



City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, April 1st, 2015
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADDITIONS/DELETIONS TO AGENDA
- 4) MINUTES: February 4th, 2015
- 5) PRESENTATIONS & ACTION ITEMS:
 - A. OPRD Technical Assistance Grant
 - B. Pioneer Picnic Association Letter
 - C. Park Walk
- 6) DISCUSSION ITEMS:
 - A. Progress Reports
 - B. General Updates
- 7) CITIZEN INPUT
 - ▶ *Park Board asks that comments be limited to three minutes per audience member. Please state your name and address prior to commenting for the public record.*
- 8) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as necessary. The location of this meeting is accessible to the physically challenged. If special accommodations are needed, please notify S. Scott McDowell at 541.466.5880 in advance. Thank you.



Parks & Open Space Advisory Board

April 1, 2015

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Pat MacDermott, Rick Dominguez, Brandie Simon, Betsy Ramshur, Patty Linn, Elizabeth Coleman.

Absent: Marilyn Grimes, JoAnn Neddeau.

Public: None.

Presiding: Elizabeth Coleman.

The meeting was called to order at 7:05 p.m. The minutes of the February 4, 2015 meeting were reviewed; *Mrs. MacDermott moved to approve the minutes with no corrections, the motion was seconded by Ms. Linn, and the minutes were passed unanimously.*

Oregon Parks & Recreation Department Technical Assistance Grant

Mrs. Coleman updated the board on the progress of the OPRD grant submission; the Technical Assistance Grant falls under the Planning Grant heading and is due May 15th 2015. Mr. McDowell and Mrs. Coleman are working to fulfill the necessary requirements.

Draft Pioneer Picnic Association Letter

The Board reviewed the 2015 Pioneer Picnic Association agreement that is assessed annually with the City and the Association. Members of the board requested clarification on several items; ADA and Kitchen Support camping, garbage service, and Gator use. Mrs. Coleman commented that Leisa Keyser, of the Picnic Association will discuss/clarify changes with her members at the upcoming Association meeting.

Park Walk

The Board will meet in Pioneer Park at 6:30PM on May 6th, 2015 for an on-the-ground review/assessment of the Park. The Park walk gives the Board an opportunity to visualize progress, upcoming changes, tree care, etc.

Fourth of July Cleanup

In 2014, the City offered an incentive to three nonprofit organizations (Boy Scouts, 4-H, Assembly of God Youth Group) to pick up trash at Pioneer Park the morning after the Fourth of July. With the three organizations and some members of the Park board, nearly 30 workers were in attendance. The Park board would like to afford this opportunity to other nonprofits in Brownsville. Ms. Linn & Mr. Dominguez (American Legion) offered to assist with cleanup at the Park as well. Mrs. Coleman will work on the details and report back to the Board at the next meeting.



Parks & Open Space Advisory Board

Progress Reports


May 19th, 2015 advisory ballots to vote in favor or opposition of marijuana facilities within the city limits of Brownsville are due. The Public Works crew completed the conduit installation for the Pioneer Park bollards in the prairie area. The artwork for the Park map is underway; Ally Maser is very excited about this project and is working well with the City. Mrs. Coleman and Mr. McDowell will meet with the Historic Review Board on the Spaulding Way Planter Project sometime in April or May.

General Updates

Public Works has begun mowing and maintenance on the Library, Kirk's Ferry Park, and Blakely Park. The City Hall landscape project is also underway. The City of Brownsville received the 2014 Tree City USA Award; this status is achieved by meeting four requirements set by the Arbor Day Foundation. Mr. Dominguez asked for details on the \$1,600.00 in repairs done to the Picture Gallery on Main Street.

There being no further business to discuss, the meeting adjourned at 7:41 p.m.

ATTEST:


Elizabeth E. Coleman
Administrative Assistant


Park Board Representative