



City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, June 4th, 2014
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADDITIONS/DELETIONS TO AGENDA
- 4) MINUTES: May 7th, 2014
- 5) PRESENTATIONS & ACTION ITEMS:
 - A. Storage Shed
 - B. 4th of July Cleanup
 - C. Pioneer Park Donation Pedestal
 - D. CLRC
- 6) DISCUSSION ITEMS:
 - A. Progress Reports
 - B. General Updates
- 7) CITIZEN INPUT
 - ▶ *Park Board asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.*
- 8) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as necessary. The location of this meeting is accessible to the physically challenged. If special accommodations are needed, please notify S. Scott McDowell at 541.466.5880 in advance. Thank you.



Parks & Open Space Advisory Board

June 4th, 2014

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Marilyn Grimes, JoAnn Neddeau, Pat MacDermott, Patty Linn, and Elizabeth Coleman.

Absent: Rick Dominguez, Brandie Simon.

Public: None.

Presiding: Marilyn Grimes.

The meeting was called to order at 7:00 p.m. There were no additions or deletions to the Agenda. The May 7th, 2014 minutes were approved with one grammatical correction. A motion was made by Mrs. MacDermott, seconded by Ms. Linn, and the minutes were passed unanimously.

Norm Simms Storage Shed

Mrs. Coleman presented color pictures of a 6ft. X 8ft. portable storage shed that American Legion member Norman Simms has built and offered to the City. The Board discussed options for the structure; one being additional storage at Pioneer Park. There was mention in 2013 of a firewood fundraiser for the Rec Center in Pioneer Park, where a storage shed would have been useful. The last conversation on this topic was of liability and theft of product if stored in the Park. Another option was a storage area for the seasonal park caretakers; Mrs. Coleman mentioned the park caretakers have ample storage in the restrooms located on the premises. Mrs. MacDermott suggested the Rec Center may be interested in using the shed as a fundraiser; Ms. Linn suggested a raffle at Pioneer Picnic. The Art Center, Calapooia Food Alliance, and the Pioneer Picnic Association were also named as possible recipients. After much discussion and appreciation for the gesture, Ms. Linn moved to decline the storage shed; but to offer other alternatives to Mr. Simms for a possible recipient. Mrs. MacDermott seconded and the motion passed unanimously.

Fourth of July Cleanup

Mrs. Coleman presented a July 5th cleanup incentive where three organizations have the opportunity to raise \$100.00 each by picking up trash at Pioneer Park. The three groups that are interested in the incentive are the Brownsville 4-H Group, Boy Scout Troop 334, and Brownsville Assembly of God Youth. This incentive gives a variety of groups and youth organizations an opportunity to raise funds and to play an integral part in keeping their Park clean. *Ms. Linn made a motion to offer the incentive to the above groups, Mrs. MacDermott seconded and the motion passed unanimously.* The board discussed logistics for this project; a map of cleanup areas at the Park will be provided for each group, camping area cleanup will be designated to adults only, Mrs. Grimes and Mrs. Coleman will provide coffee and treats for participants. The board hopes cleanup day will be successful enough to continue year after year, with opportunities for youth in the community to contribute to the maintenance of their park.



Parks & Open Space Advisory Board

Pioneer Park Donation Pedestal

Mrs. Coleman asked for board input on placing a multi-use donation/camping fee box or pedestal at Pioneer Park. Mrs. Grimes suggested putting one near the Message Board that is to be installed; users could obtain information about events in the Park, donate, and perhaps even pay for their camping when the park caretakers are not available. Mrs. MacDermott suggested having a specific goal that the funds will go toward; people may be more inclined to donate if they know what the money is intended for. Discussion ensued. *Mrs. Neddeau made a motion for Staff to research donation pedestals for the Pioneer Park, Ms. Linn seconded, and the motion passed unanimously.*

CLRA Administrative Duties

Mrs. Coleman gave a quick report on the possibility of City staff assisting the Central Linn Rec Board with the administrative portion of the sports program. Currently, the City website has a calendar of events for the Pioneer Park, as well as rentals for the Community Room, Kirk Room, and Council Chambers. Adding the Rec Center sports schedule, applications, and other pertinent information to the website could prove helpful to parents and sports coordinators in the future. Discussion ensued.

Progress Reports

Mrs. Coleman reported Public Works is in the process of maintenance for the Parks; Sue Karo has volunteered to mow and water our Blakely Park this Summer. Mrs. Grimes asked if there was anything we could do for Sue, a thank you card from the Park Board was discussed.

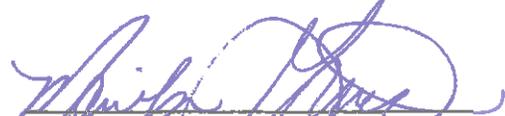
General Updates

Public works has been trimming ditches and clearing out grass in the right of ways. The sewer line installation for McFarland Cascade on Hwy 228 is complete. Gravel and street maintenance will begin the last week in June for Summer dust control.

There being no further business to discuss, the meeting adjourned at 7:54 p.m.

ATTEST:


Elizabeth E. Coleman
Administrative Assistant


Marilyn Grimes
Chair