



Parks & Open Space Advisory Board

April 3rd, 2013

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:08 p.m.

Present: Marilyn Grimes, Pat MacDermott, Rick Dominguez, Patty Linn, Elizabeth Coleman & S. Scott McDowell.

Absent: Jim Mayer and Brandi Simon.

Public: None.

Presiding: Marilyn Grimes.

The meeting was called to order at 7:08 p.m. Mrs. Grimes asked if there were any additions or deletions to the agenda. As Mr. Mayer was absent, Mrs. Grimes tabled the disc golf presentation. The March 6th, 2013 minutes were approved with no corrections. A motion was made by Ms. Linn, seconded by Mr. Dominquez, and the minutes were passed unanimously.

Pioneer Picnic letter

Mr. McDowell provided a draft of the Pioneer Picnic Association letter articulating responsibilities of the City and the Association. Mr. McDowell indicated this is the annual letter the City forwards the Association to be certain everyone is under the same expectations for service. Mrs. Leisa Keyser has approved the letter. A motion was made by Mrs. MacDermott, seconded by Ms. Linn. Discussion followed to recommend Council forward this letter to the Linn County Pioneer Picnic Association. The motion passed unanimously.

CL Rec Board and Firewood

Mr. McDowell reported that Council discussed the recommendation to sell firewood in the Park and approved the idea, pending legal and insurance reviews. In addition, Public Works Superintendent Karl Frink expressed concerns regarding the Caretakers execution of this task. Mr. McDowell and Rec Board President George Frasier discussed logistics and the liability issues surrounding the selling of firewood. Mr. McDowell suggested a possible solution of contacting Dari Mart, Chevron, the Brownsville Body Shop or other existing business that would be interested in offering firewood for sale on behalf of the Rec Board.

Summer Personnel

Mr. McDowell reported the two positions for summer personnel have been filled and will start May 1st and June 3rd.

Signage Installation

Mr. McDowell mentioned that Public Works has been installing new signage around town. The sign in Pioneer Park should be up by the middle of April.



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Progress Reports

Mr. McDowell reported he and Mr. Frink have evaluated the gates at Pioneer Park; as the main gate has not been closed in years due to vandalism concerns, Mr. Frink and Mr. McDowell have decided to remove the main gate. The two remaining gates will be replaced. John Cavill of Advanced Mechanical will supply the City with a quote.

In addition, a potential supplier has been located for playground grade wood chips for fall protection at Pioneer Park. The hope is to have the playground refilled before Pioneer Picnic.

Mr. McDowell mentioned meeting with Jordan Watkins to discuss potential Eagle Scout projects at Pioneer Park, Kirk's Ferry Park, as well as the possible renovation of the red building on Park Avenue.

General Updates

Mr. McDowell reported the water line project is moving forward. He reviewed the proposed project schedule and indicated the construction window could be July 8th through the middle of August or September 16th through the middle of October, depending on the successful contractor schedule.

There being no further business to discuss, the meeting adjourned at 7:31 p.m.

ATTEST:


Elizabeth E. Coleman
Administrative Assistant


Marilyn Grimes
Chair