



## Parks & Open Space Advisory Board

February 6, 2013

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:04 p.m.

**Present:** Marilyn Grimes, Pat MacDermott, Jim Mayer, Rick Dominguez, Elizabeth Coleman, & S. Scott McDowell.

**Absent:** Patty Linn.

**Public:** None.

**Presiding:** Marilyn Grimes.

The meeting was called to order at 7:04 p.m. Mrs. Grimes asked if there were any additions or deletions to the agenda. Mr. McDowell added a request from David Laaksonen of Heaven Bound Riders, who would like to host a one day motorcycle event at the Pioneer Park Pavilion, with proceeds donated to the American Cancer Society. Mr. Laaksonen has asked that the City consider donating the rental space in the Pavilion. Mrs. Simon made a motion to accept the request with an agreement to pay the deposit to ensure the facility is returned to proper order. Mr. Dominguez seconded. Motion passed unanimously. The minutes from January 2, 2013 were approved with no corrections. A motion was made by Mrs. Simon, seconded by Mr. Mayer, and the minutes were passed unanimously.

### ADA Area Designation

Mr. McDowell mentioned concerns regarding ADA space in the Pioneer Park. In the past, Park caretakers have been uncomfortable responding to requests from individuals asking for RV parking privileges. Vern Moore, a Park caretaker from 2012, recommended designating an area close to the restrooms for ADA use. This location would serve as ease of access to the restrooms, as well as a safer path to the Pavilion using the sidewalk. Another option was to designate a small space at the base of the sidewalk across from the restrooms. Mrs. MacDermott moved to designate the area behind and in front of the restrooms as ADA parking. Mr. Mayer seconded. Motion carried unanimously.

### Slow Pitch Tournament

Shane Soto would like to host an Adult 8 team Slow Pitch tournament at the Pioneer Park on July 6, 2013, from 8am – 8pm. Mr. McDowell spoke with George Frasier from the Rec Board to check sports scheduling for that time of year. Mr. Frasier indicated the Rec Board did not foresee any conflict and would be willing to work around the sports schedule for that weekend if necessary. Mrs. Simon asked if the City would charge for use of the softball field, discussion followed. Mr. Mayer made a motion to approve the date, with no charge to Mr. Soto, execution of an MOU, and an insurance certificate. Mrs. MacDermott seconded. Motion carried unanimously.



## **Parks & Open Space Advisory Board**

### **Park Master Plan Goals 2010-2015**

The Board discussed several options to improve Pioneer Park. Mr. Mayer mentioned an information board with pamphlets and a map would be a great way to direct Park users to the Dog Park, as well as show a history of Brownsville. Mr. McDowell gave an update on uniform City Signage; a Park sign has been made, using the same color scheme as the Library and City Hall; this sign will be installed next to the millstone. Playground equipment for several areas around the Park was discussed. Mr. Mayer mentioned the loop hand rails and height of the antiquated slide in the "Kiddie Park" presents a possible safety hazard. The Board discussed the possibility of replacing the slide with a small play structure. Mrs. Grimes and Mrs. Simon indicated that area would be well utilized. Mr. McDowell mentioned adding a small fenced in structure near the Rocket Ship; Mr. Mayer added this area would be helpful to parents with younger aged children during games. Installing electricity in the Park and adding new entry gates was also discussed.

### **Summer Personnel**

Mr. McDowell reported that Vern and Ann Moore have signed on for another summer as Park caretakers. With 26+ acres, the Pioneer Park requires an extensive amount of upkeep. The City would like to hire a temporary employee whose primary focus will be to provide direct support to the caretakers. This would include cleaning restrooms, mowing, and miscellaneous maintenance. The City would like this position filled from June 30<sup>th</sup> to the end of August.

### **Stabilization and Retreatment Meeting**

Mr. McDowell reported that Council is looking forward to working with the Park Board on retreatment ideas for Pioneer Park. The Park Board is invited to attend the February 26<sup>th</sup> Council meeting to discuss this project. The Board is encouraged to walk the Park with Mrs. Coleman or Mr. McDowell before the next meeting to visualize the proposed changes.

### **Kirks Ferry Basketball Poles**

Mrs. Coleman reported the Basketball Poles for Kirks Ferry Park should be delivered by the end of the month.



## Parks & Open Space Advisory Board

### Park Rental Forms and Liability Signage

Mrs. Coleman reported that Staff has updated the forms used for rental space in the Park; information has been updated on the website as well. Mrs. Coleman also mentioned the signage recommended by CIS (City County Insurance) regarding ORS 105.682, et seq (recreational use immunity), is finished and will be posted when the Park opens in the Spring.

### Willamette Country Music Festival & RV Camping

Mr. McDowell has been in conversation with Ann regarding Park camping. The City would like to enter into an agreement where the City would charge a flat rate; WCMF will charge campers at their own rate. Ann was very receptive to this idea.

### General Updates

Mr. Mayer inquired about new sidewalks for Kirk Avenue. Mr. McDowell reported that when Darren Lane from Linn County discussed options for this project, a number of concerns arose; including right of way issues, land loss to property owners, and the \$300,000-\$425,000 cost for adequate street drainage. There are a several projects that need the City's attention at this time; however, Mr. McDowell continues to follow up with Darren on Kirk Avenue possibilities.

There being no further business to discuss, the meeting adjourned at 8:04 p.m.

ATTEST:

A handwritten signature in blue ink, appearing to be "SMC".

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S. Scott McDowell  
Administrator

A handwritten signature in blue ink, appearing to be "Marilyn Grimes".

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Marilyn Grimes  
Chair