

Parks & Open Space Advisory Board

April 7th, 2010

Members of the Parks & Open Space Advisory Board met this day in regular session at City Hall, Brownsville, Oregon at 7:00 p.m.

Present: Patty Linn, Jim Mayer, Rick Dominguez, Robert Boyanovsky, Pat MacDermott, Marilyn Grimes and S. Scott McDowell.

Absent: Brandie Simon.

Public: No one.

Presiding: Patty Linn.

The meeting was called to order at 7:00 p.m. The minutes from the March 3rd 2010 meeting were approved with a few corrections. McDowell indicated that there would be some additions to the agenda but that he would handle those items under general updates. Mrs. Linn opened the floor for discussion regarding the Pioneer Picnic Association Letter. Everyone thought the letter looked fine. McDowell indicated that the letter has been helpful in making sure the City is "on the same page" with the Association during preparations. A motion was made by Mr. Mayer, seconded by Mr. Boyanovsky to approve the letter and recommend to Council. The motion passed unanimously.

Mr. McDowell showed the Board the Harvard University website about organic landscaping. McDowell asked the Board what is the desired result of improving the grass in the park? McDowell indicated that Harvard has quite a budget and staff to execute this high level "organic" experience for their grounds. Mrs. Linn felt that the most important thing was the overall health of the trees. McDowell pointed out that the space is used primarily for camping. During the summer months, the space is crowded with vehicles, motor homes, tents and bicycles. The Board thought that it would be best to 'green up' and thicken the grass. Mrs. MacDermott stated that adding lime and nitrogen would probably be the best route. Mr. Boyanovsky suggested contacting the Oregon State University Extension Office for some advice and guidance. The Board agreed to look at the issue again in the fall.

McDowell reported that Mr. Lundberg is interested in discussing the landscaping issue along Brownsville Road later this summer. McDowell thought that he may come to the June meeting.

McDowell recounted a few conversations with Mrs. Kresta Wallace. Mrs. Wallace lives in the School Hill Subdivision and was concerned to learn that the green climber structure was going to be removed. McDowell indicated that Public Works has not removed the equipment to date. McDowell stated that the reason for removing the equipment was primarily due to the lack of adequate fall protection. The Board suggested obtaining a quote for the fall protection to determine if the equipment should stay. McDowell also suggested adding a two bay swing set, if the climber ends up staying at this location.

McDowell shared that all the requirements for the Oregon Parks & Recreation Department grant had been executed by the Board and Council and that Mr. Sattler had finalized the application last Friday. So the grant for the Kirk's Ferry Park

Improvements is officially off to Salem. McDowell indicated that some combination of City staff may have to head to Sunriver, Oregon for the presentation if the application makes it that far. McDowell said that the City should have word by the end of June if the proposal makes it out of the first round of evaluations.

McDowell indicated that Mr. Andrew Wenger, Central Linn Rec Center Board, is interested in having a soccer field on the east baseball diamond. Mr. Wenger would like the field to be irrigated and more permanent in nature, though, it would not impact playing baseball/softball at the location. McDowell indicated that Public Works Superintendent Karl Frink and Mr. Wenger were discussing the possibilities. Mr. Wenger wanted to come to the next meeting to discuss the issue with the Board. McDowell indicated that finished water was not available to that particular area of the park. McDowell contacted Michael Mattick, State Water Master, about tapping off the service line to the water plant. Mr. Mattick indicated that the City was within its water rights to use this supply service line for irrigation purposes. Mattick stated that it fell within the permitted uses. The only concern remaining is using non-potable water. Even if the area is signed accordingly, some one could potentially get sick if they were to drink out of the system. Mr. Mayer felt that this would be a very good time to discuss the long-term solutions for irrigation in the park. We need to look at the big picture and determine water capacity and the ability to install "fresh" water to all of the required areas.

McDowell indicated that Mrs. Linda McCormick stopped in to discuss the 'Stand by Me' Celebration scheduled this summer. Mrs. McCormick asked if she could use the power and grassy area just as you come into Pioneer Park as the location to show the movie. McDowell approved the use and was making the Board aware of what would be happening. McDowell indicated that Public Works Superintendent Karl Frink would be removing the trees, in the near future, that were the source of an e-mail recently sent to members by McDowell. Frink indicated that Public Works did have the park open and ready April 1st per ordinance. Frink stated that there were several minor improvements done to the kitchen area in the Pavilion and other items around the grounds. McDowell gave a brief oral report regarding Mr. Bruce McMurry's proposal to serve food to the public every other Wednesday. Mr. McMurry will be returning to Council at the end of this month to gain permission.

McDowell said that he has contacted the tournament director for the NCAA Division I Basketball Tournament, Vince Granito, to see if the City would be able to bid on any of the floors used in this year's tournament. This year the NCAA standardized the design of all the floors for the 1st, 2nd and Regional Semifinal rounds of the tournament. Mr. Granito thought there may be a possibility of getting one of the two Final Four floors. He gave Mr. McDowell contact information for the Operational Maintenance Director of the NCAA. McDowell indicated that even if we are unable to get one of the Final Four floors maybe the gentleman knows of another floor some where in the country that we may be able to purchase at a greatly reduced rate.

Mr. Boyanovksy reported Georgia-Pacific is unable to donate toward the park electricity project. Boyanovsky indicated that they would be interested in donating product toward a raffle or other fund raising event. Boyanovksy said that he and McDowell would continue to work on other ideas to fund the project. McDowell shared some photos of municipal signs that Mr. Boyanovsky had provided. The Board discussed the signage idea at some length. The Board decided to ask McDowell to have Jane

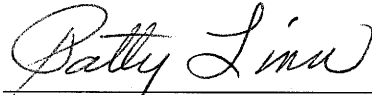
MacQueen work up some conceptual drawings for review.

There being no further business to discuss, the meeting adjourned at 8:13 p.m.

ATTEST:



S. Scott McDowell
City Administrator



Patty Lim
Chair

City of Brownsville

Parks and Open Space Advisory Board Meeting

City Hall
Wednesday, April 7th, 2010
7:00 p.m.

Regular Session

AGENDA

- 1) CALL TO ORDER *Andrew ~ Soccer*
- 2) ROLL CALL *Karl ~ Ready/Gres*
- 3) ADDITIONS/DELETIONS TO AGENDA *Linda ~ SBM Knoll*
- 4) MINUTES: March 3rd, 2010 *Vince ~ Floor*
- 5) ACTION ITEMS: *Bruce ~ Burgers*
 - A. Annual Picnic Association Lett
- 6) DISCUSSION ITEMS:
 - A. Harvard University Landscaping
 - B. Robert Lundberg Landscaping
 - C. Kresta Wallace – Remington Park
 - D. OPRD Update
 - E. General Updates
- 7) CITIZEN INPUT
- 8) ADJOURN

This agenda is a list of topics anticipated to be considered at the meeting. The Parks and Open Space Advisory Board may add or remove topics as required. The location of the meeting/hearing is accessible to the disabled. If special accommodations are needed, please notify S. Scott McDowell, City Administrator, at (541) 466-5880 in advance. Thank you.