



Parks & Open Space Advisory Board

January 7th, 2015

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Marilyn Grimes, JoAnn Neddeau, Pat MacDermott, Rick Dominguez, & Elizabeth Coleman.

Absent: Patty Linn & Brandie Simon.

Public: Betsy Ramshur.

Presiding: Marilyn Grimes.

The meeting was called to order at 7:04 p.m. The minutes of the November 5th, 2015 meeting were reviewed; *Mrs. MacDermott moved to approve the minutes with no corrections, the motion was seconded by Mr. Dominguez, and the minutes were passed unanimously.*

Election of 2015 Chair & Vice Chair

The Board was given the opportunity to elect a new Chair for 2015; Mr. Dominguez motioned to elect Mrs. Grimes for another year; Mrs. Grimes motioned to elect Mrs. Neddeau Vice Chair for 2015. Mrs. MacDermott seconded and the motion passed unanimously.

Park Board Responsibilities

The Board discussed the need to review the Roles & Responsibilities of the Park Board annually. Mrs. Coleman encouraged the Board to review their responsibilities individually and as a group. The Board would like to begin the review process at the next meeting. Discussion followed.

Progress Reports

The Rec Center water fountain has been replaced; Public Works is waiting on coolant for the machine. Betsy Ramshur, a citizen and long-time user of the Rec Center commented on the new fountains, saying she appreciates the fact that there are two heights, making it easier on the smaller children. The Board commented on the improvements around town and the positive impact the changes have made for the community.

General Updates

MOU's for the Eugene Kennel Club, Festival of Tents, Wag Trials, & Willamette Valley Cycling Tour have been sent out for 2015 review. The WVCT has changed the date from May 17th to May 30, 2015. OPRD (Oregon Parks & Recreation Department) Technical Assistance Grant is coming up.



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Grants like these can help fund Park Master Plans. The Planning Grant application is due May 15th, 2015. The Board discussed applying for this grant to obtain a consultant who can help with our Park Master Plan (2010). Discussion followed. Mrs. Coleman mentioned it is almost time to review the Pioneer Park rental rates again. In 2014, Staff and the Board decided to have a checkout time during the camping season, this will continue for 2015.

The Board asked if there are any future plans for an RV dump station, as was discussed in previous years; Mrs. Coleman will research this option. Mrs. Grimes mentioned there has been some concern regarding alcohol and drugs in Pioneer Park during the 4th of July. At this time, the course of action to be taken is to contact the Park Caretakers or the Linn County Sheriff's office.

There being no further business to discuss, the meeting adjourned at 7:39 p.m.

ATTEST:


Elizabeth E. Coleman
Administrative Assistant


Joann Neddeau
Vice-Chair