

BROWNSVILLE CITY COUNCIL
MEETING MINUTES

September 22nd, 2009

ROLL CALL: Mayor Ware called the meeting to order at 7:00 p.m. with Councilors Chambers, Cole, Shepherd, Gerber and Ginn present. Councilor Van Sandt was excused. Also present were City Administrator Scott McDowell, City Planner Bill Sattler and Public Works Director Karl Frink.

ADDITIONS AND DELETIONS: Mr. McDowell added an item regarding a possible grant application for the Historic Review Board.

MINUTES: The Council reviewed the minutes of the August 25th, 2009, City Council meeting. Councilor Cole moved that the minutes be approved without exception. The motion was seconded by Councilor Ginn and was approved unanimously. Councilor Cole moved that the minutes of the September 16th, 2009 special meeting be approved without exception. The motion was seconded by Councilor Ginn and was approved unanimously.

PUBLIC HEARINGS / PRESENTATIONS:

1. Christine Harrison. Ms. Harrison said that she had recently attended a workshop about working with vulnerable populations during emergencies in Linn County. She said that a section or “annex” dealing with this issue will be added to the Linn County Emergency Operations Plan (EOP). Mr. McDowell said that the City had completed an EOP in 2004-5 but that the requirements have changed and now an update is needed. He reminded the Council that they had passed a Mutual Aid Agreement with the State of Oregon last Spring so that equipment and personnel could be shared in an emergency. Mr. McDowell said that any plan needs to include working with local churches and other civic groups. Ms. Harrison said that she will follow up with Mr. McDowell to provide more information about her meetings and dealings with Linn County.
2. Frank Walker – Walker & Associates. Mr. Walker introduced himself as a land use consultant working with Kristi Farley (Glaser) on a development project for her property off Hume Street. He explained that a small portion of the property is inside the 100 year floodplain of the Calapooia and some fill will be needed for several of the lots. Mr. Walker said that ideally fill material would come from elsewhere in the floodplain to balance it out, and transporting fill material is expensive so he would like to make a proposal to the Council that they take some fill from the City’s property across the street and in exchange the developer would improve the area and construct improvements to turn it into a soccer and baseball field. He said that they would grade the property to drain it properly, install parking areas, plant grass, install fencing and bleachers. Councilor Shepherd said that he was concerned that the area would become a pond when it flooded. Mr. Walker explained that the area would be graded to drain toward the river but Councilor Shepherd said that the area is already low and he didn’t think any material should be removed. Several of the other Councilors also had concerns about the project and it was decided that Mr. Walker would arrange for a tour of the area so he could explain his proposal in detail at the site. He will arrange a date with Mr. McDowell.

CITIZEN COMMENTS: NONE

DEPARTMENTAL REPORTS:

1. Sheriff’s Report. Deputy Tracy White gave a report to the Council. She said that things had been busy and that the Willamette Music Festival had caused some “havoc” around town with a number of arrests along with some thefts and alcohol problems. She said that it wasn’t any particular problem with the festival it’s just a function of having so many people attending. Councilor Ginn said that she was concerned about Deputy White’s use of the word “havoc” and

said that she disagreed with her assessment as she was very familiar with what had gone on at the festival. Councilor Gerber asked about the investigation into recent vandalism problems. Deputy White said that Deputy Putney had some leads but is on vacation at the moment so she was not sure of the status.

2. Planning. Mr. Sattler told the Council that the Historic Review Board had met with Professor Tom Hubka of the University of Wisconsin regarding a possible project Prof. Hubka is interested in pursuing in Brownville. The project would consist of photographing every house in Brownville and then creating a catalog of all the various styles of homes in town. The goal would be the production of a small booklet with photos and descriptions of the different styles to introduce people to the types of historic homes in town. Mr. Sattler said that the HRB wanted to apply for a grant from the State of Oregon for about \$5,000. Mr. Sattler said that the City's share would be "in kind" and not in the form of cash. He said that the funds would be used to pay for printing the booklets if the grant is successful. Councilor Cole moved that the City authorize Mr. Sattler to apply for the grant and execute any needed documents. The motion was seconded by Councilor Shepherd. The motion was approved unanimously. Mr. Sattler discussed the possibility of starting work on expanding the UGB to include a portion of the Olsen property on the southwest corner of town. He said that this would be a "post-acknowledgement plan amendment" which would have to be done to the satisfaction of the Department of Land Conservation & Development (DLCD), meaning that there would be substantial cost associated with the process. Mr. Sattler said that he had met with Ed Moore, the local DLCD representative, who had told him that there might be grant funds available so he would be applying for sufficient grant funds to cover the City's expenses in that process, which he estimated at around \$30,000.
3. Public Works. Mr. Frink said that his department had finished remodeling the downtown bathrooms and had fixed a broken garage door at City Hall. Councilor Cole asked what was to be done with the Pioneer Park bathrooms. Mr. Frink said that the current plan is to tear them down and remove them around the end of October. New restrooms will be installed outside of the floodplain area. Councilor Cole asked if there would be any trees or shrubs cut for the painting of City Hall and the Rec Center. Mr. Frink said that it's necessary to allow a couple of feet of open space around the building so that the painters can get their ladders in to access the building.
4. Administrator Report. Mr. McDowell said that he had received a call from Congressman DeFazio's office to see if the City needed to be included in proposed Water Resources Development Act regarding Pioneer Park. Mr. McDowell said that we had been in the bill last year which didn't pass but there is no need now due to the change in plans for the park. Mr. McDowell said that he has selected paint colors for City Hall and the Rec Center which are similar to those currently on the Library and other public buildings; he had samples available for review. Councilor Cole asked if the Watershed Council needed an office in the new Community Room. Mr. McDowell said that they are interested in one off the offices off the Council Room instead. Mr. McDowell said that he is continuing to work with Antioch Ministries regarding getting the old manufactured homes off the property along Hwy. 228. Mayor Ware asked if the Calapooia Food Alliance obtained a grant to improve the kitchen in the Community Center. Mr. McDowell said that the grant they received is for other things possibly for Kirk's Ferry Park. The discussion on that topic would be held by the Park Board as directed by Council. The Alliance is working on a grant for the possibility of creating a certified kitchen.
5. Library Report. Ms. Lemhouse submitted a written report.
6. Court Report. Kathy Nida provided a summary of court activity.
7. Council Reports. None.

8. Citizen Comment. Captain Jeff Cone of the Linn County Sheriff's Office thanked the Council for their support of the new deputies. He said that the problems seen during the Country Music Festival were related to the number of people coming into town, there wasn't any problem with the event.

LEGISLATIVE ACTION:

1. Ordinance 721 (First Reading) Amending Brownsville Municipal Code Section 8.20.040 (Pets in the Park). Councilor Gerber moved that the proposed Ordinance be read by title only. The motion was seconded by Councilor Cole and was approved unanimously. Mayor Ware read the title of Ordinance 721. Councilor Cole asked about the phrase "designated area." Mr. McDowell said that phrase allowed the Council to determine what area was to be used without having to rewrite the ordinance. He said that the Park Board had recommended the area where the BMX track is currently located.

ACTION ITEMS:

1. Authorize advertisement for Board Openings. Mr. McDowell said that there are openings on the Park Board and the Library Advisory Board and he wanted to advertise the openings in the Brownsville Times. Councilor Gerber moved to approve. The motion was seconded by Councilor Chambers and was approved unanimously with Councilor Cole and Mayor Ware abstaining due to a conflict of interest.

DISCUSSION ITEMS:

1. Community Development. Mr. McDowell said that since Council was interested in having a presentation instead of reading the Goals and Policies of the Comprehensive Plan, Mayor Ware suggested setting a special meeting. He said he would need a few weeks to prepare the presentation. The Council discussed a number of possible dates and decided on Thursday, November 5th, 2009 at 7:00 p.m. in Council Chambers.
2. August Financials. No discussion.


COUNCIL COMMENTS: NONE

CITIZEN COMMENT: NONE

ADJOURNMENT: The Council meeting was adjourned at 8:25 p.m.



City Administrator S. Scott McDowell



Mayor Don Ware