicated that he would put some figures in the FY 2013-2013 Budget accordingly.

### **Summer Personnel**

Mr. McDowell gave a brief overview of the two temporary employment positions; Public Works Operator and Seasonal Park Assistant. Applications are due March 22<sup>nd</sup>, and are scheduled to begin May 1<sup>st</sup> through October 31<sup>st</sup> (Public Works) and June 3<sup>rd</sup> through August 30<sup>th</sup> (Seasonal Park position).

### **Stabilization and Retreatment Meeting**

Mr. McDowell reported on the February 26<sup>th</sup> joint meeting with the Park Board and Council. Council has decided to move forward from a budget standpoint and is interested in setting aside funds in the event of an emergency, starting with \$5,000 this fiscal year. Relocating the Caretaker's space and monitoring trees in close proximity to the river was also discussed.

### **Progress Reports**

Mr. McDowell reported that Council is considering an ordinance for garage and yard sales. There have been a number of "yard sales" that last three to five months, resulting in nuisance abatements, which have in turn, cost the City thousands of dollars to clean up. To help remedy this situation, Council is discussing an ordinance limiting garage and yard sales to four consecutive days. Council hopes to enforce this ordinance as soon as practical. Council is also interested in re-enforcing the zoning code for recreational vehicles (RV's), fences and accessory buildings.

### **General Updates**

Mr. McDowell reported Ryan Quigley is working diligently on the Calapooia Crossing and should have the plan out to bid by the end of April or the first of May. Hopefully, construction will begin in early July.



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Mr. McDowell also mentioned the implementation of a three-minute time limit on Citizen Input for all boards.

There being no further business to discuss, the meeting adjourned at 7:47 p.m.

ATTEST:

  
Elizabeth Coleman  
Administrative Assistant

  
Marilyn Grimes  
Chair